

AGENDA
Parks, Trails and Recreation Advisory Committee
Via MS Teams
Wednesday, June 22, 2022 at 4:00 p.m.

Due to Saanich's Communicable Disease Plan and to ensure social distancing, this meeting is closed to the public and can be viewed/heard via MS Teams. Please note that MS Teams callers are identified by their phone number which can be viewed on screen by all attendees at the meeting.

The District of Saanich lies within the territories of the ləkʷəŋən peoples represented by the Songhees and Esquimalt Nations and the WSÁNEĆ peoples represented by the Tsartlip, Pauquachin, Tsawout, Tseycum and Malahat Nations.

We are committed to celebrating the rich diversity of people in our community. We are guided by the principle that embracing diversity enriches the lives of all people. We all share the responsibility for creating an equitable and inclusive community and for addressing discrimination in all forms.

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| 1. | CALL TO ORDER | Councillor J. Brownoff | |
| 2. | ADOPTION OF MINUTES (attachment) <ul style="list-style-type: none">April 27, 2022 meeting | Councillor J. Brownoff | |
| 3. | CORRESPONDENCE (attachment) <ul style="list-style-type: none">Report by Councillor J. Brownoff dated May 5, 2022 outlining summary of PTR progress | Councillor J. Brownoff | |
| 4. | CHAIR'S REMARKS | Councillor J. Brownoff | |
| 5. | PEOPLE, PETS, AND PARKS STRATEGY | Megan Turnock, Lees & Associates | 20 mins. |
| 6. | BECKWITH DAM UPDATE | M. Goldsworthy, Park Planner | 20 mins. |
| 7. | SIGNAGE AND WAYFINDING STRATEGY | S. Pearson, Manager, Gordon Head Recreation Centre | 10 mins. |
| 8. | CECELIA CREEK <ul style="list-style-type: none">Stormwater demonstration – revised concept | P. De Greeff, Parks Manager of Planning & Development | 15 mins. |
| 9. | MISTING STATIONS | P. De Greeff, Parks Manager of Planning & Development | 15 mins. |
| 10. | ACTIVE TRANSPORTATION PLAN UPDATE | M. Squires, Senior Transportation Planner | 20 mins. |
| 11. | STRATEGIC OFFICIAL COMMUNITY PLAN UPDATE | A. Walker, Community Planner | 20 mins. |
| 12. | ADJOURNMENT | | |

Next Meeting: To be confirmed

In order to ensure a quorum, please contact Nancy Chaggar at 475-5494 ext. 3505 or nancy.chaggar@saanich.ca if you are unable to attend.

MINUTES
PARKS, TRAILS AND RECREATION ADVISORY COMMITTEE

Via Microsoft Teams
April 27, 2022 at 4:02 p.m.

Present: Councillor Judy Brownoff (Chair); Ted Austin; Pam Carroll; Rachel Corder; David Little; Amy-Jade Louie; Darrell Wick; Dex Owen

Staff: Eva Riccius, Senior Manager of Parks; Tiana Solares, Senior Manager of Recreation (4:45 p.m.); Troy McKay, Senior Manager of Transportation & Development Services; Paul de Greeff, Parks Manager of Planning & Development; Katie Turner, Park Stewardship Coordinator; Julie Lommerse, Park Planner; Nancy Chaggar, Senior Committee Clerk

Regrets: Leigh Campbell; Annie Djiotsa

1. ADOPTION OF MINUTES

MOVED by R. Corder and Seconded by P. Carroll: "That the minutes of the March 23, 2022 Parks, Trails and Recreation Advisory Committee meeting be adopted as circulated."

CARRIED

2. RECEIPT OF CORRESPONDENCE

The correspondence was received for information.

2. CHAIR'S REMARKS

- Saanich is being recognized as a Bird Friendly City; an official announcement and new programming are expected.
- The budget process is nearing completion and final reading is expected at the May 9th Council meeting.

