

**MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD VIA REMOTE MEETING
TUESDAY, MAY 9, 2023, AT 5:30 P.M**

Present: Sarah Anderson, Interim President; Sheila Colwill; Mauricio Curbelo; Liam Hall; Ralph Mills; Lauren Ober; Jennifer White; and Councillor Karen Harper

Regrets: Mark Anderson; Vicki Sanders

Guests: Art Joyce, Former Treasurer

Staff: Silvia Exposito, Planner (Community Planning); Shirley Leggett, Secretary

Minutes: MOVED by L. Ober and Seconded by S. Colwill: "That the Minutes of the April 11, 2023, Regular Meeting be adopted as circulated."CARRIED

1248 BURNSIDE ROAD WEST (STRANTON LODGE) - UPDATE

S. Colwill stated:

- She did her annual spring walkabout to see if there are any repairs, maintenance, etc. that need to be taken care of.
- The gardening company that had the five-month contract last year is no longer available for this year so she will be speaking with the tenant who is currently out of town, regarding other options.
- The repairs to the other gable end will be completed over the summer.

4139 LAMBRICK WAY (DODD HOUSE) – UPDATE

S. Colwill stated:

- She did her annual spring walkabout to see if there are any repairs, maintenance, etc. that need to be taken of.
- The antique front door lock is not working, however, there is still the deadbolt. She will do some research into having the antique lock repaired.
- Two of the elements on the stove have quit working so she will look into replacement elements, however, it may be time to replace the stove.
- The tenants would like to paint the kitchen and they are willing to do it themselves if we will pay for the paint. They would also like to put down some mulch which they can get at cost if we will pay for it.
- There is a large tree limb hanging over the driveway that needs to be removed and she is hoping that the Saanich arborist will trim it.
- Trevor from Arbor Renovations submitted a revised quote for the construction of the new fence due to the increase in the cost of materials. The 2022 quote was \$20,979.00 and the revised quote is \$23,751.00. He will require a deposit of \$12,000 by the end of May.
- Trevor will also be submitting a revised paint quote for the fence.

MOVED by L. Ober and Seconded by R. Mills: "That the revised quote from Arbor Renovations dated April 24, 2023, in the amount of \$23,751.00 for the construction of the new fence at 4139 Lambrick Way (Dodd House) be approved."

CARRIED

The Secretary was asked to send the tenants their first of two draws of \$600 for their care and upkeep of the lawns and gardens.

L. Hall advised that he has extensive experience and knowledge of the various construction

trades and volunteered to be a resource for S. Colwill for both Dodd House and Stranton Lodge.

M. Curbello stated that he may be able to help with the antique locking hardware.

TREASURER’S REPORT – UPDATE

The former Treasurer was present at the meeting and provided an overview of the following Statement of Receipts and Disbursements balances up to April 26, 2023:

Operating Account:	\$4,060.46		
Grant Account:	\$56,066.03	GIC:	\$21,206.69 (due April 4, 2024)
		GIC:	\$13,536.25 (due May 7, 2023)
Hall House Account:	\$8,641.01	GIC:	\$24,387.30 (due June 12, 2023)
		GIC:	\$ 5,273.30 (due Nov. 1, 2023)
Dodd House Account:	\$44,315.84	GIC:	\$21,755.99 (due Oct. 4, 2023)
		GIC:	\$10,546.58 (due Nov. 1, 2023)

MOVED by S. Colwill and Seconded by R. Mills: “That the Treasurer’s report be received for information.”

CARRIED

SOCIAL MEDIA UPDATES

The former President is still doing some posts.

ADVOCACY AND OUTREACH – UPDATE

There were no updates.

ADJOURNMENT

The meeting adjourned at 6.10 p.m.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **via remote meeting on Tuesday, June 13, 2023, at 5:30 p.m.**

..... CHAIRPERSON