

1110-30
Garbage
Collection and
Disposal Bylaw

**GARBAGE COLLECTION AND DISPOSAL BYLAW AMENDMENT – 2016
SOLID WASTE SERVICES FEE SCHEDULE**

Final Reading of the “Garbage Collection and Disposal Bylaw, 2013, Amendment Bylaw, 2015, No. 9367”. To amend Schedule “A” – Solid Waste Services Fee Schedule to establish the 2016 solid waste service fee schedule.

MOVED by Councillor Brice and Seconded by Councillor Brownoff: “That Bylaw No. 9367 be adopted by Council and the Seal of the Corporation be attached thereto.”

CARRIED

2870-30
Mt. Douglas Cross
Road

**1516 MT. DOUGLAS CROSS ROAD – SANITARY SEWER BYLAW
AMENDMENT**

Final Reading of the “Sanitary Sewer Bylaw, 2006, Amendment Bylaw, 2015, No. 9368”. To include 1516 Mt. Douglas Cross Road in the Sewer Service Area.

MOVED by Councillor Haynes and Seconded by Councillor Wergeland: “That Bylaw No. 9368 be adopted by Council and the Seal of the Corporation be attached thereto.”

CARRIED

PUBLIC INPUT ON COUNCIL AGENDA ITEMS

Public Input on
Council Agenda
Items

J. Schmuck, Rock Street:

Council Chamber Renovations and Webcasting

- The audience can see Council better when they are on a raised dais.

1110-30
Freedom of
Information and
Protection of
Privacy Bylaw

Park Naming

- The Quadra Cedar Hill Community Association recommended the name of Cecelia Creek Falls Park.

H. Charania, Genevieve Road:

Freedom of Information and Protection of Privacy (FIPPA) Bylaw

- Further clarification is needed in relation to the duties and functions of each Head and what duties and functions will be delegated.

1200-20
Webcasting

1310-40
CRD

Council Chamber Renovations and Webcasting

- The estimated cost of renovations to the Council Chambers is too high and is not necessary or essential.

1610-40
Parks Naming

K. Whitcroft, Inverness Road:

Park Naming

- The name Cecelia Creek Falls Park was recommended as part of the 2006 Centennial Project and was put forward by the Quadra Cedar Hill Community Association at the time.

R. Mersereau, on behalf of the Inter-Cultural Association of Greater Victoria (ICA):

Hosting Refugee Families

- The Board applauds Councillor Wergeland's initiative; ICA has applied for funding from the Provincial Government to develop and implement an action plan to deal with urgent refugee needs.
- She requests that Council submit a letter of support recommending that ICA receive funding from the Province.
- Victoria is suitable for accepting refugees; ICA is pursuing various channels to get Victoria on the list as a destination for refugees.

M. Najari, Leeds Place:

Freedom of Information and Protection of Privacy (FIPPA) Bylaw

- The bylaw will create a backlog for receiving information; citizens have to pay to receive information.
- There is limited information that the public can have access to; the public should have access to more information.

Council Chamber Renovations and Webcasting

- The estimated cost of the renovations is too high; there may be less expensive options.

BYLAWS

1410-04
Report -
Administration

xref: 1110-30
Freedom of
Information and
Protection of
Privacy Bylaw

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FIPPA) BYLAW

Three Readings of the "Freedom of Information and Protection of Privacy Bylaw, 2015, No. 9369". To designate the Director of Legislative Services and the Municipal Clerk as the Head for the purposes of the *Freedom of Information and Protection of Privacy Act*.

MOVED by Councillor Derman and Seconded by Councillor Wergeland: "That Bylaw No. 9369 be introduced and read."

CARRIED

MOVED by Councillor Derman and Seconded by Councillor Brice: "That Bylaw No. 9369 be read a second time."

**The Motion was then Put and CARRIED
with Mayor Atwell OPPOSED**

In response to a question from Council, the Legislative Manager stated:

- The *Act* requires the municipality to designate a Head; the Head may be an individual or a group.

In response to a question from Council, the Chief Administrative Officer stated:

- The recommendations of the consultant, Mr. Loukidelis, have been incorporated into the revised bylaw.

MOVED by Councillor Derman and Seconded by Councillor Brice: “That Bylaw No. 9369 be now passed.”

