

| Subject 1 | Subject 2 | To  | From  | Description  | Year | Month | Day |
|-----------|-----------|---|---|--|------|-------|-----|
| UBCM      | WWII      | Mailed to every City, District, and Village in BC   | Wilfred Greene, Clerk, Corporation of the District of Saanich | Resolutions re: opposition to incorporation of companies dealing in the export of raw materials (for war purposes) from Canada and with connections to "aggressor nations" | 1939 | Jul   | 6   |
| UBCM      | WWII      | Wilfred N. [sic] Greene, Municipal Hall, Royal Oak, V.I., B.C.  | The Corporation of the City of Cranbrook                      | Endorsement of resolutions   | 1939 | Aug   | 12  |
| UBCM      | WWII      | W.A. Greene Esq., C.M.C., District of Saanich, Royal Oak P.O., B.C.                                       | City of Duncan  | No action taken on resolutions   | 1939 | Aug   | 10  |
| UBCM      | WWII      | The Municipal Clerk, District of Saanich, Municipal Hall, Royal Oak, V.I. B.C.                            | Corporation of the District of Kent                           | Approval of resolutions  | 1939 | Aug   | 7   |
| UBCM      | WWII      | W. Greene Esq., C.M.C., The Corporation of the District of Saanich, Royal Oak, V.I., B.C.                 | Municipality of North Cowichan                                | In sympathy with the principle of the resolutions, but not taking action on resolutions until approved by UBCM   | 1939 | Aug   | 4   |
| UBCM      | WWII      | Clerk of the Council, District of Saanich, Municipal Hall, Royal Oak, V.I. B.C.                           | The Corporation of the Village of Williams Lake               | Endorsement of resolutions   | 1939 | Aug   | 4   |
| UBCM      | WWII      | Clerk of the Municipal Council, The Corp. of the Dist. Of SAANICH, Royal Oak, V.I., B.C.                  | The Corporation of the Village of Stewart                     | Endorsement of resolutions   | 1939 | Jul   | 27  |
| UBCM      | WWII      | Mr. Wilfred Greene, Clerk of the Municipal Council, Corporation of the District of Saanich, Saanich, B.C. | Corporation of the Village of Chapman Camp                    | Not in favour of resolution #1 because it cannot be enforced internationally; endorsement of resolution #2   | 1939 | Jul   | 27  |
| UBCM      | WWII      | Municipal Clerk, Corporation of Saanich, Royal Oak, V.I., B.C.  | Corporation of the District of Langley                        | Endorsement of resolutions   | 1939 | Jul   | 26  |
| UBCM      | WWII      | Corporation of the District of Saanich, Royal Oak, V.I., B.C.   | The Corporation of the City of Cumberland                     | Endorsement of resolutions   | 1939 | Jul   | 25  |
| UBCM      | WWII      | Municipal Clerk, The Corporation of the District of Saanich, Municipal Hall, Royal Oak, V.I., B.C.        | City of Vernon, B.C. City Clerk's Office                      | Endorsement of resolutions   | 1939 | Jul   | 25  |
| UBCM      | WWII      | W. Greene, Esq., Clerk of the Municipal Council, Municipal Hall, ROYAL OAK, B.C.                          | The Corporation of the City of Courtenay                      | Endorsement of resolutions   | 1939 | Jul   | 25  |
| UBCM      | WWII      | Municipal Clerk, Royal Oak, B.C.  | The Corporation of the District of Oak Bay                    | Decision to not pass an opinion on resolutions because matters not strictly municipal  | 1939 | Jul   | 24  |
| UBCM      | WWII      | Municipal Clerk, The Corporation of the District of Saanich, Royal Oak, Vancouver Island, B.C.            | The Corporation of the City of Kelowna                        | Endorsement of resolutions   | 1939 | Jul   | 20  |
| UBCM      | WWII      | Municipal Council, Saanich, Municipal Hall, Royal Oak, V.I., B.C.   | Corporation of Village Municipality of Gibson's Landing       | Endorsement of resolutions   | 1939 | Jul   | 20  |
| UBCM      | WWII      | Wilfred A. Greene Esq, Municipal Hall, Royal Oak, V.I., B.C.  | The Corporation of the District of Matsqui                    | Endorsement of resolutions   | 1939 | Jul   | 19  |
| UBCM      | WWII      | Wilfred Greene, Esq., Clerk of the Municipal Council, Municipal Hall, Royal Oak, V.I., B.C.               | City of Vancouver City Clerk's Office                         | Resolutions forwarded to UBCM for consideration  | 1939 | Jul   | 18  |
| UBCM      | WWII      | Municipal Clerk, Corporation of the District of Saanich, Municipal Hall, Royal Oak, V.I., B.C.            | The Corporation of the Township of Richmond                   | No action taken on resolutions as Council felt matter should be left to Dominion Government  | 1939 | Jul   | 18  |
| UBCM      | WWII      | Wilfred Greene, Esq., Municipal Clerk, Corporation of the District of Saanich, Royal Oak, V.I., B.C.      | Corporation of Penticton                                      | No action taken on resolutions   | 1939 | Jul   | 18  |
| UBCM      | WWII      | The Clerk, Corporation of the District of Saanich, Municipal Hall, Royal Oak, Vancouver Island, B.C.      | The Corporation of the Village of Mission                     | Endorsement of resolutions   | 1939 | Jul   | 15  |
| UBCM      | WWII      | W. Greene, Esq., Clerk of the Council, Corporation of the District of Saanich, Vancouver, Island, B.C.    | Corporation of the District of Maple Ridge                    | Endorsement of resolutions   | 1939 | Jul   | 14  |

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| UBCM       | WWII        | W.A. Greene, Esq., Municipal Clerk, Municipal Hall, Royal Oak, V.I., B.C.  | Corporation of the District of Salmon Arm  | Endorsement of resolutions   | 1939        | Jul   | 14  |
| UBCM       | WWII        | Municipal Clerk, District of Saanich, Royal Oak, V.I., B.C.  | The Corporation of the District of Glenmore  | Endorsement of resolutions   | 1939        | Jul   | 13  |
| UBCM       | WWII        | Wilfred A. Green, Esq., Clerk of the Municipal Council, Corporation of the District of Saanich, Royal Oak P.O., V.I., B.C. | City of Victoria, B.C.   | Endorsement of resolutions   | 1939        | Jul   | 13  |
| UBCM       | WWII        | Wilfred Grune [sic] Esq., Clerk of the Municipal Council, Municipal Hall, Royal Oak, V.I., B.C.                            | The Corporation of The City of Revelstoke  | Acknowledgement of receipt of resolutions  | 1939        | Jul   | 13  |
| UBCM       | WWII        | Clerk, District of Saanich, Municipal Hall, Royal Oak, V.I., B.C.  | City Clerk's Office, New Westminster, B.C.   | Resolutions received and filed for reference   | 1939        | Jul   | 13  |
| UBCM       | WWII        | The Municipal Clerk, Corporation District of Saanich, Royal Oak, V.I., B.C.  | City of Port Coquitlam   | No action taken on resolutions as Council felt matter should be left to Dominion and Provincial Governments  | 1939        | Jul   | 12  |
| UBCM       | WWII        | The Clerk, Municipality of Saanich, Royal Oak, V.I., B.C.  | The Corporation of The Township of Spallumcheen  | Endorsement of resolutions   | 1939        | Jul   | 12  |
| UBCM       | WWII        | Municipal Clerk, District of Saanich, Royal Oak, V.I., B.C.  | Corporation of the District of Coquitlam   | Endorsement of resolutions   | 1939        | Jul   | 12  |
| UBCM       | WWII        | THE CLERK OF THE MUNICIPAL COUNCIL, Corporation of the District of Saanich, ROYAL OAK, B.C.                                | Corporation of the City of Nanaimo   | Endorsement of resolutions   | 1939        | Jul   | 11  |
| UBCM       | WWII        | Municipal Clerk, Corporation of the District of Saanich, Royal Oak P.O., V.I., B.C.  | Corporation of the City of Port Alberni  | Endorsement of resolutions   | 1939        | Jul   | 11  |
| UBCM       | WWII        | Wilfred A. Greene, Esq., C.M.C., Saanich Municipality, Royal Oak, V.I., B.C.   | The Corporation of the District of Surrey  | Endorsement of resolutions   | 1939        | Jul   | 11  |
|            |             |  | Corporation of the District of Saanich   | Blank letterhead   |             |       |     |
| Purchasing | Water Works | Corporation of the District of Saanich, Royal Oak, B.C. Canada   | Gamon Meter Company, "Watch Dog" water meters, Main Office and Works: 282-296 South Street, Newark, N.J.                                   | Bills of Lading / invoicing  | 1929        | Apr   | 22  |
| Police     | Vehicles    | Saanich Police Dept, Royal Oak, Saanich B.C.   | Brooklands Motorcycle Works, 923 Fort Street, Victoria, B.C. Dick Shanks, Prop.  | Information on new 1930 Harley-Davidson to accompany tender  | 1930        | Feb   | 10  |
| Purchasing | Tenders     | Corp. of the District of Saanich, Royal Oak, B.C., Attention Mr. R.R.F. Sewell   | Mussens Limited, 611 Credit Foncier Building, Vancouver. Railway mining & contractors supplies / concrete mixing and rock crushing plants. | Unable to submit a tender because they do not carry the supplies required  | 1930        | Mar   | 6   |
| Fire       |             | Fire Marshall Sewell, Saanich Municipal Hall, Royal Oak, B.C.  | Home of Fatt Squabs, Canada's Leading Pigeon Farm, R.R. 3, Victoria B.C., Canada. Fred P. Fatt, Owner and Manager.                         | Request for fire hydrant in front of property (Lake Road)  | 1930        | Aug   | 25  |
| Tourism    | Lands       | The Reeve & Council, Saanich Municipal Hall, Royal Oak, V.I., B.C.   | The Victoria and Island Publicity Bureau, P.O. Box 608, Victoria, British Columbia, Canada   | Forwarding correspondence from prospective resident Mr. Brown of Edmonton inquiring about purchasing land in Saanich Peninsula. Letter typed on front of tourism brochure. | 1930        | Dec   | 29  |
| Tourism    | Lands       | [The Victoria and Island Publicity Bureau, P.O. Box 608, Victoria, British Columbia, Canada]                               | Administration and Trust Company, Alberta Division, Credit Foncier Building, 10257 Jasper Avenue, Edmonton, Alta. J.L. Brown.              | Request for descriptive literature on Vancouver Island as offered on radio advertisement. Interested in purchasing land on Saanich Peninsula for retirement.               | 1930        | Dec   | 25  |
| Tourism    | Lands       | J.L. Brown, Esq., 10257 Jasper Avenue, Edmonton, Alberta   | C.M.C. [Saanich Municipal Clerk]   | Brief description of desirable qualities of Saanich Municipality and price range of land   | 1930 [1931] | Jan   | 8   |
| Police     | Vehicles    | Corporation of the District of Saanich, Police Commissioners, Royal Oak, V.I.  | Brooklands Motorcycle Works, 923 Fort Street, Victoria, B.C. Dick Shanks, Prop.  | Tender for 1 1931 Harley-Davidson motorcycle, sidecar, and accessories   | 1931        | Feb   | 5   |
| Police     | Vehicles    | Mr. R.R.F. Sewall [sic], Clerk, Saanich Municipality, Royal Oak, B.C.  | H.A. Davie, Ltd., Buick and Pontiac Motor Cars, GMC Trucks and Coaches, 860 Yates Street, Victoria, B.C.                                   | Tender for Police car  | 1931        | Feb   | 18  |

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| Police         | Vehicles    | Corporation of the District of Saanich, Royal Oak, B.C.  | National Motor Car Company, Ltd., Authorized Ford Dealers, 819 Yates Street, Victoria, B.C.  | Tender for Police car   | 1931 | Feb   | 19  |
| Police         | Vehicles    | Police Commission, Municipality of Saanich, Vancouver Island, B.C.                                     | Chevrolet, The Motor House, Victoria, Limited, Cor. Yates and Vancouver Streets, Victoria, B.C.  | Tender for Police car   | 1931 | Feb   | 19  |
| Transportation | Cordova Bay | R.R.F. Sewell, Esq., C.M.C., The Corp'n. of the District of Saanich, Royal Oak, P.O.                   | Vancouver Island Coach Lines, Limited, Broughton Street, Victoria, B.C.  | Not enough residents in the area to increase Cordova Bay bus service. Passengers currently carried in conjunction with school service (Royal Oak School). | 1931 | Apr   | 22  |
| Finance        | Tenders     | Municipal Clerk, Corporation of the District of Saanich, Saanichton, B.C.                              | A.E. Jukes & Co., Limited, Investment Bankers, Stock Brokers, Stock Exchange Building, Vancouver, B.C.   | Tender  | 1931 | Jun   | 4   |
| Finance        | Tenders     | Mr. R.R.F. Sewell, Corporation of Saanich, Royal Oak, BC   | Dominion Securities Corp'n, Vancouver. Via Canadian National Telegram.   | Tender  | 1931 | Jun   | 4   |
| Finance        | Tenders     | Saanich Municipality   | Victor W. Odlum Brown & Coy., Cr of Rupert Guthrie, 101 Union Bldg, Victoria BC. Via Canadian Pacific Railway Company's Telegraph Telegram.            | Tender  | 1931 | Jun   | 4   |
| Finance        | Tenders     | The Municipal Clerk, The Corporation of the District of Saanich, SAANICH, B.C.                         | Royal Financial Corporation Limited, 123 Fort Street, Victoria, Canada   | Tender for bonds  | 1931 | Jun   | 4   |
| Finance        | Tenders     | R.R. Sewell Esq., Corporation of the Municipality of Saanich, Royal Oak, Saanich B.C.                  | Douglas, Mackay & Co. (Victoria) Ltd., Insurance Financial Brokers, 1214 Broad Street, Victoria, B.C.  | Request to be on mailing list for future bonds or debentures offered by Municipality  | 1931 | Jun   | 19  |
| Finance        | Tenders     | City Clerk, Municipality of Saanich, Saanich, B.C.   | Nesbitt, Thomson & Company Limited, 205 Central Building, Victoria, B.C.   | Investment of sinking funds. Request to be on mailing list for future bonds or debentures offered by Municipality.  | 1931 | Jun   | 23  |
| Finance        | Tenders     | R.R.F. Sewell, Esq., District of Saanich, Royal Oak, Vancouver Island, B.C.                            | Victor W. Odlum, Brown & Company, Merchant Bankers, Odlum-Brown Building, 330 Pender St. West, Vancouver, B.C.   | Investment of sinking funds   | 1931 | Oct   | 14  |
| Finance        | Tenders     | The Corp'n of the District of Saanich, Royal Oak, V.I.   | Gillespie, Hart & Co., Ltd., Investment bankers, mortgages, general, insurance, real estate, 611 Fort Street, Victoria, B.C.                           | Investment of sinking funds   | 1931 | Oct   | 14  |
| Finance        | Tenders     | R.R.F. Sewell, Esq., Clerk of the Municipal Council, Corp'n. of the Dist. Of Saanich, Royal Oak, B.C.  | A.E. Ames & Co. Limited, Investment Securities, Belmont House, Victoria, B.C.  | Investment of funds   | 1931 | Oct   | 15  |
| Finance        | Tenders     | The Municipal Clerk, Corporation of the District of Saanich, Royal Oak, V.I.                           | The Canadian Bank of Commerce, Victoria, B.C.  | Investment of funds   | 1931 | Oct   | 15  |
| Finance        | Tenders     | The Corporation of the District of Saanich, Royal Oak, V.I., B.C.                                      | Pemberton & Son Investment Bankers, Pemberton Building, Victoria, British Columbia   | Investment of sinking funds   | 1931 | Oct   | 15  |
| Finance        | Tenders     | R.R.F. Sewell, Esq., Clerk, The Corp'n of the District of Saanich, Saanich, B.C.                       | Pacific Bond Corporation Limited, 614 Central Bldg., Victoria, B.C.  | Investment of sinking funds   | 1931 | Oct   | 15  |
| Finance        | Tenders     | The Treasurer, Corporation of the District of Saanich, Municipal Hall, Royal Oak, B.C.                 | Bank of Montreal, Victoria, B.C.   | Investment of sinking funds   | 1931 | Oct   | 15  |
| Finance        | Tenders     | The Finance Committee, Municipal Council of Saanich, Saanich, B.C.                                     | Robb, Robertson & Birch, Ltd., Central Building, Victoria, B.C., Canada  | Investment of sinking funds   | 1931 | Oct   | 15  |
| Engineering    | Vehicles    | Corporation of the District of Saanich, Royal Oak, Vancouver Island, B.C. Attention District Engineer. | Leyland Motors Limited, 940 Richards Street, Vancouver, B.C.   | Rental charges for Leyland Badger dump truck  | 1931 | Nov   | 3   |
| Insurance      | Vehicles    | Chief Clerk, Municipality of Saanich, Royal Oak, V.I., B.C.  | Macaulay, Nicolls, Maitland & Co. Ltd., associated with Allan & Boulter Ltd., Insurance, Financial and Estate Agents, 435 Howe Street, Vancouver, B.C. | Insurance policy issued to Leyland Motors Ltd. And the Municipality, written for 1 year   | 1931 | Nov   | 16  |
| Police         |             | R.R.F. Sewell, Clerk to the Board of Commissioners, Royal Oak, B.C.                                    | Robert Rankin, Ladies' and Gent's Tailor, 734 Pandora Avenue, Victoria, B.C.   | Submission of samples and prices on Police uniforms   | 1932 | Mar   | 23  |
| Police         | Tenders     | A. Rankin, Chief of Police, Saanich  | Fyvie Bros., "The Tailors", 817 Government Street, Victoria, B.C.  | Tender for Police uniforms  | 1932 | Apr   | 11  |

