

**MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD VIA REMOTE MEETING
TUESDAY, JANUARY 10, 2023, AT 5:30 P.M**

Present: Veronica McEllister, President; Sonia Nicholson, Vice President; Art Joyce, Treasurer; James Thomson; and Councillor Karen Harper

Regrets: Sheila Colwill; Sarah Anderson; and Silvia Exposito, Planner (Community Planning)

Guests: None

Staff: Shirley Leggett, Secretary

Minutes: MOVED by S. Nicholson and Seconded by A. Joyce: "That the Minutes of the November 8, 2022, Regular Meeting be adopted as circulated."

Agenda: MOVED by S. Nicholson and Seconded by A. Joyce: "That the January 10, 2023 Agenda be approved as circulated."

CARRIED

2023 HOUSE GRANTS PROGRAM - RESTORATION GRANT SUMMARY AND APPLICATIONS

The owner of the following property submitted 2023 Restoration Grant Applications for the following projects:

762 Ralph Street – Install a Roof Ventilation System
35% Grant portion based on lowest quote – \$868.98

Argo Metal Works Ltd.	\$2,482.80
Top Trade Insulation and Attic	2,950.00

762 Ralph Street – Exterior Paint on North Side Wall
35% Grant portion based on lowest quote – \$1,255.00

Pride Painting Ltd.	\$3,722.19
Envision Painting	3,585.75

MOVED BY S. Nicholson and Seconded by J. Thomson: "That the 2023 Restoration Grant Applications be received."

CARRIED

SECRETARIAL INVOICE – JULY 1, 2022 TO DECEMBER 31, 2022

Invoices in the amounts of \$7,012.33 for Secretarial Services provided from July 1, 2022 to December 31, 2022, and \$209.27 for stationary, overhead costs, photocopying and postage (totalling \$7,221.60).

MOVED by S. Nicholson and Seconded by J. Thomson: "That a cheque be issued from the Operating Account in the amount of \$7,221.60 for Secretarial services and other associated administrative costs for the period of July 1, 2022 to December 31, 2022."

CARRIED

1248 BURNSIDE ROAD WEST (STRANTON LODGE) - UPDATE

- There was no update.

4139 LAMBRICK WAY (DODD HOUSE) – UPDATE

- There was no update.

TREASURER’S REPORT – UPDATE

The Treasurer provided the following Statement of Receipts and Disbursements balances up to December 31, 2022:

Operating Account:	\$11,207.20		
Grant Account:	\$56,066.03	GIC: \$20,893.30 (due April 4, 2023)	
		GIC: \$13,536.25 (due May 7, 2022)	
Hall House Account:	\$6,478.45	GIC: \$24,387.30 (due June 12, 2022)	
		GIC: \$ 5,273.30 (due Nov. 1, 2023)	
Dodd House Account:	\$38,872.19	GIC: \$21,755.99 (due Oct. 4, 2023)	
		GIC: \$10,546.58 (due Nov. 1, 2023)	

MOVED by A. Joyce and Seconded by S. Nicholson: “That the Treasurer’s report be received for information.”

CARRIED

SOCIAL MEDIA UPDATES

The President stated:

- She recently posted on 801 Tulip Avenue (the Letts residence) which is one of the best examples in Saanich of a California bungalow with Oriental details influenced by Japanese architecture.
- It was built from a design by Jud Yoho, a Seattle-based architect who formed the Craftsman Bungalow Company, which published house plan catalogues.
- Facebook and Instagram metrics showed the post had a high number of views.
- She also posted on the Lake Hill/North Dairy Pumping Station (Quadra Street Keg) which was also well viewed according to the metrics.

UPDATES FROM THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE (ACH)

The Vice President stated:

- There hasn’t been a recent meeting.

ADVOCACY AND OUTREACH – UPDATE

The Vice President stated:

- Nothing new to report.

SAANICH WEBSITE – HERITAGE- FREQUENTLY ASKED QUESTIONS

The Heritage Foundation’s “Frequently Asked Questions (FAQ)” is now posted on the Saanich

Website. A section pertaining to a Statement of Significance (SOS) was also added to the information.

ADJOURNMENT

The meeting adjourned at 6:30 p.m.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **via remote meeting on Tuesday, February 14, 2023, at 5:30 p.m.**

..... CHAIRPERSON