



- A grant in the amount of \$17,000 is being requested; \$14,000, plus \$9,500 which has already been received from Saanich, would be allocated for the roof replacement; the remaining funds would be used for a feasibility study for rainwater management and hosting community events; roof replacement would be a priority.
- Three quotes have been received for the roof replacement.
- The revenue from the Food Box Program is paid out to the farmers; there are six farmers with approximately one acre each.
- It may be reasonable to offer tiered lease fees to farmers.

Questions from Council were answered.

5660-25  
Grant Request –  
Horticulture Centre  
of the Pacific

**HORTICULTURE CENTRE OF THE PACIFIC – 2017 GRANT REQUEST PRESENTATION**

Application from the Horticulture Centre of the Pacific (HCP) dated January 30, 2017.

D. Donahue, General Manager, HCP, stated:

- A grant in the amount of \$195,000 is being requested and would be used for general operating expenses in addition to engaging the community in order to increase HCP’s presence, visibility and relevance and to strengthen HCP’s financial sustainability; this is an increase in the grant request over last year by \$65,000 which would be used for capital items such as roof replacement, repairing the portable to comply with the Building Code and construction of an outdoor classroom.
- There are other maintenance items that will need to be addressed in the future; unplanned events that occur, such as a snowfall, negatively affects the budget.
- Discussions have taken place with Saanich staff in relation to exploring ways to increase financially sustainability.
- Contributions from donors have decreased substantially over the years.
- The roof repair and gutters are the highest priority expenditures.
- There may be opportunities to work with Tourism Victoria and other tourism destinations to capitalize on revenue.

Questions from Council were answered.

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Councillor Derman left the meeting at 9:05 p.m.  
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5660-25  
Grant Request -  
Saanich Heritage  
Foundation

**SAANICH HERITAGE FOUNDATION – 2017 GRANT REQUEST PRESENTATION**

Application from the Saanich Heritage Foundation dated January 18, 2017.

Representatives from Saanich Heritage Foundation were not in attendance.

5660-25  
Grant Request –  
Saanich Volunteer  
Services Society

**SAANICH VOLUNTEER SERVICES SOCIETY – 2017 GRANT REQUEST PRESENTATION**

Application from the Saanich Volunteer Services Society dated January 17, 2017.

- G. Snider, Executive Director, Saanich Volunteer Services Society, stated:
- A grant is requested in the amount of \$46,368, plus a \$12,000 rent in-kind donation for office space.
  - Funds will be utilized to support operations including a portion of salaries for four part time employees, volunteer recruitment and training and payment of mileage reimbursement.
  - With the growing number of seniors, there is a growing need for these services and further recruitment of volunteers.

Questions from Council were answered.

5660-25  
Grant Request –  
Silver Threads  
Service

**SILVER THREADS SERVICE – 2017 GRANT REQUEST PRESENTATION**

Application from the Silver Threads Service dated February 1, 2017.

- T. Ryan, Executive Director, Silver Threads Service, stated:
- Grant funding in the amount of \$59,225 is requested which is no increase over the amount received last year.
  - Silver Threads has been providing programs and services for seniors at the Les Passmore Centre for 48 years and collaborates with numerous partnership agencies.
  - Funding will be used for staff wages and programs and services that are offered at the centre and through outreach programs.
  - Grants are also received from the Provincial government, Gaming, Island Health and United Way.

Questions from Council were answered.

5660-25  
Swan Lake  
Christmas Hill  
Nature Sanctuary  
Management Fee

**SWAN LAKE CHRISTMAS HILL NATURE SANCTUARY – 2017 MANAGEMENT FEE**

Letter from the Swan Lake Christmas Hill Nature Sanctuary Society dated December 1, 2016.

- K. Burton, Executive Director, Swan Lake Christmas Hill Nature Sanctuary, stated:
- An increase in management fees to \$370,000 is requested in order to cover the increase in operating expenses, property taxes, improvements to the trail system, a modest salary increase and roof replacement for the Nature House; the management fee represents approximately 50% of the Society's total revenue.
  - Opportunities to increase revenue by actively fundraising and grant applications will continue to be explored.
  - Rents for the two residential properties would not increase this year.
  - An additional \$500,000 would have be raised to complete the boardwalk; Saanich previously committed to providing \$200,000 for the boardwalk.

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Questions from Council were answered.

5280-20  
2017 Budget

### **COMMITTEE DELIBERATIONS ON PROPOSED BUDGET**

In response to questions from Council, the Chief Administrative Officer stated:

- Council has given direction to staff to explore opportunities for different models for lease agreements; the report will be brought forward to a future Council meeting.
- Council should not wait for the report to adjudicate the 2017 grant requests.

Councillor Plant stated:

- It would be appreciated if staff could provide further information on “in-kind” contributions; funding requests should be considered consistently and equally.

In response to questions from Council, the Director of Finance stated:

- The variety of methodologies used for lease agreements and in-kind contributions are historical; it would take considerable research to figure out how these came to be.
- It may be complicated to determine a fair market rent for Goward House.

In response to questions from Council, the Chief Administrative Officer stated:

- It would be difficult for staff to determine the value of in-kind contributions; they were established on agreed upon amounts in the past.

Councillor Sanders stated:

- There are anomalies between lease agreements; it would take a considerable effort to make them consistent.
- There is more to consider than just in-kind contributions.

Councillor Wergeland stated:

- When Saanich owns the property, there is an obligation to maintain the property.

Councillor Haynes stated:

- It is not just the lease agreements that are different, the organizations are different in the services they deliver.

Councillor Sanders stated:

- There is concern with tenants of heritage designated buildings that do maintenance without consultation with the municipality; there is no clear decision-making process in terms of lease agreements.

In response to questions from Council, the Chief Administrative Officer stated:

- Staff were not aware that Goward House has reserve funds for an insurance deductible; it may form part of a future agreement.

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Adjournment

On a motion from Councillor Murdock, the meeting adjourned at 10:50 p.m.

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CHAIR

I hereby certify these Minutes are accurate

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MUNICIPAL CLERK