

MOVED by Councillor Sanders and Seconded by Councillor Haynes: “That Bylaw No. 9312 be adopted by Council and the Seal of the Corporation be attached thereto.”

CARRIED

2870-30
Boleskine
Road/Whittier
Avenue

ZONING BYLAW AMENDMENT – NEW ZONE C-2BW (BOLESKINE WHITTIER COMMERCIAL/APARTMENT)

Final Reading of the “Zoning Bylaw, 2003, Amendment Bylaw, 2013, No. 9255”. To create a new zone C-2BW (Boleskine Whittier Commercial/Apartment).

MOVED by Councillor Haynes and Seconded by Councillor Wergeland: “That Bylaw No. 9255 be adopted by Council and the Seal of the Corporation be attached thereto.”

Councillor Derman stated:

- He does not support the proposed development; there has been little attention paid to the transition from commercial development to the single family neighbourhood and parking is also a concern.
- Good aspects of the project include the green initiatives and the mixed use.

Councillor Haynes stated:

- The Gorge Tillicum Community Association supports this development.

CARRIED

with Mayor Atwell and Councillor Derman OPPOSED

2870-30
Boleskine
Road/Whittier
Avenue

433 AND 437 BOLESKINE ROAD/3385 AND 3389 WHITTIER AVENUE – REZONING TO C-2BW

Final Reading of the “Zoning Bylaw, 2003, Amendment Bylaw, 2013, No. 9256” and approval of Development Permit DPR00542. Rezoning from RS-6 to C-2BW in order to construct a residential apartment building with commercial space on the ground floor.

MOVED by Councillor Haynes and Seconded by Councillor Brice: “That Bylaw No. 9256 be adopted by Council and the Seal of the Corporation be attached thereto.”

CARRIED

with Mayor Atwell and Councillor Derman OPPOSED

MOVED by Councillor Brice and Seconded by Councillor Wergeland: “That Council approve and issue Development Permit DPR00542 on Lots 1, 2, 3, 4, Section 7, Victoria District, Plan 2340 (433 and 437 Boleskine Road/3385 and 3389 Whittier Avenue).”

CARRIED

with Mayor Atwell and Councillor Derman OPPOSED

REPORTS FROM MEMBERS OF COUNCIL1410-01Public
Participation at
Council Meetings**PUBLIC PARTICIPATION AT COUNCIL MEETINGS**

Further to the Notice of Motion received December 15, 2014.

Report from Councillor Plant dated December 31, 2014 recommending that Saanich Council request staff return a report to the January 26, 2015 meeting that considers the content of this report and outlines options for bylaw changes that would enable expanding public participation opportunities at Council meetings.

MOVED by Councillor Plant and Seconded by Councillor Haynes: "That:**WHEREAS the public has expressed an interest in being able to have greater interaction with Saanich Council; and****WHEREAS the current Council Procedure Bylaw, 2007, No. 8840 does not permit the public to make statements or ask questions about topics of their choosing at the start or end of a Council meeting;****BE IT RESOLVED that Saanich Council request staff return a report to the January 26, 2015 meeting that considers the content in this report and outlines options for bylaw changes that would enable expanding public participation opportunities at Council meetings."**

Councillor Plant stated:

- Residents have voiced the desire to have more opportunities to speak to Council; currently, residents can provide input during Committee of the Whole meetings in relation to agenda items but there is no opportunity for the public to speak about topics they are passionate about.
- A staff report would be an environmental scan and outline the various opportunities other municipalities are providing for public input at Council meetings.
- The staff report will be brought to a future Committee of the Whole meeting and provide the public with an opportunity for input; Council could then recommend changes to the Council Procedure Bylaw to allow presentations to Council.
- Further changes to the bylaw could be made after the Governance Review but in the interim, this step will give the public more opportunities for input.

Councillor Murdock stated:

- He thanks Councillor Plant for bringing this item forward; during the campaign, electors expressed the desire for further input opportunities.
- He is supportive of an environmental scan, looking at best practices and bringing the recommendations back to a Committee of the Whole meeting to allow for feedback from the public; the staff report may show that there is a better way to structure public input.
- This report is responsive to the upcoming Governance Review.

Councillor Wergeland stated:

- He supports the motion but wonders if the motion gives staff sufficient time to complete the report.

Councillor Derman stated:

- He supports the motion; the process for further public input has been a concern of some members of Council for some time.
- He looks forward to reviewing the results of the environmental scan and receiving feedback from the public.
- This is a first step that does not need to be delayed waiting for the Governance Review.

