



AGENDA

Special Committee of the Whole Financial Plan Meeting
Saanich Municipal Hall Council Chambers, 770 Vernon Avenue
TUESDAY, APRIL 16, 2013 AT 7:30 P.M.

1. **PUBLIC INPUT.**
2. **2013 GRANT REQUESTS – COMMUNITY GRANTS, NEIGHBOURHOOD MATCHED PROGRAM GRANTS AND COMMUNITY SUSTAINABILITY GRANTS.**
PG. 3 Referrals from the March 19, 2013 Special Committee of the Whole Financial Plan Meeting.
3. **2013 FINANCIAL PLAN PROPOSAL.**
PG. 6 Joint report of the Administrator and the Director of Finance dated April 5, 2013 recommending Council approve the 2013 Operating, Capital, Water and Sewer Financial Plans as proposed.
4. **2013 CREST LEVY.**
PG. 9 Report of the Director of Finance dated March 26, 2013 recommending Council approve the 2013 CREST Levy of \$494,706.
5. **2013 COUNCIL REMUNERATION.**
PG. 10 Report of the Director of Finance dated April 4, 2013.

*** Adjournment ***

AGENDA

Special Council Meeting
Immediately Following the Committee of the Whole Meeting

- A. **RESOLUTIONS FOR ADOPTION**
 1. **CADBORO BAY VILLAGE BUSINESS IMPROVEMENT ASSOCIATION - ANNUAL FUNDING REQUEST AND TAXATION LEVY.**
PG. 11 Report of the Director of Finance dated April 4, 2013 recommending Council approve the 2013 Cadboro Bay Village Business Improvement Association funding request and property taxation levy.
- B. **RECOMMENDATIONS AND REFERRALS FROM COMMITTEES**
 1. **2013 GRANT REQUESTS – COMMUNITY ASSOCIATION AND DRY GRAD.**
PG. 16 Recommendations from the March 19, 2013 Special Committee of the Whole Financial Plan Meeting to approve the Association operating grants and the 2013 Dry Grad Grants.
 2. **GREATER VICTORIA PUBLIC LIBRARY (GVPL) – 2013 BUDGET REQUEST.**
PG. 17 Referral from the March 5, 2013 Special Committee of the Whole Financial Plan Meeting that Council consider the GVPL 2013 budget request in the amount of \$4,938,870. Report of the Director of Finance dated April 4, 2013 recommending Council approve the 2013 Greater Victoria Public Library Operating Budget.

3. **SWAN LAKE CHRISTMAS HILL NATURE SANCTUARY SOCIETY – 2013
MANAGEMENT CONTRACT REQUEST**
- PG. 18** Referral from the March 5, 2013 Special Committee of the Whole Financial Plan Meeting that Council consider the Society's 2013 management fee request in the amount of \$320,000. Report of the Director of Finance dated April 4, 2013 recommending Council approve the 2013 Swan Lake Christmas Hill Nature Sanctuary contract.

