



AGENDA

**Special Committee of the Whole
Financial Plan Meeting
To Be Held In The Council Chambers
Saanich Municipal Hall, 770 Vernon Avenue
TUESDAY, MARCH 19, 2013 AT 7:30 P.M.**

1. Public Input

2. 2013 Grant Requests:

a. Community Grant Presentations

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Horticulture Centre of the Pacific (presented earlier)	
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b. Neighbourhood Matched Program Grants

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c. Community Sustainability Grants

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BCBN Biofuel Society (Installation of Cardlock Pump)	Page	491
BCBN Biofuel Society (Workshops)	Page	495
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Cowichan Energy Alternatives (Waste Oil Collection bins)	Page	531
LifeCycles Project Society (Community Harvest Celebration)	Page	539
LifeCycles Project Society (Community Food Access project)	Page	547
Society for Organic Urban Landcare	Page	554

d. Community Association Operating Grants

Report of the Director of Finance dated March 12, 2013 recommending Council approve the 2013 Community Association Grants as proposed.	Page	563
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e. Dry Grad Grant

Report of the Director of Finance dated March 12, 2013 recommending the Committee consider recommending approval of Dry Grad applications up to the amount of \$1,880.00	Page	627
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*** Adjournment ***

3660-25

Sp CIW FP
March 19/13

THE CORPORATION OF THE DISTRICT OF SAANICH

REPORT TO: SPECIAL COMMITTEE OF THE WHOLE **DATE:** MARCH 12, 2013
FROM: VALLA TINNEY, DIRECTOR OF FINANCE **FILE:** 2013 Budget - Grants
SUBJECT: 2013 Community or Social Service Operating Grant Applications

Council
Administrative
Media

Discussion

Community or Social Service Operating Grants are provided to non-profit organizations needing assistance to enhance their ability to address community or social issues or to provide access to appropriate community services that directly benefit the Saanich community. Enclosed is a summary of 2013 Community or Social Services Grant applications received. Background information submitted by each of the organizations including a letter of request and most recent financial statements has been provided where available. Original materials that are not able to be readily photocopied have been placed in a binder in the Councillors office for review.

Requests for ongoing funding of \$580,024 and one time requests of \$120,000 total \$700,024 for 2013. The requests have been summarized on the next page by category and one time/ongoing funding request. Reference has been made to the Economic, Environmental and Social themes in the Strategic Plan and Official Community Plan. Total requests exceed the 2013 core budget of \$567,600 by \$132,424.

While many of the returning organizations have maintained requests at 2012 levels several have requested increases varying from 2% to 100%. Details are included in each individual request. Of note is Saanich Legacy Foundation grant request of \$50,000 for a Little Spirits Garden at the Royal Oak Burial Park. Silver Threads request has increased by \$46,667 which reflects their request to take on the custodial services for the Les Passmore building under their operating agreement with the District. While it appears to be a significant increase, the decision will result in an overall cost reduction.

There are also eight new applicants as follows:

- Anglican Church of St. Luke – Cedar Hill - \$3,000
- BC SPCA – Wild Arc - \$5,000
- Big Brothers & Big Sisters - \$3,000
- Elk-Beaver Lake Equestrian Society - \$4,000
- Hispanic Film Society of Victoria - \$2,500
- Prospect Lake District Community Association - \$17,000
- Scouts Canada GV Area 30th Cdn Baden-Powell Guild - \$10,000
- World Fisheries Trust - \$4,950

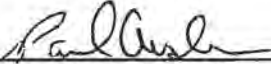
Organizations will have an opportunity to make a brief presentation at the March 19th Financial Plan meeting in alphabetical (A to Z) order. All applicants have been advised of the meeting and may be attending in support of their submission. Grant approval decisions are planned for the April 16th Financial Plan meeting.

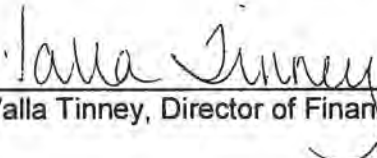
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DISTRICT OF SAANICH

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Recommendation:

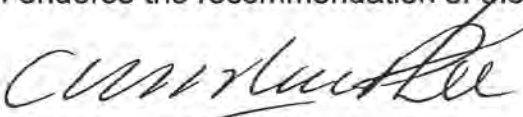
That Committee consider the 2013 Community Association Operating Grants.