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| Purchasing       | Tenders      | Corpn District of Saanich, Royal Oak, B.C.  | McLennan, McFeely & Prior, Limited, Iron and Steel Merchants, Wholesale Hardware, 1401 Government Street, Victoria, B.C.   | Tender for shovels, axes, wheelbarrows, and other equipment      | 1933 | Jan   | 5   |
| Purchasing       | Tenders      | The Corporation of the District of Saanich, c/o Municipal Hall, Royal Oak, B.C.     | Alcock, Downing & Wright, Limited, Hardware, Plumbing and Heating Supplies, 546 Yates Street, Victoria, B.C.   | Tender for shovels, axes, wheelbarrows, and other equipment      | 1933 | Jan   | 7   |
| Purchasing       | Vehicles     | Mr. E.A. Bleathman, Municipality of the District of Saanich, Saanich, B.C.          | National Motor Car Company, Ltd., Authorized Ford Dealers, 819 Yates Street, Victoria, B.C.  | Quote for various cars   | 1932 | Jan   | 20  |
| Dominion Governm | Military     | The Mayor, or Reeve, CADBORO BAY, B.C.  | Department of National Defence (Naval Service), Ottawa, Canada   | Visit by H.M.C.S. Skeena to Cadboro Bay from June 23 to 27, 1933 | 1933 | Jun   | 6   |
| Finance          |              | R.R.F. Sewell, Esq., Clerk, Corporation of the District of Saanich, ROYAL OAK, B.C. | Pemberton & Son Vancouver Limited, Bonds and Investments, 1014 Broad Street, Victoria, B.C.  | Bonds  | 1933 | Nov   | 15  |
| Finance          |              | R.R.F. Sewell, Esq., Corporation of Saanich, Saanich, B.C.                          | Hall Holland & Company Limited, Brokers - Bond Dealers, 466 Howe Street, Vancouver, B.C.   | Bonds  | 1933 | Nov   | 15  |
| Transportation   |              | The Reeve and Council, The Municipality of  | Vancouver Island Coach Lines Limited, Broughton Street, Victoria, B.C.   | New rates for Sidney and West Saanich bus routes                 | 1933 | Nov   | 24  |
| Finance          |              | Mr. Sewell, The Corporation of the District of Saanich, British Columbia            | C.M. Oliver & Company Limited, Stock Brokers and Bond Dealers, 207-8-9 Central Building, Victoria, B.C.  | Bonds  | 1933 | Dec   | 6   |
| Real Estate      |              | R.R.F. Sewell Esq., Municipal Clerk, Saanich Mcpy., Saanich, B.C.                   | The Real Estate Board of Victoria, 608 View Street, Victoria, B.C.   | List of active Board members                                     | 1933 | Dec   | 30  |
| Organizations    | Horticulture | Municipal Clerk, Municipality of Saanich, Victoria, B.C.                            | Vancouver Island Horticultural Association, 521 Fort Street, Victoria, B.C.  | Resolution for the attention of Council                          | 1934 | Jan   | 15  |
| Organizations    |              | City Clerk, Royal Oak, B.C.   | The Municipal Review of Canada, Official Organ. Union of Canadian Municipalities, Lachute, Que   | Requesting list of Saanich officials                             | 1934 | Jan   | 20  |
| Organizations    | Animals      | The Reeve and Council, Saanich, Royal Oak, B.C.                                     | British Columbia Society for the Prevention of Cruelty to Animals, Victoria Branch, Room A. Campbell Building, Victoria, B.C.  | Request for donation / grant                                     | 1934 | Mar   | 8   |
| Insurance        | Vehicles     | R.R.F. Sewell Esq., Municipal Clerk, Saanich, B.C.                                  | J.R. Saunders, Real Estate, Financial and Insurance Agent, 1003 Langley Street, Victoria, B.C.   | Insurance rates for municipal vehicles                           | 1934 | Apr   | 11  |
| Insurance        | Vehicles     | Corpn. District of Saanich, Royal Oak P.O. B.C.                                     | Brown Bros. General Insurance Agents, 314-5 Pemberton Building, Victoria, B.C.   | Insurance rates for municipal vehicles                           | 1934 | Apr   | 12  |
| Insurance        | Vehicles     | The Municipal Clerk, Saanich  | Robb, Robertson & Birch Limited, Central Building, Victoria, B.C., Canada  | Insurance rates for municipal vehicles                           | 1934 | Apr   | 12  |
| Insurance        | Vehicles     | Clerk, Municipal Council, Saanich Municipality, V.I., B.C.                          | Ker & Stephenson, Limited, Union Building, Victoria, B.C.  | Insurance rates for municipal vehicles                           | 1934 | Apr   | 12  |
| Insurance        | Vehicles     | Corporation of the District of Saanich, Municipal Hall, Royal Oak, V.I., B.C.       | The British Empire Assurance Company of Toronto Canada, Arthur H. Cox, Resident Agent, 418 Central Building, Victoria, B.C.  | Insurance rates for municipal vehicles                           | 1934 | Apr   | 12  |
| Insurance        | Vehicles     | R.R.F. Sewell, Esq., Municipal Hall, Royal Oak, B.C.                                | Branson Investment Co., Ltd., Insurance and Real Estate, Central Building, Victoria, B.C.  | Insurance rates for municipal vehicles                           | 1934 | Apr   | 16  |
| Insurance        | Vehicles     | R.R.F. Sewell, Esq., Municipal Hall, Royal Oak, B.C.                                | Union Assurance Society Limited of London, England, Bishop & Worthington Limited, Agents, 576 Yates Street, Victoria, B.C.   | Insurance rates for municipal vehicles                           | 1934 | Apr   | 17  |
| Insurance        | Vehicles     | The Municipal Clerk, Corporation of the District of Saanich, ROYAL OAK, B.C.        | Pemberton & Sons Limited, Real Estate, Financial and Insurance Agents, Victoria, B.C., Canada  | Insurance rates for municipal vehicles                           | 1934 | Apr   | 18  |
| Insurance        | Vehicles     | Mr. R.R.R. [sic] Sewell, C.M.C., District of Saanich, Royal Oak V.I.                | D.D. McTavish, Successor to McTavish Bros. (Victoria) Limited, Customs Brokers, Shipping and Forwarding Agents, Fire, Marine, Automobile, Accident and Sickness Insurance, 918 Government Street, Victoria, B.C. | Insurance rates for municipal vehicles                           | 1934 | Apr   | 18  |
| Insurance        | Vehicles     | Corp. of the District of Saanich, Royal Oak, Saanich, Attention Mr. Sewell          | Robt. Macnicol & Co., Ltd., Real Estate, Rentals, Insurance, 1602 Douglas Street, Victoria, B.C.   | Insurance rates for municipal vehicles                           | 1934 | Apr   | 18  |
| Insurance        | Vehicles     | Corporation of the District of Saanich, Royal Oak, B.C.                             | F.N. Francis & Company, Insurance, 610 Fort Street, Victoria, B.C.   | Insurance rates for municipal vehicles                           | 1934 | Apr   | 19  |

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| Insurance             | Vehicles          | The Corporation of the District of Saanich, Royal Oak, B.C.   | P.R. Brown & Sons Limited, Real Estate, Financial and Insurance Agents, No. 1112 Broad Street, Victoria, B.C.  | Insurance rates for municipal vehicles  | 1934 | Apr   | 19  |
| Insurance             | Vehicles          | The Secretary, The Corporation of the District of Saanich, Royal Oak, V.I., B.C.                            | H.W. Miller & Co., 723 Fort Street, Victoria, Canada   | Insurance rates for municipal vehicles  | 1934 | Apr   | 19  |
| Insurance             | Vehicles          | Corporation of the District of Saanich, Royal Oak P.O., Royal Oak, B.C.                                     | Alder & Sons, Limited, Real Estate and Insurance Agents, 808 Fort Street, (Ground Floor Location), Victoria, B.C.  | Insurance rates for municipal vehicles  | 1934 | May   | 1   |
| Statistics            | Tourism           | Municipal Clerk, Royal Oak, B.C.  | Saanich Peninsula and Gulf Island Review, (Formerly Sidney and Islands Review and Saanich Gazette), Printers, Publishers, Stationers, Sidney, Vancouver Island, B.C. | Request for Saanich statistics [answers handwritten on verso]   | 1935 | Feb   | 21  |
| Complaints            | By-laws           | Reeve and Council of the Corporation of the District of Saanich, Royal Oak, B.C.                            | Diggon-Hibben Limited, Booksellers, Stationers, Printers, 1210 Government Street, Victoria, B.C.   | Complaint about woodyard on Vincent Avenue opposite Parkview Drive [Gorge - Tillicum area].<br><u>Mr. Ronald Hopkins, operator, 492 Vincent Avenue</u>        | 1935 | Jul   | 6   |
| International Affairs | Depression Relief | Reeve, Saanich Municipality, Saanich, B.C.  | World Peace Limited, Canada  | Future Pacific peace conferences; inquiring about available land in Saanich suitable for fruit growing, etc. for families on relief to alleviate unemployment | 1935 | Jul   | 22  |
| Fire                  |                   | Chief H.T. Lock, Fire Department Headquarters, Royal Oak, B.C.  | City of Vancouver Fire Department, 754 Seymour Street, Vancouver, B.C.   | Regulation Fire Department helmets  | 1935 | Nov   | 5   |
| Finance               |                   |   | C.M. Oliver & Company Limited, Ground Floor, Commerce Building, 640 Hastings St. West, Vancouver, B.C.   | Bulletin from the Office of the Premier, Edmonton, Alberta, Acting Premier Ernest C. Manning, re: Provincial Bonds, finances                                  | 1935 | Dec   | 5   |
| Insurance             | Vehicles          | R.R.F. Sewwell [sic] Esq, Municipal Clerk, Royal Oak, B.C.  | World Insurance Company, Limited of London, England, 302 Pemberton Bldg., Victoria, B.C.   | Insurance rates for municipal vehicles  | 1936 | Feb   | 18  |
| Stationery            |                   | V.M. Maynard, Esq., McRae Avenue, R.M.D. #4, Victoria   | Corporation of the District of Saanich, Royal Oak, V.I., B.C.  | Returned envelope. Motto at bottom reads: "Saanich" -- The Garden of Vancouver Island"  | 1932 | May   | 28  |
| Tourism               |                   | Reeve and Council, Saanich Municipality, Royal Oak, Saanich, V.I.   | The Victoria and Island Publicity Bureau, P.O. Box 608, Victoria, British Columbia, Canada   | Request for Directors to meet with Saanich Council. Letter typed on front of tourism brochure.  | 1936 | Feb   | 18  |
| Public Works          |                   | R.R.F. Sewell, Esq., Corp. District of Saanich, Royal Oak, B.C.   | Ormonds, Limited, Manufacturers of Biscuits and Confectionery, Mary St., Victoria West, Victoria, B.C., Canada   | Thank you letter for gate post being put back up  | 1936 | Mar   | 30  |
| Insurance             | Vehicles          | Corporation of the District of Saanich, Royal Oak, Saanich, B.C.  | F.N. Francis & Company, Insurance, 610 Fort Street, Victoria, B.C.   | Tender - decline to submit  | 1936 | Apr   | 14  |
| Insurance             | Vehicles          | R.R.F. Sewell, Esq., C.M.C., Corporation of the District of Saanich, Royal Oak, Vancouver Island, B.C.      | British Columbia Insurance Underwriters Association, Automobile Branch, 1016-17 Rogers Building, Vancouver, B.C.   | Insurance rates for municipal vehicles  | 1936 | Apr   | 15  |
| Insurance             | Vehicles          | Mr. R.R.F. Sewell, C.M.C., Corporation of Saanich District, Royal Oak V.I.                                  | D.D. McTavish, Customs Broker, Shipping and Forwarding Agents, 618 Broughton St., Victoria, B.C.   | Insurance rates for municipal vehicles  | 1936 | Apr   | 16  |
| Insurance             | Vehicles          | R.R.F. Sewell, Esq., Clerk, Corporation of the District of Saanich, Royal Oak, V.I.                         | Joseph C. Bridgman, Estate, Investment, Insurance and Rental Agent, Notary Public and Conveyancer, 604 Broughton Street, Victoria, B.C.                              | Insurance rates for municipal vehicles  | 1936 | Apr   | 16  |
| Insurance             | Vehicles          | R.R.F. Sewell, Esq., Saanich Municipal Hall, Royal Oak, B.C.  | Robert Grubb & Co., Room 312, Sayward Building, 1207 Douglas Street, Victoria, B.C.  | Tender - decline to submit  | 1936 | Apr   | 16  |
| Insurance             | Vehicles          | Mr. R.R.F. Sewell, Municipal Clerk, Corporation of the District of Saanich, Municipal Hall, Royal Oak, B.C. | Zurich General Accident and Liability Insurance Company, Limited of Zurich, Switzerland, Independent Insurance Agencies, Limited, 574 Yates St., Victoria, B.C.      | Tender - decline to submit  | 1936 | Apr   | 17  |
| Insurance             | Vehicles          | R.R.F. Sewell, Esq., C.M.C., Corporation of the District of Saanich, Royal Oak, V.I.                        | Phoenix Assurance Company Limited of London, England, B.C. Land & Investment Agency, Ltd., Agents, 922 Government Street, Victoria, B.C.                             | Insurance rates for municipal vehicles  | 1936 | Apr   | 17  |
| Insurance             | Vehicles          | The Corporation of the District of Saanich, Saanich, B.C.   | The Motor Union Insurance Company Limited, L.M. Rosevear & Co. Limited, Agents, 110 Union Building, Victoria, B.C.   | Insurance rates for municipal vehicles  | 1936 | Apr   | 18  |

| Subject 1            | Subject 2    | To   | From   | Description  | Year       | Month | Day |
|----------------------|--------------|--|--|--|------------|-------|-----|
| Insurance            |              | Reeve Wm. Crouch & Councillors, Saanich Municipality, Royal Oak, B.C.                                    | Empire Realty Company, Ltd., Real Estate, Insurance and Financial Agents, 1008 Broad Street, Victoria, B.C.  | Application to provide fire, auto, or casualty insurance   | 1936       | Apr   | 18  |
| Insurance            | Personnel    | R.R.F. Sewell, Esq., C.M.C., Corporation of the Dist. Of Saanich, Royal Oak, B.C.                        | Law Union & Rock Insurance Company Limited of London, England, Cross & Co., Resident Agents, Belmont House, 805 Government Street, Victoria, B.C.        | Insurance rates for Custodians   | 1936       | Jun   | 6   |
| Tourism              |              | Reeve and Council, Saanich Municipality, Municipal Hall, Royal Oak, V.I.                                 | The Victoria and Island Publicity Bureau, P.O. Box 608, Victoria, British Columbia, Canada   | Request for funding to print new brochure, or for literature from Saanich to send out to those asking for information about the Municipality. Letter typed on front of brochure. | 1936       | Jul   | 6   |
| Purchasing           | Public Works | Corporation of the District of Saanich, Douglas Street Yards, Victoria, BC, Mr. E.A. Bleathman, Engineer | Canadian Ingersoll-Rand Company Limited, 950 Richards Street, Vancouver, B.C.  |  | 1936       | Aug   | 19  |
| Insurance            | Vehicles     | Corporation of the District of Saanich, ROYAL OAK, British Columbia, Attention Mr. Sewell                | Blane, Fullerton & White Ltd., Insurance and Real Estate, 840 Hastings Street West, Vancouver, B.C.  | Insurance for motorcycle passengers  | 1936       | Sep   | 18  |
| Insurance            |              | R.R.F. Sewell, Esq., Municipal Hall, Royal Oak, B.C.   | Bishop & Worthington Limited, Insurance, Real Estate, Financial Brokers, 576 Yates Street, Victoria, B.C.  | Insurance policy expiration notice   | 1936       | Sep   | 22  |
| Services - Utilities | Fire         | The Reeve & Councillors, Saanich Municipality, Royal Oak, B.C.   | Growers Wine Company Ltd., Vancouver & Victoria, P.O. Box 154, Victoria, B.C.  | Request for additional water service for fire prevention service   | 1936       | Sep   | 29  |
| Insurance            |              | R.R.F. Sewell Esq., c/o The Corp. of the District of Saanich, Royal Oak, V.I., B.C.                      | Palatine Insurance Company Limited of London, England, Coles, Howell & Co. Ltd., Resident Agents, 638 View Street, Victoria, B.C.                        | Fire insurance policy expiration notice re: 3144 Earl Grey Street [1936 BC Directory lists Mrs. Elizabeth A. Waltham, widow]   | 1936       | Oct   | 8   |
| Police               | Vehicles     | Saanich Police Dept, Royal Oak, V.I.   | Brooklands Motorcycle Works, 923 Fort Street, Victoria, B.C. Richard Shanks, Prop.   | Quote for new sidecar for Harley-Davidson motorcycle   | 1936       | Oct   | 14  |
| Insurance            | Vehicles     | Corporation of the District of Saanich, Royal Oak, Saanich, B.C. Attention Mr. R.R.F. Sewell             | Johnston and Company Ltd., General Insurance Agents for Vancouver Island, 1314 Broad Street, Victoria, B.C.  | Insurance for motorcycle passengers  | 1936       | Oct   | 21  |
| Transportation       |              | R.R.F. Sewell, Esq., C.M.C., Municipal Hall, Royal Oak, V.I.   | Vancouver Island Coach Lines Ltd., 629 Broughton St., Victoria, B.C.   | Proposed change in bus schedule for Victoria-West Saanich route  | 1936       | Oct   | 26  |
| Insurance            | Vehicles     | Mr. R.R.F. Sewell, Corporation of the District of Saanich, Royal Oak, Saanich, B.C.                      | Fonciere Fire Insurance Company (of Paris, France), Johnston and Company Ltd., General Agents, 1314 Broad Street, Victoria, B.C.                         | Insurance [for motorcycle passengers]  | 1936       | Oct   | 31  |
| Lands                | Subdivisions | Saanich Municipality, Royal Oak  | Square Deal Realty, 613 View St., 1239 Broad Street [strikethrough], Victoria, B.C.  | Offers to purchase Lot 1 Block 11 Map 1107, south east corner of Dean and Cochrane to divide into 2 parcels. Approved. [Likely 2999 and 2981 Dean Avenue]                        | 1937       | Jan   | 20  |
| Special Events       | Royalty      | Mr. R.R.F. Sewell, Clerk & Treas., Saanich Dist., Royal Oak, B.C.  | T.W. Hand Fireworks Co., Limited, 2401 Bloor St. West, Toronto, Canada   | Letter advertising Coronation Fireworks Display for municipalities   | 1937       | Mar   | 22  |
| Fire                 | Purchasing   |  | Bickle Fire Engines, Limited of Woodstock, Ont., Lewis Brown & Graham, Dealers for British Columbia, 104 Empire Bld. 603 Hastings St.W., Vancouver, B.C. | Quote for fire hoses and accessories   | [ca. 1938] |       |     |
| Police               | Vehicles     | Board of Police Commissioners, Saanich Municipality, V.I.  | R. Shanks & Sons, Vancouver Island Distributors, Indian Motorcycles  | Operating costs for Police motorcycles   | 1938       | Feb   | 14  |
| Police               | Vehicles     | Saanich Police Commission, Royal Oak V.I.  | Brooklands Motorcycle Works, 923-921 Fort Street, Victoria, B.C., Canada   | Operating costs for Police motorcycles   | 1938       | Feb   | 14  |
| Police               | Vehicles     |  | Brooklands Motorcycle Works, 923 Fort Street, Victoria, B.C., Canada   | Estimate of damage to Harley-Davidson  | [1938]     |       |     |
| Police               | Vehicles     | Corporation District of Saanich, Royal Oak Municipal Hall (Police Dept)                                  | Begg Motor Co., Ltd.   | Vehicle trade in agreement   | 1938       | Mar   | 29  |
| Fire                 | Personnel    | The Chief, Saanich Fire Dep't, Saanich, B.C.   | The Supreme Court of British Columbia  | Request for list of fire department members re: exemption from jury duty   | 1938       | Mar   | 22  |

