

DISTRICT OF SAANICH
MINUTES OF THE COUNCIL MEETING
HELD AT THE SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
MONDAY, AUGUST 15, 2016

Present: **Chair:** Mayor Atwell
Council: Councillors Brice, Brownoff, Derman, Haynes, Murdock, Plant, Sanders and Wergeland
Staff: Paul Thorkelsson, Chief Administrative Officer; Carrie MacPhee, Director of Legislative Services; Harley Machielse, Director of Engineering; Suzanne Samborski, Director of Parks and Recreation; Eva Riccius, Senior Manager of Parks; Donna Dupas, Legislative Manager; and Lynn Merry, Senior Committee Clerk (7:00 p.m.)

Mayor Atwell called the regular Council meeting to order at 6:00 p.m. in Committee Room No. 2.

In Camera Motion **MOVED by Councillor Derman and Seconded by Councillor Wergeland: “That pursuant to Section 90 (1) (e) of the *Community Charter*, the following meeting be closed to the public as the subject matter being considered relates to the acquisition and/or disposition of land and/or improvements, the disclosure of which could reasonably be expected to harm the interests of the municipality.”**

CARRIED

Adjournment On a motion from Councillor Sanders, the meeting adjourned to In Camera at 6:02 p.m.

The regular Council meeting reconvened in Council Chambers at 7:05 p.m.

DELEGATION

1410-02
Delegation

VICTORIA CHAPTER OF THE COUNCIL OF CANADIANS
Subject: Federal Trans-Pacific Partnership Agreement (TPP)

Mr. T. Woynillowicz and Mr. N. Mussell presented to Council and requested that Council pass a resolution requesting that the Federal Government not ratify the Trans-Pacific Partnership Agreement. They advised that the TPP will adversely affect local governments in that foreign corporations could challenge zoning and environmental laws and laws that protect environmentally sensitive areas or that encourage sustainable development. They also advised that the TPP undermines democratic authority of local governments.

MOVED by Councillor Plant and Seconded by Councillor Haynes: “That the topic of the Federal Trans-Pacific Partnership Agreement (TPP) be referred to Environment and Natural Areas, Healthy Saanich and the Planning, Transportation and Economic Development Advisory Committees for further discussion and to forward recommendations to Council.”

Councillor Plant stated:

- Referring the item to the Advisory Committees would be appropriate; members of the public would be able to attend and provide feedback.
- The Advisory Committees would forward any recommendations that they may have to Council.

In response to a question, Mr. Woynillowicz stated that October 31, 2016 is the deadline for feedback from the public.

In response to a question from Council, the Legislative Manager stated:

- The item could be scheduled for the September meetings of the Advisory Committees and recommendations be forwarded to an October Council meeting; further discussion would be needed to coordinate a joint Advisory Committee meeting.

Councillor Brownoff stated:

- She requests that the report in relation to the Canada-Europe Union Comprehensive Economic and Trade Agreement dated May 1, 2012 and the minutes of the May 7, 2012 Council meeting be forward to the Advisory Committees for reference.
- Staff are also requested to consult with Federation of Canadian Municipalities' joint working group for background information.

Councillor Derman stated:

- The TPP is not a trade agreement; it is a transfer of power to specific corporate interests.
- There is value in the Federal Government receiving letters from Canadian municipalities outlining concerns.

Councillor Murdock stated:

- This is an opportunity to discuss the effects the TPP may have on Saanich; a resolution may have an effect on federal decision makers.

The Motion was then Put and CARRIED

Minutes

ADOPTION OF MINUTES

MOVED by Councillor Brownoff and Seconded by Councillor Wergeland: "That Council adopt the minutes of the August 8, 2016 Council and Committee of the Whole meetings."

CARRIED

BYLAWS

2870-30
Del Monte
Avenue

5197 DEL MONTE AVENUE – REZONING TO RS-12 RECONSIDERATION OF FIRST READING (SUBJECT TO A PUBLIC HEARING)

From the Council meeting held July 4, 2016. In accordance with Section 9 of the Council Procedure Bylaw, Mayor Atwell is returning, for Council consideration, First Reading of "Zoning Bylaw, 2003, Amendment Bylaw, 2016,

No. 9394". To rezone from A-1 (Rural) zone to RS-12 (Single Family Dwelling) zone for a propose subdivision to create three additional lots for single family dwelling use.

Mayor Atwell stated:

- At the July 4, 2015 Council meeting, the motion in relation to the First Reading of the Zoning Bylaw Amendment, No. 9394 for 5197 Del Monte Avenue was defeated due to a tie vote; he was away on vacation on that date.
- Using his powers as Mayor, in accordance with Section 131 of the *Community Charter* and Section 9 of the Council Procedure Bylaw, he is requiring that Council reconsider and vote again on the matter.

Motion from the July 4, 2016 Council meeting:
"That Bylaw No. 9394 be introduced and read."