Report prepared by 
Paul Arslan, Senior Manager of Financial Services

Report reviewed by 
Valla Tinney, Director of Finance

Administrator's Comment

I endorse the recommendation of the Director of Finance

for 
Paul Murray, Administrator

Attachments

2013 GRANTS REQUESTED:

	2012	Ongoing	One-time	Environment	Social	Economic
Cultural Organizations						
Anglican Church of St. Luke - Cedar Hill	-		3,000			□
City of Victoria - Canada Day	1,000	2,500			□	
Hispanic Film Society of Victoria	-	2,500			□	
Maritime Museum of BC Society	15,000	17,500			□	□
Saanich Heritage Foundation	30,000	25,000			□	
Saanich Legacy Foundation	2,000	-			□	
Saanich Legacy Foundation - Little Spirits Garden	-		50,000		□	
Shoreline Community School	-	2,500			□	
Victoria & VI Greek Society	<u>2,000</u>	<u>4,000</u>			□	
	50,000	54,000				
Community Service Organizations						
Big Brothers & Big Sisters	-	3,000			□	
Cedar Hill Golf Club Ladies' Division	5,000	5,000			□	
Community Social Planning Council of GV	20,467	20,876			□	
Easter Seals 24 HR Relay	3,000	3,500			□	
Elk-Beaver Lake Equestrian Society	-		4,000		□	
Gorge Tillicum Community Association	7,000	7,000			□	□
Goward House Society – Operating	20,000	20,000			□	
NEED2	10,000	15,000			□	
Saanich Marine Rescue Society	2,000	5,000			□	
Saanich Volunteer Services Society	55,698	56,790			□	
St. John Ambulance	3,753	4,000			□	
Scouts Canada - Greater Victoria Area 30 th Cdn Baden-Powell Guild	-		10,000		□	
Silver Threads	56,276	104,167			□	
Victoria Brain Injury Society	-	9,500			□	
Victoria Hospice & Palliative Care Fdn.	2,000	-			□	
Volunteer Victoria	<u>12,041</u>	<u>12,041</u>			□	
	197,235	265,874				
Economic Development and Related Organizations						
Greater Victoria Development Agency	30,000	30,000				□
Vancouver Island South Film and Media Commission	35,700	35,700				□
SportHost Victoria	2,500	2,500			□	
Tourism Victoria	36,000	36,000				□
Victoria Advanced Technology Centre	<u>5,000</u>	<u>5,000</u>				□
	109,200	109,200				
Horticultural, Agricultural and Environmental Organizations						
Bike to Work Week Victoria	4,500	4,500			□	
BC SPCA - Wild Arc			5,000		□	
Haliburton Organic Farm	5,000		8,000		□	
Horticulture Centre of the Pacific	130,000	130,000			□	
North & South Agricultural Society	500	-			□	
Prospect Lake & Tod Creek Water Users	3,500	3,500			□	
Prospect Lake & District Community Association	-	7,000	10,000		□	
Swan Lake Christmas Hill Nature Sanctuary Society	20,000		30,000		□	
World Fisheries Trust	-	4,950			□	
YesBC (Youth for Environmental Stewardship)	<u>1,000</u>	<u>1,000</u>			□	
	164,500	150,950				
Total	<u>\$520,935</u>	<u>\$580,024</u>	<u>\$ 120,000</u>			

5660-35

Sp CIW FP
March 19/13

THE CORPORATION OF THE DISTRICT OF SAANICH

REPORT TO: SPECIAL COMMITTEE OF THE WHOLE **DATE:** MARCH 12, 2013
FROM: VALLA TINNEY, DIRECTOR OF FINANCE **FILE:** 2013 Budget - Grants
SUBJECT: 2013 Neighbourhood Matched Project Grant Applications

Council
Administrator
Media

Discussion

Neighbourhood Matched Project Grants provide funding to encourage community associations and other neighbourhood based non-profit organizations and community groups to undertake projects or events which strengthen neighbourhoods, promote participation and involvement through activities, build collaborative relationships and demonstrate an overall lasting benefit to the Saanich community. Enclosed is a summary of 2013 Neighbourhood Matched Project Grant applications received. Background information submitted by each of the organizations including a letter of request, a recent financial statement and a project budget statement have been provided. Original materials that are not able to be readily photocopied have been placed in a binder in the Councillors office for review.

Requests for matched project funding of \$22,800 exceed the 2013 core budget of \$12,500 by \$10,300. The requests are summarized as follows:

Organization	Grant \$	Project Description
Cloverdale Traditional School PAC	\$3,000	Playground equipment replacement
Cordova Bay Association for Community Affairs	\$2,000	Trail and community information signage subject to Saanich Park's input
Growing Young Farmers Society	\$3,000	Construction of garden and the delivery of instruction program to Lochside Elementary
Cadboro Bay Resident Association	\$550	Rental of merry-go-round or similar equipment for Gyro Park Sunfest
Haliburton Community Organic Farm Society	\$3,000	Construction of benches for a community flower, herb and native species garden
Mt. Tolmie Community Association	\$1,500	Creating and installing 12 Banners
Prospect Lake & District Community Association	\$3,000	Signs, posters and advertising to launch a seasonal Local Food & Country Market at the PLDCA hall
Raven Baroque Summer Celebration	\$3,000	Equipment rental for performances
Royal Oak Historical Association	\$2,250	Purchase equipment to record oral histories.
Peninsula Streams Society	\$1,500	Purchase materials for the Creatures of Habitat 2013 program.

