

## AQUATIC INSTRUCTOR II / LIFEGUARD

Gordon Head Recreation Centre

### DEFINITION

Under the general direction of an Aquatic Programmer & Aquatic Technician, the Aquatic Instructor II/ Lifeguard is responsible for the safety and enjoyment of participants in aquatic activities and lesson delivery for Canadian Red Cross Water Safety and Life Saving programs. Aquatic Instructors II/Lifeguards will ensure participants are taught according to safety and skill standards outlined by Saanich and Aquatic agencies as well as ensure participants are acting in accordance to facility rules and the facility and equipment are in safe, working condition. Aquatic Instructors II/Lifeguards will lead activities, games and events of interest to the users as well as perform hosting duties. Aquatic Instructors II/Lifeguards are responsible for evaluation of participants, record keeping and public relations.

### ILLUSTRATIVE DUTIES AND RESPONSIBILITIES:

- Instructs assigned classes according to safety and skill standards outlined by Saanich and Aquatic agencies.
- Maintains constant supervision of users in the water and surrounding area.
- Enforces pool rules and ensures activities are carried out in a safe manner.
- Enforces health regulations.
- Monitors the general maintenance and safety of the pool deck and area, and reports any dangerous situations to the appropriate staff member.
- Reports dangerous situations or conditions to the appropriate staff member and takes appropriate measures to remedy problems or suspend activities until the situation is corrected.
- Ensures facilities and equipment are in good repair and are ready and safe for use.
- Prevents accidents or injuries and provides effective first aid treatment and follow-up in the event of accidents or injuries anywhere in and around the recreation centre.
- Assists with building evacuation, crowd control and first aid in the event of a facility emergency.
- Maintains a safe and clean work environment.
- Attends scheduled in-service training sessions.
- Performs other related work as required.

### KNOWLEDGE, SKILLS AND ABILITIES ON THE JOB:

- Ability to maintain concentration and vigilance while at work.
- Ability to ensure safety, prevent accidents and injury and act professionally, calmly and effectively in the event of accident or injury.
- Knowledge of current first aid and emergency procedures.
- Skills as per National Lifeguard Service award standards.
- Ability to instruct and evaluate program participants.
- Skills and knowledge as per Canadian Red Cross and Life Saving Society standards.
- Demonstrates Saanich Core Competencies as they relate to this position (see all behaviour statements):
  - Adaptability - willingness to be flexible in a changing work environment
  - Relationship Building - establishes and maintains respectful and cooperative working relationships.
  - Effective Communications - communicates effectively with others.
  - Problem Solving - recognizes and acts to resolve problems.
  - Customer Focus - provides excellent service to both internal and external customers.

REQUIRED TRAINING AND EXPERIENCE:

- Completion of Grade 10.
- Current Red Cross Water Safety Instructor Award.
- Current National Lifeguard Service certification.
- Current Cardio Pulmonary Resuscitation certification – Level C with AED certification.
- Current Standard 1<sup>st</sup> aid certification.
- Occupational First Aid Level 1 as required.
- Eligibility to obtain the Current Life Saving Society Canada Instructor Award, or equivalent.
- Over three months, up to and including six months experience.
- Satisfactory Criminal Record Check.

STANDARDS:

- Support and uphold the established policies and objectives of the Municipality and the Division in all areas of activity.
- Will not release or discuss non-routine municipal or departmental business without prior authorization.
- Adhere to all established municipal and departmental rules and regulations.
- Maintain the performance levels set by the Division in the execution of all duties and responsibilities.
- Maintain a cooperative working relationship with employees, management, Council and the public.
- Maintain regular communication with supervisors, keeping them fully informed of all non-routine, urgent and/or controversial matters.
- Shall not receive or solicit a subscription, gratuity, or fee for or in conjunction with any service or presumed service performed by him/her as an employee.