

MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD AT SAANICH MUNICIPAL HALL
COMMITTEE ROOM #2
TUESDAY, SEPTEMBER 9, 2014 AT 5:30 P.M.

Present: Brad Shuya, President; Ross O'Connell, Vice President; Art Joyce, Treasurer; Sheila Colwill; Ken Johnson; Councillor Derman, Council liaison

Regrets: Andy Jani; Paul McKivett; and Andrew Rushforth

Staff: Jane Evans, Planner; Shirley Leggett, Secretary

Guests: Councillor Sanders, Chair, Arts, Culture, and Heritage Advisory Committee

Minutes: Moved by K. Johnson and Seconded by S. Colwill: "That the Minutes of the June 10, 2014 Regular Meeting be adopted as circulated."

CARRIED

INVOICES FOR SECRETARIAL SERVICES AND POSTAGE COSTS – JANUARY 1 TO JUNE 30, 2014

Draft invoices in the amounts of \$5520.96 for Secretarial Services provided from January 1, 2014 to June 30, 2014 and \$88.13 for postal charges.

MOVED by K. Johnson and Seconded by A. Joyce: "That cheques be issued from the Operating Account in the amounts of \$5520.96 for secretarial services and \$88.13 for postal costs for the period of January 1, 2014 to June 30, 2014."

CARRIED

1248 BURNSIDE ROAD WEST (STRANTON LODGE) – UPDATE

The President stated:

- The report from Bartlett Tree Experts was forwarded to the Parks Department for their review and comment and he has spoken to the Parks Department as a result.
- The Parks Department does not agree with all of the strategies outlined in the Tree Risk Assessment from Bartlett's.
- The Parks Department will go and do some pruning and shorten the length of the limbs that extend over the services lines to lower the probability of these limbs falling through wind or snow load.
- They do not agree with the recommendation from Bartlett's to install a supplemental support system such as a cable between the two stems above the old topping wound; they feel that installing a cable between these stems will do little to provide support and will require yearly maintenance and assessment, and do not feel the resource requirement for this type of monitoring is warranted for this tree.
- We need to determine if the gardens are designated heritage and have a site survey prepared showing what portions of the property fall under the domain of the Heritage Foundation and what falls under the Parks Department; perhaps we need to have a formal document in place outlining who is responsible for what and what areas are protected.

4139 LAMBRICK WAY (DODD HOUSE) - UPDATE

S. Colwill stated:

- During the summer Arbor Renovations cleaned the roof and gutters, power washed the house and fence and primed and painted the damaged areas; a clothes line was installed on the side of the shed and the shed door was repaired; the invoice for the work was in the amount of \$766.50.
- She purchased paint to re-paint the front porch stairs and some Rot Fix for some of the window sills in the amount of \$207.77.
- She will get quotes to replace the roof over the kitchen next year; yearly maintenance on the smoke alarms and fireplace will be done shortly.

MOVED by R. O'Connell and Seconded by K. Johnson: "That a cheque in the amount of \$207.77 be issued from the Dodd House Account to S. Colwill for the cost of miscellaneous items purchased for Dodd House."

CARRIED

TREASURER'S REPORT – UPDATE

The Treasurer provided the following Statement of Receipts and Disbursements for the period ending July 31, 2014:

Grant Account:	\$41,688.55	GIC's: \$32,118.71
Operating Account:	\$7,499.30	
Hall House Account:	\$3,007.68	GIC's: \$22,386.21
Dodd House Account:	\$12,498.65	GIC: \$16,285.22

The Secretary was asked to transfer \$11,000 from the Grant Account to the Operating Account to cover secretarial costs and education/conference costs as part of the yearly grant from Council.

MOVED by K. Johnson and Seconded by S. Colwill: "That the Statement of Receipts and Disbursements for the period ending July 31, 2014 be received for information."

CARRIED

1206 TATTERSALL DRIVE – ADDITION OF HISTORIC STONE ENTRY GATE PILLARS AND ROCK WALLS TO THE COMMUNITY HERITAGE REGISTER – FOR INFORMATION

Copies of letters sent to the Register of Historic Places and the owners of the 1206 Tattersall Drive, dated July 8, 2014, advising of Council's decision to include the historic stone entry gate pillars and rock walls on its Community Heritage Register.