Presentations will be made in alphabetical (A to Z) order and grant approval decisions are planned for the April 16th Financial Plan meeting.

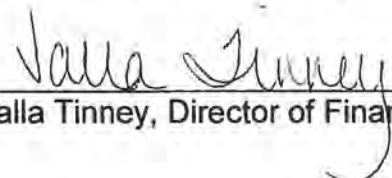
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Recommendation:

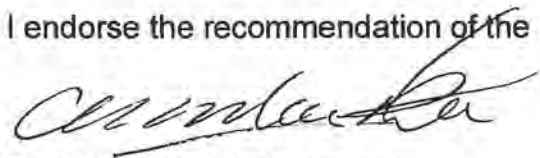
That Committee consider the 2013 Community Association Operating Grants.

Report prepared by 
Paul Arslan, Senior Manager of Financial Services

Report reviewed by 
Valla Tinney, Director of Finance

Administrator's Comment

I endorse the recommendation of the Director of Finance


for Paul Murray, Administrator

1660-25

Sp CIW FP
March 19/13

THE CORPORATION OF THE DISTRICT OF SAANICH

REPORT TO: SPECIAL COMMITTEE OF THE WHOLE DATE: MARCH 12, 2013
FROM: VALLA TINNEY, DIRECTOR OF FINANCE FILE: 2013 Budget - Grants
SUBJECT: 2013 Community Sustainability Grant Applications

Council
Administrator
Media

Discussion

Community Sustainability Grants are provided to community associations and non-profit organizations undertaking small projects that clearly demonstrate the principles of: protect and enhance air, water and land quality; sustain community infrastructure; energy efficiency and green technologies. Enclosed is a summary of 2013 Sustainability Grant applications received. All applications have been reviewed for eligibility by the Sustainability Coordinator. Background information submitted by each of the organizations including a letter of request, a recent financial statement and a project budget statement have been provided.

Fifty percent of the Climate Action Revenue Incentive Program (CARIP) funds received from the Province in 2013 have been allocated to fund these grants. Requests for the community sustainability grant exceed the available funding by \$2,315. The requests are summarized on the following page.

Presentations will be made in alphabetical (A to Z) order and grant approval decisions are planned for the April 16th Financial Plan meeting.

Recommendation:

That Committee consider the 2013 Sustainability Operating Grants.

Report prepared by *Paul Arslan*
Paul Arslan, Senior Manager of Financial Services

Report reviewed by *Valla Tinney*
Valla Tinney, Director of Finance

Administrator's Comment

I endorse the recommendation of the Director of Finance

for *Paul Murray*
Paul Murray, Administrator
Attachments

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DISTRICT OF SAANICH

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	Organization Name	Project	Request	Eligible
1	Lifecycles Project Society	Community Harvest Celebration <ul style="list-style-type: none"> - One day event for the community - Supports local food security - Aligns with our Communities in Harvest Program 	\$8,800	Yes
2	Lifecycles Project Society	Community Food Access Project <ul style="list-style-type: none"> - Increase access to local food for seniors, single parents and vulnerable populations - Supports local food security - Aligns with our Communities in Harvest Program 	\$8,775	Yes
3	Society for Organic Urban Landcare	4-Day Organic Landcare Workshop <ul style="list-style-type: none"> - Training for Saanich staff, volunteers and local horticulturists - Does Saanich staff need this training? 	\$10,000	Yes
4	BCBN Biofuel Society	Cardlock Pump for Biofuel Station <ul style="list-style-type: none"> - Will provide alternative fuel access to Saanich residents - Supports Saanich's goals to reduce transportation emissions. 	\$10,000	Yes
5	BCBN Biofuel Society	Biofuel Education Workshops and Planning <ul style="list-style-type: none"> - Supports Saanich's goals to reduce transportation emissions. 	\$4,500	Yes
6	Cowichan Energy Alternatives Society	Carbon Footprint Assessments for 5 local non-profits <ul style="list-style-type: none"> - Aligns with intent of ClimateSmart - Supports Saanich's goals to reduce transportation emissions. 	\$4,500	Yes
7	Cowichan Energy Alternatives Society	Waste oil collection bins for biofuel <ul style="list-style-type: none"> - Supports alternative fuels for vehicles - Free service to local businesses that pay for service otherwise 	\$4,400	Yes
8	Community Social Planning Council of Greater Victoria	Resilient Neighbourhoods Community Engagement Program <ul style="list-style-type: none"> - Supports community climate action targets - Supports adaptation resilience and carbon reductions - Community behaviour change 	\$10,000	Yes

