
MOVED by Councillor Brice and Seconded by Councillor Haynes:
“That the motion be amended to approve the following staff positions from those recommended in the above CAO’s report:

- (a) Procurement Specialist
- (b) IT Security/Privacy Specialist
- (c) In-House Municipal Solicitor
- (d) 50% of Building Service Workers Hours.”

The Amendment to the Motion was CARRIED

MOVED by Councillor Haynes and Seconded by Councillor Plant:
“That the motion be amended to approve the following positions in the CAO’s report:

- (a) Planner 1 (two positions)
- (b) Planning Technician
- (c) Planning Graphics Technician.”

The Amendment to the Motion was DEFEATED due to a TIE VOTE with Councillors Brice, Brownoff, Sanders and Wergeland OPPOSED

Councillor Brice stated:

- There may be another way to accomplish the outstanding planning projects, such as the update of Local Area Plans, without permanently increasing the staffing.

Councillor Brownoff stated:

- Another Planner position is needed to meet the demands on the department.

Councillor Haynes stated:

- Council could consider approving half of the total amount budgeted for planning positions or using one-time funds for this purpose.

In response to comments from the Council, the CAO stated that staff require clear direction on the specific proposed positions in the Planning Department rather than just reducing the overall amount.

MOVED by Councillor Haynes and Seconded by Councillor Brownoff:
“That the motion be amended to add one Planner 1 position be approved.”

The Amendment to the Motion was CARRIED

MOVED by Councillor Haynes and Seconded by Councillor Plant:
“That the motion be amended to add one Planning Technician position be approved.”

The Amendment to the Motion was CARRIED

MOVED by Councillor Plant and Seconded by Councillor Haynes:
“That the motion be amended that one Planning Graphics Technician position be approved.”

The Amendment to the Motion was DEFEATED with Mayor Atwell and Councillors Brice, Brownoff, Murdock, Sanders and Wergeland OPPOSED

MOVED by Councillor Wergeland and Seconded by Councillor Plant:
“That the motion be amended that one Police Research and Policy Analyst position be approved.”

The Amendment to the Motion was DEFEATED due to a TIE VOTE with Councillors Brice, Brownoff, Murdock and Sanders OPPOSED

MOVED by Councillor Haynes and Seconded by Councillor Plant:
“That the motion be amended that one Plan Checker 1 position be approved.”

The Amendment to the Motion was DEFEATED with Mayor Atwell and Councillors Brice, Brownoff, Murdock, Sanders and Wergeland OPPOSED

MOVED by Councillor Plant and Seconded by Councillor Wergeland:
“That the motion be amended that Tree Risk Abatement resources be approved.”

The Amendment to the Motion was DEFEATED with Councillors Brice, Brownoff, Haynes Murdock, Sanders and Wergeland OPPOSED

In response to questions from Council, the Director of Finance stated:

- Reducing the contingency fund by \$400,000 would have reduced the average homeowner's taxes by \$5.
- Approving all of the proposed new staff positions would have added \$2 to the homeowner's taxes.

Councillor Brice stated:

- We have done the best we can and any further reductions would not be logical.

Councillor Wergeland stated:

- He supports the revised budget. Cutting our services could become necessary if further reductions are sought.
- A major rethink of the budget process cannot be done at this late stage.

Councillor Brownoff stated:

- Saanich is a large municipality with a complicated budget; our citizen surveys show that the majority are happy with our services.
- We will probably see an increase in development in Saanich in future.
- Supports the 3.53% tax lift.

Councillor Haynes stated:

- It is more a question of rethinking our processes than of saving a few dollars.

Councillor Murdock stated:

- He supports the revised budget and appreciates the efforts of staff in getting us to this point in a difficult budget year.
- Process improvements would enable Council to debate the issues more deeply.

Councillor Sanders stated:

- She supports the proposed budget and thanks staff for their work assisting Council to achieve this point.

Mayor Atwell stated:

- An earlier in-depth discussion of budgeting options would be helpful.
- There are no cuts to staffing in this budget and Council has supported the addition of critical new positions.

