

MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD AT SAANICH MUNICIPAL HALL
COMMITTEE ROOM #2
TUESDAY, SEPTEMBER 12, 2017 AT 5:30 P.M.

Present: Brad Shuya, President; Ross O'Connell, Vice President; Art Joyce, Treasurer; Sheila Colwill; Ken Johnson; Alvin Lau; and Robert Townsend

Regrets: Kelsey Dupuis; Andrew Rushforth; and Councillor Sanders

Guests: Ray Travers and Bart Armstrong, Shelbourne Memorial Avenue Committee; Barry Loucks and Ed Polinsky, Heritage Road Designation Application for Glendenning Road (6:15 p.m.)

Staff: Shane Laye, Manager, Facilities Operations; and Shirley Leggett, Secretary

Minutes: Moved by K. Johnson and Seconded by A. Lau: "That the Minutes of the June 13, 2017 Regular Meeting be adopted as circulated."

CARRIED

SHELBOURNE MEMORIAL AVENUE (2017) PROJECT

Ray Travers and Bart Armstrong, members of the Shelbourne Memorial Avenue Committee (MAC), were present at the meeting to provide a brief overview of the Draft Action Plan (June 11, 2017) and the opportunity for heritage conservation. Highlights of the Action Plan include:

- Shelbourne Street is the "street of unfinished dreams". In the Action Plan, MAC is requesting support to substantially complete the street of unfinished dreams.
- The Action Plan identifies the gap which exists in 2017 between the initial intent for a Memorial Avenue post World War One, and strives to complete the dream of Shelbourne as a Memorial Avenue.
- The objectives of the Action Plan are: new planting of London Plane Trees from Pear Street to North Dairy approved with street widening (Shelbourne Valley Action Plan); evaluation, improvement and possible future placement of existing stone memorials; support 2017 Saanich Parks Improvement of Gore Memorial Peace Park; introduce interpretive commemorative panels in people-friendly locations; restoration/modification to name of Shelbourne Street to include "Memorial Avenue"; and reaffirm Shelbourne Memorial Avenue trees on November 11, 2018, the 100th anniversary of the end of World War One.
- Their goal is to obtain letters of support (so far they have nine) from Saanich community associations, shopping centres, Victoria Tourism and other organizations and businesses along Shelbourne Street; they will be asking the Saanich Arts, Culture and Heritage Committee to endorse the Action Plan when they present it at their October meeting; and they will present the Action Plan to Saanich Council for approval and implementation.

A brief roundtable discussion ensued and in response to a question from Foundation members with respect to a maintenance plan for the London Plane Trees, Mr. Travers responded that he is not aware of any maintenance plan.

MOVED by K. Johnson and Seconded by S. Colwill: "That the Saanich Heritage Foundation endorses the Shelbourne Memorial Avenue Draft Action Plan (June 11, 2017) and its objectives, and recommends that Council support and implement the Action Plan as well as a conservation and management plan for the London Plane Trees."

CARRIED

Messrs. Travers and Armstrong left the meeting at 6:05 p.m.

NEW ACCESSIBLE SIDEWALKS ON MUNICIPAL HALL GROUNDS AND NEW CARPET FOR COUNCIL CHAMBERS

The Manager of Facility Operations was present at the meeting to discuss new accessible sidewalks on Municipal Hall grounds and replacing the carpet in the Council Chambers.

The Manager stated:

- The draft concept plan shows three key areas for new accessible walkways on Municipal Hall grounds: around the ponds and the Cenotaph and from the bus shelter.
- They are trying to address safety issues and provide better workplace accessibility especially during the winter months for staff and visitors arriving to the Hall by bus.
- The area where the Cenotaph is located turns into a boggy area if it rains prior to an event and currently they place plywood down with a carpet.
- There are some funding opportunities available and they are waiting to hear if they were successful with their application.

In response to a question from Foundation members regarding the proposed paving material, a roundtable discussion ensued and it was suggested that staff consider using an exposed aggregate with an acid finish or a coloured textured concrete with a sympathetic patina.

It was also suggested that the area around the Cenotaph be enlarged to make it more of a gathering space, perhaps even add a bench.

Council Chamber carpet:

The Manager brought two carpet tile samples: one in a dark grey/black colour and one in a grey/blue colour and stated:

- Instead of installing new rolled carpet in the Council Chambers which is quite cumbersome, they are considering installing carpet tiles instead.
- Carpet tiles are easier to maintain and replace if needed.

Members agreed that they preferred the grey/blue carpet sample. The Chair stated that solution dyed is better for longevity than yarn dyed. The Manager looked at the back of the sample and replied that it was a Mohawk product and that it was solution dyed.

GLENDENNING ROAD – APPLICATION FOR HERITAGE ROAD DESIGNATION

Barry Loucks and Ed Polinsky were present at the meeting to speak to the Heritage Road Designation Application they submitted for Glendenning Road on behalf of the Glendenning residents requesting designation for the road right-of-way. The purpose of the submission is to protect Glendenning Road, its ambiance, trails and trees, and its history.

