

MINUTES OF THE  
**SAANICH HERITAGE FOUNDATION MEETING**  
HELD AT SAANICH MUNICIPAL HALL  
COMMITTEE ROOM #2  
**TUESDAY, DECEMBER 8, 2015 AT 5:30 P.M.**

Present: Brad Shuya, President; Ross O'Connell, Vice President; Art Joyce, Treasurer; Sheila Colwill; Ken Johnson; Andrew Rushforth; Robert Townsend; Councillor Sanders, Council Liaison

Regrets: Andy Jani and Bernard von Schulmann

Staff: Harley Machielse, Director of Engineering; Jane Evans, Planner; and Shirley Leggett, Secretary

Guests: Bui Thordarson, owner, 5930 Pat Bay Highway

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**MUNICIPAL HALL COUNCIL CHAMBERS – PROPOSED RENOVATIONS**

The Director of Engineering was in attendance at the meeting to present concept plans for the proposed renovations of the Council Chambers and the following was noted:

- From September to November Council and staff seating in the Council Chambers was rearranged in a horseshoe configuration as a pilot project. Council seating was elevated to the same height as the dais where the Mayor sits and staff seating stayed at its present height. Staff received positive feedback from the public saying that Council was more visible from the audience.
- The proposed concept plans and finishing details are still in draft and feedback from the Foundation is welcome.
- Implementation of live web casting is being considered for future Council meetings and in order to accommodate that some changes are required in the Council Chambers.
- Audio and visual components need to be upgraded; the current audio system cuts out and it is difficult to see and read presentations on the existing monitors.
- Live web casting requires 3 or 4 cameras and a camera operator and an area to set up the equipment; there will also be individual monitors on each of the Councillors desk tops.
- Each of the current desks need to be about 30% larger so new millwork is being proposed however, the new desk material has not been determined; the original desks will not be discarded.
- The current dais is not wheelchair accessible so they are proposing to use the back hallway and construct a ramp system to access the side door near the dais.
- If the Council seating is raised up the 20 inches (two risers) to match the dais, then both the side door to the dais and the door to the antechamber/storage area need to be raised as well; the current woodwork around the dais will be preserved.
- The existing dais is 20 inches high
- The existing speaker podium needs some work; right now it is an obstacle for audience viewing.
- The existing public monitors will be replaced with larger and better quality monitors but they will be located in the same place as they are now.
- New LED lighting is also being proposed to make it brighter in the gallery area.

A roundtable discussion ensued and the following was noted:

- The existing original teak desks are important to the history of the Council Chambers and a knowledgeable craftsman could modify and retrofit them so they could still be used to accommodate the new technology.

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- Instead of raising the dais perhaps the floor could be raised; that way all of the electrical wiring could be hidden under the floor. For the most flexibility, everything should be on one level.

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Councillor Sanders and the Director of Engineering left the meeting at 6:10 p.m.  
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- Raising the dais does not seem to have anything to do with web casting
- Raising the side two doors is a good idea, that way they will not have to be relocated.
- The original architecture in the Council Chamber is arranged in a linear fashion and forms the history of the Chamber; changing it to a horseshoe configuration and replacing the original desks is like discarding the Chambers history.
- It would be interesting to see how much space is under the dais and what the foundation looks like.
- They are not convinced that a raised dais is warranted; there needs to be a more sympathetic approach and they should explore more options.
- The existing desks should be retained and retrofitted to meet the current needs; the drawers could be removed and the chairs could be changed to make seating more comfortable.
- Technology has changed and web casting should not be an issue in the Council Chambers.

### **5930 PAT BAY HIGHWAY – 2015 GRANT APPLICATION – NEW ROOF AND GUTTERS**

The owner of 5930 Pat Bay Highway was in attendance at the meeting to discuss his grant application which was approved to replace the existing roof and gutters and stated:

- The grant is based on a quote from Vintage Roofing which was to replace the existing gutters and cedar roof with fibreglass shingles.
- The existing cedar roof forms a significant part of the aesthetics and heritage character of the dwelling and he and his wife would like to replace it using cedar shingles which cost significantly more than fibreglass shingles.
- They had hoped to just restore the existing cedar shingles but they are beyond repair and there may need to be some structural work done prior to replacing the roof; the shed roof at the rear of the house may require using a torch-on material.
- He has managed to source out his own supply of certified cedar shingles at a lower cost and would like to have Vintage Roofing do the installation; he is anticipating that the total cost should not exceed \$15,000 including materials and labor; Vintage Roofing will carry the warranty.
- He is going to restore the existing cedar gutters himself; he cleaned them and now they leak so he will remove them and repair them prior to reinstalling them.

In response to a question from Foundation members, the Secretary stated that the approved grant amount to replace the gutters and roof is based on the lowest quote from Vintage Roofing and is for \$3,307.50.

Foundation members agreed to approve in principle, a revised grant up to a maximum amount of \$5,250.00 to replace the roof with cedar shingles supplied by the owner with Vintage Roofing doing the installation.

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**3940 QUADRA STREET – VICTORIA WATERWORKS (THE KEG) - (REGISTERED COMMERCIAL BUILDING) – PROPOSAL TO RENOVATE THE ENTRY**

The Planner stated:

- The applicant is Number Ten Architectural Group.
- The proposal is to remove the existing shed that has been added to the side of the building and replace it with a glass and steel entry revealing the arches and other brick detailing that has been hidden by the current wooden shed entry.
- The building is only registered so a Heritage Alteration Permit is not required.

Committee discussion noted:

- Members would like to see the detailed plans of the proposed renovation at the building permit stage to make sure that it hasn't changed from the concept plan as seen by Foundation members.
- The proposed alterations to the entry are an improvement over what is currently there.

**MOVED by K. Johnson and Seconded by A. Rushforth: "That the Heritage Foundation supports in principle, the proposed changes to the entry of 3940 Quadra Street as shown in the concept plans and presented at the December 8, 2015 Heritage Foundation meeting."**

**CARRIED**

**CONSIDERATION OF FUTURE RESTORATION GRANT FUNDING FOR LANDSCAPE FEATURES**

In response to a public inquiry with respect to restoration grant funding for landscape features, Foundation members discussed the potential to provide grant funding for the restoration of residential garden elements if a residence and built landscape features are both heritage designated.

**ADJOURNMENT**

The meeting adjourned at 7:15 pm.

**NEXT MEETING**

The next Regular meeting of the Saanich Heritage Foundation will be held **Tuesday, January 12, 2016 at 5:30 p.m. in Committee Room #2.**

..... CHAIRPERSON