

**MINUTES OF THE SAANICH HERITAGE FOUNDATION
ANNUAL GENERAL MEETING
HELD VIA REMOTE MEETING
TUESDAY, MAY 9, 2023, AT 6:15 P.M. FOLLOWING THE REGULAR MEETING**

Present: Sarah Anderson, Interim President; Sheila Colwill; Mauricio Curbelo; Liam Hall; Ralph Mills;
Lauren Ober; Jennifer White; Councillor Harper, Council Liaison

Guests: Art Joyce, Former Treasurer
Regrets: Mark Anderson, Vicki Sanders

Staff: Silvia Exposito, Planner (Community Planning); and Shirley Leggett, Secretary

ADOPTION OF 2022 ANNUAL GENERAL MEETING MINUTES

Moved by S. Colwill and Seconded by L. Ober: “That the Minutes of the Annual General Meeting held March 8, 2022, be adopted as circulated.”

CARRIED

OVERVIEW OF 2022 SAANICH HERITAGE FOUNDATION ACCOUNTS

The former Treasurer provided the following overview of the Statement of Receipts and Disbursements for the year ended December 31, 2022, for the Operating, Capital Grant, Dodd House, and Hall House accounts:

Grant Account:	\$56,066.03	GIC's: \$20,893.30 and \$13,536.25
Operating Account:	\$11,207.20	
Hall House Account:	\$ 6,478.45	GIC's: \$24,387.30 and \$ 5,273.30
Dodd House Account:	\$38,872.19	GIC: \$21,755.99 and \$10,546.58

MOVED by R. Mills and Seconded by L. Ober: “That the Summary of 2022 Saanich Heritage Foundation Accounts be received for information.”

CARRIED

NOMINATIONS AND ELECTION OF OFFICERS

President

On a call for nominations, S. Colwill nominated Vicki Sanders to serve as President of the Saanich Heritage Foundation. Seconded by J. White.

Motion was CARRIED.

Vice President

On a call for nominations, S. Colwill nominated Jennifer White to serve as Vice President of the Saanich Heritage Foundation. Seconded by M. Curbelo.

Motion was CARRIED.

Treasurer

On a call for nominations, S. Anderson nominated Lauren Ober to serve as Treasurer of the Saanich Heritage Foundation. Seconded by S. Colwill

Motion was CARRIED.

SOCIAL MEDIA/PLANNING SESSION

R. Mills advised that a portion of his career has involved communications, writing and editing, and that he would be interested in taking on the role of social media for the Foundation.

A roundtable discussion ensued, and members discussed the idea of holding a planning session to discuss the direction of the Foundation and to prioritize their objectives.

Various dates and locations were discussed, and the majority agreed that Saturday, June 10th either in the morning or afternoon would work. M. Curbello volunteered to facilitate.

TERMS OF REFERENCE AND CONSTITUTION / BYLAWS

Members discussed the pros and cons of Council continuing to appoint the directors to the Foundation and if it would be a good idea to change its bylaws so that the Foundation could appoint its own members and the length of their terms. Currently Council only appoints the members for one year and then they have to apply again to be re-appointed.

SECRETARIAL DUTIES

The Secretary provided a detailed list of the duties that she undertakes for the Foundation and members agreed that the transition to a new secretary needs to get underway seeing as the Secretary retires at the end of June and she is only in the office at the Municipal Hall on Wednesdays.

ADJOURNMENT

On a motion from S. Colwill and Seconded by L. Hall, the Annual General Meeting held May 9, 2023, was adjourned at 8:00 p.m.

.....CHAIRPERSON