

**MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD AT SAANICH MUNICIPAL HALL
COMMITTEE ROOM 2
TUESDAY, NOVEMBER 8, 2016 AT 5:30 P.M.**

Present: Brad Shuya, President; Ross O'Connell, Vice President; Art Joyce, Treasurer; Sheila Colwill; Kelsey Dupuis; Ken Johnson; Robert Townsend and Councillor Sanders, Council Liaison

Regrets: Andrew Rushforth; and Bernard von Schulmann

Staff: Jane Evans, Planner, and Shirley Leggett, Secretary

Minutes: Moved by K. Johnson and Seconded by A. Joyce: "That the Minutes of the October 11, 2016 Regular Meeting be adopted as circulated."

CARRIED

4420 WILKINSON ROAD (REGISTERED) – LINDSAY LOG CABIN

The Planner displayed a video presentation of the Lindsey Log Cabin located at 4420 Wilkinson Road and passed around photographs she had taken during a site visit.

The President stated:

- He was asked by the Secretary to contact the owner of 4420 Wilkinson Road as she had received a voice mail message from the owner saying that the shed on the property was a hazard and that he wanted to take steps to have it demolished/deconstructed as he thought it was a liability.
- He and the Planner, Jane Evans, met with the owner on site to look at the condition of the building.
- The owner indicated that he had an excavator doing some work on the property and it was pulling away the trees and vegetative growth from around the shed which has totally encapsulated it.
- It looks like the vegetation was planted too close to the cabin years ago and now the cabin is falling apart and being suffocated by excessive vegetation.
- The roof is caving in and the logs on one wall are collapsing inward; it doesn't look like it's worth deconstructing as many of the logs are rotted; there may be a few logs that could be saved and re-sawn.
- The current owner does not appear to have an interest in heritage or trying to save the cabin.

Committee discussion noted:

- The owner will need to apply for a demolition permit to remove the cabin and it will have to have Council approval to be removed from the Heritage Register.
- This another example of demolition by neglect.
- Saanich has a Minimum Maintenance Bylaw in place for all Saanich owned properties but if they are being neglected, they don't come to the attention of staff unless a neighbour lodges a complaint.

K. Johnson volunteered to contact the owner and go by and take some more photos of the condition of the logs and wood rot.

1248 BURNSIDE ROAD WEST (STRANTON LODGE) – UPDATE

The President did not have anything to report.

4139 LAMBRICK WAY (DODD HOUSE) – UPDATE

S. Colwill stated:

- The fireplace insert was serviced.
- She thinks that replacing the roof can wait for another year.
- Trevor from Arbor Renovations will be cleaning the gutters at both Dodd House and Hall House.
- She got a call from the tenant asking if they could take over maintaining the gardens and mowing the lawn and get paid for it instead of Theresa Sharpe who has been doing it for the past several years and most recently through Richmond Property Group.
- The contract with Richmond Property Group for Dodd House is \$2475 from March to November.
- She thought the tenants could try it on a trial basis for one year and she will monitor the work. She will still hire a professional to trim the Laurel hedge.
- She is proposing that they pay two \$400 instalments - one in June and one in November for a total cost of \$800.

Members agreed to a one-year trial basis. S. Colwill will contact Theresa Sharpe and let her know that the tenants will be taking over the work but Richmond Property Group will still have the contract for Stranton Lodge.

K. Johnson stated:

- There is a natural gas line about 300 feet away from Dodd House; we could contact Fortis BC to see if they will extend it to Dodd House. We could also contact a furnace company to see how much it would cost to install the ductwork for a gas furnace.
- The existing propane fireplace could be used as a backup heat source.
- He will see about getting some quotes for converting the electrical service and installing a ductless heat pump.

The President stated that he will contact Fortis BC; we may be eligible for some rebates.

TREASURER'S REPORT – UPDATE

The Treasurer advised that as per the motions passed at the October meeting, a one-year \$10,000 GIC was invested from the Dodd House Account and a one-year GIC in the amount of \$5,000 was invested from the Hall House Account.

He also provided the following Statement of Receipts and Disbursements as of October 31, 2016:

Grant Account:	\$37,645.18	GIC's: \$32,546.21
Operating Account:	\$9,635.55	
Hall House Account:	\$10,717.11	GIC's: \$28,156.60
Dodd House Account:	\$16,184.44	GIC's \$30,210.58

MOVED by K. Johnson and Seconded by R. Townsend: “That the Statement of Receipts and Disbursements as presented by the Treasurer be received for information.”

CARRIED

SAANICH HERITAGE STRUCTURES – HERITAGE REGISTER

At the October meeting, members discussed the idea of updating the current Saanich Heritage Register which is dated 2008. Since 2008, there have been properties lost through demolition or removed from the Register and others have been designated, so some of the information in the Register is no longer accurate. K. Johnson offered to discuss it with the Hallmark Society to see if they would be interested in providing assistance with updating the Register.

K. Johnson stated:

- He discussed it with the Hallmark Board and they indicated an interest in providing services for an update to the Saanich Heritage Register book. They had questions such as: scope of work, proposed budget, revising and formatting the existing book, engaging with other possible/eligible homes to add to the register, printing costs, etc.

A roundtable discussion ensued and the following was noted:

- The Planner will count how many Heritage Register Books are still available as they are getting low. She has been making a note on the property if its heritage status has changed.
- The digital copy of the Register can be taken to the printers to have copies made.
- We need to develop a scope of work and decide on a budget; perhaps a budget of \$1,000 to start with. Perhaps we could get a grant from Council to help with the costs.
- We can go through the original list of properties and decide from those who did not make it into the Register to see if they are still potential candidates; driving by the properties would make it obvious as to which would still be eligible. Property owners could be contacted to see if they still want to be on the list.
- We could select another 100 properties and carry on in chronological order from where the book left off. Jennifer Barr could look at the list and see what properties would be worth doing more research on.
- The Planner advised that she will check to see what the contractor costs were in 2006 when the Register was being developed.

CRAIGFLOWER SCHOOLHOUSE - TOUR AND SOCIAL GATHERING

The President stated:

- He was wondering if Foundation members would be interested in getting together for a social gathering and a tour of Craigflower Schoolhouse prior to Christmas and asked K. Johnson if it would be possible to rent the Schoolhouse.
- We could have a tour and then have some food.

K. Johnson responded that the week of December 12th was available and the cost to rent is \$56.

Members agreed that Tuesday, December 13th at 5:30 would work as that is the same date and time if there was a December Foundation meeting. Members decided on potluck appetizers and bringing their own beverages, and that significant others were welcome to attend as in past Christmas gatherings.

The Secretary was asked to send everyone an email as a follow-up.

ADJOURNMENT

The meeting adjourned at 7:05 p.m.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **Tuesday, January 10, 2017 at 5:30 p.m.** in Committee Room #2.

..... CHAIRPERSON