Councillor Brice stated:

- She supports the motion; the motion speaks to the need for public input at Council meetings.
- Currently, at Committee of the Whole meetings, the public is an integral part of the discussion and that process works well in assisting Council in decision-making.
- Matters such as the need to determine the number of speakers allowed, the length of time permitted for each speaker, and whether or not registration of speakers will need to be considered.

Councillor Haynes stated:

- He compliments Councillor Plant for bringing the motion forward; the motion talks to the opportunity for communication between Council and residents in a structured manner at Council meetings.
- Changes to the Council Procedures Bylaw will allow more flexibility for public input; a process for input at Council meetings may encourage public participation.

Councillor Brownoff stated:

- There is a process for public input at Committee of the Whole meetings; there may be some legal aspects around public input at Council meetings that will need to be considered including before final reading of bylaws.
- Currently, there are policies within the Council Procedures Bylaw that allows for special meetings with the public; the staff report should include the current opportunities that are available to the public to speak to Council on issues.

Councillor Sanders stated:

- She supports the motion; she looks forward to receiving the staff report and reviewing best practices from other municipalities.
- Saanich has a Public Participation policy; the environmental scan will be useful to identify any gaps.

Mayor Atwell stated:

- He thanks Councillor Plant for introducing the item; this item should not be delayed waiting for the Governance Review and the formation of the Governance and Cooperation Review Select Committee.
- A number of bylaws and policies are dated and should be reviewed.
- The community opinion question on the ballot was put forward without public participation; if a bylaw change had been in place, it would have allowed an opportunity for the public to assist with crafting the ballot question.
- Different formats of public input and best practices should be included in the report.

The Motion was then Put and CARRIED

2190-02

Admirals Road
and McKenzie
Avenue/Trans-
Canada Highway

ADMIRALS ROAD AND MCKENZIE AVENUE/TRANS-CANADA HIGHWAY

Report from Councillor Brownoff dated December 30, 2014 requesting Council support a recommendation to write the Ministry of Transportation and Infrastructure requesting the Ministry undertake community consultation and establish a working group to initiate discussion for improvements at the Admirals Road and McKenzie Avenue/Trans-Canada Highway intersection.

MOVED by Councillor Brownoff and Seconded by Councillor Haynes: "That Council write the Ministry of Transportation and Infrastructure requesting the Ministry undertake community consultation and establish a working group, similar to the successful Sayward Intersection Working Group, to initiate discussions for improvements at the "high crash" intersection at Admirals Road and McKenzie Avenue/Trans-Canada Highway within Saanich."

Councillor Brownoff stated:

- There are four intersections within Saanich that are on the 2013 ICBC's Top 10 Crash Intersections on Vancouver Island list; the B.C. Provincial government needs to address safety issues at these intersections.
- There is a transit stop on the Trans-Canada Highway that is substandard; pedestrians have to walk on the mud to get to the transit stop; it is also difficult to cross at the intersection on bicycles.
- There are conflicting policies in relation to the cycling corridor at this intersection and there are multiple groups working on different aspects of transportation plans in relation to this intersection.
- A working group needs to be established to determine short-term and long-term solutions.

Councillor Murdock stated:

- A working group will ensure that a consultative process takes place and helps find solutions that work for the users.
- The Sayward Intersection Working Group model was successful and could be adopted and adapted for this intersection.

Councillor Derman stated:

- Walking, cycling and transit are priority modes of transportation and all these modes pass through this intersection.
- Priority modes have to be given a competitive advantage that makes them more attractive for residents to use.
- A working group will allow the users to give input.

Councillor Sanders stated:

- She is pleased to support the motion; the intersection has been identified as a dangerous intersection.
- The Sayward Intersection Working Group was successful and the same model can be used at this intersection.
- This motion is timely as the Ministry of Transportation and Infrastructure (MOTI) is collecting information for their 10 year Transportation Plan.

Councillor Wergeland stated:

- The results of the Sayward Intersection discussions saw an investment by the Province to address concerns; discussion with stakeholders in relation to the Admirals Road and McKenzie Avenue/Trans-Canada Highway intersection should start immediately.

Councillor Haynes stated:

- He thanks Councillor Brownoff for bringing the motion forward.
- He questions how High Occupancy Vehicle lanes (HOV) will fit into the discussion and if the Community Associations that are directly impacted by this intersection can be named in the letter to MOTI to ensure that they are included in the working group.

