

AGENDA

For the Council Meeting To Be Held
In the Council Chambers
Saanich Municipal Hall, 770 Vernon Avenue
MONDAY, NOVEMBER 5, 2012 AT 7:30 P.M

A. ADOPTION OF MINUTES

1. Special Council Meeting held October 16, 2012.
2. Council Meeting held October 22, 2012.
3. Committee of the Whole Meeting held October 22, 2012.

B. BYLAWS

1. **HERITAGE DESIGNATION BYLAW (HAMSTERLEY FARM WATER TOWER).**
Final Reading of the "Heritage Designation Bylaw, 2012 (Hamsterley Farm Water Tower), No. 9187". To designate the Hamsterley Farm Water Tower at 2489 Sinclair Road (now part of University of Victoria lands at 3800 Finnerty Road) as a municipal heritage structure.
2. **BUSINESS LICENCE BYLAW – HOUSEKEEPING AMENDMENT.**
Three Readings of the "Business Licence Bylaw, 2002, Amendment Bylaw, 2012, No. 9197". To include a number of housekeeping amendments.
3. **ANIMALS BYLAW – HOUSEKEEPING AMENDMENT TO MOVE SITING REGULATIONS TO ZONING BYLAW.**
Three Readings of the "Animals Bylaw, 2004, Amendment Bylaw, 2012, No. 9188". Housekeeping amendment to move siting regulations to Zoning Bylaw.
4. **ANIMALS BYLAW – AMENDMENT TO REQUIRE BUILDING PERMITS FOR KENNELS.**
Three Readings of the "Animals Bylaw, 2004, Amendment Bylaw, 2012, No. 9201". To include an amendment to require building permits for kennels.
5. **ZONING BYLAW – HOUSEKEEPING AMENDMENT TO INCLUDE SITING REGULATIONS FROM ANIMALS BYLAW.**
First Reading of the "Zoning Bylaw, 2003, Amendment Bylaw, 2012, No. 9189". Housekeeping amendment to include siting regulations from Animals Bylaw.

C. RESOLUTIONS FOR ADOPTION

1. **REQUEST FOR PROPOSAL 33/12 – MOBILE COMMAND UNIT.**
Report of the Director of Finance dated October 23, 2012 recommending Council award Request for Proposal 33/12 for a Mobile Command Unit to Safetek Emergency Vehicles for SVI Trucks in the amount of \$828,600.
2. **REQUEST FOR PROPOSAL 46/12 - ADMIRALS ROAD PROJECT – CONTRACT ADMINISTRATOR.**
Report of the Director of Finance dated October 31, 2012 recommending Council award Request for Proposal 46/12 for the Contract Administrator for the Admirals Road Project to CMS Construction Management Services in the amount of \$380,000 plus disbursements based on the estimated level of effort.

3. **DISTRICT OF NORTH SAANICH FIRE DISPATCH AGREEMENT RENEWAL.**
Report of the Fire Chief dated October 23, 2012 recommending Council authorize the renewal of the Fire Dispatch Service Agreement with the District of North Saanich for the period January 1, 2013 to December 31, 2017.

D. RECOMMENDATIONS FROM COMMITTEES

1. **DRAFT LOCAL FOOD PROCUREMENT POLICY.**
Recommendation from the September 20, 2012 Healthy Saanich Advisory Committee recommending Council approve the draft Local Food Procurement Policy.

E. REPORTS FROM MEMBERS OF COUNCIL

1. **“PODCASTING” COUNCIL AND COMMITTEE OF THE WHOLE MEETINGS.**
Report from Councillor Derman dated October 25, 2012 recommending Council refer the report to staff with a request to report, as soon as possible, with a review of how Council might proceed to create live podcasts of Council and Committee of the Whole meetings and establish indexed long term storage of podcasts that would be readily available to Council, staff and the public.

* * * Adjournment * * *

AGENDA

For The Committee of the Whole Meeting
** IMMEDIATELY FOLLOWING **
The Council Meeting

1. **3811 ROWLAND AVENUE – DEVELOPMENT PERMIT – CHARLES KIERULF, DE HOOG & KIERULF ARCHITECTS.**
Report of the Director of Planning dated September 20, 2012 recommending Council rescind Development Permit DPR2007-00010, and approve Development Permit DPR00513 for proposed two, four storey, 38 unit apartment buildings with underground parking under the existing RA-3 zoning; and that prior to ratification a covenant be registered to secure the construction of sidewalk, including curb and gutter, along the south side of Huxley Street from Rowland Avenue to Carey Road (in addition to the street improvements proposed for the project). Report of the Advisory Design Panel dated September 12, 2012 recommending approval of the design.
2. **205 AND 227 MEADOWBROOK ROAD – FLOODPLAIN DEVELOPMENT PERMIT – V.I. REAL ESTATE SERVICES LTD. (CHUCK MEAGHER).**
Report of the Director of Planning dated September 17, 2012 recommending Council approve Development Permit DPR00518 to permit a subdivision to adjust the common boundary between 205 and 227 Meadowbrook Road.
3. **821 SEVENOAKS ROAD – REZONING APPLICATION – WESTERN CONCEPT DEVELOPMENT LTD. (BALDEEP ATWAL).**
Report of the Director of Planning dated September 10, 2012 recommending Council not approve the rezoning from RS-6 to RS-4 for a proposed two lot residential subdivision; and that staff be directed to review the Swan Lake Action Area Plan residential infill policies and provide Council with information and recommendations regarding potential impacts on the neighbourhood.

4. **KITCHEN SCRAPS RECYCLING PILOT PROJECT RESULTS AND PROPOSAL FOR 2015 CURBSIDE COLLECTION SERVICE.**

Recommendation from the September 20, 2012 Finance, Audit and Personnel Standing Committee recommending Council approve in principle the implementation of a Municipally-operated curbside collection service, with an assistance program, for kitchen scraps recycling and household garbage using standardized carts and municipal collection crews on or before January 1, 2015.

5. **4146 CAREY ROAD – REQUEST FOR INCLUSION IN SEWER SERVICE AREA.**

Report of the Director of Engineering dated September 26, 2012 recommending Council approve inclusion of 4146 Carey Road in the Sewer Service Area.

* * * Adjournment * * *

“IN CAMERA” COUNCIL MEETING IMMEDIATELY FOLLOWS