**CARRIED
with Mayor Atwell OPPOSED**

RESOLUTIONS FOR ADOPTION

1410-04
Report -
Engineering

xref: 5370-30
Tender 32/15

TENDER 32/15 – 2015 SANITARY SEWER CIPP LINING

Report of the Director of Engineering dated December 4, 2015 recommending that Council award Tender 32/15 for 2015 Sanitary Sewer CIPP Lining, and change orders within the project budget, to Insituform Technologies Ltd., in the amount of \$560,099 (excluding GST).

MOVED by Councillor Haynes and Seconded by Councillor Brice: “That Tender 32/15 for sanitary sewer CIPP lining, and change orders within the project budget, be awarded to Insituform Technologies Limited, in the amount of \$560,099 (excluding GST).”

In response to a question from Council, the Director of Engineering confirmed that Insituform Technologies Limited was awarded the contract in 2014.

The Motion was then Put and CARRIED

1410-04
Report –
Engineering

xref: 5370-30
RFP 35/15

RFP 35/15 - CONSULTING SERVICES FOR CONTRACT ADMINISTRATION AND INSPECTION SERVICES FOR THE WILKINSON ROAD BRIDGE PROJECT

Report of the Director of Engineering dated December 2, 2015 recommending that Council award RFP 35/15 for consulting services to provide contract administration and inspection services for the Wilkinson Road Bridge Project to Parsons Inc., in the amount of \$229,390 (excluding GST).

MOVED by Councillor Haynes and Seconded by Councillor Brownoff: “That RFP 35/15 for consulting services to provide contract administration and inspection services for the Wilkinson Road Bridge Project, be awarded to Parsons Inc., in the amount of \$229,390 (excluding GST).”

In response to questions from Council, the Director of Engineering stated:

- Typically inspection services are provided by a third party; it is easier for a third party to evaluate disputes.
- Staff may be able to provide inspection services on a smaller scale.
- The inspector provides contract administration services as well as the inspection services.
- Inspections are completed throughout the project for quality control purposes.
- These are costs included in the overall budget estimates for the project.

The Motion was then Put and CARRIED

1410-04
Report – Finance

xref: 5660-25
Goward House

REQUEST FOR FUNDING – GOWARD HOUSE – RAMP REPLACEMENT

Report of the Director of Finance dated December 4, 2015 recommending Council approve the release of \$9,000 from the Building Reserve Fund for Goward House for the accessibility ramp replacement project.

MOVED by Councillor Brice and Seconded by Councillor Haynes: “That Council approve the release of \$9,000 from the Building Reserve Fund for Goward House for the accessibility ramp replacement project.”

Councillor Brice stated:

- She is pleased to see that money has been put aside in the Building Reserve Fund; this work is needed as it is an accessibility issue.

In response to questions of Council, the Director of Finance stated:

- This was a funding request that was received after the work was completed.

The Motion was then Put and CARRIED

1410-04
Report –
Engineering

xref: 1200-20
Webcasting

COUNCIL CHAMBER RENOVATIONS AND WEBCASTING

Report of the Director of Engineering dated December 7, 2015 recommending that Council approve the renovations outlined in the report at a total estimated cost of \$487,450; approve an increase in the 2016 Operating Budget of \$56,000 for ongoing operational costs of the new system; and approve an appropriation from the 2015 Operating Budget to cover costs of relocating meetings during the course of construction.

The Chief Administrative Officer stated:

- There has been no significant investment in Council Chambers in 50 years.
- Improvements have been proposed to enhance future use.

The Director of Engineering stated:

- Prior to implementing webcasting, it is necessary to confirm the configuration of the Council Chambers is optimal; the pilot project design of Chambers was positively received by Council and members of the public.
- Providing live and archived webcasting allows citizens to easily watch Council meetings from the comfort of their home and promotes openness and transparency.
- It will be important to preserve or replicate the heritage character wherever possible.
- Some of the proposed features of the upgraded Council Chambers include a raised and accessible platform for Mayor and Council, heritage millwork for desks, a speaker's podium with side arm to provide seated presentations and wheelchair access, and refinishing of the wood paneling.
- The proposed renovations can be built upon in later phases.

