

MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD AT SAANICH MUNICIPAL HALL
COMMITTEE ROOM #2
WITH THE ANNUAL GENERAL MEETING TO FOLLOW
TUESDAY, FEBRUARY 9, 2016 AT 5:30 P.M.

Present: Brad Shuya, President; Ross O'Connell, Vice President; Art Joyce, Treasurer; Sheila Colwill; Ken Johnson; Andrew Rushforth; Robert Townsend; and Councillor Sanders, Council Liaison

Regrets: Bernard von Schulmann

Staff: Shirley Leggett, Secretary

Minutes: Moved by A Joyce and Seconded by R. O'Connell: "That the Minutes of the January 12, 2016 Regular Meeting be adopted as circulated."

CARRIED

1941 ERNEST AVENUE (DESIGNATED) – WATER/DRAINAGE ISSUES

The Secretary advised that the owner of 1941 Ernest Avenue had contacted her prior to the end of 2015 with respect to some water issues he's been having, specifically, basement flooding and the roof leaking around the chimney and flashing. The owner had gotten some quotes to address the issues and was hoping to get some grant funding.

S. Colwill stated:

- She spoke with the owner and did a site visit. There is no municipal connection to the sewer system.
- The owner had the perimeter drains scoped and they were clear until about the middle of the property.
- The owner got three different quotes and each company suggested a different approach to address the problem: install new perimeter drains, install 18 feet of interior drainage and a sump pump; or, install a flow well system using one or two tanks.
- The owner replaced the roof in 2013 and in the winter of 2014/2015 there was a leak between the chimneys and the flashing; the roofer came out twice and applied some sealant but there was subsequent leaking. The roofer suggested that water could be coming through the old mortar and that the chimneys should be repointed and chimney caps installed. The owner has gotten one quote and is getting another one.

Committee discussion noted:

- The owner has identified the water issues and can start to take steps to remediate the problems.
- The chimneys may need more work than just repointing and installing caps; they may need to be relined as well.
- The owner should contact the Engineering Department to see if it would be possible to connect to the municipal storm system. If it's not possible, then the owner will have to decide on what approach to take to fix the issues; based on that, the Foundation may decide on potential grant funding.

S. Colwill advised that she will contact the owner again and let him know the outcome of the discussion by Foundation members.

1248 BURNSIDE ROAD WEST (STRANTON LODGE) – UPDATE

The President stated:

- The existing smoke alarm was replaced.
- He hasn't heard of any new issues from the tenant.

4139 LAMBRICK WAY (DODD HOUSE) – UPDATE

S. Colwill stated:

- The tenant contacted her to let her know there was an issue with the bathroom sink not draining and Drano wasn't really working.
- She had a plumbing company go out and snake the drain and clear out the debris.
- The little prototype house that the tenants are constructing out of wooden pallets is almost completed. She will tell them that the driveway has to be cleared out by the end of February.
- She contacted the management company that oversees the gardening contracts for Dodd House and Hall House and they will be sending the Secretary their 2016 quotes for Foundation's consideration.

TREASURER'S REPORT – UPDATE

The Treasurer provided the following Statement of Receipts and Disbursements as of December 31, 2015:

Grant Account:	\$35,626.38	GIC's: \$32,478.29
Operating Account:	\$13,338.16	
Hall House Account:	\$11,161.78	GIC's: \$22,926.70
Dodd House Account:	\$18,549.47	GIC's \$20,000.00

MOVED by A. Rushforth and Seconded by R. O'Connell: "That the Statement of Receipts and Disbursements as presented by the Treasurer be received for information."

CARRIED

HOUSE GRANTS PROGRAM - RESTORATION GUIDELINES – PROPOSED AMENDMENT TO MAXIMUM AMOUNT OF GRANT FUNDING

As discussed at the January meeting:

MOVED by S. Colwill and Seconded by R. Townsend: "That the Restoration Guidelines be amended to include a clause that states the following: "*Grant funds for any one house over a ten-year period will normally be limited to \$20,000 of SHF monies – this will apply to grant applications received for 2017 and subsequent years.*"

CARRIED

The Secretary stated that she will amend the Restoration Guidelines and have the updated version posted on the Saanich website.

1542 MT. DOUGLAS CROSS ROAD (REGISTERED) – BOARD OF VARIANCE APPLICATION

The Secretary advised that it had come to her attention that the owner of 1542 Mt. Douglas Cross Road had applied to the Board of Variance to construct a new dwelling. Because the Foundation had discussed this property at their June and October 2015 Foundation meetings, they may want to send correspondence to the Board or attend the meeting and make further comment. A brief discussion ensued and K. Johnson volunteered to attend the BOV meeting on February 10, 2015.

HERITAGE DESIGNATION BYLAW, 2015, (SAANICH MUNICIPAL HALL) NO. 9361

Copy of Bylaw 9361 designating the Saanich Municipal Hall (770 Vernon Avenue), part of the surrounding lands and certain interior and landscape features as Municipal heritage property.

HERITAGE BC – HERITAGE WEEK – FEBRUARY 15 TO 22, 2016

The theme for Heritage Week for 2016 is Distinctive Destinations: Experience Historic Places.

COPY OF DRAFT LETTER FOR MAILOUT TO HERITAGE HOMEOWNERS

S. Colwill advised that she had drafted a letter to send out to heritage homeowners asking to collect their contact information to be used for heritage purposes. Members suggested a couple of revisions and the Secretary was asked to reformat the letter and send to members for their review.

ADJOURNMENT

The meeting adjourned at 6:31 p.m. with the Annual General Meeting to follow.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **Tuesday, March 8, 2016 at 5:30 p.m.** in Committee Room #2.

..... CHAIRPERSON