The Main Motion, as Amended, was then Put and CARRIED

Recess

MOVED by Councillor Brice and Seconded by Councillor Plant: “That the meeting recess for five minutes.”

CARRIED

The meeting reconvened at 8:48 p.m.

1410-04
Report – Finance

ONE-TIME RESOURCE REQUESTS

Report of the Director of Finance dated April 19, 2017 recommending that Council approve acquisition of listed capital requests totalling \$630,000 funded from Reserve Funds; consider the one-time resource requests funded from surplus and pass a resolution for incorporation into the final Financial Plan and associated bylaw; and approve transfer of the remaining 2016 surplus to the IT Infrastructure and Facility Replacement Reserve Fund.

5600-01
One-time
Resource
Requests

The Chief Administrative Officer and the Director of Finance responded to questions from Council. The Chief Constable and the Deputy Fire Chief also responded to questions.

MOVED by Councillor Brice and Seconded by Councillor Haynes: “That it be recommended that Council approve acquisition of listed capital requests totalling \$630,000 funded from Reserve Funds.”

CARRIED

MOVED by Councillor Brice and Seconded by Councillor Haynes: “That it be recommended that Council approve all of the one-time resource requests funded from surplus totaling \$1,238,520.”

CARRIED

MOVED by Councillor Brice and Seconded by Councillor Plant: “That it be recommended that the unallocated 2016 annual surplus be appropriated for future consideration by Council.”

Councillor Haynes stated:

- Council might consider funding outstanding projects from the 2016 surplus such as those regarding secondary suites, administrative efficiencies around development permits, Environmental Development Permit Areas, updating Local Area Plans, the Shelbourne Valley Local Area Plan, and Municipal Hall parking lot issues.

Councillor Plant stated:

- A report on possible uses of the surplus could be considered at a future strategic planning session.

The CAO stated:

- Many of the outstanding projects mentioned have already been prioritized for reports to Council and will come forward as they are completed.
- Unfunded projects arising from the Strategic Plan will also be presented for Council's consideration at a final strategic planning session.

The Motion was then Put and CARRIED

Adjournment On a motion from Councillor Brownoff, the meeting adjourned at 9:25 p.m.

CHAIR

MUNICIPAL CLERK

DISTRICT OF SAANICH
MINUTES OF THE SPECIAL COUNCIL MEETING
HELD AT THE SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
WEDNESDAY, APRIL 26, 2017 AT 9:25 P.M.

Present:

Chair: Mayor Atwell

Council: Councillors Brice, Brownoff, Haynes, Murdock, Plant, Sanders and Wergeland

Staff: Paul Thorkelsson, Chief Administrative Officer; Valla Tinney, Director of Finance; Paul Arslan, Senior Manager, Financial Services; and Andrea Park, Senior Committee Clerk

RECOMMENDATIONS AND REFERRALS FROM SPECIAL COMMITTEE OF THE WHOLE FINANCIAL PLAN MEETINGS

4300-02
Council
Remuneration

2017 COUNCIL REMUNERATION

From the March 28, 2017 Special Committee of the Whole Financial Plan meeting.

Motion was
amended at the
May 8, 2017
Council meeting

MOVED by Councillor Plant and Seconded by Councillor Haynes: “That Council approve the 2017 remuneration of \$40,617.55 for Councillors and \$101,105.66 for the Mayor in accordance with the survey conducted under Council policy and outlined in the report of the Director of Finance dated March 20, 2017.”

CARRIED

5280—20
2017 Budget

REVENUE, TAX AND TAX EXEMPTION POLICIES AND OBJECTIVES

From the March 28, 2017 Special Committee of the Whole Financial Plan meeting.

1110-30
Financial Plan
Bylaw

MOVED by Councillor Haynes and Seconded by Councillor Brice: “That Council approve the revenue, tax and tax exemption policy statements outlined in the report of the Director of Finance dated March 20, 2017 for inclusion in the 2017-2021 Financial Plan Bylaw.”