In response to questions from Council, the Director of Legislative Services stated:

- If the motion is defeated, the applicant would be notified that a Public Hearing would not be taking place; the application could be brought back to Council after a six month period.

The Motion was DEFEATED
with Councillors Brice, Brownoff, Derman, Haynes, Murdock, Plant,
Sanders and Wergeland OPPOSED

6840-20
 Cordova Bay
 Road

4664 CORDOVA BAY ROAD – SANITARY SEWER BYLAW AMENDMENT

Final Reading of "Sanitary Sewer Bylaw, 2006, Amendment Bylaw, 2015, No. 9348". To extend the Sewer Service Area to contain the building footprint at 4664 Cordova Bay Road.

MOVED by Councillor Wergeland and Seconded by Councillor Plant:
"That Bylaw No. 9348 be adopted by Council and the Seal of the
Corporation be attached thereto."

CARRIED

1110-30
 Ticket Bylaw

TICKET BYLAW AMENDMENT

Final Reading of the "Ticket Bylaw, 2010, Amendment Bylaw, 2016, No. 9375". To remove the position of "Captain Inspector" and replace with "Captain" and add "Assistant Deputy Chief and Lieutenant" to the list of officials authorized to issue tickets under the Fire Prevention, Smoke Alarm and False Alarm Bylaws.

MOVED by Councillor Derman and Seconded by Councillor Haynes: "That
Bylaw No. 9375 be adopted by Council and the Seal of the Corporation be
attached thereto."

CARRIED

1110-30
Housing
Agreement
Authorization
Bylaw

HOUSING AGREEMENT AUTHORIZATION BYLAW (4396 WEST SAANICH ROAD)

Final Reading of "Housing Agreement Authorization Bylaw (4396 West Saanich Road), 2016, No. 9395". To prohibit a Strata Bylaw or Strata Council from restricting rental of an apartment dwelling unit for residential purposes.

MOVED by Councillor Brice and Seconded by Councillor Wergeland: "That Bylaw No. 9395 be adopted by Council and the Seal of the Corporation be attached thereto."

In response to a question from Council, the Director of Legislative Services stated future Councils would have the ability to reverse a decision to restrict rentals.

The Motion was then Put and CARRIED

PUBLIC INPUT ON COUNCIL AGENDA ITEMS

Public Input on
Council Agenda
Items

1410-04
Finance

xref: 5280-20

K. Harper, Bonair Place
2017 Budget Guidelines

- There is a disconnect between cost of living increases and Saanich property tax increases; staff should be directed to draft a budget with a property tax increase of approximately 1.8%.
- Money spent towards property taxes is money not spent on local businesses; one aspect of affordable housing is the amount of property taxes that owners pay.

A. Beck, James Heights
2017 Budget Guidelines

- Public consultation should be part of the preparation of the Budget Guidelines; operational efficiencies should be a priority.

K. Whitcroft, Inverness Road
2017 Budget Guidelines

- Drainage is a major expense; replacing pipes instead of allowing watersheds to do their natural function results in more risk of flooding in the future.
- Staff should consider using natural infrastructure for drainage.

J. Ross, resident
2017 Budget Guidelines

- The budget data spreadsheets should be available on the website; he would like to correlate and trend the data in comparison to other municipalities.

REPORTS FROM DIRECTORS

1410-04
Finance

xref: 5280-20
Budget
Guidelines

2017 BUDGET GUIDELINES

Report of the Director of Finance dated August 4, 2016 recommending that Council approve the proposed Budget Guidelines for preparation of the 2017 Financial Plan.

In response to questions from Council, the Director of Finance stated:

- New Inventory Funding is a long-standing policy item that has been incorporated into the Budget Guidelines; it allows for .10% of taxation for the operational impacts of new inventory items added in the previous year such as park infrastructure or licensing costs for new software.
- The .86% increase in the Police Board core budget represents the 2017 projection provided by Police during the 2016 budget discussions based on a 3.5% cap.
- The Preliminary Budget Impact Estimates is not a budget proposal, but is prepared to give Council a sense of some of the items that will be coming forward during budget deliberations; there are unknown factors, such as building permit revenue and other revenue opportunities, that will impact the budget.
- The Budget Guidelines assist staff in preparing their budgets.

Councillor Plant stated:

- Staff should be made aware that a lower property tax increase would be appropriate.

Councillor Wergeland stated:

- It would be helpful if the community would review the previous budget and make suggestions on what they wished included or removed from this year's budget.

Councillor Murdock stated:

- The Preliminary Budget Impacts should be considered as supplementary information; it is premature to discuss a potential property tax increase.