*** Adjournment ***

Sp. C/W
April 16, 113

Community Grants	2011 Approved Grant	2012 Approved Grant	2013 Requested	2013 Approved
Anglican Church of St. Luke - Cedar Hill	-	-	3,000	
BC SPCA Wild ARC	-	-	5,000	
Big Brothers and Big Sisters	-	-	3,000	
Bike to Work Week Victoria	4,500	4,500	4,500	
Cedar Hill Golf Club Ladies' Division	-	5,000	5,000	
City of Victoria (Canada Day)	1,000	1,000	2,500	
Community Social Planning Council	20,066	20,467	20,876	
Easter Seals 24 HR Relay	3,000	3,000	3,500	
Elk-Beaver Lake Equestrian Society	-	-	4,000	
Gorge Tillicum Community Association	7,000	7,000	7,000	
Goward House Society	7,000	20,000	20,000	
Greater Victoria Development Agency	30,000	30,000	30,000	
Haliburton Community Organic Farm Society	5,000	5,000	8,000	
Hispanic Film Society of Victoria	-	-	2,500	
Horticulture Centre of the Pacific	130,000	130,000	130,000	
Maritime Museum of BC Society	15,000	15,000	17,500	
NEED2 Suicide Prevention Education	10,000	10,000	15,000	
North & South Agricultural Society	500	500	-	
Prospect Lake & Tod Creek Water Users Community	3,500	3,500	3,500	
Prospect Lake District Community Association	-	-	17,000	
Saanich Heritage Foundation	25,000	30,000	25,000	
Saanich Legacy Foundation	3,000	2,000	-	
Saanich Legacy Foundation - Little Spirits Garden	-	-	50,000	
Saanich Marine Rescue Society	2,000	2,000	5,000	
Saanich Volunteer Services Society	54,840	55,698	56,790	
Scouts Canada - Greater Victoria Area - 30th Cdn Baden-Powell Guild	-	-	10,000	
Shoreline Community School	-	-	2,500	
Significant Trees Advisory Committee	1,500	-	-	
Silver Threads	54,637	56,276	104,167	
SportHost Victoria	2,500	2,500	2,500	
St. John Ambulance	3,753	3,753	4,000	
Swan Lake Christmas Hill Nature Sanctuary Society	10,000	20,000	30,000	
Tourism Victoria	36,000	36,000	36,000	
Vancouver Island South Film & Media Commission (formerly Greater Victoria Film Commission)	35,700	35,700	35,700	
Victoria Advanced Technology Centre	5,000	5,000	5,000	
Victoria and Vancouver Island Greek Community Society	2,000	2,000	4,000	
Victoria Brain Injury Society	-	-	9,500	
Victoria Hospice & Palliative Care Fdn.	3,870	2,000	-	
Volunteer Victoria	12,041	12,041	12,041	
World Fisheries Trust	-	-	4,950	
YesBC (Youth for Environmental Stewardship) - 10 schools	1,000	1,000	1,000	
Total	489,407	520,935	700,024	0
2013 Budget Allocation				567,600
Budget Remaining				567,600

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Matching Grants	2012 Approved Grant	2013 Requested	2013 Approved
Cadboro Bay Resident Association	500	550	
Cloverdale Traditional School	0	3,000	
Cordova Bay Association for Community Affairs	-	2,000	
Friends of Beckwith Park	400	-	
Friends of Mt. Doug	1,800	-	
Growing Young Farmers Society	-	3,000	
Haliburton Community Organic Farm Society	1,000	3,000	
Konuckson Park Weedcrackers	450	-	
Mt. Tolmie Community Association	-	1,500	
Peninsula Streams Society	1,000	1,500	
Prospect Lake & District Community Association	-	3,000	
Raven Baroque Summer Celebration	-	3,000	
Royal Oak Historical Association	-	2,250	
Shoreline Community School	1,000	-	
World Fisheries Trust	1,000	-	
Total	7,150	22,800	0
2013 Budget Allocation			12,500
Budget Remaining			12,500

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Sustainability Grants	2013 Requested	2013 Approved
BCBN Biofuel Society - Biofuel Education workshops & Planning	4,500	0
BCBN Biofuel Society - Cardlock Pump for Biofuel Station	10,000	0
Community Social Planning Council of Greater Victoria - Resilient Neighbourhoods Community Engagement Program	10,000	0
Cowichan Energy Alternatives Society - Carbon Footprint Assessments	4,500	0
Cowichan Energy Alternatives Society - Waste Oil Collection Bins	4,400	0
Lifecycles Project Society - Community Food Access Project	8,775	0
Lifecycles Project Society - Community Harvest Celebration	8,800	0
Society for Organic Urban Landcare	10,000	0
Total	60,975	0
2013 Budget Allocation		58,660
Budget Remaining		58,660

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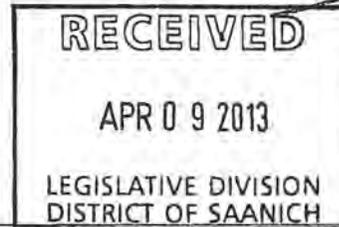
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April 16/13