**MOVED by Councillor Haynes and Seconded by Councillor Derman:
“That Council:**

- 1. Approve the renovations outlined in the report of the Director of Engineering dated December 7, 2015 at a total estimated cost of \$487,450 to be funded from:
 - a. carry forward of \$150,000 for webcasting;
 - b. appropriation of \$250,000 from the 2015 Facility Operations budget; and
 - c. allocation of \$87,450 from the 2016 Facility Operations budget.**
- 2. Approve an increase to the 2016 Operating Budget of \$56,000 for ongoing operational costs of the new system.**
- 3. Approve an appropriation from the 2015 Operating Budget to cover the costs of relocating meetings during the course of construction.”**

Councillor Haynes stated:

- Although this is a large amount of money, it is a worthwhile investment and will achieve the objectives.

Councillor Derman stated:

- Webcasting is needed; it allows residents to watch Council meetings at their leisure and during election time, it will assist residents in making informed decisions.
- This is a progressive change that respects the heritage value.
- These are estimated costs; there may be cost savings recognized during the tendering process.

Councillor Wergeland stated:

- It may be preferable to have the podium at the side of the room; its' current position in the middle of the room obstructs the public's view.

In response to a question from Council, the Director of Engineering stated:

- The podium may still obstruct the public's view if it is relocated to the side of the room.

Councillor Wergeland stated:

- It may be difficult to approve the motion before seeing what is remaining in the 2015 budget.

Councillor Sanders stated:

- Webcasting is supported; she has concerns with the lack of detailed plans and the high estimated costs.
- The heritage review should take place at the beginning of the process to allow for input.

Mayor Atwell stated:

- He is a strong proponent for webcasting; this is a worthwhile investment but may not be good value for taxpayers.
- There are financial components that could be reviewed for cost savings.

In response to a question from Council, the Legislative Manager stated:

- Council could pass a motion to hold a meeting outside the municipal boundary during the course of construction; staff are exploring options to relocate the meetings during construction.

MOVED by Councillor Brice and Seconded by Councillor Sanders: “That the item be postponed for further discussion at a future Council meeting.”

Councillor Brice stated:

- Construction could take place during the time of year when there are fewer meetings; more detail is required on the cost of operating the new system.

Councillor Murdock stated:

- More information would be appreciated; the estimated costs are high.
- Options could be provided in an effort to reduce costs.

Councillor Brownoff stated:

- More detail is needed and options explored for the design; the placement of staff needs to be reconsidered.
- The ongoing cost of operating the new system is a concern.

Councillor Derman stated:

- Having more detailed information is desirable; costs could be reduced by scheduling construction when there are fewer meetings.
- A postponement will give staff time to prepare options and look for potential cost savings.

Councillor Wergeland stated:

- Other options for relocation of meetings during construction, such as churches, could be inexpensive.

In response to a question from Council, the Director of Engineering stated:

- The placement of the new TVs would be the same as the current placement.

In response to a question from Council, the Director of Finance stated:

- Any funds not allocated at the end of the year, would be moved into the surplus funds account.
- A motion could be made to allocate \$250,000 for this item pending a decision being made at a later date.

In response to a question from Council, the Director of Engineering stated:

- The estimate provided is a Class C detailed estimate with a 10% contingency applied to it.

**The Motion was then Put and CARRIED
with Councillor Plant OPPOSED**

MOVED by Councillor Plant and Seconded by Councillor Brownoff: “That staff be requested to prepare a report outlining options for the layout of Council Chambers and options for reducing costs.”

Councillor Plant stated:

- The estimated costs are too high; clarity is needed for the estimated costs.

Councillor Murdock stated:

- The estimate is most likely realistic; there may be ways to reduce costs by eliminating items that are not essential.

Councillor Sanders stated:

- More details in relation to webcasting and the location of staff would be appreciated; the renovations should ensure that the Chambers is accessible.
- Consultation needs to take place with the Saanich Heritage Foundation; a report with a range of detailed options would be appreciated.

Councillor Derman stated:

- The report should include options and the strengths and weaknesses of each option; the estimated costs are higher than was anticipated.
- There may be various approaches to constructing a functional Council Chambers.

Mayor Atwell stated:

- A needs analysis should be considered as part of the report.

Councillor Wergeland stated:

- Council needs to further consider what is essential; options for the configuration of the room would be appreciated.

Councillor Haynes stated:

- There may be ways to reduce costs including considering whether a staff person is needed to run the new system and inexpensive locations to hold meetings during construction.

