

A Visit to Saanich Archives

www.saanich.ca/archives | archives@saanich.ca



Welcome to Saanich Archives!



Located in the Saanich Centennial Library since 2007, Saanich Archives invites you to visit and explore our collection of photos, maps, art, news clippings, and documents.

Come inside to learn more about the cultural history of the Municipality of Saanich.

On your way into the Archives is an interpretive panel about the history of local First Nations.

Saanich Archives acknowledges with respect the WSÁNEĆ and Lekwungen peoples on whose traditional territory the Archives stands and whose historical relationships with the land continue to this day.



Upon entering the Archives, you will be greeted by staff in the reference room. This room houses our collections of published material and reference files. After signing in, you can begin exploring all of the resources here. Everything is hands-on.



The vertical files are a great place to start your research. They include news clippings, oral histories, research notes, letters, photos, brochures, and more. These files provide background information and can also lead you to additional records in the collection.

Our reference room also houses our collection of BC Directories dating from 1924 to 1999. Directories can be used like phone books to find businesses or people by name and by street address. They are a great resource if you are doing research on your family or on your house and neighbourhood.



Our reference book collection contains books on local, BC, and Canadian history. Browse over 1500 titles about fascinating people, places, and events. While these books do not circulate, many of them are also available through the public library.



If you aren't doing research and are simply interested in browsing our historical photos and artifacts, we also have several displays inside the reference room.

These displays are changed a few times a year and feature snapshots of life in Saanich.



Collections & Research

Documents Search

Enter Keywords

Category

All

Search

> Advanced Search Options

As you begin your research, we suggest checking our finding aids. A finding aid is a type of guide or catalogue that tells you what records we have in our vault.

Digital versions are available on our website, but we also keep paper copies in the reference room.

If you find something in one of our finding aids that could be useful for your research, let us know and we can bring that material out of the vault for viewing.

Saanich Archives Plan Collection, 1867-1986

1 of 278

Year	Title/Description	Owner	Location	Plan No.
1867	[Plan] No. 17 Subdivision of part of Section 44. Property of J. W. McKay. [&] Map of Cadboro Bay Estate belonging to Mr. J. W. McKay. Section XLIV	J. W. McKay	Cadboro Bay	C-13
1892	1892 Lake District Subdivision of West Fractional Portion of Section 89	Estate of Frank Campbell	Pt Sec. 89 Lake Dist W side Prospect Lake	C-28
1893	Plan of part of the Mount Tolmie Park Estate being a subdivision of portions of Sections 39 & 40		Mount Tolmie Park Estate, Sec. 39 & 40 [Shelbourne Local Area]	2011-003-001
1908	Saanich Municipality. Plan of Proposed Alterations and Additions to Ditch from a Point at the V. & S. Railway to 18" Pipe within the City Boundary.		Tolmie Lane (at City Boundary) to Oak Street	B-2
1908	Plan of Subdivision of Part of Section 134. Lake District, V. I. (with property of W. J. Ledingham coloured yellow)		Prospect Lake Rd	B-4
1909	Plan [of] Dean Heights Subdivision being part of Sections 26 & 27 Victoria Dist., B. C.		Richmond Ave	B-401
1911	Lake Hill Park Plan of subdivision of Lots 28-30, 37-42, 51-58 & 71-73 incl Section 49 (Reg Plan No. 1890) Lake Hill Victoria District [with blue lines added to portions of Canterbury, Ralph & Nelthorpe	Arthur E. Haynes	Lots 28-30, 37-42, 51-58 & 71-73 incl Sec. 49 Map 1890 Victoria Dist McKenzie Ave	B-212
1911	[Plan 1270] Plan of Elliston Orchard Sub-Division Part of Secs 9, 62 & 63 Victoria Dist.	Blanche Edith Head	Cloverdale & Savannah Aves & Quadra St	B-79
1912	Plan [No. 1714] of subdivision of part of Lots 3 & 4 Sec. 44 Victoria Dist L.R.O. Map 68A.	Lt. Col. Laurence St. John Brodrick	Between Arbutus and Cadboro Bay Rds	B-121
1912	Plan [No. 1595] of subdivision of Lot 41 Sec. 32 L.O.R. Map No. 721 Victoria District B. C.	William Campbell & James Pettigrew, Charles Lewis & Margaret Grant	Within Cedar Hill X Rd, Borden and Willow Sts	B-122
1912	Plan [No. 1413] of subdivision of Lots 90 and 103 Lake Hill Estate Sec. 82 L. R. O. Map 180 Victoria Dist	Francis William & Kathleen Gregory-Allen	Glanford Ave	B-124

Unlike the reference room material, our collections of original material are not hands-on, and researchers are asked to follow standard archives etiquette.