Councillor Brownoff stated:

- The Director of Engineering could include the names of the Community Associations impacted by this intersection in the letter to MOTI; this is a MOTI process therefore they will choose the participants.
- A solution will be based on MOTI's mandate and community input through the working group.
- The public consultation process used by the Sayward Intersection Working Group was supported by MOTI.

In response to a question from Council, the Director of Engineering stated the MOTI consultation document and process could be reviewed and incorporated into the letter to MOTI.

Mayor Atwell stated:

- This is a dangerous intersection.
- He looks forward to the working group being established and the discussion to solve the concerns at this intersection.

The Motion was then Put and CARRIED

RESOLUTIONS FOR ADOPTION

1300-20
Federation of
Canadian
Municipalities
(FCM)

FEDERATION OF CANADIAN MUNICIPALITIES (FCM) DIRECTOR BC CAUCUS VACANCIES

Memorandum from Councillor Brownoff dated January 5, 2015 requesting Council endorse Councillor Brownoff to stand for election on FCM's Board of Directors; and that Council assume all costs associated with Councillor Brownoff attending FCM's Board of Directors meetings.

MOVED by Councillor Derman and Seconded by Councillor Plant: "That:

- a) Council endorse Councillor Brownoff to stand for election for the Federation of Canadian Municipalities' (FCM) Board of Directors; and**
- b) Council assume all costs associated with Councillor Brownoff attending FCM's Board of Directors meetings."**

Councillor Brownoff stated:

- During the last election, two members of the B.C. caucus were not re-elected which resulted in vacant positions; she was asked to put her name forward to stand for election for one of the vacant positions.
- The Executive of the Federation of Canadian Municipalities (FCM) will select the candidates for the Directors' positions; the term for the position is until June 2015.
- Having a representative on the Board will ensure that B.C. is represented at the FCM.

- Costs for all Councillors to attend the annual FCM conference is budgeted for; the only additional cost associated with the Director position would be attendance at a Board of Directors' meeting in Burnaby.

Councillor Derman stated:

- He supports the motion; Councillor Brownoff has a long history of involvement with the FCM and has a lot to offer.
- There is great value to this Council and the region in having a local representative who is able to bring expertise and a local perspective; the value of having a representative on the Board outweighs any cost concerns.

Councillor Haynes stated:

- He supports the motion; having a local representative on the Board will be a benefit to the FCM and Saanich.

Councillor Brownoff stated:

- She has been involved in the FCM as a guest speaker, facilitator and as Co-Chair of the Pan Canadian Age-Friendly Communities Reference Group.
- The mandate of the FCM is to deal with federal policies and programs and to discuss key issues such as the environment, transportation and seniors' issues.

The Motion was then Put and CARRIED

Adjournment On a motion from Councillor Brownoff, the meeting adjourned at 8:17 pm.

The meeting reconvened at 8:51 pm.

In Camera Motion **MOVED by Councillor Plant and Seconded by Councillor Derman: "That pursuant to Section 18(a) and (e) of the Council Procedure Bylaw, 2007, No. 8840, the following meeting be closed to the public as the subject matters being considered relate to personal information about an identifiable individual and acquisition of land or improvements."**

CARRIED

Adjournment On a motion from Councillor Derman, the meeting adjourned at 8:52 pm.

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MAYOR

I hereby certify these Minutes are accurate.

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MUNICIPAL CLERK

DISTRICT OF SAANICH
 MINUTES OF THE COMMITTEE OF THE WHOLE MEETING
 HELD IN THE COUNCIL CHAMBERS
 SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
MONDAY, JANUARY 5, 2015 AT 8:18 PM

Present: **Chair:** Mayor Atwell
Council: Councillors Brice, Brownoff, Derman, Haynes, Murdock, Plant, Sanders and Wergeland
Staff: Carrie MacPhee, Director of Legislative Services; Sharon Hvozdanski, Director of Planning; Harley Machielse, Director of Engineering; Donna Dupas, Legislative Manager; and Lynn Merry, Senior Committee Clerk

2870-30

Normandy Road

520 NORMANDY ROAD – REZONING APPLICATION – COLIN SMYTH

Supplemental report of the Director of Planning dated December 8, 2014 recommending Council approve the rezoning from A-1 (Rural) to RS-6 (Single Family Dwelling) for a proposed four lot residential subdivision; and that final reading of the Zoning Amendment Bylaw be withheld pending payment of \$5,933.75 for the planting of five Schedule I Boulevard trees; and payment of \$2,800 to the Parks Department Donated Bench Program for the installation of a park bench in Normandy Park; and registration of a covenant to secure the design and construction of new dwellings on proposed Lots 1-4 conform to a minimum BUILT GREEN® Gold or equivalent energy efficiency standard; that habitable floor elevations of all future dwellings located on proposed lots 2, 3, and 4 will be restricted to 52.9 m or higher (geodetic datum) and to save the District and Province harmless in case of flooding; a commitment to construct a sidewalk along the Normandy Road frontage to municipal standards; and design guidelines for the development to secure the overall site design and a general architectural style for the dwellings.