The Motion was the Put and CARRIED

In response to a question from Council, the Chief Administrative Officer stated:

- It is possible to rent the equipment to return, on an interim basis, to the previous layout with a raised dais.

MOVED by Councillor Haynes and Seconded by Councillor Derman: “That staff obtain a cost estimate for Council consideration to return, on an interim basis, to the previous layout with a raised dais.”

Councillor Brownoff stated:

- There were times that the microphones did not work in the previous set up.

Councillor Brice stated:

- A different configuration at ground level may also be considered.

Councillor Sanders stated:

- Options for configuration of the Chambers should be provided in the report from staff.

Councillor Plant stated:

- Other options for configuration should not be considered; the raised dais is the option that has been recommended in the new design of the Council Chambers.

Councillor Haynes stated:

- A horseshoe configuration at ground level should be considered.

Mayor Atwell stated:

- The podium will block the view if Council is sitting at ground level.

Councillor Brice stated:

- It is important to accomplish as many of the features that are recommended at a lower cost.

Councillor Derman stated:

- Staff should be tasked with putting their efforts into the final design; if the cost to return to the previous configuration is low, the motion would be supportable.
- It was a better design that allowed the public and Council to have a better view.
- There may be ways to reduce costs by looking at the technology and webcasting.

In response to a question from Council, the Director of Engineering stated:

- The cost to return the Council Chambers to the previous set up, on an interim basis, would be approximately \$2,000.

**The Motion was then Put and DEFEATED
with Mayor Atwell and Councillors Brice, Brownoff, Sanders and
Wergeland OPPOSED**

1410-04
Report –
Legislative
Services

LEASE AGREEMENTS FOR MUNICIPALLY-OWNED BUILDINGS

Report of the Director of Legislative Services dated December 7, 2015 recommending that Council not revise the provisions of the lease agreement with the Goward House Society.

xref: 1050-20
Goward House
Society

MOVED by Councillor Derman and Seconded by Councillor Plant: “That Council not revise the provisions of the lease agreement with the Goward House Society.”

Councillor Derman stated:

- Changing the relationship from a lease agreement to a management or facility use agreement should be considered in the future.

The Motion was then Put and CARRIED

1410-01
Designation of
Acting Mayor

DESIGNATION OF COUNCILLORS AS ACTING MAYOR

Memorandum of the Legislative Manager dated December 3, 2015 recommending that Council adopt the Acting Mayor rotation as outlined.

MOVED by Councillor Brice and Seconded by Councillor Murdock: “That the Acting Mayors be appointed in accordance with the following schedule:

Councillor Brownoff	December and January
Councillor Wergeland	February and March
Councillor Derman	April and May
Councillor Brice	June and July
Councillor Sanders	August
Councillor Murdock	September
Councillor Plant	October
Councillor Haynes	November.”

CARRIED

RECOMMENDATIONS FROM COMMITTEES

1410-04
Report –
Recreation

xref: 1610-40
Parks Naming

PARK NAMING

Report of the Director of Parks and Recreation dated December 14, 2015 recommending that Council endorse the motion of the Parks, Trails and Recreation Advisory Committee and approve the park names as recommended.

MOVED by Councillor Brice and Seconded by Councillor Haynes: “That Council endorse the recommendation of the Parks, Trails and Recreation Advisory Committee, and approve the following park names:

- a. 4112 Carey Road be named Panama Flats Park; and
- b. 4000 Shelbourne Street and 4009 Cedar Hill Road be named GlenCraig Park; and
- c. The Lot north of 5110 Lochside Drive be named Catalina Park; and
- d. The parcel opposite 3281 Linwood Avenue be named Cecelia Creek Falls Park.”

In response to a question from Council, the Director of Parks and Recreation stated:

- The Parks Naming Policy outlines the process for naming parks.

The Motion was then Put and CARRIED

MOVED by Councillor Plant and Seconded by Councillor Brice: “That staff update the Parks Naming Policy and return it to Council for approval.”

CARRIED

REPORTS FROM MEMBERS OF COUNCIL

1410-04

Report – Council

xref: 1310-40

CRD

HOSTING REFUGEE FAMILIES

Report from Councillor Wergeland dated December 9, 2015 recommending that Council send a letter to the CRD requesting establishment of a short-term task force of CRD members to identify regional services offered through local governments that can assist refugees in the re-settlement process; and that the CAO provide a report that outlines the municipal services and programs that would further assist refugee families to re-settle in our community.