CARRIED

5660-25
Dry Grad Grants

2017 HIGH SCHOOL DRY GRAD GRANTS

From the April 3, 2017 Special Committee of the Whole Financial Plan meeting.

MOVED by Councillor Brownoff and Seconded by Councillor Plant: “That Council approve the 2017 Dry Grad applications up to the amount of \$4,655 as outlined in the report from the Director of Finance dated March 6, 2017.”

CARRIED

5660-25
Community and
Social Service
Grants

**2017 OPERATING GRANTS
COMMUNITY OR SOCIAL SERVICE GRANTS**

From the April 3, 2017 Special Committee of the Whole Financial Plan meeting.

MOVED by Councillor Plant and Seconded by Councillor Haynes: “That Council approve the following Community and Social Service Grants in the amounts indicated:

Organization	Grant Request
Cedar Hill Golf Club - Ladies Division	5,000
Spirit of Canada 150 (City of Victoria)	1,000
Community Social Planning Council of Greater Victoria	20,900
Crisis Intervention & Public Information Society of Greater Victoria	10,000
Gorge Canada Day Picnic Committee of Gorge Tillicum Community Association	7,000

Goward House Society	20,000
Greater Victoria Volunteer Society (Volunteer Victoria)	12,041
Greater Victoria Bike to Work Society	4,500
Greater Victoria Visitor and Convention Bureau (Tourism Victoria)	24,000
Haliburton Community Organic Farm Society	14,000
Horticulture Centre of the Pacific	130,000
Maritime Museum of BC Society	10,000
Peninsula Streams Society (PSS)	10,000
Saanich Heritage Foundation	47,000
Saanich Marine Rescue Society	10,000
Saanich Volunteer Services Society	58,368
Silver Threads Service	59,225
SportHost Victoria	2,500
Vancouver Island South Film and Media Commission	25,000
Victoria and Vancouver Island Greek Community Society	2,000
Total	\$472,534.”

CARRIED

 Councillor Sanders declared pursuant to Section 91 of the Council Procedure Bylaw, that she is not entitled to participate in the discussion of the grant application for the Shelbourne Community Kitchen Society as she is a Director of the organization. Councillor Sanders left the meeting at 9:27 p.m.

MOVED by Councillor Plant and Seconded by Councillor Wergeland: “That Council approve a grant in the amount of \$5,000 to the Shelbourne Community Kitchen Society.”

CARRIED

 Councillor Sanders returned to the meeting at 9:28 p.m.

5660-25
 Community
 Sustainability
 Grants

**2017 COMMUNITY PROJECT GRANTS
 SUSTAINABILITY GRANTS**

From the April 3, 2017 Special Committee of the Whole Financial Plan meeting.

MOVED by Councillor Plant and Seconded by Councillor Brice: “That Council approve the following 2017 Sustainability Grant requests:

Organization	Project	Grant Request
Capital Regional Food and Agriculture Initiative Roundtable (CRAIR)	Savour Saanich Focus within the Flavour Trails Program	10,000

Creatively United for the Planet	6th Annual Creatively United for the Planet Earth Week Community Festival & Sustainability Showcase	2500
Garry Oak Ecosystems Recovery Team (GOERT)	GOERT New Local Funding Model and Habitat Stewardship Project	2500
LifeCycles Project Society	Saanich Based Fruit Tree Project	10,000
Saanich Sunday Farmer's Market Society	New Saanich Sunday Farmer's Market	4,000
The Bateman Foundation	Urban Sanctuary Project – Travelling Exhibit	2500
Total		\$31,500.”

CARRIED

5660-20
Community Association Operating Grants

2017 OPERATING GRANTS

COMMUNITY ASSOCIATION OPERATING GRANTS

From the April 3, 2017 Special Committee of the Whole Financial Plan meeting.