3. ACTIVE TRANSPORTATION PLAN – 2021 REPORT CARD

The Senior Manager of Transportation & Development Services provided an update on the 2021 progress of the Active Transportation Plan (ATP) and the following was noted:

- The ATP was adopted in June 2018 after a two year process to develop the plan, including extensive engagement. It was determined that 100 different transportation action items would be required.
- Engineering staff are currently working on a five year refresh to the ATP to determine the next set of priorities for implementation.
- There is a focus on capturing accurate data for reporting purposes. With 600 kilometers of roadway and various modes of transportation, there is a lot of data to work with.
- The ATP has three sets of priorities including sidewalks, on-road cycling, and trails. Parks staff look after implementation and maintenance of trails.
- It is evident that the community's modes of transportation have shifted since COVID.
- Leading Pedestrian Intervals have been implemented at 20 traffic signals in the District.
- 50% of transit bus stops have been upgraded to meet accessibility guidelines.

- 100% of signals now have countdown timers and audible signals for people who are visually and audibly impaired.
- The report card data indicates that Saanich is on track for measures of success with people who are walking, cycling and taking transit.
- The District is behind on reported collisions with pedestrians and cyclists. As a result, Council has directed staff to work on a road safety plan to make streets safer and reduce collisions.
- Sidewalk implementation is delayed by a couple of years due to a lack of staffing resources; however, it is expected that a large portion of this work will be completed in 2022.
- The areas in which the report card measures success are: connections, convenience and culture.
- Events to celebrate successes occur when new infrastructure is implemented and completed, most recently was the Earth Day Festival.

In response to questions from the committee, the following was noted:

- AAA (All Ages and Abilities) are facilities suitable for everyone including children and elderly (8 to 80 years).
- The Safe Routes to School program is a continuous program which identifies barriers to active travel while working with schools to implement solutions. The CRD has taken on most of the planning for the program and will cycle through all 30 schools once every 10 years.
- Staff are working on a Report to Council (mainly financially driven) for options to accelerate the ATP.
- In last year's budget process, Council provided an additional \$2M in funding each year towards the implementation of the ATP. This is expected to achieve a moderate acceleration towards the requested acceleration of 50% (from 30 years to 15 years).

Parks staff are to bring an update to the Committee on trail improvements and maintenance proposed for this year as part of the ATP.

4. PARKS VOLUNTEER PROGRAM

The Park Stewardship Coordinator provided a presentation on the *Pulling Together* and *Park Ambassador* programs and the following was noted:

- The Parks volunteer programs stem from a policy in the Official Community Plan.
- Community environmental stewardship aims to foster and support public awareness, engagement, and participation in community environmental stewardship initiatives.
- Volunteer program involvement includes: *Pulling Together*, *Park Ambassador*, youth groups; corporate/faith/recreation groups; conservation groups; University of Victoria; Saanich Parks (staff).
- *Pulling Together* focuses on invasive species and habitat restoration and its goals are to enhance biodiversity, community engagement and education, restore ecosystem services, and social well-being.
- The *Park Ambassador* program is currently only operating at Mt. Douglas Park. Its goals are to enhance visitor experiences, provide volunteer opportunities, build capacity for visitor education, improve park management, and engage First Nations relationships and participation.
- In terms of the value that volunteers bring, Saanich receives roughly eight hours of volunteer time for every one hour of staff support. This translates to over \$550,000 in wages.
- The program's growth has been steady with the exception of a small downfall in 2020 as a result of COVID.
- *Pulling Together* works within best management practices to achieve maximum

results.

- Outreach tables are set up at community events to promote park stewardship.
- There is increased interest and demand for volunteering. Staff are working on succession planning and increasing efficiencies for the program.
- *Pulling Together* is at capacity and a wait list is being generated.

In response to questions from the Committee, the following was noted:

- There are *Pulling Together* groups who work every day of the week including weekends. Events will be posted on the website in the coming weeks.
- *Pulling Together* works with schools to involve youth and provides volunteer hours to students who require credits.
- The lead volunteers/stewards, in partnership with staff, oversee programs involving school kids.

The Senior Manager of Parks introduced Paul deGreef, the new Parks Manager of Planning & Development.

