

**MINUTES OF THE  
SAANICH HERITAGE FOUNDATION MEETING  
HELD AT SAANICH MUNICIPAL HALL  
COMMITTEE ROOM 2  
TUESDAY, OCTOBER 11, 2016 AT 5:30 P.M.**

Present: Brad Shuya, President; Ross O'Connell, Vice President; Art Joyce, Treasurer; Sheila Colwill; Kelsey Dupuis; Ken Johnson; and Councillor Sanders, Council Liaison

Regrets: Andrew Rushforth; Robert Townsend; and Bernard von Schulmann

Staff: Jane Evans, Planner, and Shirley Leggett, Secretary

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Minutes: Moved by S. Colwill and Seconded by R. O'Connell: "That the Minutes of the September 13, 2016 Regular Meeting be adopted as amended."

CARRIED

**THE NEW SOCIETIES ACT – EFFECTIVE NOVEMBER 28, 2016**

Information from the BC Registry Services website. The Secretary was asked to scan and email a copy of the Foundation's Constitution to members and the Municipal Solicitor for review and then they can decide on the next steps and how to proceed.

**1248 BURNSIDE ROAD WEST (STRANTON LODGE) – UPDATE**

The President stated:

- The irrigation company will be going out to Hall House to winterize the irrigation system and blow out the pipes.

**4139 LAMBRICK WAY (DODD HOUSE) – UPDATE**

S. Colwill stated:

- She is making arrangements to have the fireplace insert serviced; she had to wait for the tenant to have the propane tank filled.

A roundtable discussion ensued and members discussed the merits of changing the wood burning fireplace at Hall House to a propane fireplace insert like at Dodd House as an auxiliary heat source.

It was also mentioned that there is a gas line now running very close to Dodd House and it may be possible to convert the current propane fireplace insert to gas. The President stated that he will contact Fortis BC and inquire about both Hall House and Dodd House.

**TREASURER'S REPORT – UPDATE**

The Treasurer provided the following Statement of Receipts and Disbursements as of August 31, 2016:

Grant Account:	\$51,703.27	GIC's: \$32,484.77
Operating Account:	\$18,833.89	
Hall House Account:	\$14,767.31	GIC's: \$23,156.60
Dodd House Account:	\$26,095.34	GIC's \$20,000.00

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**MOVED by S. Colwill and Seconded by K. Johnson: “That a one-year GIC in the amount of \$10,000 be invested from the Dodd House Account and a one-year GIC in the amount of \$5,000 be invested from the Hall House Account.”**

**CARRIED**

**MOVED by S. Colwill and Seconded by K. Johnson: “That the Statement of Receipts and Disbursements as presented by the Treasurer be received for information.”**

**CARRIED**

**SUGGESTIONS FOR NOMINATIONS FOR THE 2016 SAANICH ARTS, CULTURE AND HERITAGE AWARDS**

The Planner presented a list of designated and registered Saanich properties that could be considered for the 2016 Saanich Arts, Culture and Heritage Awards. The Deadline for nominations is October 14, 2016.

Members reviewed the list of properties and the criteria for the various Award Categories and agreed that the following properties/organizations be nominated:

**The Art of Business: Supporter:**

*4525 West Saanich Road – Royal Oak School House (Designated) – Mike Geric Construction Ltd.*

*4246 Gordon Head Road - subdivision*

*1955 Saltair Crescent (Designated) – homeowner*

*3912 Carey Road (Ambleside) – subdivision*

**Cultural Steward: Organization**

*Royal Oak Community Association*

*Royal Oak Historical Society*

The Planner stated that she will prepare the information for the nominations.

**SAANICH HERITAGE STRUCTURES – HERITAGE REGISTER**

The President stated that he recalled some time ago that the Foundation had discussed the idea of updating the current Saanich Heritage Register which is dated 2008. Since 2008, some properties have been lost through demolition or removed from the Register and others have been designated, so the information in the Register is no longer accurate.

A discussion ensued and members discussed funding possibilities, who to hire to undertake updating the information and refresh some of the pictures. It was suggested that UVIC students be considered. K. Johnson advised that he will discuss it with the Hallmark Society and see if they can give him a quote on much it would cost to undertake the work.

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K. Johnson left the meeting at 6:40 p.m.

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It was mentioned that K. Johnson has the original list of all the properties that was compiled and

that it would be a good idea to start with that again. Archives also has information on the original information that was compiled.

The Secretary was asked to put the issue back on the November agenda for an update from K. Johnson.

**4281 TYNDALL AVENUE – 2016 GRANT FOR REPAIRING GUTTERS AND DOWNSPOUTS AND SEALING CONCRETE FOUNDATION**

The Secretary advised that she had gotten an invoice in the amount of \$400 from the owner of 4281 Tyndall Avenue for labour costs associated with the work that Reimer’s Fencing had done with respect to repairing the gutters and downspouts, and sealing the concrete foundation as outlined in his 2016 grant application.

S. Colwill advised that she had visited the site and that the work had been done although she has not signed off on the Declaration of Completion yet. The Secretary stated that the owner did not submit any receipts for the materials, the Declaration of Completion, and photos of the repair work.

Committee discussion noted:

- As per the Restoration Guidelines, homeowners doing their own restoration work will only be reimbursed for materials and not associated labour costs.
- The homeowner will need to submit paid receipts for the materials otherwise he will not be eligible for any grant funding; once he does that, then S. Colwill will sign off on the Declaration of Completion.

The Secretary stated that she will contact the owner.

**ADJOURNMENT**

The meeting adjourned at 7:15 p.m.

**NEXT MEETING**

The next Regular meeting of the Saanich Heritage Foundation will be held **Tuesday, November 8, 2016 at 5:30 p.m.** in Committee Room #2.

..... CHAIRPERSON