

DISTRICT OF SAANICH
MINUTES OF THE COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS
SAANICH MUNICIPAL HALL, 770 VERNON AVENUE
MONDAY, JANUARY 14, 2013 AT 7:30 PM

Present: **Chair:** Acting Mayor J. Brownoff
Council: Councillors Brice, Derman, Gerrard, Murdock, Sanders, Wade and Wergeland
Staff: Paul Murray, Chief Administrative Officer; Colin Doyle, Director of Engineering; Carrie MacPhee, Director of Legislative Services; Valla Tinney, Director of Finance; Donna Dupas, Legislative Manager; and Lynn Merry, Senior Committee Clerk

Minutes

ADOPTION OF MINUTES

MOVED by Councillor Brice and Seconded by Councillor Wergeland:
“That Council adopt the minutes of the January 7, 2013 Council and Committee of the Whole meetings.”

CARRIED

RESOLUTIONS FOR ADOPTION

5690-30
Horticulture
Centre of the
Pacific Society

HORTICULTURE CENTRE OF THE PACIFIC – AMENDMENT TO LOAN AGREEMENT

Report of the Director of Finance dated January 9, 2013 recommending the Horticulture Centre of the Pacific Society loan repayment schedule be amended to payments of \$80,000 in each of 2014, 2015 and 2016; and that Council authorize execution of a “Postponement of Claim” on the loan with the Society in favour of Vancouver City Savings Credit Union.

MOVED by Councillor Derman and Seconded by Councillor Gerrard:
“That Council:

- 1) Approve the amendment to the Horticulture Centre of the Pacific Society loan repayment schedule, to payments of \$80,000 in each of 2014, 2015 and 2016; and**
- 2) Authorize execution of a “Postponement of Claim” on the loan with the Society in favour of Vancouver City Savings Credit Union as outlined in the report of the Director of Finance dated January 9, 2013.”**

Councillor Sanders stated that she is impressed with how the membership has turned the fire situation into a positive experience.

Councillor Derman congratulated the Horticultural Centre on their successful fundraising efforts.

CARRIED

5280-20
2013 Core Capital
Projects/Budget

2013 CORE CAPITAL PROJECTS – EARLY APPROVALS

Report of the Director of Finance dated January 9, 2013 recommending Council approve the early approvals for 2013 Core Capital Projects as proposed.

In response to questions from Council regarding the Dysart sidewalk project, the Director of Engineering stated:

- Phase 2 involves construction of approximately 600 m of sidewalk; the previous phase involved construction of approximately 400 m.
- The unit cost for the two phases is similar; the cost of Phase 2 is slightly higher because of complexity at the Gorge Road intersection.
- The project includes concrete curb and gutter, roadwork, and parking bays for on-street parking.
- Costs are driven by the peculiarities of the site; wider sidewalks are required because it is part of the greenway.

MOVED by Councillor Brice and Seconded by Councillor Sanders: “That Council give early expenditure approval for the following 2013 Core Capital Projects, as outlined in the report of the Director of Finance dated January 9, 2013:

Water Capital Budget - \$553,500 Requested (9% of Core Capital Budget)

1. Detailed Design – 2013 Water Capital Projects	\$ 80,000
2. 2013 Miscellaneous Watermain Construction	\$ 60,000
3. 2013 Hydrant Adapter Program	\$137,500
4. Taylor Street Watermain Replacement (Ilene Terr, to Queenston St.)	\$196,000
5. Water Meter Replacement Program	\$ 80,000

Sewer Capital Budget - \$300,000 Requested (10% of Core Capital Budget)

1. Detailed Design – 2013 Sewer Capital Projects	\$ 50,000
2. 2013 No-Corrode Sewer House Connection Replacement	\$250,000

Drainage Capital Budget - \$315,000 Requested (8% of Core Capital Budget)

1. 2013 Miscellaneous Drainage Projects	\$ 75,000
2. Forrester Sub-Standard Drain Replacement	\$140,300
3. Detailed Design	\$100,000

Transportation Capital Budget - \$805,000 Requested (17% of Core Capital Budget)

1. Dysart Sidewalk (Phase 2) (\$385,000 Core and \$370,000 Borrowing)	\$755,000
2. Miscellaneous Road Projects	\$50,000”

CARRIED

Adjournment

On a motion from Councillor Derman, the meeting adjourned at 7:37 pm.

The Meeting reconvened at 8:28 pm.

RECOMMENDATIONS

From the Committee of the Whole Meeting held January 14, 2013

1030-30
Community Grant
Program Review

COMMUNITY GRANT PROGRAM REVIEW

**MOVED by Councillor Derman and Seconded by Councillor Gerrard:
“That Council:**

- 1) Approve the Saanich Community Grants Program Policy dated January 14, 2013; and**
- 2) Rescind Community Grant Program Policy 03/105, Grants to Community Sports Organizations 88/CW and Grant to High Schools for Dry Grad Parties 90/CW.”**

CARRIED

In Camera Motion

MOVED by Councillor Brice and Seconded by Councillor Derman: “That the following meeting be closed to the public as the subject matter being considered relates to personal information about identifiable individuals being considered for an appointment, and the acquisition and disposition of land or improvements; pursuant to Section 18(a) and (e) of Council Procedure Bylaw, 2007, No. 8840.”

