

MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD AT SAANICH MUNICIPAL HALL
COMMITTEE ROOM #2
TUESDAY, JUNE 11, 2019 AT 5:30 P.M

Present: Mark Brown, President; Ross O'Connell, Vice President; Art Joyce, Treasurer; Veronica McEllister Vicki Sanders; Brad Shuya; Robert Townsend; Katherine Whitworth; and Councillor Ned Taylor, Council Liaison

Regrets: Sheila Colwill

Staff: Megan Squires, Planner; and Shirley Leggett, Secretary

Guests: Alex McGowan, Senior Manager, Building Sciences, WSP

Minutes: MOVED by R. Townsend and Seconded by K. Whitworth: "That the Minutes of the May 14, 2019, Regular Meeting be adopted as circulated."

CARRIED

4216 WILKINSON ROAD – WILKINSON ROAD JAIL (DESIGNATED)

Alex McGowan, P. Eng, WSP, was present at the meeting as a follow up to the presentation he made at the May 14, 2019 SHF meeting and the following was noted:

- The roofing material on the centre roof section was originally copper, but the Owner would prefer to replace it with profiled metal roofing, as per most of the other roofing on the property. The roof surfaces are not visible from anywhere except directly overhead.
- WSP's default on heritage buildings is to replace like-for-like, but to improve thermal performance and waterproofing, and to reduce maintenance costs, the Owner would like to change the material.
- Based on their estimates, copper roofing will cost \$480,000 compared with \$180,000 for profiled metal roofing, or \$80,000 to 100,000 for 2-ply SBS. The lifespan of metal roofing is about 40 years and about 15 years with the SBS.
- WSP has contacted a local CAHP-designated professional for a proposal on the proposed conservation work in accordance to the *Standards and Guidelines for the Conservation of Historic Places in Canada* but they do not have a report back yet from them.

Committee discussion noted:

- If the Owner were to replace the roof with copper then a Heritage Alteration Permit (HAP) would not be required.

B. Shuya and M. Brown proposed that the Foundation endorse replacing the roof with copper as discussed in the package of information from WSP as that option would not require a Heritage Alteration Permit (HAP).

There was no support from other Foundation members as they agreed that the necessary information from the Heritage Consultant was not provided in order for them to make a decision on the proposed application.

Mr. McGowan left the meeting at 5:50 p.m.

423 BOLESKINE ROAD (CRAWTHER RESIDENCE) - (REGISTERED)

Application for a Building Permit to repair work done without a permit.

The Planner stated:

- The owner is applying for a Building Permit to renovate his house which is listed on the Saanich Heritage Register.
- The owner completed a number of renovations without a permit and is now applying to re- renovate the house to restore it to its original form. He is proposing to remove a set of exterior stairs and a landing with a door that provides access into the attic. When the door is removed it will be replaced with a window. He will also remove a toilet and shower from the attic space.
- The owner also installed three new skylights on the west-facing roof which he would like to retain.

Committee discussion noted:

- If the only access to the attic space is by way of the exterior stairs then the owner will have to create an internal access.
- A Registered dwelling on Hobbs Street installed skylights and were permitted to retain them.
- The skylights should be openable in order to provide ventilation to the attic.

MOVED by R. O'Connell and Seconded by K. Whitworth: "That the Saanich Heritage Foundation supports the owner retaining the existing skylights on the west-facing roof."

CARRIED, with B. Shuya voting against.

Committee discussion noted:

- Common sense has to prevail. Another property was permitted to install skylights; we need to be consistent.

1248 BURNSIDE ROAD WEST (STRANTON LODGE) – UPDATE

B. Shuya advised there was nothing new to report.

4139 LAMBRICK WAY (DODD HOUSE) – UPDATE

The Secretary advised that the final invoice for the window installation had been paid.

TREASURER'S REPORT – UPDATE

The Treasurer provided the following Statement of Receipts and Disbursements as of June 10, 2019:

Grant Account:	\$35,236.39	GIC:	\$20,288.68 (due April 4, 2020)
		GIC:	\$13,177.17 (due May 7, 2019)
Operating Account:	\$ 2,005.47		
Hall House Account:	\$ 6,343.22	GIC:	\$23,528.58 (due June 12, 2019)
		GIC:	\$5,103.01 (due Nov. 2, 2019)
Dodd House Account:	\$30,833.86	GIC:	20,761.28 (due Oct. 2, 2019)
		GIC:	10,206.02 (due Nov. 2, 2019)

When the Foundation receives their 2019 grant cheque from Council in the amount of \$35,000, the Secretary will deposit it into the Grant Account and transfer \$17,000 to the Operating Account for Secretarial and miscellaneous costs.

The Treasurer's Report was received for information.

ADJOURNMENT

The meeting adjourned at 7:00 pm.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **Tuesday, September 10, 2019 at 5:30 p.m.** in Committee Room #2.

..... CHAIRPERSON