5. PEOPLE PETS AND PARKS (PPP) STRATEGY

The Park Planner provided an update on PPP (A District Wide Strategy for Sharing Saanich's Parks) and the following was noted:

- Council approved the development of the Strategy in July 2021, and approved Terms of Reference in August 2021 to hire a consultant.
- The goal of the project is to conduct a transparent, clear and robust public engagement process resulting in the development of a shared use framework.
- The Strategy is specific to pets in parks and doesn't look at pet/animal policies and issues relating to private property or animals at large.
- Lees & Associates were hired to develop the Strategy. Sub-consultants include: Modus Planning, LADR Landscape Architects, and Mustel Group. The consulting team is currently conducting background research.
- The project is currently gearing up for its first of three rounds of public engagement.
- People interested in this process are encouraged to self-register for updates by visiting the PPP project webpage.
- Information gathering for the Pop-Up Dog Parks program will be wrapped into the surveys for the PPP Strategy.
- The Pop-Up Dog Park program will run in nine parks for four weeks each. Additional information is available on the project webpage.
- Another update will be provided to the Committee in the coming months.

6. URBAN FOREST STRATEGY REVIEW

The Senior Manager of Parks provided a presentation on the Urban Forest Strategy Review and Update of the existing Strategy from 2011 and the following was noted:

- This project is complex and is comprised of a broad team of Diamond Head Consultants.
- Objectives provided by staff in the Request for Proposal include a clear vision and a framework for long term urban forest management. The review will include trees/forests in rural settings as well (outside of Urban Containment Boundary).
- The consultants' work will include: reviewing the current state of forests; assessing impacts of climate change; providing information to Council and residents; identifying best practices and providing recommendations; recommending metrics and indicators for future measurement of success; conducting public engagement.

- The project is currently in the background research and review stage.
- The first stage of public engagement is expected to occur in June.
- Once all the data has been collected, consultants will complete data analysis, update mapping, and present a draft strategy in late fall which will go out for public consultation and Council feedback.
- The timeline for the project spans from March 2022 to January 2023.
- Special engagement sessions for various Saanich Committees will be held.

The following discussions ensued in response to the presentation:

- Saanich's existing Urban Forest Strategy provides for a 'No Net Loss' policy which means that any tree that is taken down must be replaced.
- Consultants will look carefully at old versus new coverage data and explain the increase in numbers.
- The 3-30-300 rule is derived from research out of the University of British Columbia which states that a great community provides for: the ability to see three trees from any house/apartment window; at least 30% tree canopy coverage; the ability to walk to a green space within 300 m. Council has directed staff to use this as a general guideline and will be considered by the consultants as part of the Strategy review and update.
- "Right tree in the right place" speaks to the consideration that is given when deciding what types of trees to plant in various spaces, and whether infrastructure may interfere once trees have matured.
- Parks are ideal spaces for planting savanna type trees that provide shade.
- There are two types of boulevard tree programs: one where staff identify sites and plant trees; and the Partnership Tree Program where Saanich provides a suitable tree and the homeowner maintains the tree.
- The Urban Forest Strategy review will provide for different policies for tree coverage inside and outside the Urban Containment Boundary.
- Roads and other infrastructure take away space for tree planting. Staff are working on identifying a balance where infrastructure and density/developments can occur while increasing tree canopy cover.
- The Boulevard Tree Programs overlap with the Urban Forest Strategy. An update will be provided to the Committee when Diamond Head Consulting has completed data analysis.

7. RECREATION UPDATE

The Senior Manager of Recreation provided an update and noted the following:

- Summer program registration opened on April 20th and summer camps were 97% sold out by 9 a.m.
- Saanich is offering 573 summer camps for 2022.
- The refund policy has been strengthened; registrants must provide five business days' notice for withdrawals from camps.
- The Continuous Access Pass was not sold during COVID because service levels could not be guaranteed; passes were re-introduced in summer 2021.
- The Gordon Head Recreation Centre (GHRC) pool shut down is scheduled to start on May 2nd for mechanical upgrades. The pool will be closed for the duration of the project and is anticipated to re-open on Labour Day weekend.
- GHRC pool staff will be transferred to Saanich Commonwealth Place. As a result, SCP will increase availability for swimming lessons.
- The Canadian National Junior Squash Championships are scheduled to occur at Cedar Hill Recreation Centre from May 5 – 8.

In response to questions from the Committee, the following was noted:

- Summer camp waitlists are long and have been for many years.
- Parents attempt to coordinate camps between various organizations and jurisdictions which creates a churn period and makes it difficult to predict demands.
- Staffing constraints influence summer camp offerings. Staff shortages are echoed across the country.
- It was suggested that prices should be increased to reduce demand for camps.
- Camps must be revenue neutral or revenue positive to ensure that people who need it have access.

