



AGENDA
SAANICH HERITAGE FOUNDATION
COMMITTEE ROOM #2
TUESDAY, APRIL 9, 2019 @ 4:00 P.M.
FOLLOWING THE HERITAGE WORKSHOP
@ 1:30 P.M. IN THE KIRBY ROOM (POLICE ANNEX)

Adoption of the March 12, 2019 Regular Meeting Minutes

BUSINESS ARISING

1. **1248 BURNSIDE ROAD WEST (STRANTON LODGE) – UPDATE**
 - 2019 Gardening Proposal from Richmond Property Group (No increase from 2018)
2. **4139 LAMBRICK WAY (DODD HOUSE) – UPDATE**
3. **TREASURER’S REPORT – UPDATE**
4. **2019 HALLMARK AWARDS – MAY 7, 2019**
Who is attending to present the heritage plaques?
 - 3956 Stan Wright Lane – Designated Feb. 5, 2018
 - 6187 Hunt Road – Designated July 9, 2018

FOR INFORMATION

5. **1996 FERNDALE ROAD – UPDATE ON 2017 GRANT APPLICATION TO REPLACE 12 WINDOWS**

To ensure there is a quorum, please contact Shirley at 475-1775, extension 3513 or email at shirley.leggett@saanich.ca if you cannot attend the meeting.

☪ ☪ Adjournment ☪ ☪

Next Regular Meeting: May 14, 2019 at 5:30 in Committee Rm #2

**MINUTES OF THE
SAANICH HERITAGE FOUNDATION MEETING
HELD AT SAANICH MUNICIPAL HALL
COMMITTEE ROOM #2
TUESDAY, MARCH 12, 2019 AT 5:30 P.M.**

Present: Brad Shuya, President; Ross O'Connell, Vice President; Art Joyce, Treasurer; Mark Brown; Sheila Colwill; Veronica McEllister; Vicki Sanders; Katherine Whitworth; and Councillor Ned Taylor, Council Liaison

Regrets: Robert Townsend

Staff: Megan Squires, Planner; and Shirley Leggett, Secretary

Minutes: **MOVED** by K. Whitworth and **Seconded** by R. O'Connell: "That the Minutes of the February 12, 2019, Regular Meeting be adopted as circulated."

CARRIED

1248 BURNSIDE ROAD WEST (STRANTON LODGE) – UPDATE

The President stated there was nothing new to report.

4139 LAMBRICK WAY (DODD HOUSE) – UPDATE

S. Colwill stated:

- Trevor from Arbor Renovations will coordinate with Prestige Windows to measure the windows sometime in March or April.

TREASURER'S REPORT – UPDATE

The Treasurer provided the following Statement of Receipts and Disbursements as of February 28, 2019:

Grant Account:	\$35,234.17	GIC's:	\$33,069.02
Operating Account:	\$ 2,755.40		
Hall House Account:	\$ 4,290.94	GIC's:	\$28,631.59
Dodd House Account:	\$33,789.53	GIC's	\$30,967.30

The Treasurer advised that the GIC's for both Dodd House and Hall House are all coming due at various times in 2019. He will look into staggering the length of terms when they are renewed so they are all not five year terms again.

MOVED by A. Joyce and **Seconded** by R. O'Connell: "That the Statement of Receipts and Disbursements for the period ending February, 2019 be received for information."

CARRIED

ONE DAY WORKSHOP FOR A MUNICIPAL HERITAGE COMMITTEE – UPDATE

M. Brown confirmed that the workshop was confirmed for Tuesday, April 9, 2019 from 1:30 to 4:00 in the Kirby Room and that the Secretary had sent the deposit cheque to Heritage BC. He will check with the facilitator to see what equipment she will need for the workshop.

The Planner advised that so far seven members from the Planning Department were planning to

attend. The Secretary was asked to send Council members an email with a copy of the outline inviting them to the workshop.

2019 HALLMARK AWARDS NIGHT – MAY 7, 2019

The Secretary stated:

- The 2019 Hallmark Awards night is being held May 7, 2019.
- She contacted Helen Edwards at the Hallmark Society and told her there two properties that received heritage designation in 2018 so the owners could be presented with their heritage plaques at the ceremony.
- Information on the two properties will need to be sent to the Hallmark Society ahead of time for the presentations.
- The two properties are 3956 Stan Wright Lane and 6187 Hunt Road.