In response to questions from Council, the Chief Administrative Officer stated:

- Council has passed a motion to hold a Special Council meeting to discuss public consultation for future Financial Plan processes; this discussion will be with respect to the 2018 Financial Plan process due to existing resource constraints.
- How future budget guidelines may fit into a public consultation process will depend on Council's decision on the level, depth and breadth of consultation chosen.
- The current process for public consultation on the Financial Plan is set by policy.

Councillor Haynes stated:

- It would be helpful to have the public make suggestions where they think adjustments to the budget could be made; it may be appropriate to have the public comment on services offered versus the costs of providing the services.
- The Special Council meeting to discuss the public engagement process should be scheduled in the near future.

Mayor Atwell stated:

- There are many opportunities for public consultation throughout the Financial Plan process.

Councillor Brice stated:

- The Budget Guidelines attempts to keep costs low; a working document could be prepared to include efficiencies, possible savings and the impacts of service reductions.
- Both operational and capital budgets should be reviewed.

Councillor Derman stated:

- It is too early in the process to have an accurate representation of possible revenue.
- Prior to 2002, the budget did not provide for enough funding to maintain and replace infrastructure; a 0.75% property tax increase funds infrastructure replacement.
- Climate change could influence the design of infrastructure.
- The public should be given the opportunity to review budget reduction scenarios and consequences and express their preference.

The Director of Engineering left the meeting at 8:16 p.m.

In response to questions from Council, the Chief Administrative Officer stated:

- Climate change initiatives are being incorporated within long-range planning initiatives.
- As infrastructure is being replaced, capacity of storm drains and alternative methods for drainage is being considered.

The Director of Engineering returned to the meeting at 8:20 p.m.

In response to questions from Council, the Director of Engineering stated:

- The Drainage Master Plan considers climate change in relation to the intensity of rainfall and how it impacts the drainage system.
- Sea Level Rise is being considered when developing new infrastructure that is close to water.

Councillor Derman stated:

- Investment could be made into managing storm water through infiltration and natural systems.

Councillor Brownoff stated:

- Staff are developing an Asset Management Plan.
- There are a lot of unknowns including revenue and grants revenues and gas and hydro costs.
- Staff are always looking for cost savings and efficiencies; there are non-discretionary items that have to be funded.

MOVED by Councillor Brownoff and Seconded by Councillor Brice: "That:

WHEREAS Council supports staff taking advantage of any opportunities to increase operational efficiencies and cost saving initiatives and reporting on the impact, if any;

AND WHEREAS Council wishes to provide direction to staff for the preparation of the 2017 Financial Plan;

NOW THEREFORE Council resolves to establish the following Budget Guidelines for the 2017 Financial Plan upon which departmental submissions shall be based:

1. Preliminary 2017 departmental net budgets totals will be limited to a 0.0% increase over the 2016 adopted net budget totals, exclusive of existing personnel costs, phased in funding for positions approved by Council in the prior year, core capital increases, and non-discretionary increases;
2. Fleet rental rates will be limited to a maximum 1.0% increase over 2016 levels;
3. Existing personnel costs will be calculated using 2017 bargained rates (or estimates prepared by Finance if not known);
4. Funding for salary and benefit costs arising from Job Evaluation changes must be provided within existing budgets, with the exception of any impacts resulting from CUPE Letter of Understanding #11 – Job Evaluation, which will be negotiated and incorporated into the budget as a standalone item;
5. Capital expenditures funded from current taxation revenue (Core Capital) will be increased by 2% plus a maximum of 0.75% property tax increase to fund infrastructure replacement;
6. A maximum 0.10% increase for operating costs arising from previous year additions;
7. Resource requests for additional operating budgets (including one time projects) and new tax funded personnel will only be considered where critical capacity issues can be clearly demonstrated or where upfront investment will result in longer term savings as outlined in a business case. Resource requests will be reviewed by the senior management team and assessed for alignment with stated strategic priorities and overall corporate benefit. Capital projects will continue to be managed within existing capital budgets (including increases referenced in #5); and,
8. Budget reduction scenarios of 1.0% and 1.5% will be prepared and will include the impacts of reducing service levels, if any.”

Councillor Murdock stated:

- The focus, at this point, should be a high level discussion on the Budget Guidelines rather than specific details; staff may not be prepared to discuss specifics.

Councillor Wergeland stated:

- There is value in asking how Saanich can do things smarter.

Councillor Brice stated:

- Reduction scenarios would include operational and capital budgets and combinations thereof.

In response to questions from Council, the Chief Administrative Officer stated:

- The Budget Guidelines affect both operational and capital budgets.
- With the Guidelines set, staff will be able to develop a budget that will come forward through the typical budget process.
- A Special Council meeting in relation to the public consultation process has not been set; changes to the process could be brought into effect for the 2018 budget.

The Motion was then Put and CARRIED

Adjournment On a motion from Councillor Brice, the meeting adjourned at 8:40 p.m.

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MAYOR

I hereby certify these Minutes are accurate.

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MUNICIPAL CLERK