| Subject 1            | Subject 2      | To   | From  | Description   | Year | Month | Day |
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| Roads                |                | The Clerk, Saanich Municipal Council, Royal Oak, B.C.  | Victoria Automobile Club, 640 Fort Street, Victoria, B.C., Canada   | Number of car accidents on curve on Burnside Road west of Grange Road. Request for warning sign                                       | 1938 | Jun   | 1   |
| Military             | Special Events | The Reeve of Saanich, Municipal Hall, Royal Oak, Saanich B.C.  | Victoria (and Vancouver Island) Company, Canadian Corps of Commissionaires, Metropolitan Building, 605 Courtenay Street, Victoria, B.C. | Invitation to Annual Inspection followed by Church Parade at Christ Church Cathedral  | 1938 | Sep   | 1   |
| Purchasing           | Roads          | Corp'n. of Saanich, Royal Oak, B.C.  | The Geo. H. Hewitt Co. Limited, Manufacturers, Brass, Rubber, Steel, Marking Devices, 732 Homer Street, Vancouver, Canada               | Proofs for street signs. Offer to also provide dog tags and licenses  | 1938 | Oct   | 14  |
| Organizations        | Special Events | Reeve Lambrick   | The Boy Scouts Association, Victoria District, 1034 Johnson Street, Victoria, B.C.  | Invitation to Baden-Powell dinner at Spencer's Dining Room, Victoria  | 1938 | Feb   |     |
| Roads                |                | Mr. H.H. Allen, Municipal Engineer, Royal Oak, B.C.  | Norman Howard Caufield, 304 Pemberton Building, Victoria, B.C.  | Acknowledgement of receipt of cancelled cheque  | 1939 | Jun   | 29  |
| Engineering          |                | Mr. H.H. Allen, Royal Oak, B.C.  | The James Bay Hotel, Ltd., Government Street, Victoria, B.C.  | Complaint from Mary Hogarth about light pole blocking garage driveway, 2881 Park View Drive   | 1939 | Jul   | 24  |
| Purchasing           | Vehicles       | Corporation of the District of Saanich, Royal Oak, Vancouver Island, B.C.                              | British Columbia Stamp Works Ltd., 581 Richards Street, Vancouver, B.C.   | Information regarding providing license plates for the Municipality   | 1940 | Apr   | 1   |
| Fire                 |                | Mr. H.H. Allen, Saanich Municipal Hall, Royal Oak, Saanich   | Harte-Andrews Paints, Ltd., Paint Manufacturers and Decorators, Office and Works: 1302 Wharf Street, Retail Store: 711 View Street      | Painting advice for Saanich Fire Hall   | 1940 | Apr   | 15  |
| Engineering          | Invitations    | Wilfred Greene, Esq., Clerk, Municipal Council, Corporation of the District of Saanich, ROYAL OAK B.C. | British Columbia Cement Company Limited, Victoria, B.C.   | Visit of Council to Bamberton. Signed by Edwin Tomlin, Managing Director  | 1940 | Aug   | 17  |
| Finance              | WWII           | W.A. Greene, Esq., Secretary-Treasurer, District of Saanich, Royal Oak, V.I., B.C.                     | James Richardson & Sons, Stocks, Bonds, Grain, Government Street at View, Victoria, B.C.  | Participation in Canada's Second War Loan (bonds)   | 1940 | Aug   | 31  |
| Fire                 | Vehicles       | Joseph Law, Esq., Fire Chief, District of Saanich, Victoria, B.C.                                      | LaFrance Fire Engine and Foamite Limited, 3846-33rd Avenue West, Vancouver, B.C.  | Repairs to fire truck   | 1940 | Sep   | 28  |
| Services - Utilities |                | Mr. Wilfred Greene, Clerk, Municipal Council, Saanich Municipality, Royal Oak, B.C.                    | British Columbia Electric Railway Co., Ltd., Fort and Langley Streets, Victoria, B.C.   | Installation of electric service at 3295 Maplewood. Letter includes WWII sticker: "Keep your dollars within the Empire / Buy British" | 1940 | Sep   | 30  |
| Purchasing           | Roads          | Municipal Engineer, Saanich Municipality, Municipal Hall, Royal Oak, B.C.                              | The Brackman-Ker Milling Co. Limited, Victoria, B.C.  | Offer to sell coarse salt to the Municipality for ice control   | 1940 | Dec   | 11  |
| Lands                |                | Tax Department, Municipal Hall, Royal Oak, B.C.  | Saanich Realty Company, 3588 Quadra Street, Victoria, B.C.  | Agreements in the names of Isabel Stocks and Axel David Anderson  | 1941 | Jan   | 15  |
| Purchasing           | Public Works   | Municipality of Saanich, Saanich, B.C., Attention of Mr. Bleathman                                     | Capital Iron & Metals, Ltd., Industrial Plants and ships dismantled, scrap materials, 1824-1832 Store Street, Victoria, B.C.            | Tender on scrap, Saanich Yards  | 1941 | Jan   | 16  |
| Lands                | Subdivisions   | The Reeve, and Council Members of the Municipality of Saanich, Royal Oak, Saanich, V.I.                | Belfast Linen Shop, 904 Government Street, Victoria, B.C.   | Subdivision at Ten Mile Point, cancelling of proposed street known as Sochon St., public right of way                                 | 1941 | Sep   | 27  |
| Purchasing           |                | Mr. R.R.F. Sewell, Clerk, Municipality of Saanich, Royal Oak, B.C.                                     | American Cast Iron Pipe Co., Seattle, Wash.   | Invoicing   | 1929 | May   | 20  |
| Finance              |                | R.R.F. Sewell, Esq., Corporation of the District of Saanich, Royal Oak, B.C.                           | A.E. Ames & Co. Limited, Investment Securities, Victoria, B.C.  | Bonds   | 1938 | Nov   | 10  |
| Purchasing           |                | Corp. District of Saanich, Royal Oak, B.C.   | Andrew Sheret, Ltd., Plumbing and Heating Supplies, 1114 Blanshard Street, Victoria, B.C.   | Invoicing   | 1929 | Aug   | 15  |
| Purchasing           |                | Municipal Clerk, Corp. of Saanich, Royal Oak, B.C.   | Andrew Sheret, Ltd., Plumbing and Heating Supplies, 1114 Blanshard Street, Victoria, B.C.   | Replacement of product  | 1944 | Oct   | 6   |
| Purchasing           |                | Mr. R.F. Sewell, Purchasing Agent, Corp'n. District of Saanich, Royal Oak, B.C.                        | Andrew Sheret, Ltd., Plumbing and Heating Supplies, 1114 Blanshard Street, Victoria, B.C.   | Delivery delay  | 1929 | May   | 31  |
| Finance              | Animals        |  | Askey's Fish Market, J.S. Askey Proprietor, 624 Yates Street, Victoria, B.C.  | Payment for dog tax   | 1930 | Jun   | 19  |
| Purchasing           |                | Corp. of the District of Saanich, Municipal Hall, Royal Oak, B.C. Attention Mr. Allan                  | Ascroft Electrical Machinery Co. Ltd., Motor Repair Service, Electrical Contractors, 2300 Douglas Street, Victoria, B.C.                | Motor on Booster pump at Cloverdale Avenue  | 1942 | Apr   | 14  |

| Subject 1            | Subject 2   | To  | From  | Description  | Year | Month | Day |
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| Lands                | Tenders     | R.R.F. Sewell, Esq., Municipal Hall, Royal Oak, B.C.  | Beaumont Boggs & Co. Limited, Real Estate and Insurance, Pemberton Building, 620 Broughton St., Victoria, British Columbia  | Tender for valuation of land and improvements in Saanich                 | 1926 | Apr   | 16  |
| Purchasing           | Vehicles    | Corpt. Of the Municipality of Saanich, Royal Oak, B.C.  | Bendix Service, H. Lillie's Garage, 820 Johnston Street, Victoria, B.C.   | Pricing error for oil filter delivery                                    | 1937 | Nov   | 25  |
| Fire                 | Vehicles    | Town Clerk R.R.F. Sewell, Royal Oak (Vancouver Isl.) B.C.   | Bickle Fire Engines Limited, Woodstock, Canada, Ontario   | Tender for new fire truck  | 1925 | Mar   | 24  |
| Purchasing           | Tenders     |   | L.J. Bradshaw, Painting, paper-hanging and kalsomining, 1336 Grant Street, Victoria, B.C.   | Tender for painting outside Saanich Health Centre                        | 1929 | Apr   | 17  |
| Services - Utilities | Water Works | The Municipality of Saanich, Royal Oak P.O., B.C.   | British Columbia Cement Company Limited, Victoria, B.C.   | Request to turn off water for residence "Lyola", Cordova Bay             | 1930 | Sep   | 5   |
| Organizations        |             | William Crouch, Esq., Reeve, Saanich, B.C.  | British Columbia Tuberculosis Society, 710 Seymour St., Vancouver, B.C.   | Request for publication content  | 1938 | Sep   | 29  |
| Police               | Vehicles    | Saanich Police Dept, Royal Oak, V.I.B.C.  | Brooklands Motorcycle Works, 923 Fort Street, Victoria, B.C.  | Quote for motorcycle and accessories                                     | 1929 | Jul   | 23  |
| Police               | Vehicles    | Saanich Police Dept, Royal Oak, V.I.B.C.  | Brooklands Motorcycle Works, 923 Fort Street, Victoria, B.C.  | Quote for leg shields  | 1933 | Apr   | 29  |
| Finance              |             | Corporation of the District of Saanich, Municipal Hall, Royal Oak, V.I., B.C.<br>Attention Mr. Sewell                     | Buckle & Munro Limited, Bonds, Stocks, 1118 Government Street, Victoria, B.C.   | Bonds  | 1938 | Nov   | 10  |
| Purchasing           | Water Works | Mr. R.R.F. Sewell, Corporation of District of Saanich, Royal Oak, B.C.  | Buffalo Meter Company, 2917 Main St., Buffalo, N.Y.   | Quote for water meters   | 1929 | Apr   | 12  |
| Finance              |             | R.R.F. Sewell, Esq., Municipal Clerk, Corp. of the District of Saanich, Royal Oak, B.C.                                   | Burns & Wainwright, Ltd., Government, Municipal and Corporation Bonds, Insurance, 415-416-417 Central Building, Victoria, B.C.  | Bonds  | 1938 | Nov   | 10  |
| Lands                | Finance     |   | Burnside Shoe Shop, 350 Burnside Road, End of No. 10 Car Line, Victoria, B.C.   | Balance due on reverted lot, W. Tomes                                    | 1930 | Sep   | 26  |
| Businesses           | Roads       | Mr. N.W. Life, P. Eng., Municipal Engineer, Corporation of the District of Saanich, 4512 West Saanich Rd., Victoria, B.C. | Butler Brothers, Butler Brothers Supplies Ltd, P.O. Box 936, Victoria, B.C.   | Douglas Street Beautification; impacts to business (3396 Douglas Street) | 1962 | Feb   | 23  |
| Purchasing           |             | Mr. R.R.F. Sewell, Clerk, Municipal Council, Corporation of the District of Saanich, Royal Oak, V.I., B.C.                | The Canadian Legion of the British Empire Service League, B.C. Provincial Command and Pensions Service Bureau, Suite 810, Dominion Bank Bldg., 207 West Hastings, Vancouver, B.C. Robert Macnicol | Payment for Savannah account   | 1938 | Oct   | 20  |
| Schools              |             |   | Canadian Pacific B.C. Coast Steamships, On Board SS Charlotte, Annie St., Saanich   | Letter from William Hirons regarding renovation of Lake Hill school      | 1944 | May   | 19  |
| Organizations        |             | Mr. W.A. Greene, Clerk to the Municipal Council, Municipal Hall, Royal Oak, V.I.  | The Community Chest of Greater Victoria and the Canadian Red Cross Society, 1205 Government Street, Victoria, B.C.  | Thank you letter for list of Municipal employees                         | 1940 | Sep   | 27  |
| UBCM                 | Finance     | R.R. Sewell, Esq., C.M.C. Saanich Municipality, ROYAL OAK, B.C.   | Corporation of the District of Burnaby, Municipal Hall, Edmonds, via New Westminster, B.C.  | Acknowledgement of receipt of resolution re: tax penalty                 | 1926 | Jul   | 20  |
| UBCM                 | Finance     | The Municipal Clerk, District of Saanich  | City of Chilliwack, British Columbia  | Support of resolution re: tax penalty                                    | 1926 | Jul   | 20  |
| UBCM                 | Finance     | R.F. Sewell Esq., C.M.C., Saanich   | City of Port Coquitlam  | Rejection of resolution re: tax penalty                                  | 1926 | Aug   | 10  |
| UBCM                 | Finance     | Mr. R.E. [sic] Sewell, City Clerk, Municipality of Royal Oak  | Corporation of the City of Courtenay, Courtenay, B.C.   | Similar resolution already passed by Courtenay re: tax penalty           | 1926 | Jul   | 21  |
| UBCM                 | Finance     | R.R.F. Sewell, Clerk Municipal Council, Royal Oak, B.C.   | The Corporation of the City of Cranbrook B.C.   | Rejection of resolution re: tax penalty                                  | 1926 | Aug   | 13  |
| UBCM                 | Finance     | The City Clerk, Corporation of the District of Saanich, ROYAL OAK, B.C.   | Corporation of the City of Cumberland, Office of the City Clerk, Cumberland, B.C.   | Rejection of resolution re: tax penalty                                  | 1926 | Jul   | 20  |
| UBCM                 | Finance     | R.R.F. Sewell Esq., C.M.C. Saanich Municipality, Royal Oak, B.C.  | Corporation of Delta, Municipal Hall, Ladner, B.C.  | Rejection of resolution re: tax penalty                                  | 1926 | Jul   | 27  |
| UBCM                 | Finance     | Municipal Clerk, Corporation of the District of Saanich, Royal Oak, B.C.  | The City of Enderby, City Hall, Enderby, B.C.   | Rejection of resolution re: tax penalty                                  | 1926 | Aug   | 7   |



| Subject 1 | Subject 2 | To   | From  | Description   | Year | Month | Day |
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| UBCM      | Finance   | R.R.F. Sewell, Esq., Municipal Clerk, Saanich Municipality, Royal Oak, B.C.                  | The Corporation of the Township of Esquimalt  | Acknowledgement of receipt of resolution re: tax penalty. No action taken   | 1926 | Jul   | 20  |
| UBCM      | Finance   | The Municipal Clerk, Corporation of the District of Saanich, Royal Oak, B.C.                 | The Corporation of the District of Glenmore, R.R.1, Kelowna, B.C.   | Endorsement of resolution re: tax penalty, request to reword amendment  | 1926 | Aug   | 6   |
| UBCM      | Schools   | Wilfred N. [sic] Greene, Esq., Royal Oak, B.C.   | Corporation of the City of Grand Forks, Office of the City Clerk, Grand Forks, B.C.   | Land taxation for schools, opposition to idea of Provincial Government assuming responsibility for education system. References to WWII | 1944 | Jan   | 12  |
| UBCM      | Finance   | R.R.F. Sewell, Esq., C.M.C. of Saanich, Royal Oak, B.C.                                      | Corporation of the City of Kamloops, City Clerk's Office, Kamloops, B.C.  | Rejection of resolution re: tax penalty   | 1926 | Jul   | 29  |
| UBCM      | Finance   | R.R.F. Sewell, Esq., C.M.C., Corporation of the District of Saanich, Royal Oak, B.C.         | The Corporation of the City of Kelowna, Kelowna, B.C.   | Rejection of resolution re: tax penalty   | 1926 | Jul   | 22  |
| UBCM      | Finance   | Mr. R.R.F. Sewell, C.M.C. Saanich Municipality, Royal Oak, B.C.                              | Corporation of the District of Kent, Office of the Clerk, Agassiz, B.C.   | Rejection of resolution re: tax penalty   | 1926 | Aug   | 5   |
| UBCM      | Finance   | R.R.F. Sewell Esq., C.M.C. District of Saanich, Royal Oak, B.C.                              | Corporation of the City of Ladysmith, Ladysmith, B.C.   | Endorsement of resolution re: tax penalty   | 1926 | Jul   | 22  |
| UBCM      | Schools   | Wilfred Greene, C.M.C., Corporation of the District of Saanich, Royal Oak, B.C.              | Corporation of the Township of Langley, Municipal Hall, Murrayville, B.C.   | Acknowledgement of receipt of circular. Township taking similar action  | 1944 | Jan   | 12  |
| UBCM      | Finance   | Mr. R.R.F. Sewell, Clerk of the District of Saanich, ROYAL OAK, B.C.                         | Corporation of the City of Nanaimo, Nanaimo, B.C.   | Acknowledgement of receipt of resolution re: tax penalty. Similar resolution already adopted  | 1926 | Jul   | 20  |
| UBCM      | Schools   | Wilfred N. Greene, Esq., C.M.C., Saanich Municipality, Royal Oak, B.C.                       | City Clerk's Office, City of New Westminster, Port of New Westminster, B.C.   | Endorsement of circular   | 1944 | Jan   | 19  |
| UBCM      | Finance   | The Municipal Clerk, Saanich Municipality, Royal Oak B.C.                                    | Municipality of North Cowichan, Duncan, B.C.  | Submitting own resolution re: tax penalty for farmers   | 1926 | Jul   | 21  |
| UBCM      | Finance   | R.R.F. Sewell, Esq., C.M.C., Royal Oak, B.C.   | The Corporation of the District of North Vancouver, Office of the Comptroller, District Municipal Hall, North Vancouver, B.C. | Endorsement of resolution re: tax penalty   | 1926 | Jul   | 22  |
| UBCM      | Finance   | R.R.F. Sewell, Esq., C.M.C. Saanich, Royal Oak, B.C.   | The Corporation of the City of North Vancouver, City Clerk's Office, North Vancouver, B.C.                                    | Statement of position re: tax penalty   | 1926 | Jul   | 23  |
| UBCM      | Finance   | The Municipal Clerk, Corporation of the District of Saanich, Royal Oak, B.C.                 | The Corporation of the District of Oak Bay, Municipal Hall, Oak Bay, B.C.   | Rejection of resolution re: tax penalty   | 1926 | Aug   | 7   |
| UBCM      | Finance   | The Municipal Clerk, Royal Oak, B.C.   | Corporation of the District of Peachland, Peachland, B.C.   | Resolution re: tax penalty will receive delegate attention  | 1926 | Aug   | 12  |
| UBCM      | Finance   | R.R.F. Sewell Esq., Municipal Clerk, District of Saanich, Royal Oak, B.C.                    | Corporation of Penticton, Penticton, B.C.   | Rejection of resolution re: tax penalty   | 1926 | Jul   | 23  |
| UBCM      | Finance   | R.R.F. Sewell [sic], Esq., C.M.C., Corporation of Saanich, Royal Oak, B.C.                   | Corporation of Point Grey, Municipal Hall, 5851 West Boulevard, Vancouver, B.C.   | Acknowledgement of receipt of resolution re: tax penalty  | 1926 | Jul   | 22  |
| Bylaws    |           | R.R.F. Sewell Esq., Municipal Clerk, District of the Corporation of Saanich, Royal Oak, B.C. | Corporation of the City of Port Alberni, City Hall, Port Alberni, B.C.  | Requesting copy of bylaw for enforcing chimney and flue cleaning and for removal of ashes   | 1937 | Jun   | 5   |
| UBCM      | Finance   | R.R.F. Sewell Esq., C.M.C., District of Saanich, Royal Oak, B.C.                             | Corporation of the Township of Richmond, Town Hall, Brighouse, B.C.   | Rejection of resolution re: tax penalty   | 1926 | Jul   | 20  |
| UBCM      | Finance   | R.R.F. Sewell, Esq., Municipal Clerk, Royal Oak, B.C.  | Corporation of the District of Salmon Arm, Municipal Hall, Salmon Arm, B.C.   | Rejection of resolution re: tax penalty   | 1926 | Jul   | 27  |
| UBCM      | Schools   | The Municipal Clerk, The Corporation of the District of Saanich, Royal Oak, Victoria, B.C.   | The Corporation of the Village of Stewart, P.O. Box 38, Stewart, B.C.   | Endorsement of resolution re: cost of education to be removed from Land Taxation  | 1944 | Jan   | 12  |
| UBCM      | Finance   | R.R.F. Sewell, Esq., C.M.C., Corporation of the District of Saanich, Royal Oak, B.C.         | The Corporation of the District of Surrey, Cloverdale, B.C.   | Rejection of resolution re: tax penalty   | 1926 | Jul   | 29  |
| UBCM      | Finance   | R.R.F. Sewell, Esq., City Clerk, Royal Oak, B.C.   | The Corporation of the City of Trail, Trail, B.C., Office of the City Clerk   | Resolution re: tax penalty referred to Committee  | 1926 | Jul   | 20  |
| Finance   | Lands     | R.R.F. Sewell, Esq., Municipal Hall, Royal Oak, B.C.   | City of Vernon, B.C., Office of Police Department   | Cheque from R.N. Clerke, Chief Constable, to cover property tax on property in Saanich  | 1918 | Jul   | 11  |
| UBCM      | Finance   | R.R.F. Sewell, Esq., C.M.C. Royal Oak, B.C.  | City of Vernon, B.C., City Clerk's Office, Vernon, B.C.   | Rejection of resolution re: tax penalty   | 1926 | Jul   | 20  |