MOVED by Councillor Wergeland and Seconded by Councillor Haynes: “That:

- 1. A letter be sent to the Capital Regional District requesting establishment of a short-term task force of CRD members with the goal of identifying regional services and other ways local governments can assist refugee families in the re-settlement process; and**
- 2. Saanich’s Chief Administrative Officer provide a report outlining our municipal services or programs that would further assist refugee families re-settle in our community.”**

Councillor Derman stated:

- He thanks Councillor Wergeland for bringing the item forward.

MOVED by Councillor Brice and Seconded by Councillor Haynes: “That the motion be amended to include that staff be requested to prepare a letter of support for the Inter-Cultural Association of Greater Victoria to receive funding from the Province.”

Councillor Haynes stated:

- It would be helpful to have a centralized and coordinated approach for hosting refugee families in order to be more effective; the letter of support should identify the Inter-Cultural Association to be the point of contact for refugee needs.

The Amendment to the Motion was then Put and CARRIED

The Main Motion, as amended, was then Put and CARRIED

Adjournment On a motion from Councillor Haynes, the meeting adjourned at 9:02 pm.
The meeting reconvened at 10:57 pm.

RECOMMENDATIONS

From the Committee of the Whole Meeting held December 14, 2015

1970-20
Youth
Development
Strategy

YOUTH DEVELOPMENT STRATEGY AND IMPLEMENTATION PLAN 2016-2020

**MOVED by Councillor Derman and Seconded by Councillor Brownoff:
“That Council:**

- 1. adopt the Youth Development Strategy and Implementation Plan for 2016-2020; and**
- 2. consider, during the 2016 budget deliberations, funding for a Community Engagement Coordinator position.”**

CARRIED

**MOVED by Councillor Derman and Seconded by Councillor Brownoff:
“That staff explore opportunities through the Union of British Columbia Municipalities and Federation of Canadian Municipalities to nominate the Youth Development Strategy and Implementation Plan for recognition.”**

CARRIED

Adjournment On a motion from Councillor Brownoff, the meeting adjourned at 11:05 pm.

.....
MAYOR

I hereby certify these Minutes are accurate.

.....
MUNICIPAL CLERK

DISTRICT OF SAANICH
 MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
 HELD IN THE COUNCIL CHAMBERS
 SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
MONDAY, DECEMBER 14, 2015 AT 9:02 PM

Present: **Chair:** Mayor Atwell
Council: Councillors Brice, Brownoff, Derman, Haynes, Murdock, Plant, Sanders and Wergeland
Staff: Andy Laidlaw, Chief Administrative Officer; Harley Machielse, Director of Engineering; Donna Dupas, Legislative Manager; and Lynn Merry, Senior Committee Clerk

1410-04
 Report –
 Legislative
 Services

COUNCIL PROCEDURE BYLAW

Report of the Director of Legislative Services dated December 10, 2015 recommending that Council revise “Council Procedure Bylaw, 2015, No. 9321” as outlined in the report.

xref: 1110-30
 Council
 Procedure
 Bylaw

In response to a question from Council, the Chief Administrative Officer stated:

- Council may define what a delegation is and what actions may be taken as a result of the information received from a delegation.

PUBLIC INPUT:

H. Charania, Genevieve Road, stated:

- Although the concept of Open Forum is supported, there is concern about timing and logistics; Open Forum should take place from 7:00 pm to 7:30 pm.
- Delegations should not be scheduled on the same evening as the Open Forum.

J. Schmuck, on behalf of Quadra Cedar Hill Community Association, stated:

- Having the Open Forum at the beginning of the meeting would be appreciated.

M. Henderson, on behalf of Royal Oak Community Association, stated:

- Open Forums have been well attended; holding Open Forums at the beginning of the meetings is preferred.

COUNCIL DELIBERATIONS:

Motion:

MOVED by Councillor Plant and Seconded by Councillor Derman:
“That Council Procedure Bylaw, 2015, No. 9321, be revised as follows:

- a) A new subsection be added to s. 55 to clarify that a person or organization must not address Council on any matter that involves an application, project or other initiative that will be or has been dealt with through another process set out in either of Council’s two procedure bylaws; and,
- b) A new subsection be added to s. 29 that provides a more formal process for the reporting out, as appropriate, of motions from meetings closed to the public.
- c) A revision be made to subsection (g) of s. 29 that adds permits for ratification to the already existing bylaws for final reading.”

