

MINUTES OF THE COUNCIL MEETING  
HELD IN THE COUNCIL CHAMBERS  
SAANICH MUNICIPAL HALL, 770 VERNON AVENUE  
**MONDAY, JANUARY 23, 2012, AT 7:30 P.M.**

Present: **Chair:** Mayor Leonard  
**Council:** Councillors Brice, Brownoff, Derman, Gerrard, Murdock, Sanders, Wade and Wergeland  
**Staff:** Paul Murray, Acting Administrator; Colin Doyle, Director of Engineering; and Donna Dupas, Legislative Manager

Minutes

**ADOPTION OF MINUTES**

**MOVED by Councillor Derman and Seconded by Councillor Brownoff:**  
“That Council adopt the minutes of the January 9, 2012 Council Meeting, the January 10, 2012 Special Council Meeting and the January 17, 2012 Special Council Meeting.”

**CARRIED**

**RESOLUTIONS FOR ADOPTION**

2860-40  
Quadra Street

**4036/4038 QUADRA STREET AND 1000 McKENZIE AVENUE – DEVELOPMENT VARIANCE PERMIT – TINNEY AND ASSOCIATES**

Memorandum from the Legislative Manager dated January 16, 2012 recommending Council ratify its decision to approve and issue Development Variance Permit DVP00308 for proposed variances to siting and parking requirements to create one additional lot.

**MOVED by Councillor Gerrard and Seconded by Councillor Brice:** “That Council approve and issue Development Variance Permit DVP00308 on Lot 1 (DD E18197), Section 64, Victoria District, Plan 25483 (4036 and 4038 Quadra Street and 1000 McKenzie Avenue).”

**CARRIED**

**Councillor Derman opposed**

1300-20  
UBCM

**UNION OF BC MUNICIPALITIES (UBCM) 2012 MEMBERSHIP DUES**

Invoice from the Union of BC Municipalities requesting payment of annual membership dues in the amount of \$19,559.50.

**MOVED by Councillor Derman and Seconded by Councillor Wergeland:**  
“That Council authorize the payment of the 2012 membership dues in the amount of \$19,599.50 to the Union of BC Municipalities.”

**CARRIED**

5280-20  
2012 Budget

**EARLY APPROVALS - 2012 CORE CAPITAL PROJECTS**

Report of the Director of Finance dated January 13, 2012 recommending Council approve the early approvals for 2012 core capital projects as proposed.

**MOVED by Councillor Murdock and Seconded by Councillor Brice:** “That Council give early expenditure approval for the following 2012 core capital projects:

<b><u>Water Capital Budget - \$321,500 (6% of Core Capital Budget)</u></b>	
1. Detailed Design – 2012 Water Capital Projects	\$80,000
2. 2012 Miscellaneous Water Projects and Contingencies	\$60,000
3. 2012 Hydrant Adapter Program	\$137,500
4. Admirals Road Watermain Replacement (Murray to Rockwell)	\$44,000
<b><u>Sewer Capital Budget - \$540,000 (13% of Core Capital Budget)</u></b>	
1. Murray Drive Asbestos Cement Sewer Replacement (Ashley to Admirals)	\$165,000
2. 2012 Sewer Relining	\$285,000
3. Detailed Design – 2012 Sewer Capital Projects	\$40,000
4. 2012 Miscellaneous Sewer Projects and Contingencies	\$50,000
<b><u>Drainage Capital Budget - \$295,000 (7% of Core Capital Budget)</u></b>	
1. 2012 Miscellaneous Drainage Projects	\$75,000
2. Frechette Sub-standard Drain Replacement	\$120,000
3. 2013 Detailed Design	\$100,000
<b><u>Transportation Capital Budget - \$695,000 (12% of Core Capital Budget)</u></b>	
1. Shelbourne/Pear Traffic Signal Upgrade	\$125,000
2. Traffic Signals (Signal Cabinet Replacement Program)	\$75,000
3. Streetlight Miscellaneous Projects (Replace Street Light Standards)	\$10,000
4. Traffic Corridor Modelling	\$100,000
5. Douglas Connector	\$210,000
6. Tolmie Curb	\$75,000
7. Admirals Road Utility Services Relocation	\$100,000
<b><u>Fleet Replacement Capital Budget - \$300,000 (funded from Equipment Replacement Reserve)</u></b>	
1. One (1) Refuse Haul All and Two (2) Backhoes	\$300,000
<b><u>Parks Capital Budget – \$427,000 (32% of Core Capital Budget)</u></b>	
1. Layritz Softball Renovation	\$134,000
2. Mount Doug Improvements	\$85,000
3. New Dock at Whitehead Park	\$100,000
4. Playground Repair and Replacement	\$78,000
5. Sports Club Cost Share	<u>\$30,000</u>
<b>TOTAL</b>	<b>\$2,578,500.”</b>

- In response to questions from Council, the Director of Engineering stated:
- The proposed level of funding should be sufficient for replacement of between 3 to 5 signal cabinets.
  - The signal cabinets are ordered directly from the manufacturer.
  - Including the signal cabinets in the early approvals process allows time for staff to enclose the cabinets in graphic wraps prior to installation.
  - The schedule for replacing signal cabinets is based on an audit undertaken 3 years ago, not on the amount of graffiti the cabinets sustain. He estimates another 3 years of replacement activity will complete the upgrade to current standards.
  - He can provide Council with the locations of the cabinets to be replaced this year.
  - Saanich can recoup the costs of replacing cabinets damaged in vehicle accidents from ICBC if the vehicle that causes the damage is identified.
  - The traffic modeling software purchased by the Capital Regional District (CRD) works well for regional analysis, but the need is for a more detailed analysis of specific corridors in Saanich.
  - The proposed traffic modeling will be undertaken by a consultant.

