



Call to Artists and Art/Cultural Professionals: Public Art Project Selection Panel Members for the Cedar Hill Library Redevelopment Project



The District of Saanich is seeking applications from artists and art/cultural professionals to serve on the Public Art Project Selection Panel for the Cedar Hill Library redevelopment.

Application Deadline: July 10, 2026, 4:00 p.m.

About the Opportunity

The District is inviting up to three artists or art/cultural professionals to join the selection panel for The Cedar Hill Library public art project. Panel members will review and evaluate artist applications and proposals, and provide advice and recommendations on the commission of public art for the project, guided by Saanich's [Public Art Program \(Comprehensive Arts Policy\)](#).

About the Project

The District of Saanich is replacing the Greater Victoria Public Library (GVPL) branch at [3950 Cedar Hill Road](#) as part of the [Cedar Hill Road Library and Affordable Housing Project](#). In partnership with the Capital Region Housing Corporation (CRHC), construction is expected to take place from 2026 to 2029 to redevelop the site with a new 29,000 square foot library and 210 affordable rental housing units.

A key part of the project's Library component is the commission and integration of site-specific public art through Saanich's civic public art program. To support visibility and engagement, the artwork is anticipated to be located on the exterior or interior of the building near the library main entrance on Cedar Hill Road.

About the Project Selection Panel

Public art selection panels provide advice and recommendations on artist and artist team applications and proposals. Panel members bring professional knowledge, personal experience and community perspectives to the selection process while considering relevant factors and established criteria. Panels help support fairness, transparency, and professionalism in the selection of artwork for public spaces.

The Project Selection Panel is comprised of:

- Up to three artists or art professionals
- one community member drawn from the local community association
- one departmental staff representative
- one representative of the Greater Victoria Public Library
- the Public Art Coordinator (non-voting)

The District of Saanich values and recognizes the importance of diversity, equity and inclusion. We encourage applicants of all ages and abilities, identities, backgrounds and lived experiences. Individuals who identify as members of Indigenous communities, equity-deserving communities, and under-represented communities are especially encouraged to apply.

Qualifications

Applicants must:

- be an artist or art/cultural professional, such as a practicing artist, designer, curator, cultural expert, or other related specialist
- have knowledge of visual arts and public art
- reside in Saanich or Greater Victoria
- possess an understanding and appreciation of art in public spaces
- Be 19+ years of age
- not be a member of any Saanich Advisory Committee or Council, nor a District of Saanich employee, excluding the appointed departmental representative

Previous experience in the selection of public art is an asset, but not required.

Roles and Responsibilities

Selection Panel members will:

- attend an orientation to the project and the public art process
- provide input into the Project Brief
- review submissions and undertake individual scoring and ranking
- evaluate proposals based on project goals and established criteria, including artistic, cultural, community, technical, and feasibility considerations
- participate in group discussions and decision-making
- disclose any conflicts of interest
- contribute expertise, experience, and community insight
- maintain impartiality, objectivity and confidentiality throughout the selection process
- work collaboratively and respectfully with other panel members and staff

Public Art Selection Process

A two-stage Artist Call selection process is expected.

Stage 1: Panelists will review and rank artist submissions for Expressions of Interest and qualifications, and participate in the selection of a shortlist of artists.

Stage 2: Panelists will review submitted proposals and presentations from shortlisted artists and make final recommendations on the selection of an artist or artist team proposal.

Time Commitment

The selection process is expected to take place over three meetings between summer 2026 and Winter 2027. One additional meeting may be added if needed. Meetings may take place in person or online depending on the panel's preferences and needs.

Panelists will receive orientation materials before meetings. Some independent review and scoring will be required in advance of Stage 1 and Stage 2 meetings.

ANTICIPATED TIMELINE (subject to change)	DETAILS
Meeting #1: July / August 2026 Estimated Length: 1.5 to 2 hours	Selection Panel Orientation Meeting: Introductions, Public Art Process, Project Overview and Input Opportunity
Meeting #2: Fall 2026 Estimated Length: 3 to 4 hours	Stage 1 Shortlist Selection Meeting: Review of Stage 1 Artists Expressions of Interest/Qualifications – selection of shortlisted artists
Meeting #3: Winter 2027 Estimate Length: 3 to 4 hours	Stage 2 Final Selection Meeting: Review of Stage 2 Artist Proposals and Presentations and final selection recommendation

Honorarium

Artists and art/cultural professionals serving as Selection Panelists will receive an honorarium of \$850 following completion of their panel participation. No additional fees will be paid.

How to Apply

1. Review the opportunity information carefully.
2. Complete an [Application for the Public Art Selection Panelist Roster \[PDF - 238 KB\]](#). On the application form, indicate your interest in participating on the selection panel for the Cedar Hill Library Public Art Project.
3. Provide a supporting C.V. or resume summary, 2-3 pages maximum.
4. Email your application form and attachment to:
Brenda Weatherston, Public Art Programmer
Email: brenda.weatherston@saanich.ca
Subject: Cedar Hill Public Art Selection Panel Application

For questions or assistance, please contact the Public Art Programmer at: Brenda.weatherston@saanich.ca or (250) 475-5557.

The District of Saanich reserves the right to request clarification or additional information from applicants as necessary and to determine eligibility and suitability for the role. The District is not obligated to select any applicant and may cancel or modify this call at its discretion.

The collection of personal information is authorized under the Local Government Act, Community Charter and section 26(c) of the Freedom of Information and Protection of Privacy Act. The information will be used for the purpose of panelist selection for the project. Questions related to privacy protection can be directed to the District's Privacy Officer at: 770 Vernon Ave, Victoria BC V8X 2W7, t.250-475-1775, e.foi@saanich.ca