THE CORPORATION OF THE DISTRICT OF SAANICH

REPORT TO: Mayor and Council
DATE: April 5th, 2013
FROM: Paul Murray, Administrator
Valla Tinney, Director of Finance
SUBJECT: 2013 Financial Plan Proposal

Council
Administrator
Media

Mayor 10/4/13
Councillors
Administrator



As requested, a draft 2013 final budget proposal has been prepared and is attached. Adjustments have been made to the January submission reflecting changes that have occurred during the budget presentation process.

The proposed budget maintains the estimated property tax increase to the average homeowner of 1.91% for operations and 0.59% for new services and inventory. An increase in the allocation for new infrastructure replacement from 0.75% to .91% has been achieved without increasing the previously reported impact to the average homeowner. This remains at a \$67.40 increase in total municipal taxes (from \$2,075 to \$2,142) for an average Saanich home assessed at \$604,935.

Should Council concur with this proposal, budget and tax rate bylaws will be prepared for consideration at the May 6th Council meeting.

General Operating Fund:

The general operating budget provides for the \$127 million annual operation of the municipality in 2013. This is partially funded by property taxes of \$88 million dollars and a variety of other revenues including recreation program fees and garbage collection charges. Adjustments have been made to reflect changes between the completed and revised 2013 property assessment rolls, the reduction in the finalized library budget request, capital project funding reallocations (Cook Street funding to the Bridge project), and allocation of wage contingencies for the CUPE collective agreement that was ratified in March. These adjustments have not affected the property tax impact of 3.25% reported in the original budget submission.

The proposed budget provides for an increase to the solid waste disposal fee of \$6.40 to \$156 to fund start up costs for the 2014 implementation of the new garden and kitchen waste pickup and processing.

Water Utility Fund:

The proposed water utility budget remains unchanged from the original proposal. It is based on the water rates approved by Council in December 2012 and results in an approximate \$33 per year increase from \$415 to \$448 per average home. The increase is predominately attributable to increases in infrastructure replacement spending equal to a minimum 3% water rate increase as per past practice.

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Sewer Utility Fund:

The proposed sewer utility budget has increased from the original submission due to the increase in the CRD Levy to initiate the funding for the regional sewer treatment project. These new rates were considered by Council at the April 15th Council Meeting. Annual cost to the average home increased by \$57 from \$274 to \$309.

General Capital Fund:

The 2013 General Capital Program provides for a comprehensive program of \$63.9 million dollars of infrastructure and equipment replacement funded from a mixture of property taxes, debt, reserves, grants, and development cost charges.

Spending continues to be balanced between replacing infrastructure and new facilities. For the next few years the focus will continue to be on replacement of existing infrastructure, particularly in drains, facilities, transportation and sewer and water utilities. This funding structure will provide a realistic possibility of achieving the targeted capital spending levels within a reasonable time frame based on gradually increasing levels of property tax, federal gas tax revenues and utility user fee support.

Budget Highlights:

Funding of key initiatives has been allocated to each Strategic Plan theme area as follows:

Safe Community:

- \$458,000 in additional police funding to cover new positions approved in 2012 for participation in the Vancouver Island Integrated Major Crime Unit and an Audit and Planning member
- \$180,000 contingency funding for additional Fire Department staff to address recommendations in the Fire Service Review
- \$900,000 for Emergency Response Mobile Command Vehicle.
- \$500,000 for cell block facility upgrades

Healthy Community:

- \$327,000 for arena, field house and tennis court resurfacing at recreation centres
- \$1,622,000 for park, playground, trail and other park infrastructure replacement
 - Layritz Park Facilities
 - Mt. Douglas Improvements
 - Trail Resurfacing
 - Meadow Park playground equipment replacement

Sustainable Environment:

- \$13,538,000 to replace the Craigflower Bridge (Gas Tax Funded)
- \$2,600,000 to complete Colquitz and Gorge View Sewer Pump Station upgrades
- \$8,753,000 to seismically upgrade the Rithet Reservoir
- \$3,771,300 to continue replacing asbestos cement sewer and water mains
- \$100,000 to finalize the Shelbourne Corridor Action Plan

Balanced Transportation:

- A minimum of \$2,418,000 of sidewalk additions and improvements in areas such as:
 - Dysart
 - Prospect Lake Road
 - Gorge Road (at Canoe Kayak Club)
 - Interurban Road (Roy to Courtland)
 - Wiseton Street (Wiseton Place to McKenzie)

- \$150,000 for bikeways additions and improvements in areas such as:
 - Douglas Connector (Fire Hall to Douglas Street)
 - Lansdowne Road (Shelbourne to Foul Bay)

- Over \$8,035,000 in various road improvements including:
 - Admirals Road Phase 4 & 5 (Cowper to Gorge)
 - Cook Street (Quadra to Maplewood)
 - Cedar Hill / Finlayson Intersection
 - McKenzie Avenue (McGill to Cadboro Bay Road)

Vibrant Connected Economy:

- \$200,000 for Douglas Corridor and Uptown Centre Planning Study

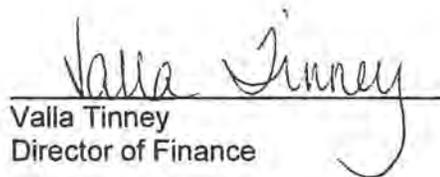
Service Excellence:

- \$800,000 for Next Generation Desktop Project
- \$300,000 for Next Generation Web

Recommendation:

The council approve the 2013 Operating, Capital, Water and Sewer Financial Plans as proposed.


Paul Murray
Administrator


Valla Tinney
Director of Finance

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THE CORPORATION OF THE DISTRICT OF SAANICH

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REPORT TO: MAYOR AND COUNCIL
FROM: VALLA TINNEY, DIRECTOR OF FINANCE
DATE: March 26th, 2013
SUBJECT: 2013 CREST Levy

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DISTRICT OF SAANICH

Capital Region Emergency Service Telecommunications (CREST) provides radio communications for 40 agencies in British Columbia's Capital Region through a wide-area radio system that provides emergency communications for police, fire, ambulance and other safety service providers.

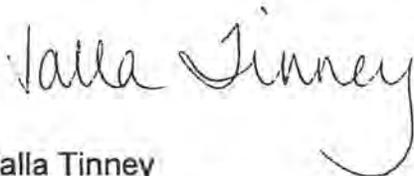
CREST is funded through user fees paid by the agencies using the system. The fees are based on the geographic size of the area served, population, the number of radios required, and radio traffic.

The allocation for Saanich for 2013 is \$494,706 (Fire - \$155,846 and Police - \$338,860) which represents a 2.268% increase over 2012 overall. The 2013 Saanich budget includes funding for the levy.

A resolution of Council is required to approve 2013 CREST levy.

Recommendation:

That Council approve the 2013 Crest Levy of \$494,706.



Valla Tinney
Director of Finance

ADMINISTRATOR'S COMMENTS

I endorse the recommendation of the Director of Finance.



Paul Murray, Administrator

Attachments

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THE CORPORATION OF THE DISTRICT OF SAANICH

Mayor ^{cc} 10/4/13
Councillors
Administrator

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REPORT TO: MAYOR AND COUNCIL
FROM: VALLA TINNEY, DIRECTOR OF FINANCE
DATE: APRIL 4th, 2013
SUBJECT: Council Remuneration - Annual Survey

The Council remuneration and expenses policy provides that Council remuneration shall be determined annually by Council during consideration of the Financial Plan and shall be based on the average of the remuneration of council members in other municipalities of comparable size (population between 80,000 and 140,000).

The remuneration amounts shown are the combined annual remuneration, acting Mayor pay and one-third tax exempt allowance for incidental expenses. The City of Victoria's fully taxable figures have been restated for comparison purposes.