CARRIED

Adjournment

On a motion from Councillor Derman, the meeting adjourned at 8:45 pm.

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ACTING MAYOR

I hereby certify these Minutes are accurate.

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MUNICIPAL CLERK

THE FOLLOWING WAS REPORTED FROM THE “IN CAMERA” COUNCIL MEETING HELD ON OCTOBER 22, 2012

2710-40
Catalina Terrace

5075 CATALINA TERRACE - PROPOSED ACQUISITION (A PORTION)

“That Council approve the acquisition of a portion of Lot A (DD30861W), Section 31, Lake District, Plan 20657 (5075 Catalina Terrace) on the terms negotiated.”

PUBLIC INPUT:

Mr. F. Haynes, Saanich Community Association Network (SCAN) stated:

- He thanks staff and Council for allowing the extra time to review the proposed policy; Community Associations had the opportunity to meet with staff to discuss the new process.
- In the past, Community Associations were involved in reviewing the grants and coming to a consensus; this process was considered to be effective and useful.
- He questions 3.2 (c) Community Sustainability Grant, last paragraph; clarification is required regarding the secured 50% matching funds and whether that includes in-kind contributions.
- Grants received in one instalment, rather than two, are helpful for Community Associations.

Mr. R. Wickson, President of the Gorge Tillicum Community Association stated:

- He is very pleased with the opportunity Community Associations had to meet with staff; it is important that Community Associations thoroughly understand the changes to the grant process.
- The purpose of Community Associations is to get involved at the grassroots in the community; resources are needed to assist with this.
- He suggests taking Community Associations out of the grant process and make monies available to Community Associations on a routine basis; this would allow Community Associations to budget and plan for future projects.

In response to a question from the public, the Chief Administrative Officer stated that clarification will be provided regarding matched contributions for Community Sustainability Grants.

Motion:

MOVED by Councillor Wade and Seconded by Councillor Brice:
“That it be recommended that Council:

- 1) Approve the Saanich Community Grants Program Policy dated January 14, 2013; and**
- 2) Rescind Community Grant Program Policy 03/105, Grants to Community Sports Organizations 88/CW and Grant to High Schools for Dry Grad Parties 90/CW.”**

Councillor Wade stated:

- She recognizes the good work done by staff; she would like to see this proposed policy move forward.
- Too many changes may make the process problematic; this new policy allows unique opportunities for both small and large Community Associations to apply for funds.
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Councillor Sanders stated:

- She supports the motion; the policy reflects the comments that were brought forward from Community Associations and Council.
- The new format does not leave decisions open to opinion and interpretation.
- She suggests some changes to the policy including: adding a description to the Community Sustainability Grant, revising the last paragraph of 3.2(b) to add “the total value of the matched contribution”, and clarification of the intent of the last paragraph of the

Community Sustainability Grant.

Councillor Brice stated:

- She supports the motion; the process needs to be reviewed by Council in the fall to ensure that it is meeting the needs.
- The policy makes the process better understood and streamlined; it ensures public funds are spent in the manner intended.
- The grant process will allow for accountability and flexibility to ensure that good ideas continue to come from the community.

Councillor Derman stated:

- He supports the motion and thanks staff for the work done on this improved process; the Small Sparks Project has the potential to fund good projects at a relatively small cost.
- This should be the first step in an on-going process; a review of the grant process should take place in the fall with staff and the Community Associations.
- There may be rationale, at times, to allocate more of the available grant funds to Community Associations to undertake larger projects.

Councillor Murdock stated:

- He also supports the motion; the grant process is about community engagement and neighbourhood building.
- The process has evolved over time; staff has presented an excellent set of recommendations that carries on the elements that were successful in the grant process and offers new opportunities for community groups.
- He is pleased with the introduction of the Small Sparks and Community Sustainability Grants; community project grants assist Saanich in achieving its goals in becoming a more sustainable community.
- He looks forward to the review process and hearing what went well and what needs to be revisited.

Councillor Gerrard stated:

- Small Sparks Grant will assist Community Associations with smaller projects.
- The process should be reviewed in the fall with staff, SCAN and the Community Associations being involved.
- Larger groups who are doing larger projects should be supported in a way that is different from this process.

Councillor Wergeland stated:

- He thanks staff for their hard work on the proposed policy; he encourages creativity in community projects.

Councillor Brownoff stated:

- She can see great things coming forward through the Community Sustainability Grant.
- She supports grant applications coming forward to Council for review.
- The source of funding for the Music in the Park program must be clarified.
- Council needs to evaluate the process and include Community Associations in the review.

The Motion was then Put and CARRIED

Adjournment On a motion from Councillor Derman, the meeting adjourned at 8:27 pm.

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CHAIR

I hereby certify these Minutes are accurate

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MUNICIPAL CLERK