| Subject 1            | Subject 2      | To   | From   | Description   | Year | Month | Day |
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| UBCM                 | Finance        | R.R.F. Sewell, Esq., Clerk of the Municipal Council, Saanich Municipality, Royal Oak, B.C.                         | City of Victoria, B.C., Office of the City Clerk, Victoria, B.C.   | Support of part only of resolution re: tax penalty  | 1926 | Jul   | 28  |
| Public Works         |                | Corporation of the District of Saanich, Attention: Superintendent of Works, Royal Oak P.O., Vancouver Island, B.C. | The Corporation of the District of West Vancouver, Municipal Hall, 17th and Esquimalt Ave., Hollyburn P.O., B.C.                                 | Garbage truck, garbage collection   | 1943 | Nov   | 16  |
| UBCM                 | Finance        | R.F. Sewell, Esq., C.M.C., Corporation of the District of Saanich, Royal Oak, BC                                   | Corporation of the District of West Vancouver, Municipal Hall, West Vancouver, B.C.  | Rejection of resolution re: tax penalty   | 1926 | Jul   | 23  |
| Services - Utilities | Water Works    | Saanich Water Works Dept., Royal Oak, B.C.   | S.J. Curry & Son, Funeral Directors and Licensed Embalmer, 980 Quadra Street, Victoria, B.C.   | Request to turn off water   | 1930 | Sep   | 6   |
| Tourism              |                | Mr. McNicholl, Reeve of Saanich, c/o McNicholl & Ker, Yates Street, Victoria, B.C.                                 | Country Life [Journal] in British Columbia, Orchard, Bees and Poultry and All Departments of Ranch Production and Marketing                      | Request for \$100 to promote Saanich in upcoming Vancouver Island issue   | 1926 | Apr   | 19  |
| Purchasing           | Vehicles       | Saanich Municipality, Royal Oak, B.C.  | H.A. Davie, Limited, McLaughlin-Buick Motor Car Agency, GMC Trucks and Coaches, 860 Yates Street, Victoria, B.C.                                 | Tender for vehicle parts  | 1929 | Mar   | 21  |
| Services - Utilities | Water Works    | Saanich Water Dept., Saanich B.C.  | G.E. Deakin, Real Estate and Insurance, 734 Yates Street, Victoria, B.C.   | Request to turn on water at 2813 Inlet Avenue, owner Jack Showers   | 1930 | Jun   | 6   |
| Purchasing           | Finance        | Mr. R.R.F. Sewell, Municipal Clerk, District of Saanich, Royal Oak, B.C.   | The Dominion Securities Corporation Limited, 510 Hastings Street West, Vancouver, B.C.   | Bonds   | 1938 | Nov   | 1   |
| Purchasing           | Water Works    | City Clerk, District of Saanich, Royal Oak, B.C.   | Empire Brass Mfg. Co. Limited, Plumbers and Steamfitters, Brass Goods, and Corporation Work, 1038-1040 Homer St., Vancouver, Canada              | Request for tender information  | 1929 | Feb   | 14  |
| Services - Utilities | Water Works    | Mr. Sewell, Corporation of the District of Saanich, Victoria, B.C.   | "Excelsior" Lumber and Shingle Co., Ltd., Foot of Victoria Drive, Vancouver, B.C.  | Complaint re: water bill  | 1930 | Oct   | 7   |
| Zoning               |                | Messrs. Saanich Zoning Board, Royal Oak, B.C.  | Farm Produce Company, 919 Pandora Ave., 510-511 Bank of Toronto Bldg., Victoria, B.C.  | Complaint by J.C. Switzer about proposed duplexes by J. Hensen  | 1944 | Aug   | 31  |
| Purchasing           | Fire           | The Corp. of the Dist. of Saanich, Royal Oak, B.C.   | Fleck Bros. Limited, Mill & Mine Supplies, and Steam Specialties, Vancouver, BC  | Quote for firemen's rubber coats  | 1929 | Feb   | 22  |
| Purchasing           | Water Works    | Mr. R.R.F. Sewell, Clerk, Municipality of Saanich, Royal Oak, B.C.   | Gamon Meter Company, "Watch Dog" water meters, Main Office and Works: 282-296 South Street, Newark, N.J.   | Requesting invoice payment  | 1930 | Jun   | 23  |
| Insurance            |                |  | Gore Mutual, Fire Insurance Company, via J.W. Buckler Insurance Agencies, Hibben-Bone Block, 1122 Government St., Victoria, B.C.                 | Publicity material (3 sheets)   | 1938 |       |     |
| Services - Utilities | Water Works    | Clerk, Waterworks Dept., Royal Oak B.C.  | John Greenwood, Real Estate, Fire and Auto Insurance, Notary Public, 210-211 Canada Permanent Loan Building, 1405 Douglas Street, Victoria, B.C. | Request to turn water off at Robert Corlett residence on North Road, Colquitz   | 1930 | Apr   | 22  |
| Services - Utilities | Water Works    | Water Department, Royal Oak, Saanich, B.C.   | The Griffith Co's, Real Estate, Investments, Insurance, 617 View St., Victoria, B.C.   | Complaint re: water bill for Mr. Holder on Orchard Way. Water was used by Mr. Garner, School Principal and bill should be forwarded | 1930 | Nov   | 19  |
| Purchasing           | Engineering    | R.R. Sewell Esq., C.M.C., Saanich Municipality, Royal Oak, B.C.  | The Hafer Machine Co. Ltd, 1720 Store Street, Victoria, B.C.   | Response to complaint re: labour costs  | 1928 | Nov   | 29  |
| Purchasing           | Special Events | Mr. R.R.F. Sewell, Clerk & Treas., Saanich District, Royal Oak, B.C.   | T.W. Hand Fireworks Co., Limited, 2401 Bloor St. West, Toronto, Canada   | Promotion of Maroon Shells for Armistice Day events   | 1936 | Oct   | 5   |
| UBCM                 | Travel         | Mr. R.R.F. Sewell, Royal Oak, B.C.   | Harrison Hot Springs Hotel, Harrison Hot Springs, British Columbia   | Accommodation reservation for Convention  | 1929 | Aug   | 10  |
| Purchasing           | Public Works   | Messrs. Saanich Municipality, Royal Oak. Attention Mr. H.H. Allen  | Joseph Heaney, Limited, 521 Bastion Street, Victoria, B.C.   | Quote for low-bed trailer to move shovel  | 1940 | Jan   | 13  |
| Services - Utilities | Water Works    | Clerk of Municipality of Saanich   | Walter C. Hembroff, Manufacturers' Agent, 736 Fort Street, Victoria, B.C.  | Request to turn water off at Lot 7 Blk A Map 857 Cordova Bay  | 1930 | Nov   | 22  |
| Finance              |                | W.A. Greene, Esq., Treasurer, Corporation of the District of Saanich, Municipal Hall, Royal Oak, B.C.              | Henley, Hepburn & Co., Limited, Stock Brokers, Bond Dealers, 737 Fort Street, Victoria, B.C.   | Bonds   | 1940 | Jun   | 24  |

| Subject 1            | Subject 2    | To  | From  | Description  | Year | Month | Day |
|----------------------|--------------|---|---|--|------|-------|-----|
| Finance              |              | R.R.F. Sewell, Municipal Clerk, Corporation of the District of Saanich, British Columbia      | Henley, Hepburn & Co., Limited, Stock Brokers, Bond Dealers, 737 Fort Street, Victoria, B.C.  | Bonds  | 1938 | Nov   | 10  |
| Purchasing           | Tenders      | Saanich Municipality  | Jack Henson, Jr., Builder & Contractor, 2851 Parkview Drive, Victoria, B.C.   | Tender for cribbing lumber on new reservoir on San Juan St.  | 1943 | Jul   | 5   |
| Inspections          | Permits      | The Reeve and Council, Municipality of Saanich, Royal Oak, B.C.                               | Jack Henson, Jr., Builder & Contractor, Earl Grey Street  | Proposed dwelling on Lot 8, Plan 4725, Gorge Road  | 1940 | Mar   | 4   |
| Public Works         |              | Mr. Sewell  | A.L. Hickling, Dealer in New and Second-hand Musical Merchandise, 709 Johnson St., Victoria, B.C.   | Request for Saanich to replace sidewalk at corner of Glasgow and Woodland  | 1936 | Dec   | 30  |
| Purchasing           | Public Works | Corporation of the District of Saanich, Royal Oak, B.C. Attention Mr. H.H. Allen              | Hickman Tye Hardware Co., Ltd., 544-546 Yates Street, Victoria, B.C.  | Quote for galvanized pipe  | 1940 | Jul   | 27  |
| Purchasing           | Public Works | Saanich Municipality, Royal Oak, B.C.   | Hickman Tye Hardware Co., Ltd., 1211 Quadra St., Victoria, B.C.   | Invoicing  | 1942 | Jun   | 26  |
| Services - Utilities | Water Works  | Saanich Water Dep.  | W.E. Hill, Gordon Head Road, R.R.4, Poultry, Fruit and Eggs, Victoria, B.C.   | Complaint re: bill   | 1929 | Dec   | 31  |
| Purchasing           | Engineering  | H.H. Allen, Esq., District Engineer, Corporation of the District of Saanich, Royal Oak, B.C.  | Holman Machines Limited, 551 Howe Street, Vancouver, B.C.   | List of available products   | 1940 | Aug   | 7   |
| Lands                | Finance      | The Collector, District of Saanich, Royal Oak, Vancouver Island, B.C.                         | Home Oil Distributors Limited, 555 Burrard Street, Vancouver  | Inquiring about any taxes owing on Lot 27, Blk 7, Sec 81, Victoria District, Plan 1006, Alex Shafoval                                  | 1940 | Nov   | 18  |
| Lands                |              | Collector's Office, Corporation of the District of Saanich, Royal Oak, VANCOUVER ISLAND, B.C. | Hudson's Bay Company, Land Department, Hudson's Bay House, Winnipeg   | Invoicing  | 1939 | Jan   | 23  |
| Finance              |              | Municipal Clerk, Mr. R.F. Sewell, Corporation of the District of Saanich, Royal Oak, B.C.     | H.A. Humber, Ltd., Stocks and Bonds, Suite 36 Arcade Building, Victoria, B.C.   | Bonds  | 1938 | Nov   | 10  |
| Public Works         | Drainage     | The Reeve & Council of Saanich, Royal Oak, BC   | J.H. & E. Hutchinson, Building Contractors, 175 Lurline Road, Victoria, B.C.  | Lowering of surface drain on Wascana St., Lot 6 Blk P  | 1942 | Mar   | 3   |
| Purchasing           |              | R.R.F. Sewell Esq., Municipal Clerk, Royal Oak  | The Island Blue Print & Map Co., 523-4 Sayward Block, Victoria, B.C.  | Soliciting for pre-orders of updated 1921 Commercial Map of Greater Victoria   | 1930 | Sep   | 16  |
| Finance              |              | R.R.F. Sewell, Esq., Clerk, Corporation of Saanich, Royal Oak, B.C.                           | James Richardson & Sons, Stocks, Bonds, Grain, Government Street at View, Victoria, B.C.  | Bonds  | 1938 | Nov   | 10  |
| Services - Utilities | Water Works  | The Saanich Municipality, Royal Oak, B.C. Water Department                                    | Jameson Motors, Ltd., 134 Moss St., Victoria, B.C.  | Request by Margaret N. Taylor to turn water off at Lot 16, Savannah Ave.   | 1930 | Dec   | 8   |
| Finance              |              | The District of Saanich, Municipal Hall, Saanich, B.C.  | J.W. Jones Limited Investments, Central Building, 622 View Street, Victoria, B.C.   | Bonds  | 1938 | Nov   | 10  |
| Services - Utilities | Water Works  | Waterworks Dept., Municipality of Saanich, Royal Oak, B.C.                                    | Ker & Stephenson, Limited, Union Building, Victoria, B.C.   | Request to turn off water at R.H.B. Ker property "Windover", Arbutus Road, Gordon Head   | 1930 | Nov   | 4   |
| Purchasing           | Vehicles     | Campbells Limited, 2000 Granville Street, Vancouver, B.C.                                     | J. Kingham & Co., Ltd., Nanaimo Wellington Coal, Pemberton Block, 1004 Broad Street, Victoria, B.C.   | Review of Fageol Redman truck  | 1928 | Nov   | 14  |
| Purchasing           | Fire         | W.A. Greene, Esq., Municipal Clerk, District of Saanich, Royal Oak, B.C.                      | LaFrance Fire Engine and Foamite Limited, Vancouver, B.C.   | Re: purchase order for Firemen's waterproof coats  | 1941 | Dec   | 26  |
| Finance              |              | R.R.F. Sewell Esq., Treasurer, The Corp. of Saanich, Saanich, B.C.                            | Lampman, Laidlaw Securities Limited   | Bonds  | 1938 | Nov   | 2   |
| Finance              |              | Corporation of the District of Saanich  | Laurence Smith & Company Limited, Investment Securities, The Arcade Building, Victoria  | Bonds  | 1938 | Nov   | 10  |
| Services - Utilities | Water Works  | Saanich Water Works Dept., Royal Oak, B.C.  | W.T. Lawrie, Plumbing and Heating Contractor, 356 Moss Street   | Request to turn water off at 2928 Albina St.   | 1930 | Jul   | 2   |
| Insurance            |              | The Municipal Council, Saanich, Royal Oak   | Law Union & Rock Insurance Company Limited of London, England, Robt. Macnichol & Co. Ltd, Resident Agents, 704 Yates Street, Victoria, B.C. | Insurance  | 1929 | Apr   | 3   |
| Services - Utilities | Water Works  | Waterworks Department, Royal Oak, B.C.  | Lee, Parsons & Co. Limited, Insurance, 1222 Broad Street, Victoria, B.C.  | Request to turn water on at Captain Butler's house, Shelbourne Street, Lot 336 between Christmas and Midgard. Tenant Charles H. Gillan | 1931 | Feb   | 12  |
| Purchasing           | Fire         | Mr. Sewell, Municipal Clerk, Saanich, B.C.  | Lewis Brown & Graham, 104 Empire Building, Vancouver, B.C.  | Invoice for fire hose and other equipment  | 1938 | May   | 3   |