<u>MUNICIPALITY</u>	<u>POPULATION</u>	<u>EFFECTIVE DATE</u>	<u>MAYOR \$</u>	<u>COUNCILLOR \$</u>
Abbotsford	133,497	12/12	95,200.00	38,293.33
Delta	99,863	01/12	110,653.00	48,486.11
Kamloops	85,678	01/13	74,434.96	25,111.22
Kelowna	117,312	01/12	89,457.91	31,660.27
Langley (Township)	104,177	01/13	106,312.00	43,821.93
Nanaimo	83,692	01/13	87,558.00	32,405.00
N. Vancouver (Dist)	84,412	01/13	97,187.32	39,626.72
Victoria	80,017	01/12	88,428.90	36,520.50
TOTAL	788,648		749,232.09	295,925.09
AVERAGE	98,581		93,654.01	36,990.64
SAANICH	109,752	1/12	91,966.68	36,158.59
Difference	11,171		1,687.33	832.05
			1.83%	2.30%

Valla Tinney

Valla Tinney
Director of Finance

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April 16/13

THE CORPORATION OF THE DISTRICT OF SAANICH

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Administrator
Media

10/4/13
Mayor
Councillors
Administrator
CBBIA

REPORT TO: MAYOR AND COUNCIL

FROM: VALLA TINNEY, DIRECTOR OF FINANCE

DATE: April 4th, 2013

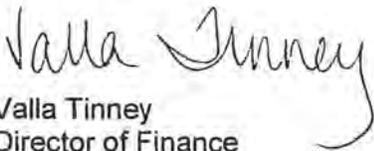
SUBJECT: CADBORO BAY BUSINESS IMPROVEMENT AREA
FUNDING REQUEST

Please find attached a 2013 funding request from the Cadboro Bay Business Improvement Society. In accordance with Bylaw 8537, the Society has requested \$15,000 in funding for 2013 and submitted a pro forma business promotion budget for the year. A Certificate of Insurance for 2013 and the 2012 Financial Statements are attached.

A resolution of Council is required to authorize the 2013 property tax levy on the properties outlined in schedule 'A' of Bylaw 8537.

Recommendation:

That Council approve the 2013 Cadboro Bay Business Improvement Society funding request and property taxation levy.



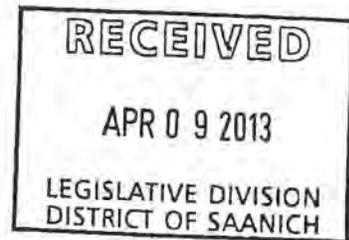
Valla Tinney
Director of Finance

ADMINISTRATOR'S COMMENTS

I endorse the recommendation of the Director of Finance.



Paul Murray, Administrator



Attachments

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Cadboro Bay Village BIA
PO Box 55020
Victoria, BC V8N 6L8

March 27, 2013

District of Saanich
770 Vernon Ave
Victoria, BC
Canada V8X 2W7

To Saanich Council

The Cadboro Bay Village Business Improvement Association is again requesting \$15000.00 of funding for 2013. Please find attached our 2012 financial statement and our projected budget for 2013.

In 2012 we allocated monies for a "Welcome to Cadboro Bay Village" sign on the corner of Cadboro Bay Rd. and Sinclair Rd. as well as a Summer Music and Art Event that coincided with the Saanich Sun Fest activities in August. Our Christmas Caroling event was again a great success in 2012 raising over \$1400 for Our Place Society and the College of Performing Arts.

For the 2013 year we again will do our summer and Christmas events as well as invest in our web site to better reach our customer base.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian Dunn', with a long horizontal flourish extending to the right.