On behalf of the applicant, L. Mari, Planster Consulting, presented to Council and highlighted the following:

- The existing dwelling on the property will be deconstructed and recycled.
- Split-rail fencing and cedar hedges will screen the rear yards from Elk Lake Drive.
- The proposed dwelling on Lot 1 has been redesigned with the main entrance facing Normandy Road; the driveway for Lot 1 has also been redesigned in order to save the existing Garry oaks on the property.
- The Royal Oak Community Association (ROCA) and neighbours were consulted and support the project.

In response to questions from Council, L. Mari stated:

- It may not be feasible to move the existing dwelling as it is not in good condition; there is a commitment to deconstruction.

In response to a question from Council, the Director of Legislative Services stated:

- The results of a legal review revealed that a covenant cannot be registered to ensure that an applicant deconstructs an existing dwelling.
- An applicant would be expected to follow through on a commitment to deconstruction.

In response to questions from Council, L. Mari stated:

- The applicant is committed to deconstruction of the existing dwelling, BUILT

- GREEN® Gold or equivalent energy efficiency standard and permeable pavers.
- Maintenance of the boulevard trees would be the responsibility of the municipality; property owners would be responsible for any plantings on their property.
 - The design modification resulted in a total of 17 parking stalls for the proposed dwellings including four visitor parking stalls.
 - The existing dwelling was constructed in the 1930's.
 - The applicant could contact Nickel Brothers in relation to moving the home if that is the desire of Council; if the house is to be moved, some existing landscaping will have to be removed.
 - A Streamside Development Permit would protect the riparian area of Normandy Creek and would include removal of invasive species.
 - The size of the proposed dwellings will be approximately 2,000 and 2,200 square feet and could contain secondary suites.

Councillor Haynes stated:

- He compliments the applicant's commitment to permeable pavers, addressing privacy concerns of neighbours and consultation with the Community Association.

PUBLIC INPUT:

R. Sahota, Normandy Road, stated:

- It is appreciated that the privacy and parking concerns were addressed; this proposed development fits within the context of the neighbourhood.

Motion:

MOVED by Councillor Plant and Seconded by Councillor Derman: "That a Public Hearing be called to further consider the rezoning application on Lot 8, Section 108, Lake District, Plan 5710, except part in Plan 2431 RW (520 Normandy Road)."

Councillor Brice stated:

- The changes to the application have improved the project; ROCA supports the proposed development.
- It is appreciated that there are no variances required, that the applicant is committed to BUILT GREEN® Gold or equivalent energy efficiency standard and the Garry oaks are being retained.

Councillor Derman stated:

- The applicant has done an excellent job of addressing concerns; he supports the application proceeding to Public Hearing.

Councillor Wergeland stated:

- He supports the motion; the applicant consulted with the community and addressed the concerns.

Councillor Brownoff stated:

- She appreciates the consultation that took place with neighbours.
- The possible addition of secondary suites and the impact that may have on neighbours in regards to parking should be addressed.

In response to a question from Council, the Director of Planning stated that a covenant will be registered to secure the design guidelines for the development which encompass the frontage of the proposed dwelling on Lot 1 and the landscaping along Elk Lake Drive.

Councillor Sanders stated:

- She appreciates the changes made to the proposed development.
- The drawing that shows the location of visitor parking needs to be more precise; a commitment to deconstruction of the existing dwelling would be appreciated.

Councillor Haynes stated:

- He is pleased to see that the applicant has met with the Community Association and addressed concerns.

Councillor Plant stated:

- He supports the application going to Public Hearing; he appreciates the change made to include the split-rail fence and hedge along Elk Lake Drive which will reduce the possibility of graffiti.

In response to a question from Council, the Director of Planning stated that the proposed dwelling on Lot 1 will face Normandy Road; the proposed dwellings on Lots 2, 3 and 4 will face the access road with the rear yards along Elk Lake Drive.

The Motion was then Put and CARRIED

Adjournment On a motion from Councillor Derman, the meeting adjourned at 8:51 pm.

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CHAIR

I hereby certify these Minutes are accurate

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MUNICIPAL CLERK