This includes having only one file open at a time, keeping documents in order, and handling material gently. No food or drink is permitted in the reference room and we ask that you only use pencil for taking notes.

You are welcome to take photographs of anything you see in the archives, but please keep the flash turned off to protect the material from the damaging effects of over-exposure to light.



In addition to the finding aids, we also have lots of resources available on our website to help you get started on your research.

Whether you are researching the history of your house, your neighbourhood, or your ancestors, saanich.ca/archives has resources that can help.

Researching the history of your house

Saanich Archives

Explore Saanich Archives Resources for Researching Your House



LastName	FirstName	ParishTown	Municipality	RelHead	Sex	MaritalSta	Age
3	3	4	5	11	12	13	14
WARREN	EDWARD HARRY	2431 RICHMOND ROAD	WARD 1	HEAD	M	M	57
WARREN	MARTHA	2431 RICHMOND ROAD	WARD 1	WIFE	F	M	57
WARREN	HERBERT EDWARD	2431 RICHMOND ROAD	WARD 1	SON	M	S	31
WARREN	PERCY FREDERICK	2431 RICHMOND ROAD	WARD 1	SON	M	S	30
WARREN	WINNIFRED HEATH	2431 RICHMOND ROAD	WARD 1	DAUGHTER	F	S	28
WARREN	DOROTHY EVE	2431 RICHMOND ROAD	WARD 1	DAUGHTER	F	S	20
DE SAUSMAREZ	CYRIL WENTWORTH	2431 RICHMOND ROAD	WARD 1	LODGER	M	S	49
GILBERT	GEORGE	SECOND STREET	WARD 1	HEAD	M	M	34
GILBERT	DAISY ETHEL	SECOND STREET	WARD 1	WIFE	F	M	23
GILBERT	GEORGE KITCHENER	SECOND STREET	WARD 1	SON	M	S	4
GILBERT	BEVERLY JAMES	SECOND STREET	WARD 1	SON	M	S	2
GATES	FREDERICK CHARLES	1821 FIRST STREET	WARD 1	HEAD	M	M	39
GATES	ETHEL	1821 FIRST STREET	WARD 1	WIFE	F	M	34
GATES	JAMES	1821 FIRST STREET	WARD 1	SON	M	S	10
GATES	WILLIAM	1821 FIRST STREET	WARD 1	SON	M	S	8
DAWSON	ERNEST FRANK	1821 HAULTAIN STREET	WARD 1	HEAD	M	M	44
DAWSON	ADA MARGARET	1821 HAULTAIN STREET	WARD 1	WIFE	F	M	46
DAWSON	IDA	1821 HAULTAIN STREET	WARD 1	DAUGHTER	F	S	13
DAWSON	RITA	1821 HAULTAIN STREET	WARD 1	DAUGHTER	F	S	10
DAWSON	KENNETH	1821 HAULTAIN STREET	WARD 1	SON	M	S	7
HOLMES	ALICE HARVEY	1821 HAULTAIN STREET	WARD 1	ADOPTED DAUGHTER	F	S	2
GARDEN	THOMAS	1817 HAULTAIN STREET	WARD 1	HEAD	M	M	56
GARDEN	ELLEN	1817 HAULTAIN STREET	WARD 1	WIFE	F	M	45
WEST	JAMES	1890 HAULTAIN STREET	WARD 1	HEAD	M	M	44
WEST	SARAH	1890 HAULTAIN STREET	WARD 1	WIFE	F	M	44
WEST	MARIE EVELYN	1890 HAULTAIN STREET	WARD 1	DAUGHTER	F	S	17
WEST	GRACE ELIZABETH	1890 HAULTAIN STREET	WARD 1	DAUGHTER	F	S	7
WEST	LLEWELLYN	1890 HAULTAIN STREET	WARD 1	SON	M	S	6
BRADLEY	HAROLD ROBERT	1990 HAULTAIN STREET	WARD 1	HEAD	M	M	35
BRADLEY	ROSE ELLEN	1990 HAULTAIN STREET	WARD 1	WIFE	F	M	37
MORTON	HENRIETTA	1990 HAULTAIN STREET	WARD 1	STEP-DAUGHTER	F	S	13
MORTON	GEORGE MADDISON	1990 HAULTAIN STREET	WARD 1	STEP-SON	M	S	11
STANDERWICK	ROBERT S	1930 HAULTAIN STREET	WARD 1	HEAD	M	M	45
STANDERWICK	MARY	1930 HAULTAIN STREET	WARD 1	WIFE	F	M	40

Saanich

Since 2007, we have digitized over 8000 photographs in our collection which are searchable through our photo search site.