Brian Dunn
President
Cadboro Bay Village Business Improvement Association

CADBORO BAY BIA 2013 Projection

	JAN	FEB	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total	
Opening Balance	8168.31	7503.43	7498.93	7155.83	7151.30	7146.80	20465.38	19678.88	15674.38	14669.88	14665.38	13203.78		
Advertising						1676.92					1457.10		3134.02	
Bank Charges	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50	54.00	
Website													0.00	
Meeting Exp														
Supplies	260.38												0.00	
Legal			338.60										338.60	
Insurance							782.00						782.00	
Xmas Event												4000.00	4000.00	
Summer Event								4000.00					4000.00	
Tent Rental													0.00	
Sun Fest									1000.00				1000.00	
Donations	400.00												400.00	
BIA Levy						15000.00								
Ending Balance	7503.43	7498.93	7155.83	7151.30	7146.80	20465.38	19678.88	15674.38	14669.88	14665.38	13203.78	9199.28		
Revenue 2012														
Ticket Sales			1200.00											
BIA Levy			15000.00											
Balance Forward			16200.00											
Expenses 2012														
Advertising			3134.02					Summer Event Costs		4000.00				
Bank Charges			54.00					Xmas Event Costs		4000.00				
Website			4000.00					Sun Fest Costs		1000.00				
Meeting Exp								Web Re-Design		4000.00				
Supplies														
Legal			338.60											
Insurance			782.00											
Summer Event			4000.00											
Xmas Event			4000.00											
SunFest			1000.00											
Total			17308.62					Total Expenses	17308.62	Projected 2013 Year End Balance -			5199.28	



COASTAL COMMUNITY INSURANCE SERVICES (2007) LTD.

Victoria Agency | www.cccu.ca
762 Fort Street | Tel: 250.386.7737
Victoria, BC V8W 1H2 | Fax: 250.385.8833

Certificate of Insurance

March 28, 2013

To: Cadboro Bay Village Business Improvement Association
Attn: Brian Dunn
Fax Number: 250-477-2678

We confirm that insurance coverage has been placed as follows:

Insured: Cadboro Bay Village Business Improvement Association
Mailing Address: PO Box 55020, Victoria, BC V8N 6L8
Effective Date: 07/15/12
Expiry Date: 07/15/13
Company: Intact Insurance
Policy Number: 5V2147263
Coverage: \$2,000,000. Commercial General Liability – per occurrence
\$5,000,000. – General aggregate limit

Additional Insured: **The Corporation of the District of Saanich & its officers, employees, officials, agents representatives & volunteers, 770 Vernon Avenue, Victoria BC., but only with respect to liability arising from work performed by, or on behalf of, the named insured.**

Subject to the Statutory Conditions of the Province of British Columbia.
Subject to the said Insurer's policy terms, conditions and exclusions.

Sincerely,

Peter Knowles CIP, CAIB
Coastal Community Insurance Services (2007) Ltd.

This Certificate of Insurance neither affirmatively, nor negatively amends, extends, or alters the coverage afforded by the policies scheduled herein. It is furnished as a matter of information only, confers no rights upon the holder, and is issued with the understanding that the rights and liabilities of the parties will be governed by the original policy or policies as they may be lawfully amended by endorsement. E.& O.E.

Should the above described policy be cancelled before the expiration date thereof, the Insurer will endeavor to mail 30 days written notice to the Certificate Holder, but failure to mail such notice shall impose no obligation or liability of any kind upon either the Insurer or Coastal Community Insurance Services (2007) Ltd.



Mayor
Councillors
Administrator

RECOMMENDATION

FROM THE SPECIAL COMMITTEE OF THE WHOLE MEETING
FINANCIAL PLAN

HELD MARCH 19, 2013

Council
Administrator
Media

1) 2013 COMMUNITY ASSOCIATION OPERATING GRANTS

That it be recommended that Council approve the following 2013 Community Association Operating Grants as outlined in the report from the Director of Finance dated March 12, 2013.