| Subject 1      | Subject 2    | To   | From  | Description  | Year | Month | Day |
|----------------|--------------|--|---|--|------|-------|-----|
| Purchasing     | Vehicles     | The Corporation of the District of Saanich, Royal Oak, B.C.  | Loggers' and Contractors' Machinery Co., 508 Belmont Building, 805 Government Street, Victoria, B.C.                                  | Tender for MACK motor trucks   | 1929 | Mar   | 21  |
| Purchasing     |              | Municipality of Saanich, Saanich, B.C.   | T. McAvity & Sons, Limited, Brass and Iron Founders, 566 Beatty Street, Vancouver, B.C.   | Requesting names of greenhouse proprietors in Saanich  | 1932 | Nov   | 3   |
| Purchasing     |              | Saanich Municipality, Royal Oak P.O., Saanich, B.C.  | MacDonald Electric Ltd., formerly Jameson Electric Ltd, 1121 Douglas Street, Victoria, B.C.   | Invoicing  | 1937 | Mar   | 9   |
| Purchasing     | Vehicles     |  | McDonald & Nicol, Oxy-Acetylene Welding, Blacksmithing, Auto Body Building, Victoria, B.C.  | Tender   | 1929 | Mar   |     |
| Purchasing     |              | Corp'n. District of Saanich, Royal Oak, B.C.   | McLennan, McFeely & Prior, Limited, Iron and Steel Merchants, Wholesale Hardware, 1401 Government Street, Victoria, B.C.              | Quote for tools  | 1931 | Mar   | 21  |
| Lands          |              | The Saanich Council, SAANICH, B.C.   | Manning Lumber Mills Ltd., Victoria, B.C.   | Looking to purchase property with cliff or hill to dump mill refuse  | 1944 | Sep   | 28  |
| Insurance      |              | R.R.F. Sewell Esq., ROYAL OAK, B.C.  | Adam P. Moffat, Successor to Findlay, Durham & Brodie, 510 Union Bank Building, Victoria, B.C.  | Acquisition of business  | 1926 | Jan   | 6   |
| Purchasing     | Tenders      | Corporation of the District of Saanich, Saanich, V.I., B.C.  | Monks' Letter Service, 921 Gordon St., Victoria / 2-604 Fort St., Victoria, B.C.  | Tender re: printing of envelopes   | 1939 |       |     |
| Lands          | Finance      | Saanich Municipality, Royal Oak, B.C.  | The Moore-Whittington Lumber Co., Limited, Factory Office: Cor. Bridge and Hillside, Saw Mill Office: Pleasant Street, Victoria, B.C. | Inquiring about taxes owing  | 1926 | Nov   | 24  |
| Purchasing     | Tenders      | Corporation of District of Saanich, Royal Oak, V.I.  | W.L. Morgan Fuel Co., 656 Yates St., Victoria, B.C.   | Questions re: tender for coal  | 1926 | Sep   | 22  |
| Purchasing     | Vehicles     | Corporation of the District of Saanich, Royal Oak, V.I.  | The Motor House Victoria Limited, Corner Yates and Vancouver Streets, Victoria, B.C.  | Quote for trucks   | 1929 | Apr   | 16  |
| UBCM           |              | R.R.F. Sewell, Esq., Municipal Hall, SAANICH, B.C.   | Municipal News, 905 Metropolitan Building, Vancouver, B.C.  | Thank you letter for copy of U.B.C.M. Annual Meeting minutes   | 1932 | Jul   | 14  |
| Purchasing     | Finance      | Municipal Clerk, Corp'n District of Saanich, Royal Oak, P.O., B.C.                                 | The National Cash Register Company of Canada, Limited, 501 George St. West, Vancouver, B.C., 1421 Government St., Victoria, B.C.      | Information re: new tax machine  | 1938 | Jan   | 15  |
| Roads          | Vehicles     | Reeve & Council, Saanich Municipality, Saanich, B.C.   | National Motor Company, Ltd., 831 Yates St., Victoria, B.C.   | Upcoming demonstration of grader on Admirals Cross Road  | 1926 | Mar   | 19  |
| Finance        |              | R.R.F. Sewell, Esq., Municipal Clerk, Corporation of the District of Saanich, Royal Oak P.O., B.C. | Nesbitt, Thomson & Company Limited, 205 Central Building, 620 View St.  | Bonds  | 1938 | Nov   | 2   |
| Lands          | Subdivisions | R.R.F. Sewell Esq C.M.C., Municipal Hall, ROYAL OAK, B.C.  | A.O. Noakes, British Columbia Land Surveyor, Civil Engineer, Law Chambers, 531 Bastion Street, Victoria, B.C.                         | Able to attend to Sluggetts Ditch, and have made Beach Drive subdivision plans   | 1929 | May   | 18  |
| Insurance      | Vehicles     | Mr. Wilfred A. Greene, Saanich Municipal Clerk, Royal Oak, B.C.                                    | E.B. Hawkins & Co., 307 Scollard Building, Victoria, B.C., Northwestern Mutual Fire Association                                       | Quote for automobile insurance   | 1942 | Apr   | 20  |
| Purchasing     |              | Mr. Wilfred Greene, Saanich Municipality, Royal Oak, V.I.  | Pacific Sanitary Rag Company, 1313 Wharf St., Victoria, B.C.  | Discount on purchase of wiping rags  | 1942 | Apr   | 27  |
| Purchasing     | Engineering  | H.H. Allan, Esq., Engineer, Municipality Saanich, Victoria, B.C.                                   | The Pedlar People Limited, Manufacturers of Architectural Sheet Metal Building Material, 860 Beach Avenue, Vancouver, B.C.            | Quote for culverts   | 1937 | Apr   | 29  |
| Finance        |              | The Secretary, Corporation of the District of Saanich, Municipal Hall, Royal Oak, V.I., B.C.       | Pemberton & Son Ltd., Bonds and Investments, 1014 Broad Street, Victoria, B.C.  | Bonds  | 1938 | Nov   | 10  |
| Special Events | Police       | Mr. R.R.F. Sewell, Chief Clerk, Saanich Municipality, Royal Oak, V.I.                              | Plimley & Ritchie Ltd., Sporting Goods, Bicycles & Repairs, 611 View Street, Victoria, B.C.   | Thank you letter to Police and Engineering Department for assistance with Colonist Bicycle Road Race                             | 1929 | Jun   | 15  |
| Military       | Royalty      |  | Poppy Fund of Toronto Incorporated  | Advertising rates for illustrated catalogue. Part of employment plan for ex-service men, and suitable for use during Royal Visit | 1939 | Jan   | 10  |

| Subject 1            | Subject 2         | To  | From   | Description   | Year | Month | Day |
|----------------------|-------------------|---|--|---|------|-------|-----|
| Purchasing           |                   | Corp. of the District of Saanich, Royal Oak, Vancouver Island, B.C.   | Pumps & Power, Limited, 40 East Cordova Street, Vancouver, B.C.  | Invoicing   | 1939 | Sep   | 25  |
| Purchasing           |                   | Saanich Municipality, c/o Mr. R.R.F. Sewell, Royal Oak, B.C.  | Pritchard Andrews Company of Ottawa Limited, General Engraving, Brass, Steel, and Rubber Stamps, Stencils, Daters, 264 Sparks Street, Ottawa | Notice that order shipped. Second sheet is Canadian Pacific Railway Company Telegram  | 1926 | Jan   | 29  |
| Purchasing           | Water Works       | Mr. R.R.F. Sewell, Municipal Clerk, Royal Oak B.C.  | Saanich Electric Co., W.N. Armstrong, Proprietor, Electric Fixtures and Supplies, 3584 Quadra Street, Victoria, B.C.                         | Tender for pipe and stores for Waterworks Dept.   | 1930 | Mar   | 14  |
| Services - Utilities | Water Works       |   | St. James Hotel, Johnson Street, Victoria, B.C.  | Letter from Mrs. Euphemia Curnow stating that she is now in house previously occupied by Mr. A. Whitbourn. Carey Road. Water payment                                  | 1930 | Sep   | 4   |
| Military             | WWII              | Mr. W.A. Greene, Clerk, Municipality of Saanich, Municipal Office, Royal Oak, B.C.                                    | The Salvation Army, 1318 Broad St., Victoria, B.C.   | Information request [no details known]  | 1942 | Feb   | 17  |
| Licenses and Perm    | Businesses        | Mr. George L. Chatterton, c/o Municipal Hall, Royal Oak, Saanich, B.C.  | San Sebastian Motel, 51 Gorge Road West, Victoria, B.C.  | Application for directional sign on Bullock Store   | 1960 | Apr   | 7   |
| Parks                |                   | The Surveyor, Municipal Offices, Sadniche [i.e. Saanich], British Columbia  | Spencer, Heath & George Ltd., Gymnastic & Engineering Works, Ponders End, Middlesex, 54 Goswell Road, E.C.1                                  | Information on playground equipment for parks   | 1926 | Feb   |     |
| Health and Welfare   | Relief            | The Reeve and Councillors of the Municipality of Saanich, Royal Oak, B.C.   | Scott & Peden, Wharf and Warehouse: Telegraph St., Store: Cor. Cormorant & Store Sts., Victoria, B.C.  | Complaint re: Saanich Relief regulations  | 1932 | Feb   | 12  |
| Services - Utilities | Water Works       | Saanich Water Department  | Shaw & Co., High Class Wardrobe Dealers, 735 Fort St., Victoria, B.C.  | Request to turn water off at Lot 25 of sub of Sec. 44 Map 1592 Cadboro Bay Road, opposite Glen Farm, owned by E. Hallso   | 1930 | Sep   | 29  |
| Businesses           |                   | Mr. A. Parr, Municipality of the District of Saanich, Royal Oak, B.C.   | Shop-Easy Stores (B.C.) Ltd., P.O. Box 758, Victoria, B.C.   | Agreement to allow St. Aidan's United Church to use parking of new store at Cedar Hill Cross Road and Shelbourne Street on Sundays and when Plaza stores are not open | 1959 | Jun   | 26  |
| Purchasing           | Police            | Saanich Police Dept., Royal Oak, V.I.   | The Standard Furniture Co., 737 Yates Street, Victoria, B.C.   | Repairs to linoleum floors  | 1943 | Aug   | 9   |
| Water                | Drainage          | The Clerk, The Municipality of Saanich, Vancouver Island, B.C.  | Sunset Seed Company, Ltd., R.R. No. 1, Royal Oak, Victoria, B.C.   | Invitation from A.J.H. Wootton to attend meeting at Martindale Cross Road re: cleaning of McHugh ditch  | 1929 | Jul   | 22  |
| Lands                |                   | Mr. Sewell  | Thorne Shoe Shoppe, 1316 Douglas Street, Victoria, B.C.  | Payment re: lots on Burnside Road. William Thomas Thorne and Dora Thorne  | 1929 | Feb   | 4   |
| Purchasing           | Vehicles          | Saanich Municipality, Saanich, B.C.   | Tom Lumsden, Firestone Tire Agent, 853 Yates Street, Victoria, B.C.  | Fleet contract  | 1926 | Nov   | 30  |
| Military             | WWI               | R. McNichol, Esq., Reeve, Saanich, B.C.   | The Tuberculosis Veterans' Association, Victoria Branch, P.O. Box 1145, Victoria, B.C.   | Requesting permission to tag in Saanich re: Association's Tag day   | 1926 | Jun   | 10  |
| Purchasing           |                   | Saanich Municipality, Royal Oak, B.C.   | Underwood Elliott Fisher Limited, Underwood Typewriters, Sundstrand Adding Machines, 706 Fort Street, Victoria, B.C.                         | Quote for new typewriter  | 1937 | Dec   | 2   |
| Lands                |                   | The Clerk of the Municipality, Saanich, V.I., B.C.  | Union Steamship Company of British Columbia Limited, Carrall St., Vancouver, B.C.  | Letter from Harold Brown requesting plan of Sec. 44 showing amended Lots 4 and 5  | 1937 | Sep   | 15  |
| Tourism              | Invitations       | The Reeve and Council, Saanich Municipality, Royal Oak, B.C.  | The Victoria and Island Publicity Bureau, P.O. Box 608, Victoria, British Columbia, Canada   | Invitation to attend the Annual Meeting. Letter printed on tourism brochure   | 1931 | Feb   | 3   |
| Special Events       | Invitations       | Reeve of Saanich  | Victoria Day Celebration, Victoria, B.C., In Commemoration of Her Majesty Queen Victoria   | Invitation to have a float in the parade. [Turned down by Saanich as no funds available]  | 1926 | Apr   | 16  |
| Lands                |                   | Municipal Clerk, Saanich, B.C.  | Victoria Realty Company, Central Building, 616 View Street, Victoria, B.C.   | Letter from P.J. Hobson asking Saanich to deposit fill at Lot 3, Map 1339 [1389?], Plan "C", at no cost   | 1926 | Sep   | 11  |
| Finance              |                   | The Corporation District of Saanich, Royal Oak, B.C.  | Victoria Securities, Ltd., Stocks and Bonds, 614 View Street, Victoria, B.C. / 207-8-9 Central Building, 620 View Street                     | Bonds   | 1938 | Oct   | 28  |
| Purchasing           | Licenses and Perm | The Corporation of the District of Saanich, Royal Oak Post Office, Vancouver Island, B.C. Attention - Mr. A.D. Corker | Western Sales Book Company Ltd., Division of Burt Business Forms Limited, 296 East 12th Avenue, Vancouver                                    | Samples of bicycle license forms and bicycle transfer forms   | 1942 | Dec   | 11  |

| Subject 1            | Subject 2          | To  | From   | Description   | Year | Month | Day |
|----------------------|--------------------|---|--|---|------|-------|-----|
| Businesses           | Tourism            |   | Cadboro Bay Hotel, Victoria, B.C.  | Blank letterhead (3 sheets)   |      |       |     |
| Lands                | Finance            | Mr. R.R. Sewell   | The Waldorf-Astoria, New York  | Letter from Anna McAskill requesting tax notice for Lot "A", Blk 13, Sec 1, 9, 13, Map 1343, or offer to sell   | 1918 | Sep   | 22  |
| Complaints           | Vehicles           | The Reeve and Councilors, Corporation of the District of Saanich, ROYAL OAK, V.I. | Acme Auto Repair Shop, 741 Fisguard [sic] Street, Opposite V. & S. Station, Victoria, B.C  | Car repair bill, forwarded with letter from M. Simmons. Car damage caused by caving in of defective culvert on Cordova Bay Road, Sec. 121, Lake Dist., opposite G.C. Mannix company | 1919 | Aug   | 7   |
| Purchasing           | Tenders            | Mr. Cowper, Purchasing Agt., Saanich Municipality                                 | Andrew Sheret, Plumbing and Heating, 1114 Blanchard [i.e. Blanshard] Street, Victoria, B.C.  | Tender  | 1917 | Mar   | 3   |
| Lands                | Finance            | R.R.F. Sewell, Esq., Tax Collector, Royal Oak P.O., B.C.                          | Armstrong-Logan Agency Limited, Successors to J.A. Westman Agency Limited, Insurance and Loans, Regina, Canada   | Payment of taxes on Lots 5 and 8, Blk D. J.A. Armstrong   | 1918 | Sep   | 24  |
| Lands                | Finance            | Municipal Hall, Royal Oak, To the Collector                                       | Army & Navy Veterans in Canada, Victoria, B.C. Branch, 1203-5 Langley Street, Victoria, B.C. [WWI]   | Partial payment of taxes, A.E. Ward. Complaint re: local improvement tax when road not finished, has affected his store business  | 1918 | Aug   | 2   |
| Lands                | Finance            | R.R.F. Sewell, Assessor & Collector, Royal Oak PO, B.C.                           | The Auto Tire & Service Station, I.C. Brook, Prop., Melita, Man.   | Question re: where to send taxes for Lots 4, 5, 6, Blk 2, Saanich. Jennie and I.C. Brook  | 1919 | May   | 20  |
| Lands                | Finance            | The Corporation of the District of Saanich, Victoria B.C.                         | H. Baines, Cor. Yates and Wharf Sts., Victoria, B.C., Repairs by experienced workmen. Goodrich Tires   | Payment of taxes on Lot 3, Blk 4, Sec 17, Map 1591  | 1914 | Sep   | 18  |
| Lands                | Drainage           | Mr. H.H. Allan, Corporation of the District of Saanich                            | Belfast Linen Shop, 1425 Douglas St., Victoria, B.C.   | Letter from J.S. Pilson agreeing to easement through property for drain to relieve road flooding  | 1929 | Jun   | 27  |
| Lands                | Finance            | R.R.F. Sewell, Esq., Royal Oak, B.C.  | Berlin Public Library, 156 Benton St., Berlin [Kitchener], Ont.  | Payment of taxes by Harry W. Brown  | 1914 | Sep   | 17  |
| Lands                | Finance            | Collector of Taxes, Saanich   | Richard Bray, Livery, Boarding and Sale Stables, 728 Johnson Street, Victoria, B.C.  | Property at the corner of Portage Ave and Dysart Rd was sold to A.H. [Harrison?] ca. 1917   | 1919 | Aug   | 19  |
| Lands                | Finance            | R.R.F. Sewell, Esq., Collector of Taxes, Municipal Hall, Royal Oak, P.O., B.C.    | British Columbia and Labrador Fisheries, Limited, Salted Herring, Packing and Curing at Hesquiat and Sidney Inlets, 602 Belmont House, Government St., Victoria, British Columbia / P.O. Box 106 | Payment for taxes from Maude M. Lang, 675 Battery St., Victoria, B.C. re: Lots 8 & 9, Blk 8, Map 877, Victoria District.  | 1920 | Sep   | 6   |
| Lands                | Finance            | R.R.F. Sewell, Esq., Assessor & Collector, Royal Oak, B.C.                        | British Columbia Electric Railway Co., Ltd., Victoria, B.C.  | Tax sale of Lot 1, Blk 9, Part of Sec 78, Victoria District, Map 1171   | 1918 | Aug   | 19  |
| Purchasing           | Health and Welfare | Mr. Sewell  | British Columbia Goat Breeders Association, Richards Goat Dairy, Langford, B.C.  | Bill for goat's milk supplied to Whiteside Ave for two babies   | 1929 | Nov   | 17  |
| Water                |                    | R.R.F. Sewell Esq., Royal Oak, B.C.   | B.C. Ironworks Ltd., Corner Government & Princess, Victoria, B.C.  | Use of water from Colquitz River for drinking. George E. Gilham   | 1923 | Nov   | 15  |
| Health and Welfare   | Services-Utilities | R. Macnicol Esq., 897 Swan St., Saanich, B.C.                                     | B.C. Ironworks Ltd., Corner Government & Princess, Victoria, B.C.  | George E. Gilham requesting assistance for elderly couple on Girder Road near Asylum [Wilkinson Road Jail?]. Water cut off by Saanich   | 1925 | Apr   | 29  |
| Lands                | Finance            | Collector, Saanich Municipality, Royal Oak, V.I.                                  | The British Columbia Land & Investment Agency, Limited, Victoria, B.C.   | Payment for taxes on behalf of Adam Glendinning, Part 100 acres of Sec 51, Victoria District  | 1915 | Jun   | 12  |
| Engineering          | Purchasing         | The Engineer, Saanich Municipality, Royal Oak, B.C.                               | British Columbia Refining Co., Ltd., 613 View Street, Victoria, B.C.   | Saanich offer to sell empty asphalt barrels   | 1916 | Sep   | 1   |
| Organizations        | Animals            | The Council of the Municipality of Saanich  | British Columbia Society for the Prevention of Cruelty to Animals, Victoria Branch, 1310 Gladstone Avenue, Victoria, B.C.  | Grant application   | 1918 | May   | 21  |
| Services - Utilities |                    | H.S. Cowper, Esq., Royal Oak, B.C.  | British Columbia Telephone Company Ltd., Vancouver, B.C.   | Change from Provincial to Dominion Incorporation; increase of geographic range of telephone operations  | 1915 | Dec   | 24  |
| Purchasing           | Water Works        | Municipal Water Works   | Buffalo Meter Company, 2917 Main St., Buffalo, N.Y.  | New factory; selling water meters   | 1918 | Mar   | 12  |
| Purchasing           |                    | Mr. R.R.F. Sewell, C.M.C., Municipality of Saanich, Royal Oak, B.C.               | Burroughs Adding Machine Company, 623 Trounce Alley, Victoria B.C.   | Adding machine for free trial; quote  | 1915 | Mar   | 29  |