Our photo search site also includes descriptions of our collection.

You can use the photos from our website for research purposes or private study but other uses, including electronic or printed publication, will need written permission.

For information on our terms of use and fees, please refer to our **Photographic Reproduction and Use Policy** at saanich.ca/archives.

Saanich District of Saanich Browse Search

Narrow your results by:

PART OF

- All
- Irvine family fonds 393

NAME

- All
- Invalid Soldiers Commission 16
- Deans Family 4
- Ash, Arthur J. 1
- Deans, James 1

PLACE

- All
- Quadra 161
- Undetermined 74
- Gordon Head 32
- Victoria 21
- Shelbourne 19
- Other 7
- BC 7
- Victoria (B.C.) 5
- Cordova Bay 4
- Saanich Core 4

SUBJECT

GENRE

Showing 390 results
Archival description

Irvine family fonds With digital objects

Advanced search options

Print preview View:

Sort by: Alphabetic

"Mother on Mother's Day 1932"

"Rosebank", 1933

1916 snow at 3920 Cedar Hill Road

A classroom for returned soldiers, part of retraining program

Alice and Charles King

Alice King [and unidentified children on front steps]

Annie Hendry

Alice and Elizabeth King

Annie Ashbridge [with dogs], July 1932

Barbara Dawson (Brown)

Behind the scenes, our holdings are stored inside our climate controlled vault.

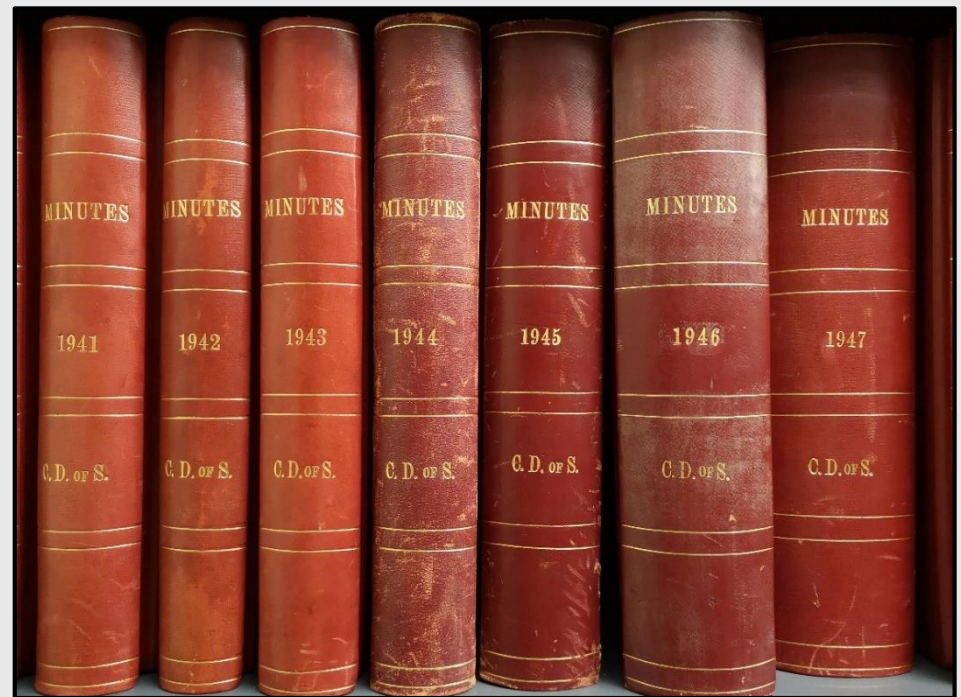
Our collection consists of approximately 60 percent municipal records and 40 percent community records. These include paper documents such as letters and maps and photos in the form of prints, slides, and even glass plate negatives.

The Archives acquires records for its collection in several ways. Municipal records are transferred from other departments, and community records are received by donation.