<u>Organization</u>	<u>Grant Amount</u>	<u>Insurance Amount</u>
Blenkinsop Valley Community Association	\$1,100	\$ 500
Broadmead Area Residents' Association	1,100	500
Cadboro Bay Residents Association	1,100	500
Camosun Community Association	1,100
Cordova Bay Association	1,100
Falaise Community Association	1,100	500
Friends of Mount Douglas Park Society	1,100	500
Gordon Head Residents' Association	1,650	500
Gorge Tillicum Community Association	1,650	500
Mount Tolmie Community Association	1,100
Mount View Colquitz Community Association	1,100	500
North Quadra Land Use Protection Assoc.	1,100	500
P.I.S.C.E.S.	1,100
Prospect Lake and District Community Assoc.	1,100	500
Quadra Cedar Hill Community Association	1,650	500
Rithet's Bog Conservation Society	1,100
Royal Oak Community Association	1,100	500
Residents of Strawberry Vale, Marigold & Glanford Community Association	1,650	500
Totals	\$21,805	\$ 6500

2) 2013 HIGH SCHOOL DRY GRAD GRANTS

That it be recommended that Council approve the 2013 Dry Grad applications from the Claremont Dry Grad Committee and from the St. Andrews Regional High School After-Grad Committee, up to an amount of \$1,880, as outlined in the report from the Director of Finance, dated March 12, 2013.

CM
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THE CORPORATION OF THE DISTRICT OF SAANICH

Council Administrator Media
Mayor Councillors Administrator
GVPI

REPORT TO: MAYOR AND COUNCIL
FROM: VALLA TINNEY, DIRECTOR OF FINANCE
DATE: April 4th, 2013
SUBJECT: 2013 Greater Victoria Public Library Budget – For Approval

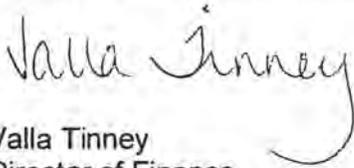
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DISTRICT OF SAANICH

The Greater Victoria Public Library presented their 2013 Budget at the Special Committee of the Whole meeting March 5th. The library Board requested \$4,938,870 as Saanich's contribution for its 2013 budget. This is a \$217,368 increase over 2012 levels or 3.28%. The increase for 2013 is attributed to operational increases and reductions in provincial grant funding and fine revenues.

The 2013 Saanich budget includes funding for this contribution.

Recommendation:

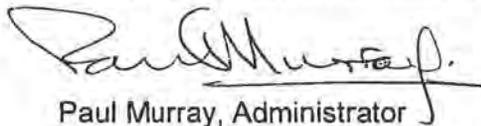
That the 2013 Greater Victoria Public Library Operating Budget be approved.



Valla Tinney
Director of Finance

ADMINISTRATOR'S COMMENTS

I endorse the recommendation of the Director of Finance.



Paul Murray, Administrator

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Sp. Incl
April 16/13

THE CORPORATION OF THE DISTRICT OF SAANICH

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16/4/13
Mayor
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Swan Lake

REPORT TO: MAYOR AND COUNCIL

FROM: VALLA TINNEY, DIRECTOR OF FINANCE

DATE: April 4th, 2013

SUBJECT: 2013 Swan Lake Christmas Hill Nature Sanctuary Contract

The Swan Lake Christmas Hill Nature Sanctuary presented their 2013 contract request at the Special Committee of the Whole meeting of March 5th. The request is for \$320,000 or 3.22% over the 2012 contract of \$310,000. This is primarily to cover costs associated with expanding programs and increased operational costs.

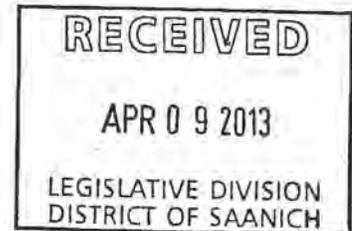
The 2013 Saanich budget includes funding for this contribution.

Recommendation:

That the 2013 Swan Lake Christmas Hill Nature Sanctuary contract be approved.

Valla Tinney

Valla Tinney
Director of Finance



ADMINISTRATOR'S COMMENTS

I endorse the recommendation of the Director of Finance.

Paul Murray
Paul Murray, Administrator

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