

Checklist for Commercial Building Permit – DEMOLITION

District of Saanich – Inspection Services
DEMOLITION OF COMMERCIAL & MULTI-FAMILY STRUCTURES

NOTE: All application requirements must be met for timely processing.

REQUIRED DOCUMENTATION	
Title Search (current within 30 days) – https://itsa.ca/	Arborist Report (as required) - review Guidelines
Digital Plans Plans to be drawn to an acceptable drafting scale. e.g. 1/4" = 1 ft. Max. drawing size: 600mm x 900mm (preferred) or 24" x 36" (As applicable: Architectural, Structural, Excavation and Shoring, Civil, Mechanical, Electrical, Fire Suppression, other.)	
REQUIRED PRIOR TO PERMIT ISSUANCE:	
Limited Hazardous Materials Report	Archaeological Response
PROPERTY INFORMATION:	
Streamside Development Permit Area (Creek/Stream/Wetland identified on site plan)	
PLAN SUBMISSION REQUIREMENTS – as applicable	
SITE PLAN	Complete
Full dimension of lot, north arrow and scale	
All existing buildings. Identify building to be removed.	
Location of Bylaw protected trees on the property or boulevard, include species and diameter – Required if there is a conflict between the trees protected root zone and proposed works and access - Arborist Report Guidelines .	