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Sp CIW FP
March 19/13

THE CORPORATION OF THE DISTRICT OF SAANICH

REPORT TO: SPECIAL COMMITTEE OF THE WHOLE **DATE:** MARCH 12, 2013

FROM: VALLA TINNEY, DIRECTOR OF FINANCE **FILE:** 2013 Budget - Grants

SUBJECT: 2013 Community Association Operating Grants

Council
Administrator
Media

Community Association Operating Grants are provided to eligible, active, community associations to assist in defraying the annual administrative cost of operations. Applications have been received from eighteen eligible community associations totalling \$21,805. Individual supporting materials can be reviewed in the Councillor's office. Eligible associations may receive a maximum annual operating grant of \$1,100 based on expenditures plus a supplemental of \$550 if the Association represents an area with over 10,000 in population and a maximum of \$500 per year to cover cost of liability insurance.

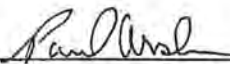
COMMUNITY ASSOCIATION		GRANT			
		2012 Approved	2012 paid Insurance	2013 Proposed Grants	2013 Proposed Insurance
1.	Blenkinsop Valley Community Association	1,100	500	1,100	500
2.	Broadmead Area Residents Association	1,100	500	1,000	500
3.	Cadboro Bay Residents Association	1,100	500	1,100	500
4.	Camosun Community Association	1,100	-	1,100	-
5.	Cordova Bay Assn for Community Affairs	1,100	-	1,100	-
6.	Falaise Community Association	1,100	-	1,100	500
7.	Friends of Mt. Doug Park Society	1,100	500	1,100	500
8.	Gordon Head Residents Association	1,650	500	1,650	500
9.	Gorge Tillicum Community Association	1,650	500	1,650	500
10.	Mt. Tolmie Community Association	1,100	-	1,100	-
11.	Mt. View Colquitz Community Association	1,100	500	1,100	500
12.	North Quadra Land Use Protection Assn	1,100	500	1,100	500
13.	P.I.S.C.E.S.	1,100	-	1,005	-
14.	Prospect Lake & District Community Assn	1,100	500	1,100	500
15.	Quadra Cedar Hill Community Association	1,650	500	1,650	500
16.	Rithet's Bog Conservation Society	1,100	-	1,100	-
17.	Royal Oak Community Association	1,100	500	1,100	500
18.	Residents of Strawberry Vale, Marigold & Glanford Community Association	1,650	500	1,650	500
TOTAL		22,000	6,000	21,805	6,500

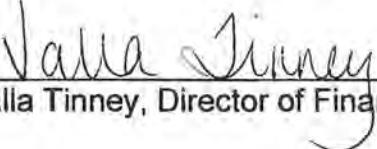
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Recommendation:



That Committee consider recommending approval of the 2013 Community Association Operating Grants as proposed.

Report prepared by 
Paul Arslan, Senior Manager of Financial Services

Report reviewed by 
Valla Tinney, Director of Finance

Administrator's Comment

I endorse the recommendation of the Director of Finance

 
Paul Murray, Administrator

5660-25

Sp CIW FP
March 19/13

THE CORPORATION OF THE DISTRICT OF SAANICH

REPORT TO: SPECIAL COMMITTEE OF THE WHOLE DATE: MARCH 12, 2013
FROM: VALLA TINNEY, DIRECTOR OF FINANCE FILE: 2013 Budget - Grants
SUBJECT: 2013 Community Dry Grad Grant Requests

Council
Administrator
Media

Community Dry Grad Grants are provided to a graduating class of a Saanich Secondary School to support building a safer community through youth awareness and promotion of an alcohol free event. This year two applications have been received, one from Claremont Dry Grad Committee and the other from St. Andrews Regional High School After-Grad Committee. A total of approximately 376 students are expected to attend.

Approved grants are provided on a \$5 per capita basis to be paid after the event.

RECOMMENDATION

That Committee consider recommending approval of Dry Grad applications up to the amount of \$1,880.

Report prepared by Paul Arslan
Paul Arslan, Senior Manager of Financial Services

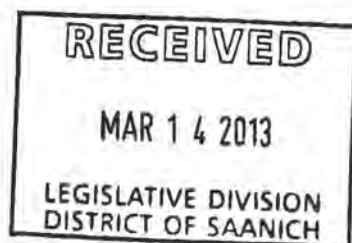
Report reviewed by Valla Tinney
Valla Tinney, Director of Finance

Administrator's Comment

I endorse the recommendation of the Director of Finance

for Paul Murray
Paul Murray, Administrator

Attachments



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