8. ADJOURNMENT

The meeting adjourned at 5:57 p.m. The next meeting is May 25, 2022 at 4 pm.

Councillor Brownoff, Chair

I hereby certify these Minutes are accurate.

Committee Secretary

DRAFT



The Corporation of the District of Saanich

Report

To: Mayor and Council
From: Councillor Judy Brownoff, Chair of Parks Trails and Recreation Committee
Date: 5/5/2022
Subject: Review of PTR October 2021 to March 2022

This report provides an overview of the majority of topics discussed at the Parks Trails and Recreation (PTR) Committee from October 2021 to March 2022. All agendas, minutes and motions can be reviewed on Saanich website.

DISCUSSION

Over the last six months the following items were discussed at PTR:

1. LOCAL AREA PLAN UPDATE Cordova Bay. The planner provided an overview of the Cordova Bay Local Area Plan. Committee spoke on importance of accessibility, connectivity around parks and signage.
2. BOULEVARD TREE UPDATE. Council supported the 3-30-300 rule, which means everyone should be able to see at least three trees from their home, that communities should ensure a 30 per cent tree canopy in neighbourhoods and that all residents should have a park within 300 metres from where they live. Staff were asked to provide an update on where and when boulevard trees are planted. Right trees should be planted in the right locations. Boulevard trees assist with walkability, fight climate change and lower temperatures.
3. INVASIVE SPECIES IN PARKS UPDATE Staff provided an overview of how invasive species are managed in Saanich Parks and how this volunteer program also provides social connections to keep our residents connected in our parks.
4. POP UP DOG PARK SUMMARY Staff provided a summary of the summer 2021 Pop Up Dog Park Pilot Project. Temporary pop-up dog parks were set up in five Saanich parks for two weeks each as a pilot project. The pilot project was a result of concerns of dog owners and non-dog owners in parks. The Committee supported that staff review and report back on Pop Up Dog Parks for 2022 including the budget needs.
5. 2022-2024 PARKS AND RECREATION FEES AND CHARGES The Senior Manager, Recreation presented on the 2022-2024 Parks and Recreation Fees and Charges noting:
 - Staff are proposing an increase of 2% per year for three years for recreation fees and rental rates; this is a manageable increase which will help offsets costs for the municipality.

- Local market conditions were considered to ensure Saanich fees are in line with other municipalities.
- A 1% increase is proposed for ice rental rates as it was at the highest market rate in the region.
- Racket sports is proposed to increase by 3% as the market will bear such rates.
- Annual reviews to evaluate rates will continue as part of the budget process and there is an ability to reduce rates if needed.
- The intent is to maintain the 60% subsidization rate.
- A review of golf services was done last year and outlines a five year plan to set rates.
- Initial increases for green fees from between 3%-10% are proposed; this would amount to an approximate \$3 increase per round; a 1.5% increase is proposed through 2024-2025.
- A flex pass will be introduced in 2023 which will replace the annual pass; the flex pass will require a \$350 upfront payment and will include a discount on rounds. The flex pass will keep rates competitive and modernize the pass system to be in line with industry standards.

The Committee endorsed the 2022-2024 Parks and Recreation Fees and Charges.

6. FOOD TRUCKS PILOT PROJECT – RESULTS OF 2021 AND RECOMMENDATIONS to move forward, Staff presented options for the 2022 Food Truck Pilot Project season. The Committee recommended to Council to continue the Food Truck Program as outlined in the recommendations in the report of the Manager of Park Planning and Development dated September 23, 2021.

7. CECELIA CREEK RAVINE FALLS DAYLIGHTING The Manager, Parks Planning and Design presented a Cecelia Creek Ravine Falls Concept that would allow for some interpretive signage and the possibility of commemorating the Creek in the Park. The Committee recommended that Council direct staff to: • Consider an interpretive installation and minor park improvements using the Community Amenity Funds; and • Explore the opportunities and costs of the creation of a dry creek bed to commemorate the historical creek.