| Subject 1          | Subject 2          | To   | From   | Description   | Year | Month | Day |
|--------------------|--------------------|--|--|---|------|-------|-----|
| Lands              | Finance            | Collector of Taxes, City Hall, Victoria  | Cameron & Duncan, Importers and Dealers in Agricultural Implements, Melita, Man.   | Request for tax notice on Lot 12 Blk I at the Gorge, purchased from Paul Edmonds (on Active Service - WWI)  | 1914 | Oct   | 3   |
| Lands              | Finance            | Corporation of District Saanich, Royal Oak P.O.  | Canadian Collieries (Dunsmuir), Limited, Comox and Ladysmith Coals, Comox Mines, Plant and Equipment Department: Union Bay, B.C., General Office: Victoria, B.C. | Received tax notice in error. Frank Sawford, 1546 Bank St Victoria  | 1915 | Apr   | 14  |
| Lands              | Finance            | Corporation of the District of Saanich, Royal Oak, B.C.  | Canadian Explosives, Limited, Victoria, B.C.   | Payment of taxes on Lot 11 (West Half), Blk 14, Sec 26-27, Map 1107. H. Scott, 1354 Craigdarroch Road, Victoria                                       | 1915 | Jul   | 10  |
| Purchasing         | Engineering        | The Corporation of the District of Saanich, Saanich, B.C. Attention: Mr. Piercy, Engineering Dept. | The Canadian Fairbanks-Morse Company Limited, 510 Johnson Street, Victoria, B.C.   | Quote for galvanized pipe   | 1916 | Aug   | 2   |
| Health and Welfare | Businesses         | Mr. R.R.F. Sewell, Royal Oak, B.C.   | Canadian Pacific Hotels, Hotel Vancouver, Vancouver BC   | Note to contact Dr. Price for any matters requiring attention during absence. Jas. P. Vye   | 1923 | Jul   | 3   |
| Engineering        | Drainage           | Saanich Municipality   | Canadian Pacific Hotels, Empress Hotel, Victoria, B.C.   | Complaint by V.J. Waram, 307 Obed Ave, re: ditch on Tillicum Road at the corner of Obed.  | 1924 | Jan   | 15  |
| Lands              | Finance            | Mr. W. Jackson, Sec Treas Saanich Municipality, Royal Oak, B.C.                                    | C.P.R. Laundry Ltd., Granville Street, Winnipeg, Man.  | Payment of taxes on Lot 3, Blk F, Sec 44, Map 501. A.L. Scott   | 1914 | Jan   | 23  |
| Services           |                    | To Our Patrons   | Canadian Pacific Railway Co's Telegraph, Cable Service   | Cable service and rates to B.C. Coast, Great Britain, Belgium, and Holland [WWI]  | 1915 | Jul   | 30  |
| Lands              | Finance            | Tax Collector, Royal Oak   | Canadian Pacific Railway Company, British Columbia, Coast Steamship Service, SS. Princess Alice, C.P.R. Wharf, Victoria, B.C.                                    | Request for tax notice on Lot 78, Blk 2, Map 901a. Alexander Stewart  | 1915 | Sep   | 21  |
| Lands              | Finance            |  | Canadian Pacific Railway Company, S.S. Princess May, C.P.R., Vancouver   | Payment for taxes on Lot 78, Blk 2, Map 901a, Sec 41, 57, 60. Alex Stewart  | 1915 | Apr   | 21  |
| Businesses         |                    | R.R.F. Sewell, Municapil [sic] Inspector, Saanich, B.C. Via Victoria                               | Canadian Pacific Railway Company's Telegraph   | Season's greeting for Christmas and New Year, from Royal Financial Corpn. Ltd., Vancouver, B.C.   | 1923 | Dec   | 24  |
| Lands              | Finance            | Municipality of Saanich, Royal Oak, B.C.   | The Capital City Realty, 1212 Broad Street, Victoria, B.C.   | Payment of taxes. Names of owners: W. Fooks, E. Bug and R.M. Smith  | 1914 | Feb   | 9   |
| Lands              | Finance            | R. Sewell Esq.   | Causeway Boat Houses, Point Ellice & Oak Bay, Victoria, B.C.   | Request for tax notice, Lot 8, Blk 2, Map 807a, ___ St. [street name illegible - Admirals area?] R.J. Hamilton  | 1919 | Jul   | 6   |
| Organizations      | Health and Welfare | Municipal Clerk, Municipal Hall, Saanich, B.C.   | Children's Aid Society of Vancouver, B.C., 2613 Wall Street, Vancouver, B.C.   | Request for donations [Christmas]   | 1925 | Dec   | 12  |
| Purchasing         |                    | The Corporation of the District of Saanich, Royal Oak, B.C.  | Cholberg Shipyard, P.O. Box 177, Victoria, B.C.  | Invoice   | 1924 | Nov   | 26  |
| Lands              | Finance            | R.R.F. Sewell, Royal Oak, B.C.   | The Clauss Shear Co., Manufacturers of Fine Shears & Scissors, Ravenna, Ohio   | Request for tax notice, Map 1070, Blk 3, Lot E 7. C.J. Bassett  | 1918 | Aug   | 12  |
| Transportation     |                    | The Municipality of Saanich, Royal Oak B.C.  | The Collender Stores, Newsagents and Tobacconists, 1222 Douglas Street, Victoria, B.C.   | Request for proposed Municipal Busses to stop outside store   | 1923 | Jan   | 25  |
| Lands              | Finance            | R.R.F. Sewell, Collector, District of Saanich  | Commercial Pacific Cable, C.S. "Restorer", Charleston Wash.  | Request for tax notice, Sec 25, Map 1220, Blk 1, Lot N3. Charles Rowell   | 1919 | Aug   | 26  |
| Lands              | Finance            | Collector's Office, Royal Oak P.O., B.C.   | Consolidated Whaling Corporation, Limited, P.O. Box 773, Victoria, B.C. / Rose Harbour, B.C.   | Payment for taxes on Lot 16, Sec 103, Westwood B.C. Rolls & Gosney  | 1920 | Sep   | 15  |
| Schools            | Purchasing         | Mrs. Hutchinson, Secretary Saanich School Board, Royal Oak, B.C.                                   | H. Cooley & Son, Victoria Sheet Metal Works, 434 Kingston Street, Victoria, B.C.   | Quote to clean and repair furnace and clean chimney at Craigflower School   | 1916 | Aug   | 12  |
| Lands              | Finance            | R.R.F. Sewell, Victoria  | Cornish & Company, Pipeless Furnaces, 216 20th Street, West, Saskatoon, Sask.  | Payment for taxes. F. Cornish   | 1919 | Jun   | 11  |
| Lands              | Finance            | R.R.F. Sewell Esq. Collector, Municipal Hall, Royal Oak, B.C.                                      | Royal Vice Consulate of Sweden, Seattle, Wash.   | Payment for taxes. Andrew Chilberg, Vice Consul   | 1923 | Mar   | 1   |
| Lands              | Finance            | Clerk of the Saanich Municipality, Saanich   | Royal Swedish Consulate for British Columbia, Victoria, B.C.   | Request for tax notice for property belonging to A.E. Hedin, East half Lot 2, Blk 6, part Sec 189 and 20, Victoria District, Map 1168. Aaron Gonnason | 1914 | Oct   | 9   |

| Subject 1          | Subject 2         | To  | From   | Description  | Year | Month | Day |
|--------------------|-------------------|---|--|--|------|-------|-----|
| Lands              |                   | Messrs. the Reeve and Council, South Saanich Municipality                                 | Corporation of the Township of Esquimalt, Box D. Beaumont P.O., Municipal Hall, Esquimalt, B.C.  | Complaint re: unsettled account, for work done re: lands research and plans  | 1915 | Feb   | 2   |
| Lands              | Finance           | Mr. Jackson Esq., Collector - Saanich Corp'n  | City of Victoria, City Assessor and Building Inspector, City Hall, Victoria, B.C.  | Request to correct tax notice W 1/2 Lot 2 Blk 7. Mr. Scowcroft   | 1914 | Feb   | 5   |
| UBCM               |                   | R.R.F. Sewell, Esq., C.M.C., District of Saanich, Royal Oak P.O., Vancouver, Island, B.C. | The Corporation of the District of North Vancouver, Office of the Clerk, District Municipal Hall, Corner Lynn Valley and Fromme Roads, North Vancouver, B.C. | Endorsement of resolution re: gasoline tax   | 1925 | Sep   | 3   |
| UBCM               |                   | R.R.F. Sewell, Esq., C.M.C., Royal Oak, P.O., Vancouver Island, B.C.                      | The Corporation of the District of North Vancouver, City Clerk's Office, North Vancouver, B.C.   | Acknowledgement of receipt of resolution re: gasoline tax  | 1925 | Aug   | 27  |
| Parks              |                   |   | Victoria-Saanich Beach and Parks Committee   | Meeting notice   | 1924 | Dec   | 4   |
| Lands              | Finance           | R.R.F. Sewell Esq., Collector, Saanich Municipality                                       | City of Victoria, B.C., 1034 Queens Avenue, Victoria, B.C.   | Payment of taxes. Mr. Scowcroft  | 1918 | Oct   | 9   |
| Businesses         | Tourism           | H.S. Cowper Esq., Royal Oak P.O., B.C.  | The Creston Hotel, Creston, British Columbia   | Letter from C.B. Jones sending regrets re: upcoming meeting; description of Creston area, fruit industry   | 1919 | Sep   | 15  |
| Special Events     | Invitations       | The Reeve & Council, Saanich, B.C.  | Crystal Garden Carnival, Victoria, B.C., 122 Pemberton Building  | Request for Saanich to enter a float in the Carnival Street Parade [declined]  | 1925 | Jun   | 10  |
| Businesses         | Licenses and Perm | The Assessor, Corporation of the District of Saanich, Royal Oak, B.C.                     | Crystal Spring Water Supply Co., 1244 Richardson Street, Victoria, B.C.  | Payment for business license   | 1915 | Feb   | 24  |
| Lands              | Finance           | The Assessor, South Saanich, Royal Oak  | Cunard R.M.S. "Lusitania" / Victoria / Andrew Cox, Patricia Bay, Sidney P.O., B.C.   | Request for tax notice, Lot 2, Blk 13, Lic 24/14, Map 877  | 1915 | Apr   | 6   |
| Purchasing         | Tenders           | Saanich Municipality, Royal Oak   | Cusack Printing Co. Ltd, Successors to Thos. R. Cusack Press, The Cusack Building, Corner Gordon and Courtney Streets, Victoria, B.C.                        | Tender for receipt forms   | 1924 | Mar   | 29  |
| Finance            |                   | J.R. Carmichael Esq., Royal Oak, V.I.   | Robert S. Day and Beaumont Boggs, Real Estate, Loans, Insurance, Investments, Collections, 620 Fort Street, Victoria, B.C.                                   | Renewal receipt for renewing bond on Mr. William Jackson for one year  | 1913 | May   | 15  |
| Lands              |                   | Corporation of the District of Saanich, Royal Oak, B.C.                                   | Daly & Morin Limited, Manufacturers of Window Shades, Novelty Curtains, Curtain Poles and Trimmings, Lachine-Montreal, Que.                                  | R.C. [G.?] Smith, change of address from 247 Wilson Avenue to 260 Hampton Avenue, Notre Dame de Grace  | 1918 | Apr   | 15  |
| Lands              | Finance           | J.R. Carmichael, Royal Oak, B.C.  | Diamond Ice Company  | Request for tax notice by Thomas Robinson, Kincardine, Bruce County Ontario for property Lot 6, Blk A, re-subdivision of part of Sec 50, Victoria District, Map 1257 | 1915 | Apr   | 9   |
| Purchasing         |                   | Saanich Municipality, Royal Oak, B.C.   | Diamond T Trucks, 731 Cormorant St., Victoria, B.C.  | Offering hauling services  | 1919 | Nov   | 17  |
| Lands              | Finance           | R.R.F. Sewell, Esq., Royal Oak P.O., B.C.   | The Diggon Printing Company  | Payment of taxes from F. Hilliger, 664 Garbally Road, and from The Diggon Printing Co.   | 1918 | Oct   | 9   |
| Roads              |                   | The Saanich Municipal Council, Royal Oak Post Office, Royal Oak, B.C.                     | Diggon's, Printers, Engravers, Stationers, Publishers, 1210 Government Street, Victoria, B.C.  | Complaint letter about condition of sidewalk on Parkview Drive, and of Heath Drive   | 1925 | Sep   | 1   |
| Purchasing         | Businesses        |   | Dominion Carton & Printing Works, Cor. View and Vancouver Sts., Victoria, B.C.   | Advertising products and services. [Includes WWI reference]  | 1919 | Feb   | 10  |
| Health and Welfare | Services          | Mr. Barrett, Saanich  | Dominion Hotel, Victoria, B.C.   | Requesting payment for treatment. Dr. [McKibbons?], 707 1/2 Yates St   | 1923 |       |     |
| Purchasing         |                   | Corporation of the District of Saanich, Royal Oak, V.I. Attention: Mr. Cowper             | Dunlop Tire & Rubber Goods Co., Limited, Victoria, B.C.  | Invoicing  | 1919 | Dec   | 5   |
| Purchasing         | Water Works       | Saanich Municipality, Water Works Dept., Saanich, B.C.                                    | Economy Irrigation Co., Ltd., 632 Pembroke Street, Victoria, B.C.  | Invoicing  | 1924 | Jul   | 24  |
| Licenses and Perm  |                   | Saanich Municipal Hall  | Economy Wet Wash Laundry, 607 John Street, Victoria, B.C.  | Payment for shooting permits for: J.E. Jones 2819 Cedar Hill Road, C.A. Jones 1255 Acton St., A. Hancock 3570 Calumet St., J. Porter 2811 Prior St.                  | 1925 | Oct   | 13  |



| Subject 1  | Subject 2         | To  | From  | Description  | Year | Month | Day |
|------------|-------------------|---|---|--|------|-------|-----|
| Purchasing | Tenders           | Hector S. Cowper, Esq., Clerk to Municipal Council, Corporation of the District of Saanich, Royal Oak, B.C. | Evans, Coleman & Evans, Limited, Victoria, B.C.   | Accepted tender for Pig Lead   | 1915 | May   | 13  |
| Lands      |                   | Saanich Municipality, Royal Oak B.C.  | Fernwood Garage, 2320 Fernwood Road, Victoria, B.C.   | Offer by P.J. Foster to purchase tax sale property on Wellington Ave, Lot 15, Blk B, Map 1341A, Sec 18?  | 1925 | Sep   | 23  |
| Lands      | Water Works       | Mr. R.R.F. Sewell, Corporation of District of Saanich Municipality, Royal Oak, B.C.                         | The French Remedy Company, Remedies for the dog, cat, and silver fox, 219-220 Belmont Building, Victoria, B.C.  | Requesting information on Mr. Crow's lot at Cadboro Bay including possible water service.<br>Cecil French  | 1923 | Sep   | 8   |
| Lands      | Finance           | Mr. R.R.F. Sewell, Collector of Taxes, Royal Oaks [sic] B.C.  | R. Andrew & Co., Fine Footwear, Aberdeen Block, Baker St., Nelson, B.C.   | Requesting tax notice for Sec 65, 66 under name of Robert Andrew and Cyril I. Archibald  | 1919 | Sep   | 2   |
| Lands      | Finance           | The Clerk, Saanich Municipality   | Richard Bray, Livery, Boarding and Sale Stables, 728 Johnson Street, Victoria, B.C.   | Requesting tax notice for Lot 19, Blk F, Map 361, Strawberry Vale Farm, in the name of David Murray. Richard Bray                                      | 1915 | Oct   | 25  |
| Lands      | Finance           | The Assessor Department, Saanich, B.C.  | Fletcher Bros., Music Dealers, 1231 Government St., Victoria, B.C.  | Payment for taxes on Kerr Avenue property. Change of address to 550 Harbinger Avenue.<br>Florence E. Johnston  | 1916 | Oct   | 16  |
| Lands      | Finance           | R.R.F. Sewell, Esq., Assessor & Collector, Corporation District of Saanich, ROYAL OAK, B.C.                 | British American Paint Co. Limited (Bapco), Victoria, B.C.  | Payment. J.C. Pendray  | 1916 | Oct   | 29  |
| Lands      | Finance           |   | Hotel Fort, Fort Qu'Appelle, Saskatchewan   | Payment of taxes. Archie Savage  | 1915 | Sep   | 11  |
| Lands      | Finance           | R.R.F. Sewell, Esq., Municipal Hall, Royal Oak, B.C.  | A.T. Frampton & Co., Investment Brokers, 509 Belmont House, Victoria, B.C.  | Assessment received in error. Should be sent to brother. E.Frampton. 11 McGregor Block, Victoria   | 1914 | Jun   | 3   |
| Lands      | Finance           | Mr. R.R.F. Sewell, Tax Collector, Royal Oak, B.C.   | George Schnarr, Importer and Manufacturer of Buttons, etc., Berlin [Kitchener], Ont.  | Payment of taxes on Lot E 12, Sec 18a20  | 1915 | Aug   | 12  |
| Lands      | Finance           | The Tax Collector, Royal Oak, B.C.  | The German Canadian Trust Co. Limited, 639 Fort Street, Victoria, B.C.  | Forwarding letter from Alvo von Alvensleben, Ltd., Vancouver. Requesting tax notice for Lot 8, Blk 2, Maplewood District, Map 1083. Mr. D.A.C. Russell | 1914 | Apr   | 17  |
| Insurance  |                   | Hector S. Cowper, Esq., C.M.C. Saanich Municipality, Royal Oak, B.C.  | Glens Falls Insurance Company, A.E. Jones, 322 Sayward Bldg., Victoria, B.C.  | Increase in rate for Municipal Hall  | 1917 | Aug   | 18  |
| Lands      | Finance           | William Jackson Esq., Collector, Royal Oak P.O., B.C.   | The Globe Realty Co., Suites 5 to 7 McCallum Block, 1223 Douglas Street, Victoria, B.C.   | Request for more information re: tax notice  | 1914 | Feb   | 10  |
| Lands      |                   | R.R.F. Sewell Esq., Act. C.M.C., South Saanich, Royal Oak B.C.  | Gore & McGregor, Ltd., British Columbia Land Surveyors, Civil Engineers, Timber Cruisers and Land Agents, Chancery Chambers, Langley Street, Victoria, B.C. | Acknowledgment of receipt of letter re: subdivision Lot 14 and part Lot 5 Sec 16   | 1914 | Feb   | 26  |
| Lands      | Finance           | R.R.F. Sewell, Royal Oak, B.C.  | S.S. Prince George  | Payment of taxes on Lot 22 Sec 102-7 Map 1763. Henri [Rimillard?]  | 1914 | Sep   | 29  |
| Lands      | Finance           | R.R.F. Sewell, Collector  | The Grand Trunk Pacific Hotels, Edmonton, Canada  | Payment of taxes   | 1918 | Oct   | 7   |
| Lands      |                   | The Corporation of the District of Saanich, Royal Oak B.C.  | The Great West Permanent Loan Company, 616 View Street, Victoria, B.C.  | C.R. Fawcett, Sec 25, Map 1461, Blk 2, Lot 6. Change of address  | 1918 | Jul   | 22  |
| Lands      | Licenses and Perm | The Assessor's Office, Saanich, BC  | Arthur H. Harman, Homes, Investments, Loans, Farm and Wild Lands, 704 Fort Street, Victoria, British Columbia   | Submission of plan and fee for building permit re: Lot 523, Mt. Tolmie, PR Estate, Map 502 C. A.H. Harman  | 1919 | Jul   | 10  |
| Lands      | Finance           | Messr Saanich Assessor  | J. Heaney, Truck and Drayman, Office: 1219 Wharf Street, Residence: 460 Superior Street, Victoria, B.C.   | Payment of taxes on Part Lots 1 & 2, Blk 18, Sub. Of Sec 14, 24, 33, 9, Plan 877, John Dickson, owner. Joseph Heaney                                   | 1915 | Oct   | 19  |
| Lands      | Finance           | The Corporation of the District of Saanich, Royal Oak Post Office, Royal Oak, B.C.                          | T.N. Hibben & Co., 1122 Government St., Victoria, B.C.  | Payment of taxes   | 1918 | Sep   | 26  |
| Purchasing | Tenders           | The Municipality of Saanich, Royal Oak, V.I.  | T.N. Hibben & Co., 1122 Government St., Victoria, B.C.  | Inquiring about tender for stationery and school supplies  | 1925 | Jan   | 10  |

