

**MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD VIA REMOTE MEETING
TUESDAY, MAY 10, 2022 AT 5:30 P.M**

Present: Veronica McEllister, President; Sonia Nicholson, Vice President; Sarah Anderson; Charlotte Clar; and Sheila Colwill; James Thomson; and Councillor Karen Harper

Regrets: Art Joyce, Treasurer

Guests: None

Staff: Silvia Exposito, Planner (Community Planning); and Shirley Leggett, Secretary

Minutes: MOVED by S. Colwill and Seconded by J. Thomson: "That the Minutes of the April 12, 2022, Regular Meeting be adopted as circulated."

CARRIED

1248 BURNSIDE ROAD WEST (STRANTON LODGE) - UPDATE

S. Colwill stated:

- She met with the tenant and had a tour of the house and did a walk-around the gardens to see what gardening/landscaping needs to be done each month.
- She advised the tenant that going forward she is the main contact for all matters pertaining to Stranton Lodge and that she will be dealing with contractors when necessary.
- They discussed the irrigation system and agreed that it should be started up again with the tenant to monitor it.
- She's going to contact Tom's Lawns and Gardens and confirm he's still available and she will be there when he makes his first visit.
- She'll also be on-site in July when Twin Oakes completes the window restoration work that was started last summer.

4139 LAMBRICK WAY (DODD HOUSE) – UPDATE

S. Colwill stated:

- The Laurel hedge at the rear of the property was trimmed by A Cut Above Tree Services which is the same company that trimmed it the last time.
- She purchased a new doorbell and the tenants installed it. She will give the Secretary the invoice for reimbursement.
- Trevor from Arbor Renovations did a condition assessment of the fence with respect to repairing and replacing the damaged pickets prior to it being repainted, and is recommending that it be re-built as there is too much rot to repair.
- He built the fence about 25 years ago and she trusts that his quote to build a new fence and paint it will be fair.
- The President stated that there should be 2 quotes for comparison and she will send her the names of some other contractors for her to contact.
- She had 3 different insulation companies out to provide quotes for the remediation of the insulation and ventilation in the crawlspace, however, one company said the job was too small and didn't want to provide a quote. She will bring forward the 2 quotes for review.

TREASURER'S REPORT – UPDATE

The Treasurer provided the following balances to May 1, 2022:

Operating Account:	\$3,697.05	
Grant Account:	\$56,318.69	GIC: \$20,893.30 (due April 4, 2023) GIC: \$13,489.04 (due May 7, 2022)
Hall House Account:	\$8,923.82	GIC: \$24,302.24 (due June 12, 2022) GIC: \$ 5,254.91 (due Nov. 1, 2022)
Dodd House Account:	\$42,899.17	GIC: \$21,604.34 (due Oct. 4, 2022) GIC: \$10,509.80 (due Nov.1, 2022)

MOVED by S. Nicholson and Seconded by S. Colwill: “That the Treasurer’s report be received for information.”

CARRIED

SOCIAL MEDIA UPDATES

C. Clar stated:

- This is her last Foundation meeting as she has accepted a communications internship in Bangkok, Thailand and she will be leaving in June.

The President stated:

- She and the Vice President are going to share the social media role until they can find someone else to take it over; perhaps another university student would be interested.

ADVOCACY AND OUTREACH – UPDATE

The Vice President stated:

- The Uvic student that is volunteering her time is working on an article on the Women’s Institute (Royal Oak Community Hall) - 4516 West Saanich Road.

UPDATES FROM THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE (ACH)

The Vice President and liaison to the ACH stated:

- The April 27, 2022 ACH meeting was cancelled.
- The first draft of the Saanich Heritage Passport for the Saanich Core Local Area is attached in the agenda and a revised version was emailed separately to members.
- The Planner reached out to other Planning staff to help out with the design and layout for the passport when their time permits and Julia Wren, Planning Graphic Technician, was able to work on the sample document and added page numbers, a space for photo credits and just generally tidied it up some more.
- Charlotte suggested three other interesting properties: 901 Lodge Ave. (Swan Lake Grocery Store/Bell Residence; 3601 Craigmillar Ave (Holland Residence); and 1210 Tattersall Dr. (Craigmillar Lodge) which are included in the revised version – however, they do not have questions for those properties. They could either exclude those properties or think of some questions.

Foundation discussion noted:

- The location of the Craigmillar property is kind of an off-shoot; it could be removed so it's a better loop in the route.
- The properties could be numbered on the map with arrows indicating the direction of the next location so people can plan their route. At the end of each location, the address of the next property could be displayed.
- Some of the architectural questions may be too difficult for children to answer especially if the Passport is meant to be for all ages. Perhaps some of the questions could be more kid oriented. The Vice President commented that her two kids ages 9 and 15 helped with the questions.
- The answers don't need to be exact – kids could just explain what they see. There could also be a page where kids could draw a picture.
- The three extra properties could be bonus questions.
- The route starts at the Municipal Hall and there could be a drop-off box on a table in the foyer on the lower level where participants could drop off their completed passports to be entered to win a prize.
- The draft Passport looks fantastic. Perhaps it could be passed on to the schools and teachers – it would bring attention to their neighbourhoods.
- On the cover of the Heritage Passport it should also include the ACH along with the SHF and District of Saanich where it mentions that it's a collaborative project.
- On the pages where it shows the location of each property, there could be a watermark of the actual picture of where you're going.

The Planner stated that the map shown in the draft Passport is not the actual map that will be used; it's just an example from the Saanich Area Plan.

Members were asked to email any other ideas or suggestions they had to either Sonia or the Planner.

FOR INFORMATION

1555 ASH ROAD (DESIGNATED) – PROPOSED MODIFICATION TO FRONT STAIRS

Email from the new owners of 1555 Ash Road inquiring about the process for making modifications to the front stairs to accommodate a mobility disability.

The President stated that she will respond to the owners letting them know that they need to submit an engineered drawing along with a building permit application for the Foundation to review and provide comments to the heritage Planner.

4291 GLANFORD AVENUE – BIRD OF PARADISE PUB

The Secretary advised that she had received an email from a concerned neighbor with respect to a proposal to build a large condominium project on the site of the Bird of Paradise Pub which does not have heritage status. She responded back and referred him to the Planner working on the proposal. She also received an email and voice mail message from Black Press Media.

The President stated that she will respond to the email from Black Press letting him know that the Foundation is aware of the proposal, however, it has not been officially brought to the Foundation as it does not have heritage status, and that it is up to the owner of the property to pursue heritage designation.

ADJOURNMENT

The meeting adjourned at 6:35 p.m.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **via remote meeting on Tuesday, June 14, 2022 at 5:30 p.m.**

..... CHAIRPERSON

DRAFT