

MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD AT SAANICH MUNICIPAL HALL
COMMITTEE ROOM #2
TUESDAY, APRIL 10, 2018 AT 5:30 P.M.

Present: Brad Shuya, President; Ross O'Connell, Vice President; Art Joyce, Treasurer; Mark Brown; Sheila Colwill; Ken Johnson; Alvin Lau; and Katherine Whitworth

Regrets: Robert Townsend and Councillor Sanders

Staff: Shirley Leggett, Secretary

Minutes: MOVED by K. Johnson and Seconded by M. Brown: "That the Minutes of the March 13, 2018, Regular Meeting be adopted as amended."

CARRIED

1996 FERNDALE ROAD – 2017 GRANT TO REPLACE TWELVE (12) WINDOWS

Request from the owners of 1996 Ferndale Road to extend their 2017 grant funding to replace twelve single pane windows with sealed units, to the end of November 2018 due to unforeseen circumstances.

MOVED BY K. JOHNSON AND SECONDED BY S. COLWILL: "That the Saanich Heritage Foundation approves the request to extend the 2017 grant funding for 1996 Ferndale Road to the end of November 2018."

CARRIED

1744 KISBER AVENUE – 2018 GRANT APPLICATION – FOUNDATION REPAIR - UNDERPINNING

The President stated:

- The owners have started the work on the underpinning of a portion of the foundation and have sent some pictures of the work underway. He checked to see that they had a building permit.
- The grant application hasn't received final approval yet but the owners have to get the work done while the weather is nice.
- The total cost of the work far exceeds the maximum grant amount of \$10,000.

Members did not have an issue with the restoration work being started before final approval of the grant.

PROCEDURAL MATTERS

The President stated:

- At the March meeting, there was some confusion around voting on a particular agenda item with some members abstaining from voting. He also overlooked asking if any members were opposed to the proposed motion.
- The Secretary forwarded members clarification of the Council Procedure Bylaw so if a similar situation arises in the future, members will know the correct way to handle it.

Committee members also discussed procedures for applicants presenting their projects at meetings and if they should leave the room prior to members making a motion or discussing the issue further once the applicant has left. They also agreed that in future, if there are multiple

presentations, that only one applicant at a time should be present in the Committee Room to present their proposal. The President is going to contact the Municipal Solicitor for a legal opinion on proceedings.

Members also discussed the merits of having heritage development permit areas in Saanich. These areas could have guidelines of what is expected from a heritage perspective which would guide applicants when coming forward with a new development proposal in these areas.

Members asked the Secretary to contact the Planning Department to see if a staff member could attend a future Heritage Foundation meeting to discuss the idea of heritage development permit areas in Saanich.

TREASURER'S REPORT – UPDATE

The Treasurer provided the following Statement of Receipts and Disbursements as of March 30, 2018:

Grant Account:	\$32,719.36	GIC's: \$32,972.09
Operating Account:	\$ 3,695.51	
Hall House Account:	\$10,678.96	GIC's: \$28,395.93
Dodd House Account:	\$24,596.06	GIC's \$30,508.37

MOVED by K. Johnson and Seconded by S. Colwill: "That the Statement of Receipts and Disbursements for the period ending March 30, 2018 be received for information."

CARRIED

1248 BURNSIDE ROAD WEST (STRANTON LODGE) – UPDATE

The President stated:

- The measurements were taken for the cabinets and the fabrication of them has started; they should be ready about the middle of May.
- He still hasn't made contact with the contractor to look at the condition of the chimney.

4139 LAMBRICK WAY (DODD HOUSE) – UPDATE

S. Colwill stated:

- She will be meeting with the tenants to see if there is any work/deficiencies that need to be addressed this year on the house or yard.

ANNUAL HALLMARK AWARDS NIGHT – MAY 1, 2018

Email from the Hallmark Society advising that the deadline to send names and addresses of 2017 heritage designations is April 18th. The event takes place on May 1st at St. Ann's Academy,

The Secretary advised that there were no new designations for 2017 and that Stan Wright Lane was given final approval by Council in February, 2018 so they would be included in next year's Awards night.

S. Colwill advised that 5789 Brookhaven Road (Norfolk Lodge) was going to be receiving an award for the extensive restoration work that was done and that the owners would be present at

the Awards night. She commented that she and the President had a tour of the property and that the restoration was very high quality and beautifully done.

NATIONAL TRUST FOR CANADA

News bulletin from the National Trust for Canada advising that in March 2018, the Federal Government released a budget with no financial measures to encourage investment in historic places and no word on the future of the National Cost-Sharing Program for Heritage Places.

M. Brown stated:

- The National Trust is encouraging municipalities to provide local examples of places in need or already lost due to lack of investment.
- British Columbia is one of the lowest expenditures when it comes to heritage funding.
- It's time to improve and educate the public's heritage awareness and reach out to Community Associations about heritage in their neighbourhood, and what projects could be undertaken to raise the level of education and awareness. Plaques describing the history of specific sites/locations/trails could be a good way to start.

A roundtable discussion ensued and the following was noted:

- We could start by doing one sign at a time per year.
- Dodd House has an interpretive sign that was done up by the municipality's Sign Shop; we could do a similar sign for Stranton Lodge.
- The Foundation provided the pictures for the sign so the same could be done for Stranton Lodge. Perhaps the Sign Shop still has the template from Dodd House.
- The Heritage Register still needs to be updated. Perhaps we could hire students to help research/undertake some projects.
- There's a grant program through Young Canada Works that gives out \$5,000 in grant funding; we could look into that for 2019 for a specific project.

MOVED by K. Johnson and Seconded by S. Colwill: "That the Sign Shop be asked to provide an estimate to build an interpretive sign describing the history of Stranton Lodge similar to the one that they did for Dodd House."

CARRIED

1555 ASH ROAD – COPY OF MEMO SENT TO DIRECTOR OF PLANNING

Copy of the memo sent to the Director of Planning dated March 28, 2018 from the Secretary of the Heritage Foundation regarding 1555 Ash Road.

CANADA 150 – UPDATE

K. Whitworth provided the following update on Canada 150:

- Public Art Jury Process: a call to artists is going out soon; the site chosen for the art installation is at the corner of Finlayson Road and Cedar Hill Road on the border of Saanich and Victoria.
- Time Capsule: everyone is invited to fill out a postcard to the future to be put in the time capsule (located in the foyer) that will be buried above ground in the garden across from the heritage plaque. The time capsule will be opened in 2067 to celebrate Canada's 200th birthday.

ADJOURNMENT

The meeting adjourned at 6:50 pm.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **Tuesday, May 8, 2018 at 5:30 p.m.** in Committee Room #2.

..... CHAIRPERSON