| Subject 1   | Subject 2          | To   | From   | Description   | Year | Month | Day |
|-------------|--------------------|--|--|---|------|-------|-----|
| Purchasing  | Roads              | Mr. J.A. Grant, Victoria, B.C.   | Horlick's Malted Milk Co., Montreal  | Sending free trial of Horlick's Malted Milk. [Reverse includes handwritten estimate for road work by Tom Alexander in Prospect Lake area - Prospect Lake Rd., [Shel?] Rd., Ringham Rd.]   | 1915 | Nov   | 15  |
| Lands       | Finance            | Mr. Sewell, Saanich Municipality, Royal Oak                                      | Imperial Munitions Board, Wooden Shipbuilding Department, Belmont House, Victoria, B.C.  | Request for tax notice on behalf of son, Edgar Sunderland, Lot 4, Blk B, Sec 79. Complaint re: incorrect billing. 1524 Begbie St, Victoria  | 1918 | Aug   | 22  |
| Purchasing  |                    | R.R.F. Sewell Esq., Clerk of Saanich Municipality, Royal Oak, V.I.               | The Island Blue Print & Map Co., Victoria, B.C.  | Inquiring re: any orders for blueprint work. Joseph B. Davenport  | 1924 | May   | 3   |
| Lands       | Finance            | Collector's Office, Royal Oak  | Jalland Bros., Real Estate and Builders, 1304 Douglas St., Victoria, B.C.  | Payment of taxes on: Lot 7, 8, Sec 65, 66; Lot 29, Blk X, Sec 11, 12; Lot 30, Blk S, Sec 11, 12   | 1914 | Sep   | 30  |
| Lands       | Subdivisions       | J.R. Carmichael, Esq., C.M.C., Royal Oak, V.I.                                   | Jalland Bros., Real Estate and Builders, 1304 Douglas St., Victoria, B.C.  | Inquiring re: reason for rejection of plan to subdivide Blk 46  | 1913 | Feb   | 1   |
| Lands       | Finance            | R.R.F. Sewell, Collector, Royal Oak, B.C.  | James Bay Hotel, Government Street, Victoria, B.C.   | Payment of taxes from J. Studholme, Box 1465, Victoria B.C. Receipt to J.R. McDonald, 470-10th Ave, Vancouver B.C.  | 1915 | Aug   | 31  |
| Lands       | Chinese            | Mr. R.R.F. Sewell, Assessor & Collector, Corporation of Saanich, Royal Oak, B.C. | Nicol Jeffreys, Barrister, Solicitor, Corner Quebec & Wyndham Streets, Guelph, Ont.  | 2 letters re: Quit Claim Deed, Mr. Ying Yuet Shu, and associated fees   | 1919 | Jan   | 6   |
| Lands       | Finance            | R.R. Sewell, Municipal Hall, Royal Oak, B.C.                                     | John Deere Plow Company of Calgary Limited, Edmonton Branch  | Request for tax notice, [Lots] 10-11, Blk Y, Map 306A, Sec 24, JR Powell  | 1918 | Jul   | 29  |
| Lands       | Finance            | Mr. R.R.F. Sewell, Collector, Royal Oak, B.C.                                    | Kent's Edison Store, The Kent Piano Company, Limited, 1004 Government St., Victoria, B.C.  | Request for tax notice, Lots 25-26, Sec 11 and 12, Map 860, Blk U, in the name of R.C.[H or M]. Mansfield   | 1918 | Jun   | 22  |
| Lands       | Finance            | Mr. R.R.F. Sewell, Royal Oak, B.C.   | Kent's Edison Store, The Kent Piano Company, Limited, 1004 Government St., Victoria, B.C. The New Edison, "The Photograph with a Soul"                       | Payment of taxes, Roll folio 132/133, 467. Request for clarification re: water frontage levy, Lots 17 and 20  | 1918 | Oct   | 4   |
| Lands       | Finance            | Clerk's Office, Royal Oak, B.C.  | John E. Lacey [formerly Lacey & Pangman], Fruit Hay & Mixed Farms, General Insurance & Financial Agents, Salmon Arm, British Columbia                        | Request for tax notice, Lot 23, Subdivision of Lots 8, 9, 10, 14 and 15 of Cloverdale Estate, part of Sec 7, Map 344. Owned by Lee and Fraser, sold to Samuel James Rumball of Salmon Arm | 1917 | Aug   | 2   |
| Lands       | Finance            | R.R.F. Sewell Esq.   | Lake of the Woods Milling Company, Keewatin, Holland, Manitoba   | Payment of taxes, Lot 15, Saanich district, D. Evans  | 1914 | Aug   | 20  |
| Services    | Health and Welfare | Corporation of the district of Saanich, Royal Oaks [sic] B.C.                    | Sands Funeral Furnishing Co., Limited, Funeral Directors and Licensed Embalmers, Lady Attendant, 1612 Quadra Street, Victoria, B.C.                          | Funeral expense receipts for Edward Chinnery and Toney Perfetti   | 1919 | Mar   | 6   |
| Businesses  | Engineering        | Messrs. Reeve & Council of Saanich Municipality                                  | The Laurel Cannery, Limited, Manufacturers of Laurel Brand Jams, Marmalades, Canned and Dehydrated Fruits and Vegetables, 4190 Quadra Street, Victoria, B.C. | Request to rent road boiler from Saanich  | 1923 | Jul   | 25  |
| Lands       | Finance            | Mr. Sewell, Saanich M'lity Collector   | Nichon & Lenfesty, Practical Gunsmiths, 567 Johnson Street, Victoria, B.C.   | Payment of taxes, complaint   | 1915 | Oct   | 5   |
| Finance     |                    | R.R.F. Sewell, Esq., C.M.C., District of Saanich, Royal Oak, B.C.                | Jack Loutet & Co., Real Estate, Mortgages, Investments, John G. Farmer, 61 Lonsdale Avenue, North Vancouver B.C.   | Investments   | 1925 | Jan   | 16  |
| Services    | Health and Welfare |  | McCall Brothers, Funeral Directors and Embalmers, Corner Johnson and Vancouver Sts., Victoria, B.C.  | Agreement to inter remains of Mrs. [Mary Ann] Cuthbert at Ross Bay Cemetery   | 1924 | Sep   | 13  |
| Purchasing  |                    | Corporation of the District of Saanich, Municipal Hall, Royal Oak, B.C.          | McLennan, McFeely & Prior, Limited, Wholesale Iron, Steel and Hardware Merchants, Victoria, B.C.   | Quotation for various tools and equipment   | 1937 | Jan   | 14  |
| Lands       | Finance            | R.R.F. Sewell Esq., Royal Oak, B.C.  | McPherson & Fullerton Bros., Brokers, Timber, Real Estate and General Agents, Central Building, Victoria, B.C.   | Payment of taxes on a number of properties [includes list]  | 1918 | May   | 1   |
| Lands       | Finance            | Corporation of the District of Saanich, Royal Oak Post Office, Royal Oak, B.C.   | McTavish Bros., Customs Brokers, 1218 Government Street, Victoria, B.C.  | Payment of general and water frontage taxes for the Misses Mac Kenzie [McKenzie?]   | 1919 | Dec   | 2   |
| Engineering | Purchasing         | The Secy. Treas. of the Mun. of Saanich, Mr. H.S. Cowper                         | The Manitoba Bridge and Iron Works Limited, Winnipeg, Canada   | Promotion of Horizontal Engine for electric lighting  | 1918 | Jan   | 10  |

| Subject 1          | Subject 2   | To  | From  | Description   | Year | Month | Day |
|--------------------|-------------|---|---|---|------|-------|-----|
| Licenses and Perm  |             | R.R.F. Sewell Esq.  | Mansell's Men's and Boys' Shoes, 650 Johnson Street, Victoria, B.C.   | Application for shooting permit for 4 people. 118 Goat St. James Bay  | 1924 | Oct   | 9   |
| Purchasing         |             | Corporation of the District of Saanich, Royal Oak, B.C., R.R.F. Sewell              | Margison Bros., Printers and Paper Rulers, 1221 Wharf Street, Victoria, B.C.  | Quote for printing post cards   | 1924 | Oct   | 2   |
| Services-Utilities | Water Works | Clerk of the Corporation of the District of Saanich, Royal Oak, B.C.                | E.B. Marvin & Co., Ship Chandlers, B.C. Distributor for the Evinrude Motor Co., Victoria, B.C.  | Complaint from G. Walker re: lack of water pressure in the water system, Ferndale Road, Gordon Head   | 1926 | Jun   | 25  |
| Lands              | Finance     | R.R.F. Sewell Esq, Royal Oak B.C.   | James Maynard, Importer and Manufacturer of Boots and Shoes, 649 Yates Street, Victoria, B.C.   | Payment of taxes for Joseph Maynard, 112 Oswego St. City  | 1915 | Sep   | 17  |
| Services-Utilities | Water Works | The Reeve and Council of Saanich Municipality, Royal Oak, B.C.                      | James Maynard, Importer and Manufacturer of Fashionable Footwear [shoes] for the Whole Family, Victoria, B.C.   | Request to install connecting pipes on Brookleigh Road [at Elk Lake]  | 1922 | Jul   | 14  |
| Purchasing         |             | Mr. Hector S. Cowper, CMC Saanich Municipality                                      | Mayo Lumber Company, Duncan, B.C.   | Quote for lumber  | 1919 | Jul   | 17  |
| Special Events     | Invitations | Reeve George Watson, Municipality of Saanich, Municipal Hall, Royal Oak, B.C.       | Follow the Birds to the Maytime Frolic, Victoria B.C.   | Invitation to attend event and to have an entry in the parade   | 1923 | Apr   | 17  |
| Lands              | Finance     | Mr. R.R.F. Sewell, Royal Oak, B.C.  | The Metal Shingle & Siding Co. Limited, Cor. Avenue G and 22nd Street, Saskatoon, Canada  | Payment   | 1919 | Jan   | 5   |
| Lands              | Finance     | Mr. R.R.F. Sewell, Royal Oke [sic], B.C.  | The Methodist Church, Bay of Quinte Conference, Rev. M.E. Sexsmith, Pastor, Residence: Byron Street, Whitby, Ont. The Methodist Tabernacle, Cor. Centre and Colborne Sts. | Payment of taxes  | 1914 | Sep   | 21  |
| Purchasing         |             | Saanich Municipality, Municipal Hall, Royal Oak BC                                  | The Moore-Whittington Lumber Co., Limited, Saw and Planing Mill, 2802 Pleasant Street, Victoria, B.C.   | Invoice   | 1924 | Jun   | 10  |
| Purchasing         | Vehicles    | Municipality of Saanich, Royal Oak, B.C.  | Morley-Pauline Rubber Co., 1115 Blanshard Street, Victoria, B.C.  | Quote for tires   | 1922 | Jun   | 1   |
| Lands              | Finance     | Sewell Esq. Assessor, Royal Oak   | E.A. Morris, Wholesale Tobacconist & C., Victoria, B.C.   | Payment of taxes by Geo. Dunn on Lots 18, 19, 20  | 1918 | Jun   | 21  |
| Lands              | Finance     | The Assessor, Saanich Municipality  | E.A. Morris, Wholesale Tobacconist & C., Victoria, B.C.   | Payment to purchase Lots 19 & 20, Blk 1, Seaton St (lots to be advertised for sale under name Wooding). Geo. Dunn, 1919 Fernwood Road, Victoria | 1915 | Aug   | 13  |
| Lands              | Finance     | Collector of Taxes, Saanich Corporation, Royal Oak, B.C.                            | Mount Royal Milling and Manufacturing Co'y, Limited, Victoria Branch, 1824 Store Street, Victoria, B.C.   | Payment of taxes on Lot E. 12, Blk 4, and Lot W. 8, Blk 11  | 1920 | Oct   | 9   |
| Lands              | Finance     | R.R.F. Sewell, Collector, District of Saanich                                       | W.S. Murphy, Picture Framing, West Columbia Avenue, Rossland, B.C.  | Payment of taxes  | 1918 | Oct   | 4   |
| Purchasing         | Vehicles    | Mr. Sewell, Municipal Clerk, Royal Oak, B.C.  | National Motor Co., Limited, Ford Dealers, 831 Yates Street, Victoria, B.C.   | Dispute re: Saanich Finance Committee refusal to pay repair charge on rented truck  | 1923 | May   | 30  |
| Special Events     |             | R. Macnicol, Esq., Reeve, Saanich Municipality, Saanich, V.I.                       | Native Sons of Canada, Victoria Assembly No. 1, Native Sons Hall, 1010 Langley Street, Victoria, B.C.   | Thank you letter for assistance with July 1st picnic  | 1924 | Jul   | 10  |
| Military           | WWI         | The Reeve and Council, Municipality of Saanich, Royal Oak, B.C.                     | The Navy League of Canada, Province of British Columbia, 204 Stobart-Pease Building, Victoria   | Request for grant   | 1918 | Mar   | 8   |
| Lands              | Finance     | The Collector's Office, Municipal Hall, Royal Oak B.C.                              | Netherlands Harbour Works Co., Shanghai   | Payment of taxes; request to include postage for foreign countries on future letters  | 1915 | Sep   | 13  |
| Lands              | Finance     | Mr. R.R.F. Sewell, Collector, Royal Oak Post Office, Royal Oak, B.C.                | The Nickel Range Co., Limited, Sudbury's Palatial New Hotel, Sudbury, Ont.  | Payment of taxes by Geo. B. Wilson, Lots 1 & 2, Sec 64-65, Map 1358, Blk 9. New address in Toronto  | 1918 | Oct   | 3   |
| Lands              | Finance     | RRF Sewell Esq, Royal Oak, B.C.   | Nicholson and Hawkins, Real Estate, Dauphin, Man  | Payment of taxes, Lot 3, Blk K, Plan 255.9  | 1914 | Dec   | 31  |
| Special Events     |             | R.R.F. Sewell Esq: - C.M.C., Municipal Hall, Royal Oak, B.C.                        | North and South Saanich Agricultural Society, Saanichton, B.C.  | Request to review and correct Saanich General Statistics for inclusion in Fair catalogue  | 1925 | Apr   | 30  |
| Lands              | Finance     | Mr. R. Sewell, Collector of Taxes, Royal Oak, B.C.                                  | Nova-Scotia-Fire Underwriters Agency, Nelson, B.C.  | Payment of taxes on behalf of John Greig for Lot 2, Lot 5, Map 1522. Receipt to Mr. Greig in Scotland   | 1918 | Nov   | 26  |
| Transportation     |             | Corporation of the District of Saanich, Royal Oak, Saanich [sic], R.R. Sewell, Esq. | The Owl Drug Co Limited, Cor Fort & Douglas Street, Victoria, BC  | Shortage of [bus?] tokens / error in counting   | 1924 | May   | 16  |