- The proposed curb work to address parking and stormwater issues on the north side of Tolmie Avenue will extend east of Quadra Street.
- This area of Tolmie Avenue is not an opportune location for using curb cuts to drain stormwater.
- There is a boundary agreement between Saanich and Victoria determining the responsibility for each of the boundary roads. This particular section of Tolmie Avenue is Victoria's responsibility.
- Each municipality is responsible for their own concrete curb and gutter.
- If Saanich switched to curbside pick up, the refuse vehicle proposed for purchase would still be needed for bus shelters and rural community routes.
- The refuse vehicle proposed for purchase will replace one of the vehicles currently being used that is nearing the end of its useful life. There is some question of whether the current vehicle will meet annual certification standards; including the replacement cost in the early approvals will prevent the need to undertake expensive repairs or replacement costs under time restrictions.
- Including the signal poles in the early approvals process allows staff to compensate for the long lead time in ordering the materials and to adjust work flow accordingly.
- Whether drain replacement is undertaken in the summer or the winter, bypass pumping is typically needed.
- Ground conditions are usually a greater concern for drain replacement projects; the projects will be selected to take this into account.
- The Engineering budget is funding a study for improving the weir at Mount Doug Park. The resulting improvements will be funded through the Parks budget.

Councillor Derman stated:

- It is his understanding that the CRD's traffic modeling software allows for analysis at the level of intersections.
- As Saanich already has a license to use the CRD's software, it might be worth reviewing if this software will meet Saanich's needs for traffic modeling.

In response to questions from Council, the Director of Finance stated that clarification can be provided on both the proposed Mount Doug Improvements project and the Playground Repair and Replacement project.

**The Motion was then Put and CARRIED**

## **BYLAWS**

1110-30  
Streets and Traffic  
Regulation

### **STREETS AND TRAFFIC REGULATION BYLAW – HOUSEKEEPING AMENDMENT TO SECTION 8.07 (MATERIAL UPON STREETS)**

Three Readings of the "Streets and Traffic Regulation Bylaw, 2002, Amendment Bylaw, 2012, No. 9166". Housekeeping amendment to provide that no person being the occupier or owner/ lessee of land abutting on any sidewalk shall permit any accumulation of snow or ice to be or remain upon such sidewalk after 10:00 am of each day.

**MOVED by Councillor Brownoff and Seconded by Councillor Wade: “That Council approve the amendment to section 8.07 of the Streets and Traffic Regulation Bylaw, as proposed in the memorandum from the Director of Legislative Services dated January 19, 2012.”**

In response to questions from Council, the Legislative Manager stated that the amendment will correct an omission within the clause.

Councillor Brownoff stated:

- Following the most recent snowfall, she observed that several large businesses were not shoveling the sidewalks in front of their properties.
- She also observed that Saanich’s bus shelters had been shoveled.

In response to questions from Council, the Director of Engineering stated:

- As with most Saanich bylaws, enforcement is complaint-driven.
- After receiving a complaint, staff members first try to achieve compliance. Tickets are used if these efforts are not successful.
- He can provide clarification to Council on any liability issues resulting from sidewalks that have not been shoveled in compliance with the bylaw.

**That the Motion be Put and CARRIED**

**MOVED by Councillor Brice and Seconded by Councillor Wade: “That Bylaw No. 9166 be introduced and read.”**

**CARRIED**

**MOVED by Councillor Brice and Seconded by Councillor Wergeland: “That Bylaw No. 9166 be read a second time.”**

**CARRIED**

**MOVED by Councillor Brice and Seconded by Councillor Wergeland: “That Bylaw No. 9166 be now passed.”**

**CARRIED**

Adjournment

On a motion from Councillor Brownoff, the meeting adjourned at 7:50 pm.

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MAYOR

I hereby certify these Minutes are accurate.

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MUNICIPAL CLERK

THE FOLLOWING WAS REPORTED FROM THE “IN CAMERA” COUNCIL MEETING HELD JANUARY 9, 2012

5280-20  
Budget – Parks &  
Recreation (CHGC)

**UPDATE ON IMPLEMENTATION OF TRUSTAR GOLF REPORT AND OPTIONS FOR CEDAR HILL GOLF COURSE ACTION PLAN**

**“That Council restructure the Cedar Hill Golf Course food and beverage service into a licensed light snack and beverage service on the ground floor only effective Saturday, February 18, 2012.”**