CARRIED

Motion: MOVED by Councillor Plant and Seconded by Councillor Haynes: “That staff be requested to establish a definition of delegation to be included in Council Procedure Bylaw, 2015, No. 9321.”

Councillor Brice stated:

- There are a number of opportunities for the public to speak to Council; a delegation should mean a broader voice on a community issue or one person speaking on behalf of an organization; residents with individual concerns could speak at an Open Forum.

In response to questions from Council, the Legislative Manager stated:

- The current bylaw allows for a person representing their own issue or on behalf of an organization to come forward as a delegation.

Councillor Plant stated:

- Members of the public should bring their individual issues forward at an Open Forum.

Councillor Haynes stated:

- The intent of the bylaw was to provide more opportunities to the public to speak to Council; a delegation should be three or more people concerned about a topic.

Mayor Atwell stated:

- There are four venues available to the public to provide feedback; it may be more suitable for individuals to present to Advisory Committees.

Councillor Derman stated:

- Residents who want to speak about their individual views may be better suited to attend the Open Forum.

Councillor Wergeland stated:

- There are numerous ways for residents to provide feedback to Council.

Mayor Atwell stated:

- Individual views could be taken forward to the Open Forum or to an Advisory Committee.

The Motion was then Put and CARRIED

Motion: MOVED by Councillor Plant and Seconded by Councillor Derman: “That Council recommends an amendment to the Council Procedure Bylaw to provide the Open Forum – Comment and Question Period be held once a month starting at 7:00 pm, and that there be no delegations when an Open Forum is scheduled.

Councillor Murdock stated:

- A 7:00 pm start is probably the earliest that an Open Forum could take place for the convenience of residents.

Councillor Derman stated:

- More people may attend the Open Forum if they do not have to wait until the end of a Council meeting.

Councillor Wergeland stated:

- Debate should not take place during Open Forum.

Councillor Plant stated:

- It would be appreciated if staff could investigate if Council meetings could start earlier than 7:30 pm should the Open Forum be finished early.

Councillor Brice stated:

- This is an investment of time once a month to receive public input; having the Council meeting scheduled for 7:30 pm will ensure that the Open Forum finishes on time.

The Motion was then Put and CARRIED

Motion: MOVED by Councillor Plant and Seconded by Councillor Brice: "That Council recommends an amendment to the Council Procedure Bylaw, 2015, No. 9321 for Council to not enter into debate with a delegation."

**CARRIED
with Councillors Sanders and Wergeland OPPOSED**

Motion: MOVED by Councillor Plant and Seconded by Councillor Haynes: "That Council recommends an amendment to the Council Procedure Bylaw to delete the restriction on the number of times a Council member may speak on a motion."

Mayor Atwell stated:

- Removing this from the bylaw allows for more flexibility.

Councillor Wergeland stated:

- He is unsure if repeated discussion adds to the conversation.

Councillor Derman stated:

- Speaking more than once allows for further debate on issues and is helpful in shaping ideas and decisions.

Councillor Sanders stated:

- It is important for Council to be succinct and prepared; she prefers only allowing members to speak once unless necessary.

Councillor Haynes stated:

- It may be helpful if Council avoids repeating ideas; the opportunity to speak a second time is appropriate when a member has something new and pertinent to say.

Councillor Murdock stated:

- Allowing more debate acknowledges current practice.
- The public is only allowed to speak once; the public may appreciate it if members of Council are more concise and only speak once.

Mayor Atwell stated:

- Debate is a learning opportunity for Council; discussion is worthwhile.

**The Motion was then Put and CARRIED
with Councillors Sanders and Wergeland OPPOSED**

Motion: MOVED by Councillor Haynes and Seconded by Councillor Brice: "That the Council Procedure Bylaw be reviewed by Council six months to eight months following the adoption of an amendment bylaw."

The Motion was then Put and CARRIED

Councillor Sanders stated:

- It is important to have clarification so that delegations are treated consistently.

Motion: MOVED by Councillor Sanders and Seconded by Councillor Brice: "That Council recommends staff clarify the courses of action that Council can take following receipt of information from a delegation."

Councillor Brice stated:

- Delegations should be aware in advance what actions Council can take after receiving their information.

