SAANICH HERITAGE
FOUNDATION

MEETING MINUTES

Date:	Tuesday, September 8, 2026 at 5:30 pm
Present:	Jennifer White (President), Aiden Watson (Vice-President), Liam Hall (Treasurer), Joan Wenman, Colin Newell, Kerri Mitchell, Genevieve Weber, Councillor Karen Harper
Regrets:	Dasha Russell
Guests:	n/a

ITEM	NOTES
1	Welcome **MOVED by Liam and Seconded by Genevieve "That the agenda be approved".** **CARRIED**
2	Previous Meeting Minutes **MOVED by Colin and Seconded byAiden "That the minutes of the June 9, 2026 meeting be adopted as circulated.** **CARRIED**
3	Saanich Heritage Application Tracker ● Swan Lake and Brett Avenue Trestles (designated) ○ Feedback letter issued to Saanich Planning Feb 21, 2026 - no change
4	Communications ● GTCA Canada Day Picnic ○ Feeback shared on event. Confirmed desire to do again next year. ● Request received for listing of vendors ○ ACTION: Jennifer to coordinate compilation of list, and upload to website, in similar style of VHF. ● The revised Mckenzie-Quadra plan was approved at public hearing June 16, 2026. ● Joan provided an overview of the SHF to SCAN on September 2. Some follow up questions have been received.

	• HeritageBC annual conference for 2026 to be held in Victoria. Confirmed SHF is open to participating in some form on the organizing committee, and Colin volunteered to act as liaison. • Request received from Saanich Archives regarding use of their photographs in social media posting. Provided a Permission Form for signature, which outlines requirements to ensure archive copyright/source and permission terms are followed. Form content reviewed and discussed by the SHF **MOVED by Genevieve and Seconded by Joan "That the Saanich Archives Permission Form as reviewed be approved for signature and its terms adhered to for all future social media postings".** **CARRIED**

5	Treasurer's Report
	• As per summary to September 8, 2026
	• Annual grant cheque from Saanich for $35,000 received and deposited into the Grant Account.
	• Current balances for the accounts are as follows:
	  ○ Operating Account: $2,349.11
	  ○ Grant Account: $84,453.31
	MOVED by Liam and Seconded by Aiden "That the Treasurer's report be received for information".
	CARRIED
	ACTION: Liam to initiate credit card application with bank
	ACTION: Liam to begin application for new grant (due Feb 1, 2027)
	ACTION: Liam to confirm tax filing requirements

6	2025 House Grants (Fall intake)
	• 4353 West Saanich Road (SVdP) - Liam
	  ○ Work planned to start in spring 2026
	• 4733 West Saanich Road (StM) - Genevieve
	  ○ Work underway, sign has been installed.
	  ○ Will likely require extension as work is behind schedule

7	2026 House Grants
	• 3862 Grange Road - Aiden
	  ○ Work not yet started - targeting late September
	• 1560 Mount Douglas X Road - Liam
	  ○ Work started, sign installed
	• Fall intake applications due September 30, 2026

8	Planning • Status updates provided for activities, tracked on activity table.

	• ACTION: Jennifer to connect Kerri and Genevieve with Sonia re opportunity for additional support on heritage walking tours
9	Adjournment • The meeting adjourned at 7:30 pm. • The next regular meeting of the SHF will be held on Tuesday, October 13, 2026 at 5:30 pm.