SAANICH HERITAGE
FOUNDATION

MEETING MINUTES

Date:	Tuesday, June 9, 2026 at 5:30 pm
Present:	Jennifer White (President), Aiden Watson (Vice-President), Liam Hall (Treasurer), Joan Wenman, Colin Newell, Kerri Mitchell, Dasha Russell, Genevieve Weber
Regrets:	Councillor Karen Harper
Guests:	n/a

ITEM	NOTES
1	Welcome **MOVED by Jennifer and Seconded by Joan "That the agenda be approved".** **CARRIED** ● Ryan Butler resigned from the board, effective June 9, 2026
2	Previous Meeting Minutes **MOVED by Jennifer and Seconded by Liam "That the minutes of the May 12, 2026 meeting be adopted as circulated.** **CARRIED**
3	Saanich Heritage Application Tracker ● Swan Lake and Brett Avenue Trestles (designated) ○ Feedback letter issued to Saanich Planning Feb 21, 2026 - no change ● St Michaels University - variance request submitted for skylight installation
4	Communications ● GTCA Canada Day Picnic ○ Registration confirmed for booth spot in community engagement section. Event runs from 8:30-4pm ○ Board members have selected times to attend booth, and assist with setup/takedown and supplies to bring. Genevieve to share out schedule for times. ● Liam and Heritage Masonry was highlighted in a recent Chek News video story regarding the masonry wall restoration project on Wharf Street

	• Saanich has released the updated draft Tillicum Burnside plan, with webinars/community engagement upcoming. https://www.saanich.ca/EN/main/community/community-planning/centre-corridor-and-village-plans/tillicum-burnside-plan.html.
	  ○ Public feedback opportunities have been added, survey open to July 30
	• The revised Mckenzie-Quadra plan goes to a public hearing June 16, 2026. SHF provided a motion at our last meeting
	• Nickel Bros Moving is looking to change permit requirements to receive a house on a new lot. Currently, the house can not be moved until until the permit process is completed on the receiving lot. This often this results in the house being demolished on the existing lot as the homeowner needs it gone, and can not wait any longer, even when a buyer has been found.
	  ○ SHF supports revisiting the permit process, and is open to further discussion with Nickel Bros.
	• Strangewood redevelopment potential was recently highlighted in the local community newsletter. Joan also shared that the Cadboro Bay Community Association has sent a letter to the BC Minister of Housing regarding the impact of Bill 44 that flags concerns including heritage building preservation.
	• HeritageBC annual conference was held earlier this year, and Genevieve shared some highlights from colleagues who attended. It was noted that next years annual conference will be held in Victoria, and there is potential to have some presence/engagement.

5	Treasurer's Report
	• As per summary to June 6, 2026
	• Current balances for the accounts are as follows:
	  ○ Operating Account: $2,492.37
	  ○ Grant Account: $49,453.31
	MOVED by Jennifer and Seconded by Joan "That the Treasurer's report be received for information".
	CARRIED
	ACTION: Liam to initiate credit card application with bank

6	2025 House Grants (Fall intake)
	• 4353 West Saanich Road (SVdP) - Liam
	  ○ Work planned to start in spring 2026
	• 4733 West Saanich Road (StM) - Genevieve
	  ○ Work underway, sign has been installed.

7	2026 House Grants • 3862 Grange Road - Aiden

- No response received to grant letter, Aiden to follow up with homeowner
- 1560 Mount Douglas X Road
  - Application for wood veranda repairs. Since the last board meeting, additional contractor contact info was provided to the homeowner and they reached out to three additional companies. As per correspondence shared with SHF, they were still unable to obtain a second quote.
  - After additional discussion and review of the grant policy, the Board agreed that the homeowner had completed sufficient due diligence to try and obtain a second grant. It was noted that the project meets all the grant requirements. In addition, as the grant paid is based on actual project costs, the risk to the SHF is low..

MOVED by Liam and Seconded by Jennifer: "That the following 2026 Spring Grant Application be approved and Foundation liaisons be assigned:

Address	Activity	Lowest Quote	Grant Approved: (40% of lowest quote to a maximum of 10K)	Board Liaison
1560 Mount Douglas X Road	Veranda Repair	$32,356	$10,000	Liam Hall

CARRIED

ACTION: Jennifer to draft letters to homeowner notifying them of grant award and follow up action

8 **Planning**

- Status updates provided for activities, tracked on activity table.
- ACTION: Dasha to update handouts for realtors, homeowners based on feedback shared
- ACTION: Kerri and Genevieve to connect with Alanna McDonagh in Saanich Planning to obtain templates for heritage walking tours
- ACTION: Jennifer to connect with Saanich re future grant application timelines

SAANICH HERITAGE
FOUNDATION

9	**Adjournment** ● The meeting adjourned at 7:10 pm. ● The next regular meeting of the SHF will be held on Tuesday, September 8, 2026 at 5:30 pm.