V. Sanders will contact Helen Edwards regarding the presentations and will prepare the write-ups for both properties.

Members will decide at the April meeting who is going to attend and present the heritage plaques.

3927 CADBORO BAY ROAD – (REGISTERED) – PROPOSED DEMOLITION OF SINGLE FAMILY DWELLING AND ACCESSORY BUILDING – ADDENDUM TO MOTION

The following motion regarding 3927 Cadboro Bay Road was adopted at the February 12, 2019 regular meeting. Members re-visited recommendation No. 4 - the installation of the informational sign.

A roundtable discussion ensued and the following was noted:

- It was suggested that the proposed informational sign reflect the history of the cottage and its context with other beach cottages in the same area of Cadboro Bay.
- The Parks Department may have a template of other informational signs that have been installed in Saanich; the sign at Dodd House is a good example.
- The owner can do the research for the sign. The Foundation can oversee the writing and design of the sign. The sign should include a picture of the cottage showing what it looked like before being removed from the Heritage Register.
- The budget and location of the sign will need to be determined prior to fabrication and installation of the sign.

MOVED by S. Colwill and Seconded by A. Joyce: “That it be recommended to Council that:

- 1. The owners of 3927 Cadboro Bay Road engage a heritage consultant to identify and prepare an inventory of heritage components of the cottage and that deconstruction be based on that inventory;**
- 2. Documentation of the history of the cottage including photographs be forwarded to Archives for their records;**
- 3. The property be removed from the Saanich Heritage Register; and**
- 4. The owner undertake research for an informational sign to be installed somewhere close to the property that will tell the history of the cottage before it was removed from the Heritage Register. The Saanich Heritage Foundation requests the ability to finalize the content and design of the sign.”**

CARRIED

The Planner stated that the planning report going forward to Council can be amended to reflect the proposed changes to the motion.

ADJOURNMENT

The meeting adjourned at 6:47 pm. with the Annual General Meeting to follow.

NEXT MEETING

The next Regular meeting of the Saanich Heritage Foundation will be held **Tuesday, April 9, 2019 at 4:00 p.m.** in Committee Room #2 following the Heritage Workshop being held in the Kirby Room from 1:30 to 4:00 p.m.

..... CHAIRPERSON

March 5th, 2019

Richmond Property Group
201-1537 Hillside Avenue
Victoria, B.C. V8T 2C1



Attention: Shirley Leggett

Re: Stratton Lodge Heritage Society – 1248 Burnside Road West

Services:

Monthly maintenance April – October 2018	\$398.50
- Includes Weed clearance and bed preparation May, June, August, October	
- Includes Spring and Fall Cleanup	

Subtotal	\$2789.50
GST	<u>\$139.48</u>
Total	\$2928.98

From: Helen Edwards <edwardsheritageconsulting@gmail.com>
To: Shirley Leggett <Shirley.Leggett@saanich.ca>
Date: 3/27/2019 5:55 PM
Subject: Re: Hallmark Awards Night

We are having issues with our websites and are going to start over from scratch.

The ceremony is on May 7, 2019 at St. Ann's Academy starting at 7:30 P.M. with reception to follow in the Interpretive Centre.

Helen Edwards
heritagelady@gmail.com

> On Mar 27, 2019, at 10:55: AM, Shirley Leggett <Shirley.Leggett@saanich.ca> wrote:
>
> Hi Helen,
>
> I want to send an invite for the Hallmark Awards Night to the owners of the two properties that were
heritage designated in 2018 but I'm having difficulty with the below website (keeps saying its an
unsecured site).
>
> Could you please send me the details of the Awards Night so I can pass it along to the homeowners so
they can attend and be presented with their heritage plaques.
>
> Thanks Helen.
>
> Shirley
>
>
>
>
>
> <https://www.craigflower.site/hallmark-awards/>
>
> Shirley Leggett, Secretary
> Saanich Heritage Foundation
> (250) 475-1775 ext.3513
> Fax No. (250) 475-5440
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