



Summer Camp Registration 2019: What to Know!

Participant Information	<p>In case you missed the news, last year Saanich upgraded its registration system. Camper's Participant Information is now collected upon registration into a camp.</p> <p>Please carefully enter and/or review Participant Information. Take your time! Information may re-populate from 2018 and we need everything to be accurate for the safety of your child(ren).</p>
Ensuring a Smooth Registration Process!	<p>We highly recommend that families provide their child(ren)'s Participant Information in advance; this will ensure a smoother and quicker Summer Camp registration process come April 3 and onward.</p> <ul style="list-style-type: none"> • Register your child(ren) into activity number 21740 today! • Once the campers basic contact and emergency information is entered into this activity, it will be pre-loaded for all future camp registrations this summer. <p>Tip! Use activity code 21740 at anytime this summer (March-August). This will save you time when registering for multiple camps at once.</p>
Authorized Pick-Up Information	<p>Your child's safety is our first priority! In accordance with our Day Camps Policy, your child is only permitted to leave their program with those authorized/listed in the child's Participant Information. There will be no exceptions.</p> <ul style="list-style-type: none"> • Changes must be made in writing and be done prior to the planned pick-up. • If staff are not familiar with individuals listed, photo ID must be shown before staff will release your child into their care. • Children 10yrs+ may sign themselves in and out of camp once Camp Leaders have received the Parental Permission for Child (10-13yrs) Sign In/Out Form. • Siblings 11yrs+ can sign-out campers 9yrs and younger but MUST be outlined as an Authorized Pick-Up Person.
Refund Policy	<ul style="list-style-type: none"> • All camp registrations require 72 hours notice for a refund and/or credit. • This means you must withdraw no later than Friday at 9am the week before camp starts.

See reverse for Entry Examples

Camp Questions?
Do not hesitate to contact any of our Centres.

Saanich Commonwealth Place 250-475-7600
 Gordon Head Recreation Centre 250-475-7100
 Cedar Hill Recreation Centre 250-475-7121
 G.R. Pearkes Recreation 250-475-5400

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Unique Needs	<p>Please let us know in advance if your child has any unique needs, including behavioural, emotional, physical, intellectual, or social. This will help us ensure your child has a great week at camp!</p> <ul style="list-style-type: none"> • Please include this information during the registration process and contact the Camp Supervisor at least one week prior to camp.
Extra Support/ Inclusion Workers	<p>If your child is attending camp with a support worker, please contact the Camp Supervisor at least one week prior to camp.</p> <p>In accordance with our Child Protection Policy, all support or inclusion workers, including family members, will be required to submit a current Police Information Check to the Camp Supervisor.</p>
Informed Consent	<p>If your camp registration includes Informed Consent Waivers, please be sure to read them thoroughly before approving. Informed Consent outlines safety guidelines and potential risks in some of our specialty programs.</p> <ul style="list-style-type: none"> • The Informed Consent is separated into three articles and can be found on your registration receipt for your records. • When registering in person or over the telephone, please confirm with Reception if the camp you are registering in requires Informed Consent approval, this will need to be reviewed.
Forms	<p>There are some specialty camps that may need specific activity waivers.</p> <ul style="list-style-type: none"> • All forms can be found at www.bit.ly/RecForms
Swimming at Saanich Pools	<ul style="list-style-type: none"> • Campers 7yrs and younger must swim within arm's length of a leader at all times. • Safety first! Campers may be required to wear a life jacket (regardless of age and/or swim ability) based on pool activities AND at the discretion of Lifeguards and Camp Leaders.
Registration Entry Examples & Tips! Participant Information	<p>Entering Parent, Emergency Contact and/or Authorized Pick-Up Person Information:</p> <ul style="list-style-type: none"> • First Parent/Guardian Contact is mandatory • Second Parent/Guardian Contact is <i>optional</i> but advised (dependant on family make-up) • First Emergency Contact and/or Authorized Pick-Up Contact is mandatory • Second Emergency Contact and/or Authorized Pick-Up Contact is <i>optional</i> but highly advised. <p>Note: If contact is not applicable in <i>optional</i> field, please leave box BLANK.</p> <p>Enter person's FIRST and LAST name, relationship to child, and primary contact number.</p> <ul style="list-style-type: none"> • Jane Smith, Mom, 555-555-5555 • Susan Jones, Grandma, 777-777-7777 • Jack & Jill Thompson, Neighbours, 999-999-9999

For more general camp information, see the **HELP US PREPARE** page of the Summer Active Living Guide.