Highlights of the application include:

- The history of the Glendinning (correct spelling) family and the Glendinning farm and various instances where the spelling of the name Glendenning and Glendinning were both recorded.
- In October 2015 there was a presentation of a delegation report to Council which proposed vast changes for Glendenning road include widening to standard width, curbing, making

Glendenning a through road to Winchester and purchasing private property to be transformed into parking lots. Several trees on the road right-of-way would need to be removed to achieve the recommendations in the report.

- This prompted the Glendenning residents to hold a meeting on November 7, 2015 at which 19 residents attended representing 12 properties. Subsequently, in May 2017, a petition was circulated to the owners who had previously indicated their support for heritage road designation and it was signed by 18 residents representing 12 properties.
- So far the Blenkinsop Valley Community Association, the Gordon Head Residents' Association, the Friends of Mt. Douglas Park Society and the Greater Victoria Cycling Coalition have submitted letters of support.
- The Glendenning residents are not seeking the expenditure of any funds in relation to their application; it's anticipated there may be some municipal administrative costs to hold meetings and update Local Area Plans should the application be approved.
- The Local Government Act indicates that heritage designation can apply to landscape features and can apply if there is heritage value or heritage character; the Glendenning residents feel that Glendenning Road satisfies these descriptions.

A roundtable discussion ensued and the following was noted:

- The Glendenning Road and trail provides an easy access to Mt. Douglas Park from the south side and also serves as a major cycling route as part of the Centennial Trail.
- There is ample street parking near the park but people still park in areas where the Fire Department has posted "no parking" signs.
- Two of the owners on Glendenning Road who did not support the petition are in the Environmental Development Permit Area (EDPA) and they did not want to get involved.
- Planning Department staff will be preparing a report and they want to have their perspective on the application and if there are any concerns associated with it; they will keep the SHF apprised of any new information.
- They will be attending an Arts, Culture and Heritage meeting and making a presentation.

Messrs. Loucks and Polinsky left the meeting at 6:25 pm.

SECRETARIAL INVOICE – JANUARY 1, 2017 TO JUNE 30, 2017

Invoice in the amount of \$8,963.16 for Secretarial services from January 1 to June 30, 2017, \$17 for postal charges and \$100.70 for mileage (totalling \$9,080.86).

MOVED by A. Joyce and Seconded by K. Johnson: "That a cheque in the amount of \$9,080.86 for Secretarial services and administrative costs be issued from the Operating Account."

CARRIED

The Vice President left the meeting at 6:30 pm.

1248 BURNSIDE ROAD WEST (STRANTON LODGE) – UPDATE

The President stated:

- There is some spalling on parts of the chimney that should be looked at as there are pieces falling off; there could be water getting in. The chimney may need to be capped.

S. Colwill stated that she will contact Trevor from Arbor Renovations to see if he can go and take a look.

In response to questions from the President, The Secretary responded that she had paid an invoice from the irrigation company to repair the leak in the irrigation system. She also paid an invoice from Arbor Renovations for miscellaneous exterior work that included power washing the building's exterior but it did not include refinishing the front exterior door.

The president stated that it is too late in the season now to refinish the door so it will have to wait until next year.

4139 LAMBRICK WAY (DODD HOUSE) – UPDATE

S. Colwill stated:

- The tenants are doing a good job on the yard/garden maintenance and everything looks tidy.

TREASURER'S REPORT – UPDATE

The Treasurer provided the following Statement of Receipts and Disbursements as of September 8, 2017:

Grant Account:	\$41,243.15	GIC's: \$32,819.85
Operating Account:	\$18,845.98	
Hall House Account:	\$17,752.60	GIC's: \$28,353.43
Dodd House Account:	\$16,883.85	GIC's \$30,210.58

MOVED by R. Townsend and Seconded by K. Johnson: "That the Statement of Receipts and Disbursements as provided by the Treasurer be received for information."

CARRIED

THE NEW SOCIETIES ACT – CERTIFIED COPY OF THE TRANSITION APPLICATION

The Secretary distributed copies of the Transition Application that she filed online for the New Societies Act which comes into effect November 2018. Included in the package of information was the Foundation's Constitution and Bylaws.

HERITAGE LEGACY FUND – GRANT APPLICATION TO UPDATE THE HERITAGE REGISTER

Copy of an email sent to the President from the Heritage Program Manager, Heritage BC dated August 23, 2017 advising that the Foundation's grant application to update the Saanich Heritage Register was not approved.

2017 GRANT APPLICATIONS – UPDATE ON COMPLETED PROJECTS

The Secretary provided an update on the 2017 Grant Applications and stated that Woodley Road, Blenskinsop Road and Gorge Road had completed their restoration projects and their grants had been paid. Ralph Street, Burnside Road and Ferndale Road have not completed their restoration work yet.

ADJOURNMENT

The meeting adjourned at 7:20 pm.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **Tuesday, October 10, 2017 at 5:30 p.m.** in Committee Room #2.

..... CHAIRPERSON