8. BIRD FRIENDLY CITY The Executive Director of Swan Lake Christmas Hill Nature Sanctuary Society (SLCHNS) and the Senior Manager, Parks provided a report on the potential for Saanich to become a Bird Friendly City, sponsored by Nature Canada. The Committee recommended that Council: 1. Pass a motion to formally nominate Saanich to become a Bird Friendly City and provide a letter to Nature Canada with the motion as part of the Saanich application; and 2. Direct staff to initiate a community engagement in partnership with the Swan Lake Christmas Hill Nature Sanctuary Society to name a City Bird.”

9. BOWKER CREEK Staff presented an update on the Bowker Creek planning process and outlined an approach to creating signage along the greenway to provide wayfinding.

10. UPDATE ON PICKLE BALL COURT Staff presented an update on the Tolmie Park pickle ball noise issues and possible mitigation measures. A September 23, 2021 report to Council proposed options for plans of action for pickle ball courts. Council approved recommended guidelines for distance and mitigation. Acoustic panels, both in-house and outsourced, have been trialed at Tolmie Park but feedback is that they aren't helping. Staff suggested exploring other options such as limiting play hours, staggering play times, implementing a booking system, and locking of gates. Staff wish to continue exploring sound attenuation options and locations for future courts.

11. 2022 POP UP DOG PARK LOCATION OPTIONS AND PROGRAM TWEAKS The Committee supported implementation of an expanded program for the 2022 pop up dog parks being implemented and funded through the budget. Noting that the District Wide Strategy would not complete until 2023. Information from this years program will be included in the analysis around the strategy.

12. FIELD NAMING AT LAYRITZ PARK On hearing a presentation from a community member, the Committee supported the re-naming of field 7 at Layritz Park to be re-named "Zack Downey", and asked Staff to bring a report and a supporting letter from the Home Sports Club to Council. Unfortunately, the Home User Club was not supportive of this initiative because there have been many volunteers who have spent a lot of time helping to maintain the field in the past. As a result staff are unable to take this forward to Council.

13. DORIS PAGE PARK RENEWAL CONCEPT Community members presented a concept to renew Doris Page Park to the Committee. In response to the presentation, staff met with community members to discuss a new Pulling Together project in Doris Page Park. Interpretive signage may take a little longer to implement to ensure inclusion of our W SÁNEĆ neighbours. They supported the concept of moving the Doris Page Park Pulling Together program forward as soon as is practicable. It was seen as a project that could also highlight historical plants used by our W SÁNEĆ neighbours as food and medicine.

14. DRAFT CADBORO BAY LOCAL AREA PLAN Staff presented the draft Cadboro Bay Local Area Plan. The Committee supported the Cadboro Bay Local Area Plan and work especially around accessibility for all ages and abilities, connectivity of trails and parks, and wayfinding signs will be key.

15. SAANICH OPERATIONS CENTRE Staff delivered a presentation on the proposed redevelopment of the Saanich Operations Centre. Committee members complimented Staff on the video and looked forward to more updates.

16. OLDER ADULT STRATEGY Staff provided an annual update of the Older Adult Strategy. The program has seen many successes despite a slow start due to funding and the global pandemic issues. Programs such as the Connections Guide and NEPT (Neighbors Engaging on Phones Together) were created to address isolation faced by older adults. Age Friendly Spaces, a World Health Organization initiative, provides walking trails that accommodate for people with limited mobility. Programs such as the Sign Strategy and Wayfinding Guide, and the Welcome Kiosks aim to deliver services and clear direction for older adults to be able to get around autonomously. Next steps include efforts in creating sustainable age-friendly programs and

acquisition of additional resources. The impacts of the Strategy are significant and provide ongoing support, wellness, and connections for older adults.

17. COASTAL CONNECTOR TRAIL Community members delivered a presentation on the Coastal Connector Trail Initiative. There was support for this group to connect with Directors of Engineering and Parks, Recreation and Community Services as the Active Transportation Plan is in the process of a 5 year review and a new Parks Master Plan is in the works.

CONCLUSIONS

The Parks Trails and Recreation Committee is very engaged and has supported a number of staff and community initiatives. The Committee continues to drive towards the Parks Recreation and Community Services vision that Everyone Belongs Here. As Chair I am very pleased to support such a passionate and knowledgeable group of Saanich community members and I thank them for their ongoing support and engagement.

A handwritten signature in black ink, appearing to read 'J. Brownoff', written in a cursive style.

Councillor Judy Brownoff