



**AGENDA**  
**SAANICH HERITAGE FOUNDATION**  
**ANNUAL GENERAL MEETING**  
CORPORATE COMMITTEE ROOM #2  
TUESDAY, MARCH 14, 2017  
Following the Regular General Meeting

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- 1. Adoption of February 9, 2016 Annual General Meeting Minutes**
- 2. Summary of 2016 Saanich Heritage Foundation Accounts**
- 3. Nominations and Election of Officers**
- 4. Adjournment**

☞ ☞ Adjournment ☞ ☞

MINUTES OF THE ANNUAL GENERAL MEETING  
SAANICH HERITAGE FOUNDATION  
HELD AT SAANICH MUNICIPAL HALL  
COMMITTEE ROOM #2  
TUESDAY, FEBRUARY 9, 2016 AT 6:32 P.M.  
FOLLOWING THE REGULAR MEETING

DRAFT

Present: Brad Shuya, President; Ross O'Connell, Vice President; Art Joyce, Treasurer; Sheila Colwill; Ken Johnson; Andrew Rushforth; Robert Townsend; and Councillor Sanders, Council Liaison

Regrets: Bernard von Schulmann

Staff: Shirley Leggett, Secretary

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**ADOPTION OF 2015 ANNUAL GENERAL MEETING MINUTES**

**Moved by K. Johnson and Seconded by R. Townsend: "That the Minutes of the Annual General Meeting held February 9, 2015 be adopted as circulated."**

**CARRIED**

**OVERVIEW OF 2015 SAANICH HERITAGE FOUNDATION ACCOUNTS**

The Treasurer provided the following overview of the Statement of Receipts and Disbursements for the year ended December 31, 2015 for the Operating, Capital Grant, Dodd House and Hall House accounts:

|                     |             |                    |
|---------------------|-------------|--------------------|
| Grant Account:      | \$35,627.89 | GIC's: \$32,484.77 |
| Operating Account:  | \$13,363.73 |                    |
| Hall House Account: | \$11,428.64 | GIC's: \$22,654.84 |
| Dodd House Account: | \$18,759.14 | GIC: \$20,000.00   |

**MOVED by S. Colwill and Seconded by R. O'Connell: "That the Summary of 2015 Saanich Heritage Foundation Accounts be received for information."**

**CARRIED**

**NOMINATIONS AND ELECTION OF OFFICERS**

**Treasurer**

On a call for nominations, Art Joyce was elected by acclamation to serve as Treasurer of the Saanich Heritage Foundation.

**Vice President**

On a call for nominations, Ross O'Connell was elected by acclamation to serve as Vice-President of the Saanich Heritage Foundation.

**President**

On a call for nominations, Brad Shuya was elected by acclamation to serve as President of the Saanich Heritage Foundation.

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**ADJOURNMENT**

On a motion from K. Johnson and Seconded by A. Rushforth, the Annual General Meeting held February 9, 2016 adjourned at 6:37 p.m.

.....CHAIRPERSON

**SAANICH HERITAGE FOUNDATION**  
(Incorporated under the Society Act of B.C.)

**STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR THE YEAR ENDED DECEMBER 31, 2016**

|   | 2016<br>31-Dec           | 2015<br>31-Dec       | 2016<br>31-Dec    | 2015<br>31-Dec    | 2016<br>31-Dec   | 2015<br>31-Dec    |
|---|--------------------------|----------------------|-------------------|-------------------|------------------|-------------------|
|   | <b>OPERATING ACCOUNT</b> | <b>GRANT ACCOUNT</b> | <b>HALL HOUSE</b> | <b>DODD HOUSE</b> |                  |                   |
| <b>RECEIPTS</b>   |                          |                      |                   |                   |                  |                   |
| Dist. of Saanich grant  | 12,000.00                | 12,000.00            | 30,000.00         | 30,000.00         |                  |                   |
| Book sales  | 124.75                   |                      |                   |                   |                  |                   |
| Rental income   | 2.85                     | 4.91                 | 10,516.00         | 10,248.00         | 15,216.00        | 14,832.00         |
| Interest on account   |                          | 12.35                | 4.85              | 3.04              | 7.85             | 11.93             |
| Interest on G.I.C.'s  |                          | 61.44                | 160.17            | 229.90            | 210.58           | 281.56            |
|   | <u>12,127.60</u>         | <u>12,029.91</u>     | <u>30,073.79</u>  | <u>30,177.91</u>  | <u>10,750.75</u> | <u>10,522.90</u>  |
|   |                          |                      |                   |                   | <u>15,434.43</u> | <u>15,125.49</u>  |
| <b>DISBURSEMENTS</b>  |                          |                      |                   |                   |                  |                   |
| Grants paid to homeowners                                     |                          | 15,705.62            | 11,605.61         |                   |                  |                   |
| Office & Secretarial costs                                    |                          | 150.00               | 150.00            |                   |                  |                   |
| Dues and fees   |                          | 120.38               |                   |                   |                  |                   |
| Conferences and events  |                          |                      |                   |                   |                  |                   |
| Maintenance expenses  |                          | <u>15,976.00</u>     | <u>11,755.61</u>  | 5,824.75          | 3,735.18         | 6,268.09          |
|   |                          |                      | <u>31,284.47</u>  | <u>21,372.70</u>  | <u>5,824.75</u>  | <u>3,735.18</u>   |
|   |                          |                      |                   |                   | <u>6,268.09</u>  | <u>8,555.20</u>   |
| <b>EXCESS (DEFICIENCY) OF RECEIPTS<br/>OVER DISBURSEMENTS</b> | <b>(3,848.40)</b>        | <b>274.30</b>        | <b>(1,210.66)</b> | <b>8,805.21</b>   | <b>4,926.00</b>  | <b>6,787.72</b>   |
| <b>INTER-ACCOUNT TRANSFER:</b>                                | <b>-</b>                 | <b>-</b>             | <b>-</b>          | <b>-</b>          | <b>-</b>         | <b>(2,500.00)</b> |
| <b>BANK &amp; GIC'S - BEGINNING OF YEAR</b>                   |                          |                      |                   |                   |                  |                   |
| <b>BANK BALANCE</b>   | 13,363.73                | 13,089.43            | 35,627.89         | 26,982.85         | 11,428.84        | 4,912.78          |
| <b>G.I.C.'s</b>   | <u>13,363.73</u>         | <u>13,089.43</u>     | <u>32,484.77</u>  | <u>32,324.60</u>  | <u>22,926.70</u> | <u>22,654.84</u>  |
|   |                          |                      | <u>68,112.66</u>  | <u>59,307.45</u>  | <u>34,355.54</u> | <u>27,567.62</u>  |
| <b>BANK &amp; GIC'S - END OF PERIOD/YEAR</b>                  |                          |                      |                   |                   |                  |                   |
| <b>BANK BALANCE</b>   | 9,515.33                 | 13,363.73            | 34,355.77         | 35,627.89         | 11,124.94        | 11,428.64         |
| <b>G.I.C.'s</b>   | <u>9,515.33</u>          | <u>13,363.73</u>     | <u>32,546.21</u>  | <u>32,484.77</u>  | <u>28,156.60</u> | <u>22,926.70</u>  |
|   |                          |                      | <u>66,901.98</u>  | <u>68,112.66</u>  | <u>39,281.54</u> | <u>34,355.34</u>  |
| <b>APPROVED GRANTS UNPAID - 2016</b>                          |                          |                      | 11,557.00         |                   |                  |                   |