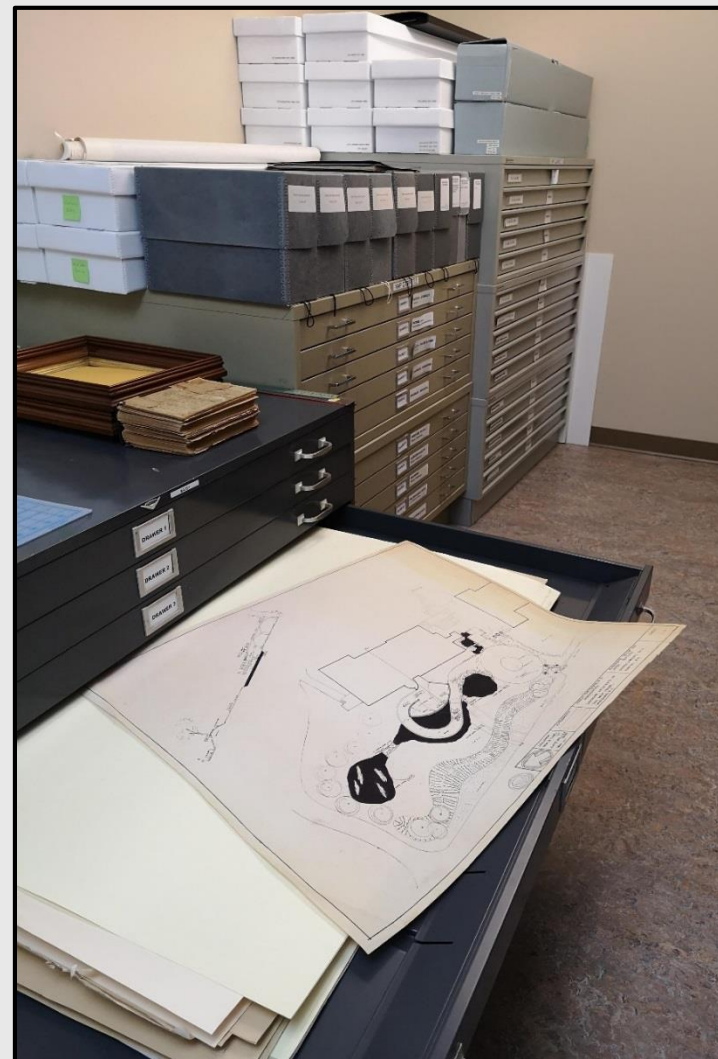




The municipal records in our collection date back to 1904, two years before Saanich was officially incorporated as a municipality. The collections include administrative files, correspondence, legal documents, voter's lists, minutes, maps, and plans. We also have reports relating to all aspects of the municipality such as Council business, the Clerk's and Mayor's offices, the Police and Fire Departments, and Planning and Public Works projects.



The private records in our collection date from the 1870s and include correspondence, financial and legal documents, scrapbooks, diaries, pamphlets, books, and other material collected by individual citizens, families, or organizations.



All material donated to the Archives is stored in our climate controlled vault. We monitor the temperature and relative humidity every day to ensure that the vault conditions are stable.

The fire suppression system in the vault uses compressed gas to remove the oxygen from the room rather than water sprinklers. This smothers the fire without risking water damage to the collection.



Although the Archives is located inside the Saanich Centennial Library, we keep different hours. Our reference room is open to visitors from Monday to Friday, 10 a.m. – 2:30 p.m.

If you are visiting the library after we've closed, you can still learn about Saanich history by checking out the displays we have set up around the library.



These displays, located in the foyer and next to the computer lab, are changed a few times a year and feature interesting stories about Saanich history.



Want to get involved?
Join the Saanich Remembers WWI Project.

We need volunteers to help research names on the Saanich WWI Honour Roll and write short biographies of the soldiers for our website.

We'll preserve the collected information at Saanich Archives and share it on the project website.

For more information visit the
Saanich Remembers WWI page at
saanich.ca/archives.

Visit us in person

We are located inside the Saanich Centennial Library next to Pearkes Recreation Centre at 3100 Tillicum Road.

Our hours are:

Monday to Friday, 10 a.m. – 2:30 p.m.

You can also drop in for a tour any Wednesday at 10 a.m. Tours take about 30 minutes and give an overview of our reference material and archival collections. No need to register.

For more information visit:

www.saanich.ca/archives

Or contact us at:

archives@saanich.ca | 250 475 5494 ext. 3478