3261 HARRIET ROAD – REQUEST FOR DESIGNATION – FOR INFORMATION

At the September 8, 2014 Committee of the Whole Meeting, Council voted to send the request for designation for 3261 Harriet Road to a Public Hearing Meeting. The applicant is not required to remove the existing embellishments but if he chooses to do so, a Heritage Alteration Permit will not be required for those specific changes.

At a previous Saanich Heritage Foundation meeting, members agreed that it would be desirable to have the exterior of the dwelling restored to its original style and character.

1245 BURNSIDE ROAD (REGISTERED) – REZONING – PROPOSED THREE LOT SUBDIVISION

Council approved the rezoning application for 1245 Burnside Road at the August 12, 2014 Special Committee of the Whole Meeting. Final Reading of the Zoning Amendment Bylaw and ratification of the Development Variance Permit was withheld pending registration of a covenant to require the new dwellings on proposed Lots 1 and 2 to be built to energy efficient standards, restricted exterior finishing materials and heritage colours, and fencing of rear yards on Lots 1 and 2.

841 RALPH STREET – MARTELLI FARMHOUSE (SAANICH OWNED PROPERTY)

Councillor Sanders, Chair of the Arts, Culture, and Heritage Advisory Committee (ACH) stated:

- The Heritage Foundation discussed the Martelli Farmhouse at a previous meeting and supported its designation; the ACH would like to move forward with recommending to Council that it be designated.
- Presently the property is being managed by the Nature Sanctuary who received a federal grant for renovations to the interior of the dwelling; the ACH would like to see it receive heritage designation before exterior alterations are made.
- She will contact the Saanich Archives to see what historical information they have on the Martelli Farmhouse that could be included to support designation of the property.

321 GORGE ROAD WEST (HORSPPOOL RESIDENCE) - DESIGNATION OF A SAANICH OWNED REGISTERED SITE – UPDATE

The Planner prepared a slide presentation of the information pertaining to the proposed designation of 321 Gorge Road West including the draft Statement of Significance (SOS), and advised that the report to Council is tentatively scheduled for the October 6, 2014 Council/Committee of the Whole Meeting.

Committee members agreed that developing future work plans and annual maintenance programs for Municipal heritage buildings is a suitable way to address future maintenance of 321 Gorge Road and other Saanich owned heritage properties.

OCTOBER 14, 2014 AND NOVEMBER 11, 2014 (REMEMBRANCE DAY) REGULAR SHF MEETING DATES

Committee members agreed to change the October 14, 2014 regular meeting to October 21, 2014, and the November 11th meeting to November 18, 2014.

1941 ERNEST AVENUE – 2014 GRANT APPLICATION

S. Colwill stated:

- She was speaking with the owner of 1941 Ernest Avenue with respect to his grant applications for shingle repairs and exterior painting; apparently he ran into some difficulty with the contractor that was supposed to be doing the work so he hired a new contractor.

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- The cost for the new contractor to complete the work is higher so she told him he would have to get approval from the Foundation for the additional costs which is about an extra \$900 for the grant portion.

The Secretary reminded the members that she had forwarded them the email she received from the owner of 1941 Ernest Avenue with a breakdown of the additional costs and the members that responded approved the additional cost.

820 ROGERS AVENUE – (DESIGNATED) BRUCE HUTCHISON DWELLING

Councillor Derman stated:

- The family of Bruce Hutchison who passed away about 17 years ago, is considering selling the property at 820 Rogers Avenue which is heritage designated.
- This could be an opportunity for the property to be purchased by private donations and administered by Saanich; the property is next to a park which would make it an ideal location for an interpretive centre.

The Secretary was asked to include 821 Rogers Avenue on the October agenda for further information.

CRAIGFLOWER SCHOOLHOUSE – REQUEST FOR PROPOSALS – THE HALLMARK HERITAGE SOCIETY

K. Johnson stated:

- The Hallmark Heritage Society is currently in negotiations with the BC Heritage Branch with respect to their submission to use the Schoolhouse as its office and as a centre for community activities; they should have more information in the next several days.
- The building isn't fit for tenants in its current state and needs some work.

ADJOURNMENT

The meeting adjourned at 6:45 pm.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **October 21, 2014 at 5:30 p.m.** in **Committee Room #1.**

..... CHAIRPERSON