

**MINUTES OF THE  
SAANICH HERITAGE FOUNDATION MEETING  
HELD VIA REMOTE MEETING  
TUESDAY, JUNE 8, 2021 AT 5:30 P.M**

Present: Veronica McEllister, President; Sonia Nicholson, Vice President; Art Joyce, Treasurer; Sarah Anderson; Charlotte Clar; Sheila Colwill; Catherine MacKinnon (5:45); and Councillor Karen Harper

Regrets: James Thomson

Guests: None

Staff: Megan Squires, Planner (Community Planning); and Shirley Leggett, Secretary

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Minutes: MOVED by S. Colwill and Seconded by S. Anderson: "That the Minutes of the May 11, 2021, Regular Meeting be adopted as circulated."

CARRIED

**1248 BURNSIDE ROAD WEST (STRANTON LODGE)**

The President stated:

- She received quotes from Twin Oaks Projects Ltd. and Precision Joinery for restoration work identified in the Consultant's Building Condition Assessment (BCA) to replace 3 window sills, repair 18 storm windows, refinish and repair 1 exterior door and replace the threshold, and paint touch-up as required.

**MOVED by S. Colwill and Seconded by A. Joyce: "That the quote from Twin Oaks Projects Ltd. in the amount of \$5,806.65 (including GST) for restoration work identified in the Building Condition Assessment for 1248 Burnside Road West (Stranton Lodge) be approved."**

CARRIED

The President stated:

- There have been some issues with Richmond Property Group who has the contract for monthly yard maintenance; apparently they no longer have an experienced gardener on staff so the full scope of work has not been carried out and subsequently the lawns and gardens are showing signs of neglect.
- The tenant has been helpful pointing out to the workers what work is required and she emailed to say that the overgrown areas are starting to look better.
- The tenant also reported that the irrigation company came out and thoroughly inspected the system and that it is up and running again.

**4139 LAMBRICK WAY (DODD HOUSE) – UPDATE**

S. Colwill stated:

- She booked the propane fireplace cleaning for the fall.
- There are some small items identified in the Consultant's Building Condition Assessment (BCA) that she hopes to have addressed by the end of the year.

The Planner stated:

- Staff in the Parks Department, Lands Department and Facility Operations should have the opportunity to review the Heritage Conservation Plans, Building Condition Assessments and Statements of Significance for both Dodd House and Stranton Lodge.
- Perhaps in the fall, a meeting could be scheduled for all parties involved to review the documents.

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## TREASURER'S REPORT – UPDATE

The Treasurer provided the following balances as of May 26, 2021:

Operating Account:	\$3,246.59	
Grant Account:	\$50,247.14	GIC: \$20,810.06 (due April 4, 2021) GIC: \$13,489.04 (due May 7, 2021)
Hall House Account:	\$7,107.70	GIC: \$24,109.37 (due June 12, 2021) GIC: \$ 5,223.97 (Nov. 1, 2021)
Dodd House Account:	\$47,172.18	GIC: 21,464.44 (due Oct. 3, 2021) GIC: 10,467.93 (due Nov. 1, 2021)

**MOVED by A. Joyce and Seconded by S. Anderson: “That the Treasurer’s report be received for information.”**

**CARRIED**

## SOCIAL MEDIA UPDATES

C. Clar stated:

- She’s been posting old and new photos, however, about 90% of the photos are in black and white; it would be nice to have some colour photos.

C. MacKinnon suggested that Charlotte could take a screen shot from the street view for colour photos to post alongside the black and white photos.

## UPDATES FROM THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE (ACH)

The Vice President and liaison to the ACH stated:

- The last meeting of the ACH was May 26, 2021.
- She presented the draft photos and accompanying text for the coloring book that Charlotte has been working on to the ACH and they loved it.
- The graphic designer who was going to convert the pictures from the Archives into coloring pages was facing a lot of challenges and the work was going to be very expensive.
- She converted one of the photos using a free app called PhotoSketch and it turned out fine. The app has a default setting that makes the pictures an antique yellow color but it can be changed to white.
- She has a USB drive from Archives with high resolution images that can be used. There still needs to be a cover page and a list of photo credits.
- The Association of BC Archivists has done a coloring page and she reached out to them to see if they have a template or any information they can share.
- Veronica, Charlotte, Catherine and Sarah offered to help convert the images from the USB drive into coloring pages.
- The ACH had a last minute presentation from the Planner (Community Planning) on the draft Cordova Bay Local Area Plan.
- One of the draft strategies to support housing diversity and increase supply referred to developing tools that will incentivize conversion of single detached dwelling to multiple units.
- The draft document is available on the Saanich website.
- The next ACH meeting is June 23, 2021.

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The Planner stated:

- She has had inquiries from people purchasing large homes wanting to know if it's possible through rezoning, to convert it from a single family dwelling to multi-family.
- The Restoration House Grants Program currently only applies to single family dwellings and not multi-family. Council would have to approve a change to the Guidelines to include funding for multi-family dwellings.

**MOVED by S. Colwill and Seconded by S. Anderson: "That the Subdivision/Coordinator Approving Officer be invited to a Saanich Heritage Foundation meeting to provide an overview of her role and legal obligations and that of the Foundation when considering heritage properties."**

**CARRIED**

**ADJOURNMENT**

The meeting adjourned at 6:30 pm.

**NEXT MEETING**

The next Regular meeting of the Saanich Heritage Foundation will be held **via remote meeting on Tuesday, September 14, 2021 at 5:30 p.m.**

..... CHAIRPERSON