Councillor Haynes stated:

- Staff have already prepared a report on what actions Council could take in relation to delegations.

Councillor Derman stated:

- Due Notice needs to be considered when taking action as a result of a delegation; members of the public may have concerns with what a delegation is discussing and they have no opportunity to address the information.
- There may be emergency situations that are time sensitive and require immediate action.

Mayor Atwell stated:

- It is important to guide members of the public to the right venue to be heard.

Councillor Brice stated:

- If there is something of an urgent nature, Council can make a motion to vary the bylaw.

Councillor Plant stated:

- Staff have already provided a report on what options Council can take.

Councillor Sanders stated:

- Delegations may have been treated inconsistently in the past; it will be helpful to have clarification.

Councillor Haynes stated:

- The previous report from staff gave Council a range of choices that were not prescriptive.

Mayor Atwell stated:

- Clarification will assist staff and the public and guide them to the appropriate venue to be heard.

**The Motion was then Put and CARRIED
with Councillor Plant OPPOSED**

1410-04
Report –
Recreation

xref: 1970-20
Youth
Development
Strategy

YOUTH DEVELOPMENT STRATEGY AND IMPLEMENTATION PLAN 2016-2020

Report of the Director of Parks and Recreation dated December 3, 2015 recommending that Council adopt the Youth Development Strategy and Implementation Plan for 2016 to 2020.

D. Henderson, Director of Parks and Recreation, introduced J. Jones, S. Pearson, and C. Filler, Saanich Community Services staff and Dr. N. Smith, Pacific Leadership Design.

S. Pearson and J. Jones presented to Council and highlighted:

- The project team went out to youths rather than having them come to Saanich; over 44 engagements took place with over 1,100 person attending.
- The Appreciative Inquiry Method was used for engagement which looks at strengths and the positive elements of recreation and parks.
- As a result of feedback, six strategic priorities were created; increasing participation in physical and cultural forms of recreation, working collaboratively with youths to increase shared responsibility, creating risk-related and challenging activities, increasing social wellbeing, creating more youth spaces and increasing communications to youths.
- The five-year implementation plan includes recommended goals, actions, desired outcomes, timelines and resources requested.

PUBLIC INPUT:

M. Rowan, Shelbourne Street, stated:

- The work of the project team and the amount of public engagement was appreciated.

COUNCIL DELIBERATIONS:

Motion:

MOVED by Councillor Derman and Seconded by Councillor Plant: “That it be recommended that Council adopt the Youth Development Strategy and Implementation Plan for 2016-2020.”

Councillor Derman stated:

- He thanks staff for the impressive work; the report is well-designed.
- Having multiple entry points for youths to try new activities at different points in their teen years is appreciated.

Councillor Brownoff stated:

- She thanks staff and youths that participated; exploring internship placements and the commitment to reporting out annually is appreciated.

Councillor Murdock stated:

- The amount of public engagement that took place and will be taking place in the future is impressive; the findings in the report are based on the feedback received and gives a clear path forward.

Councillor Brice stated:

- The report is inspirational and exciting; she congratulates staff and looks forward to the next steps.

Councillor Haynes stated:

- The process has been youth-centric and is worthy of recognition.

Councillor Wergeland stated:

- He thanks participants for the work that was done on the report.

Councillor Sanders stated:

- Staff and youths are to be congratulated on an excellent report.

In response to a question from Council, J. Jones and S. Pearson stated:

- It would be appreciated if funds for a Community Engagement Coordinator position could be included in the 2016 budget.

Councillor Plant stated:

- Reducing costs for children and youths to access Recreation Centres and region-wide youth recreation passes should be considered during the budget process.

MOVED by Councillor Plant and Seconded by Councillor Haynes: "That the motion be amended to include that Council consider, during 2016 budget deliberations, funding for a Community Engagement Coordinator position."

The Amendment to the Motion was CARRIED

The Main Motion as Amended was then Put and CARRIED

MOVED by Councillor Brownoff and Seconded by Councillor Haynes: "That it be recommended that staff explore opportunities through the Union of British Columbia Municipalities and Federation of Canadian Municipalities to nominate the Youth Development Strategy and Implementation Plan for recognition."

CARRIED

Adjournment On a motion from Councillor Brownoff, the meeting adjourned at 10:55 pm.

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CHAIR

I hereby certify these Minutes are accurate

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MUNICIPAL CLERK