MOVED by Councillor Haynes and Seconded by Councillor Plant: “That the following 2017 Community Association Operating Grants be approved:

Organization	Grant	Insurance
Blenkinsop Valley Community Association	1,100	500
Broadmead Area Residents Association	1,100	500
Cadboro Bay Residents Association	1,100	500
Camosun Community Association	1,100	500
Cordova Bay Assn. for Community Affairs	1,100	500
Falaise Community Association	1,100	500
Friends of Mt. Doug Park Society	1,100	500
Gordon Head Residents Association	1,650	500
Gorge Tillicum Community Association	1,650	500
Mt. Tolmie Community Association	1,100	500
Mt. View Colquitz Community Association	1,100	500
North Quadra Community Association	1,100	500
P.I.S.C.E.S.	1,100	500
Prospect Lake & District Community Assoc.	1,100	500
Quadra Cedar Hill Community Association	1,650	500
Residents of Strawberry Vale, Marigold & Glanford Community Association	1,650	500
Rithet's Bog Conservation Society	1,100	500
Royal Oak Community Association	1,100	500
Total	\$22,000	\$9,000.”

CARRIED

5660-25
Swan Lake
Christmas Hill
Nature Sanctuary

SWAN LAKE CHRISTMAS HILL NATURE SANCTUARY – 2017 MANAGEMENT FEE

From the April 3, 2017 Special Committee of the Whole Financial Plan meeting

MOVED by Councillor Brice and Seconded by Councillor Brownoff: “That Council approve the 2017 Swan Lake Christmas Hill Nature Sanctuary Management Fee in the amount of \$369,750.”

CARRIED

2120-30
Cadboro Bay BIA

CADBORO BAY VILLAGE BUSINESS IMPROVEMENT ASSOCIATION – ANNUAL FUNDING REQUEST AND TAXATION LEVY

From the April 3, 2017 Special Committee of the Whole Financial Plan meeting.

MOVED by Councillor Brownoff and Seconded by Councillor Wergeland: “That Council approve the 2017 Cadboro Bay Village Business Improvement Association funding request and property taxation levy in the amount of \$20,000.”

CARRIED

5280-20
Crest Levy

2017 CREST LEVY

From the April 3, 2017 Special Committee of the Whole Financial Plan meeting.

Councillor Wergeland declared pursuant to Section 91 of the Council Procedure Bylaw that he is not entitled to participate in the discussion of the CREST levy as he is a member of the CREST Board of Directors. Councillor Wergeland left the meeting at 9:30 p.m.

MOVED by Councillor Brice and Seconded by Councillor Sanders: “That Council approve the 2017 CREST Levy in the amount of \$673,465.”

CARRIED

Councillor Wergeland returned to the meeting at 9:31 p.m.

RECOMMENDATIONS

From the Special Committee of the Whole Financial Plan Meeting held April 26, 2017.

5280-20
2017 Budget

2017 BUDGET REDUCTION SCENARIOS

MOVED by Councillor Haynes and Seconded by Councillor Brownoff: “That Council approve Budget Reduction Option No. 1 contained in the report of the Chief Administrative Officer dated April 19, 2017 subject to reducing the recommended positions to the following:

- (a) Procurement Specialist
- (b) IT Security/ Privacy Specialist
- (c) Municipal Solicitor
- (d) One Planner 1
- (e) Planning Technician
- (f) 50% of the Building Service Workers Hours.”

CARRIED

5600-01
One-Time
Resource
Requests

2017 ONE-TIME RESOURCE REQUESTS

MOVED by Councillor Wergeland and Seconded by Councillor Haynes:

- “ 1) That Council approve acquisition of listed capital requests totalling \$630,000 funded from Reserve Funds;
- 2) That Council approve all of the one-time resource requests funded from surplus totaling \$1,238,520;
- 3) That the unallocated 2016 annual surplus be appropriated for future consideration by Council.”

CARRIED

Adjournment

On a motion from Councillor Brice, the meeting adjourned at 9:35 p.m.

.....
MAYOR

I hereby certify these Minutes are accurate.

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MUNICIPAL CLERK