| Subject 1         | Subject 2   | To  | From  | Description   | Year | Month | Day |
|-------------------|-------------|---|---|---|------|-------|-----|
| Lands             | Finance     | Collector, Municipal Hall, Royal Oak, B.C.  | The Pacific Coast Fire Insurance Co., North Wellington, B.C.  | Request for tax notice re: Lot 429, Map 4026. John Leask  | 1918 | Sep   | 28  |
| Lands             | Finance     | R.R.F. Sewell Esq., Royal Oak, B.C.   | Pacific Steamship Company, The Admiral Line, On board S.S. Ruth Alexander, enroute to Seattle, Wash   | Application for title on tax sale purchase, Lots E 5 - W 6, Sec 11, Map 1112, Jacob H. [Wennabe or Weniabe]   | 1923 | Oct   | 12  |
| Lands             | Finance     | Saanich Municipality  | Pantages Theatre of Vaudeville Theatres, Inc., Seattle / Victoria, B.C.   | Payment of taxes by Robert [Davieson or Davison] on Lot 2, Map 2100. Mrs. Christmas Subdivision   | 19?? | Oct   | 7   |
| Lands             | Permits     | The Building Inspector, Saanich, B.C.   | Parfitt Bros., Ltd., Contractors and Builders, 1303 Gladstone Avenue, Cor. Fernwood Road, Victoria, B.C.  | Inquiry from James Parfitt re: building permit for summer house at Todd Beach, Gordon Head  | 1915 | Jun   | 8   |
| Purchasing        |             | Mr. RRF Sewell, Corpn of Saanich  | J. Parker Buckle, Printer, 1014 Blanshard Street, Victoria, B.C.  | Quote for receipt books   | 1924 | May   | 30  |
| Lands             | Finance     | R.R.F. Sewell Esq. Collector and Assessor, Corporation of the District of Saanich, Royal Oak, BC      | John Patmore Walls, Barrister at Law, Notary Public, Etc., 516 Bastion Square, Victoria, B.C.   | Refund owed on tax payment  | 1919 | Jan   | 14  |
| Lands             | Finance     | Municipality of Saanich   | Paradise Inn, Rainier National Park, Paradise Valley, Tacoma, Washington  | Request for tax notice, Lot East half 11, 10. J. N. Robinson and Agnes Robinson   | 1918 | Jul   | 30  |
| Licenses and Perm | Animals     | Mr. Sewell  | Peden Bros., Sporting Goods, 920 Government Street, Victoria, B.C.  | Payment for dog tax, inquiry re: chickens. T. Peden   | 1915 | Mar   | 24  |
|                   | Finance     | Mr. Cowper  | Peden Bros., Sporting Goods, 1321 Government Street, Victoria, B.C.   | Payment and specifications. Thos. Peden   | 191- |       |     |
| Licenses and Perm |             | Mr. Sewell  | Peden Bros., Sporting Goods, 1321 Government Street, Victoria, B.C.   | Request for shooting permit   | 1917 | Oct   | 2   |
| Lands             | Finance     | Municipal Assessor, South Saanich   | Persian Art Store, 809 Government St, Victoria, B.C.  | Request for tax notice, Lot 13, Blk 2, Victoria Dist, Map 1375. Owner: Charles D. Burdick   | 1915 | May   | 10  |
| Lands             | Finance     | Saanich Corporation, Royal Oak, BC  | Plimley & Ritchie, Limited, Bicycles, Gramophones, Etc., Victoria, B.C.   | Payment of taxes, T St. lot. Owner: Mrs. E.L. Ritchie, 1405 Fernwood Rd   | 1919 |       | 18  |
| Lands             | Finance     |   | Thos. Plimley, Automobiles, Motorcycles, Bicycles, and Supplies, 727-735 Johnson St., Victoria, B.C., Can. Overland Trade Mark  | Request for tax receipts to include name of streets on which lots are situated  | 1916 |       |     |
| Purchasing        |             | Corporation of the District of Saanich, Royal Oak, B.C.   | Thos. Plimley, Automobiles, Motorcycles, Bicycles, Victoria, B.C. Canada. Overland  | Requesting explanation as to underpayment of invoice  | 1914 | Oct   | 8   |
| Police            | Vehicles    | Mr. Cowper, Saanich Municipal Hall, Royal Oak, B.C.   | Thos. Plimley, Broughton St., at Broad, Victoria, B.C. Branch: Oak Bay Garage   | Information and prices for new Indian motorcycles   | 1920 | Feb   | 12  |
| Lands             | Finance     | Mr. R.R.F. Sewell, Assessor, Municipal Hall, Royal Oak, B.C.  | Popham Bros. Limited, Manufacturers of Biscuits and Confectionery, Mary St., Victoria West, Victoria, B.C., Canada  | Appeal of land assessment on various lots (listed). A. Ormond   | 1915 | May   | 12  |
| Purchasing        | Water Works | Reeve & Council, The Municipality of Saanich, Royal Oak, B.C.   | Geo. Powell & Sons, "Cheapside", Importers and Dealers in Hardware, Crockery, Glassware and Graniteware, 1411 Government St., Victoria, B.C.                                  | Re: tender for water pipes  | 1920 | Feb   | 24  |
| Lands             | Finance     | Mr. R.R.F. Sewell Collector, The Dristect [sic] of Saanich  | The Prairie Club, Rooms 408-9, Union Bank Building, Victoria, B.C.  | Payment of taxes on Lot 14, Blk 2, Buena Vista Sub-Division, Sec 34, Victoria District. J.J. Caulfield, 321 Quebec St. Victoria                       | 1917 | Mar   | 24  |
| Purchasing        |             | The Corporation of the District of Saanich, Royal Oak, Vancouver Is., B.C. Attention: Mr. H.T. Cowper | E.G. Prior & Co., Limited Liability, Wholesale Importers of Bar and Plate Iron, Steel, Rails, Pipe, Fittings, Nails, N.E. Cor. Government and Johnson Streets, Victoria, B.C. | Re: requisition for shovels   | 1915 | Mar   | 2   |
| Licenses and Perm |             | Saanich M. Clerk, S Saanich   | Province Cigar Co., Manufacturers of High Grade Havana Cigars, Victoria, B.C.   | Request for 2 hunting permits. J.H. Penketh, G.N. Penketh, 937 Fisgard St., Victoria B.C.   | 1918 | Oct   | 23  |
| Police            |             | H.W. Cowper Esq.  | Quamichan Hotel, Duncan, B.C.   | Request for Constables to attend to thistles at burnt off slashing north of Saanichton bordering V&S rail track. Wm. Stanhope, Noxious Weed Inspector | 1915 | Jun   | 25  |
| Lands             | Finance     | Collector of Taxes, Corporation of Saanich, Royal Oak, P.O., B.C.                                     | Railway Townsites Limited, 47 Hastings Street West, Vancouver, B.C.   | Payment of taxes on Lot 14, Sec 7, Map 1206. Complaint re late receipt of tax notice. N. Buigham  | 1914 | Sep   | 25  |

| Subject 1      | Subject 2 | To  | From   | Description  | Year | Month | Day |
|----------------|-----------|---|--|--|------|-------|-----|
| Lands          | Finance   | R.R.F. Sewell Esq., Royal Oak B.C.                                  | Mrs. L.S. Ringland, Art Needlework and Supplies, 707 Yates Street, Victoria, B.C.  | Request for tax notice, Lot 8, Blk 10, Rowlands addition to City of Victoria, Subdivision of portion of Sec 24 & 14, Victoria District. Includes names of previous and subsequent owners | 1914 | Sep   | 29  |
| Lands          |           | R.F. Sewell, Esq., Royal Oak P.O.                                   | R.P. Rithet & Co. Ltd., Victoria, British Columbia   | Correction to property description. Part Lot 26 (not 51), Sec 10, Range 2.W. A.G. Pearce   | 1914 | Jun   | 25  |
| Lands          | Finance   | R.R.F. Sewell, Esq., Assessor, Royal Oak, B.C.                      | R.P. Rithet & Co. Ltd., Victoria, British Columbia   | Correction to assessment notice for part of Broadmead Farm, 95.7 acres, L.A. Genge and H.T. Barnes   | 1916 | Jun   | 19  |
| Lands          | Finance   | R.R.F. Sewell, Esq., Collector, Royal Oak, B.C.                     | R.P. Rithet & Co. Ltd., Victoria, British Columbia   | Payment for taxes, Sec 8a, 8b  | 1918 | Oct   | 11  |
| Lands          | Finance   |   | Rotary Club of Victoria, British Columbia, Victoria, B.C.  | Request for tax notice for Lots 24, 25, 26, 18R 3E, Elk Lake District. Frank Gruber, 833 Johnson Street, Victoria, B.C.  |      |       |     |
| Lands          | Finance   | The Provincial Assessor, Parliament Buildings, Victoria             | The Royal Trust Company, Executors and Trustees, Victoria, B.C.  | Request for tax notice for Lots 20, 21, 33, 34, 35, Map 180, Lake Hill Estate, in the name of A.J.W. Bridgman  | 1919 | Aug   | 14  |
| Roads          |           |   | Savannah Portraits, Victoria, British Columbia   | Payment re: road. J. Savannah  | 1919 | Jul   | 26  |
| Lands          | Finance   | R.R.F. Sewell, Collector  | Frank H. Schnoter, Manufacturer of "My Choice" and "Terminus" Cigars, Victoria, B.C.   | Request for tax notice for Roll folio 271, Sec 24.14, Map 877, Blk 12, Lot 21. F.H. Schnoter, 1590 Wilmot Place, Oak Bay   | 1915 | Aug   | 24  |
| Lands          | Finance   | The Collector, Saanich Municipality, Royal Oak                      | Scott & Peden, Flour, Feed, Hay and Grain, Field and Garden Seeds, Cor. Cormorant and Store Sts., Victoria, B.C.                       | Payment of taxes for various properties under last names Bredifjord, Scott, and Peden (includes list)  | 191- | Sep   | 28  |
| Lands          | Finance   | Mr. RRF Sewell  | Scott & Peden, Flour, Feed, Hay and Grain, Field and Garden Seeds, Cor. Cormorant and Store Sts., Victoria, B.C.                       | Payment of 1914 and 1915 taxes on Lots 4 & 19, Blk 16, Parkdale. J.E.K. Burnett  | 1915 | Mar   | 5   |
| Police         | Vehicles  | Chief of Police Allan Rankin, Saanich Police Dept., Royal Oak, V.I. | R. Shanks & Sons, Vancouver Island Distributors, Indian Motorcycles, 919 Fort Street, Victoria, B.C.                                   | Quote for motorcycles and sidecars   | 1935 | Feb   | 19  |
| Police         | Vehicles  | Chief of Police Allan Rankin, Police Office, Royal Oak              | R. Shanks & Sons, Indian and Ace Motorcycles, 919 Fort Street, Victoria, B.C.  | Quote for motorcycle, sidecar, and accessories   | 1929 | Feb   | 8   |
| Lands          |           |   | Shawnigan Lake Hotel, Koenigs P.O., Shawnigan Lake, Vancouver Island, B.C.   | Looking for information on Lot 15, Blk 8. [Name not legible]   | 1914 | Mar   | 8   |
| Purchasing     | Vehicles  | Corporation of the District of Saanich, Royal Oak, B.C.             | Shell Company of California, Northern Division, Songhees Point, Victoria, B.C.   | Invoice for gasoline   | 1924 | Jun   | 12  |
| Purchasing     | Elections | Mr. Hector S. Cowper, Clerk, Saanich                                | Sidney & Islands Review, Sidney, B.C.  | Request to publish Royal Oak notifications in newspaper. A. Cunningham. Notice re: Annual Voters' List, 1919   | 1918 | Dec   | 2   |
| Lands          | Finance   | R.R.F. Sewell, Esq., Collector of Taxes, Royal Oak, B.C.            | Simon Leiser & Co. Limited, Importers and Wholesale Grocers, 530-532-534-536 Yates Street, Victoria, B.C.                              | Payment  | 1919 | Oct   | 17  |
|                |           | R.R.F. Sewell Esq.  | Hy. C. Simpson, Tailor, Hatter and Hosier, 51, Bank Street & 45, Lowther Street, Carlisle. Agent for Burberry Weatherproofs            | Request to send future correspondence for Mr. P. [Hampton or Hamptow] to above address   | 1915 | Sep   | 27  |
| Lands          |           | Mr. Hector S. Cowper, Municipal Clerk, Royal Oak                    | David Spencer, Limited, Dry Goods Merchants and Manufacturers, Home and Hotel Furnishers, Douglas, View and Broad Sts., Victoria, B.C. | Re: Notice "Greater Food Production Act". Lots 42 & 43, Blk 5, Map 1722, Sec 37, Victoria Dist. J.W.A. Grant   | 1918 | Apr   | 30  |
| Lands          | Finance   | R.R.F. Sewell, Royal Oak, B.C.                                      | M.M. Staebler, Jeweler and [Op]tician, Tavistock, Ont.   | Payment of taxes for lots 14 to 21   | 1915 | Aug   | 20  |
| Lands          | Finance   | The Corporation of the District of Saanich, Royal Oak, B.C.         | W.C. Standish, General Blacksmith, Priddis, Alta.  | Rebates re: Lot W 1/2 7, Blk 7, Map 1070, Sec 13, 15 and Lot 5, Blk 7, Map 1171, Sec 78  | 1915 | Oct   | 26  |
| Transportation |           | The Reeve & Councilmen, Saanich Municipality                        | Stevenson's "Hoe-Maid" Chocolates, 725 Yates Street, Victoria, B.C.  | Request for municipal bus stop outside store. H.S. Stevenson   | 1923 | Feb   | 3   |
| Lands          | Finance   | Collector, Saanich Municipality, Royal Oak, B.C.                    | John Stewart [Shoos], 1321 Douglas Street, 705 Fort Street, Victoria, B.C.   | Payment of taxes, Lot 19, Sec 27, Map 1311, Blk 4  | 1918 | Jul   | 12  |

| Subject 1         | Subject 2    | To  | From   | Description  | Year | Month | Day |
|-------------------|--------------|---|--|--|------|-------|-----|
| Lands             |              | R.R.F. Sewell Esq, Assessor & Collector, Saanich Municipality, B.C.           | Stewart Land Co., Limited, Owners of Stewart Townsite, 101 and 102 Pemberton Block, Victoria, B.C.                 | Parcels of land in question do not belong to the Puckle Estate, transferred previously by the late Mr. Puckle                                      | 1919 | Jul   | 7   |
| Lands             | Finance      | The Assessor, Saanich Municipality, Royal Oak, B.C.                           | Stewart Land Co., Limited, Owners of Stewart Townsite, 101 and 102 Pemberton Block, Victoria, B.C.                 | Taxes owing re: Lot 1, Blk 3 Subdivision D.L. 1234, Blk B, Sec 16, Map 1425, owned by William Paterson. Trying to stop impending tax sale          | 1915 | Aug   | 13  |
| Roads             | Lands        | R.R.F. Sewell, Esq, Royal Oak, BC.  | The Stud Farm, W.H.B. Medd, Veterinary Surgeon, Proprietor, Central Settlement, Salt Spring Island, B.C.           | Correction of assessment notice re: Shelbourne Street Local Improvement. Question re: litigation holding up paving [response states no litigation] | 1915 | Feb   | 8   |
| Purchasing        | Tenders      | Corporation of the District of Saanich, Royal Oak, B.C., Attention Mr. Sewell | Sweeney-McConnell, Limited, Printers, 1012 Langley Street, Victoria, B.C.  | Unable to quote re: tax bills  | 1937 | Mar   | 13  |
| Lands             | Finance      | R.R.F. Sewell, Esq., Royal Oak P.O., B.C.                                     | J.H. Todd & Sons, Horse Shoe Brand Fresh Salmon Canneries, Victoria, B.C.  | Payment of taxes on Empire Cannery [Esquimalt]   | 1919 | Sep   | 5   |
| Lands             | Finance      | R.F. Sewell Esq, Royal Oak P.O., Royal Oak B.C.                               | The Turtle Mountain Milling Co., Millers, Grain Dealers and Commission Merchants, Boissevain, Man., Canada         | Payment of taxes. George Dow   | 1918 | Oct   | 3   |
| Purchasing        |              | Saanich Municipality, Royal Oak, B.C.   | United Typewriter Company Limited, 732 Fort Street, Victoria, B.C. H.P. Johnson, Manager                           | Re: box of Maple Leaf carbon returned by Saanich   | 1915 | Sep   | 23  |
| Licenses and Perm |              | The Reeve, Saanich Municipality, Royal Oak                                    | University School, Mount Tolmie, Victoria, B.C.  | Application for shooting permit. F. Ashley Sparks  | 1915 | Sep   | 14  |
| Licenses and Perm |              | The Saanich Municipality, Royal Oak   | The Vancouver Island Milk Producers' Association, 930 North Park Street, Victoria, B.C.                            | Request for permit to build garage beside house at 170 Obed Avenue, and for drain tile. R.   | 1924 | Oct   | 31  |
| Businesses        |              | Secretary Treasurer, Rural Municipality of Saanich, Royal Oak, B.C.           | Advance Rumely Thresher Company, Inc., Calgary, Alta.  | Request for list of names and addresses for Reeve, Councillors and Secretary Treasurer   | 1918 | Mar   | 12  |
| Lands             | Finance      | R.R.F Sewell Esq., Corporation of the District of Saanich, ROYAL OAK, B.C.    | The Vancouver Portland Cement Co., Limited, Company's Works, Tod Inlet, Vancouver Island, B.C. / Victoria, B.C.    | Payment of Mr. R.P. Butchart's taxes   | 1918 | Oct   | 10  |
| Fire              | Vehicles     | The Municipality of Saanich, Saanich, B.C., Canada                            | Ajax Fire Engine Works, 95-97 Liberty Street, New York City, U.S.A.  | Quote for fire truck, free trial offer   | 1916 | Oct   | 24  |
| Military          | Relief       | The Reeve, Municipal Hall, Royal Oak, B.C.                                    | The Victoria, British Columbia Board of Trade, Board of Trade Building, Victoria, B.C.                             | Submission of resolution to appoint committee re: finding employment for returned soldiers [WWI]   | 1915 | Oct   | 13  |
| Tourism           |              | Mr. Sewell, Clerk of Saanich Municipality, Royal Oak                          | The Victoria and Island Publicity Bureau, P.O. Box 608, Victoria, British Columbia, Canada                         | Forwarding inquiry from Mr. D. Clark, Vancouver. Printed on tourism brochure   | 1925 | Jul   | 15  |
| Tourism           |              | R.R.F. Sewell, Esq., Royal Oak, B.C.  | The Victoria and Island Publicity Bureau, P.O. Box 608, Victoria, British Columbia, Canada                         | Response already sent to Mr. S.J. Holcomb of Los Angeles. Printed on tourism brochure  | 1925 | Jun   | 3   |
| Purchasing        | Public Works | R.R.F. Sewell, Clerk, Municipal Council, Royal Oak                            | Victoria Junk Agency Co., 1316 Wharf Street & 1414 Store Street, Victoria, B.C.                                    | Offer to purchase pile of scrap at Municipal Stores [Public Works Yard], Douglas St.   | 1924 | Jul   | 22  |
| Military          | Businesses   | Treasurer Municipality of Saanich, Saanich, B.C.                              | Victoria Machinery Depot Co., Limited, Engineers, Boilermakers and Contractors, 343 Bay Street, Victoria, B.C.     | Employee Mr. Albert Dick, boilermaker, now in Active Service at Willows Camp [WWI]   | 1918 | Jul   | 13  |
| Purchasing        | Engineering  | Saanich Corporation, Royal Oak, B.C.  | Victoria Machinery Depot Co., Limited, Engineers, Boilermakers and Contractors, 343 Esquimalt Road, Victoria, B.C. | Quote for various parts  | 1915 | Jun   | 9   |
| Transportation    | Vehicles     | City of Saanichton, Saanichton, B.C.  | The White Company, White Trucks and Busses, Cleveland, Ohio  | Request for mileage record of municipal trucks or busses. [All busses sold to Vancouver Island Coach Lines]  | 1929 | Jul   | 20  |
| Licenses and Perm |              | Richard   | Victoria Sporting Goods Co., Clarence V. McConnell, Pemberton Block, 1010 Broad St., Victoria, B.C.                | Sending one berry for two permits  | ?    | Sep   | 16  |
| Licenses and Perm |              | Corporation of the Dist of Saanich  | Victoria Sporting Goods Co., Clarence V. McConnell, Pemberton Block, 1010 Broad St., Victoria, B.C.                | Application for shooting permit  | 1925 | Oct   | 13  |
| Licenses and Perm |              | Corp. Dist of Saanich   | Victoria Sporting Goods Co., Clarence V. McConnell, Pemberton Block, 1010 Broad St., Victoria, B.C.                | Application for shooting permit  | 1924 | Oct   | 9   |
| Purchasing        |              | Mr. C.B. Jones, Royal Oak, V.I., B.C.   | Victoria Tent Factory, 618 Pandora Street, Victoria, B.C.  | Promotion of products - waterproof and canvas goods  | 1919 | Nov   | 20  |

