

**REVISED AGENDA**  
**PARKS, TRAILS AND RECREATION ADVISORY COMMITTEE**  
**Gordon Head Recreation Centre – Multi-purpose Rm.**  
**4100 Lambrick Park Way, Saanich**  
**Thursday, November 28, 2019, from 6:45 p.m.**

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- 1. GORDON HEAD RECREATION CENTRE – FACILITY TOUR**
- 2. ADOPTION OF MINUTES** (attachment)
  - October 24, 2019
- 3. CHAIR’S REMARKS**
- 4. SENIOR’S SUBSIDY**
  - Presentation by the Sr. Manager of Recreation
- 5. PARKS UPDATE**
  - Update by the by Sr. Manager of Parks
- 6. HOULIHAN PARK**
  - Committee discussion
- 7. DIVISIONAL REPORTS**
  - Recreation (attachment)
  - Parks (attachment)
  - Community Services

**Next Meeting: January 23, 2020**

In order to ensure a quorum, please contact Jeff Keays at 475-5494 ext. 3430 or by email  
[jeff.keays@saanich.ca](mailto:jeff.keays@saanich.ca) if you are unable to attend.

**Go Green!**

**Members are encouraged to bring their own mug to the meeting.**

**MINUTES**  
**PARKS TRAILS AND RECREATION ADVISORY COMMITTEE**  
Held at Saanich Municipal Hall, 770 Vernon Ave.  
**October 24, 2019, 7:00 p.m.**

Present: Chair: Councillor Taylor (7:25 p.m.)

Members: Ted Austin; Daryl Dagneault; Peter Haddon; and Stefanie Yao

Staff: Suzanne Samborski, Director of Parks and Recreation; Kelli-Ann Armstrong, Senior Manager, Recreation; Gary Darrah, Manager of Park Planning and Design, Cristina Caravaca, Manager Community Services; Becky Goodall, Park Planning Designer; Jason Jones, Programmer II and, Jeff Keays, Committee Clerk.

Regrets: Pamela Carroll; Lyndsay Edgar; and, Dex Owen

Guests: None

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The Clerk called the meeting to order at 6:01 P.M. and advised the committee that the Chair would not arrive until 7:30 p.m. and that an interim Chair would be required.

The Clerk asked the committee to nominate a member to serve as (A) Chair until the Councillor Taylor's arrival.

**MOTION**

**MOVED by L. Edgar and Seconded by P. Haddon: "That member T. Austin serve as the (A) Chair of the October 24, 2019 Parks Trails and Recreation Advisory Committee until Councillor Taylor arrives."**

**CARRIED**

**MINUTES**

**MOVED by D. Dagneault and Seconded by P. Haddon: "That the minutes of the Parks Trails and Recreation Advisory Committee meeting held May 23, 2019 be adopted as circulated."**

**MOVED by L. Edgar and Seconded by P. Haddon: "That the minutes of the Parks Trails and Recreation Advisory Committee meeting held September 19, 2019 be adopted as circulated."**

**DIVISION UPDATE RECREATION**

The Clerk circulated the October Recreation Division Update, dated October 22, 2019 on-table. The Sr. Manager of Recreation provided the committee with an overview of the report, the following was noted:

- In response to requests from the community, Saanich is now offering a number of classes that older adults can “try before buying”.
- Programming varies, and can be one day, others are complete sessions.
- Programs are free of charge but pre-registration is mandatory.
- Community Services staff are engaged in a UBCM funded regional study that is looking at a number of matters related to childcare.
- The flood at Pearkes resulted in nearly \$500,000 worth of damage. The costs of repair will be covered by insurance.
- The District was advised by Swimming Canada that they were relocating their national high-performance centres to Vancouver and Toronto and that Saanich Commonwealth Place will no longer be for National Team training.

**DIVISION UPDATE PARKS**

The Director of Parks and Recreation provided an overview of the September Parks Division Update report dated, October 24, 2019. The following was noted:

- There will be a tree planting event in King Alfred Park in November.
- The Lochside connector will be established as a proposed public amenity attached to the development application for the Mann property at the end of Beckwith Ave.
- The application is still pending and will be processed through the planning department with a decision from Council. Timing is currently unknown.
- The Uptown Douglas Corridor Plan will result in new parks that will be funded through Develop Cost Charges. A staff report to Council on the matter is forthcoming.
- The planned bike park development at McMinn Park will be geared towards beginners.

**DIVISION UPDATE COMMUNITY SERVICES**

The Community Services Manager provided the committee with an overview of the September Community Services Division Update report dated, October 24, 2019.

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 Councillor Taylor arrived at the meeting at 7:25 p.m. and assumed the Chair  
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**CHAIR’S REMARKS**

The Chair thanked T. Austin for serving as Chair in his stead before providing the committee with a brief overview of the issues arising at the September 18, 2019 meeting of PTR, and as noted in the Clerk’s “on-table” memo dated, October 23, 2019. The Chair took the opportunity to also remind members of the need to inform the Clerk in event they are unable to attend the meeting so as to ensure that the committee may achieve quorum and conduct business.

Noting that the committee had not taken any action on the items, the Chair first inquired if the Manager of Community Services could provide a brief overview of the Inclusive Services Update originally presented at the September 18, 2019 meeting.

**INCLUSIVE SERVICES UPDATE**

The Community Services Manager, referencing the minutes of September 18, provided the committee with brief overview of their Report on Inclusion Services Program, and dated September 18, 2019. The following was highlighted.

- The District is working on the development of an Inclusion Services program to be housed in the Community Services Department.
- Historically the District has provided services to the disabilities community through the non-profit society, Recreation Integration Victoria (RIV).
- The Recreation Market Analysis made it clear that Saanich was not meeting the demands of its community, and that persons with disabilities were experiencing barriers when attempting to engage with recreation programming.
- The best practice with recreation inclusion programming is a 1:1 ratio (client:support provider); however, RIV's ability to meet this target was challenge.
- In order to fund the program the District ended its contract with RIV and reallocated the funds to act as seed money for the new program.
- Customers were now able to acquire an assist pass from the recreation centre of their choice.
- This equitable change now afforded persons with disabilities the same experience as others in the community enjoy.
- The department plans to have an Inclusion Services Specialist on staff by October. The position will administer the program and work with the community and staff to improve accessibility to Saanich Parks, Recreation and Community Services programs.
- The position is funded as a 0.5 FTE in the current budget; accordingly, staff identified a number of priorities for the position.

## **MOTION**

**Moved by T. Austin and seconded by P. Haddon: "That the Parks Trails and Recreation Advisory Committee:**

- 1. Receive the Report by the Community Services Manager, and dated September 18, 2019 for information; and,**
- 2. Support staff in going forward with a resource request to Council for the 2020 fiscal year which describes the need for full-time staff and program support funding."**

**CARRIED**

## **COMMERCIAL OPERATIONS IN PARKS**

The Chair provided the committee with a brief overview of his September 18, 2019 proposal for the committee to consider a recommendation asking Council to develop a pilot project for food-truck/food-vendor in Saanich Parks. The following was noted:

- There are opportunities for businesses such as food trucks and food stands to operate in certain Parks during Special events.
- Section 17 of our Parks Management and Control Bylaw prohibits the sale of refreshments, goods or services in parks except with the expressed written consent of Council.

- Consideration should be given to exploring the idea of permitting small scale business operations in certain parks on a more regular basis; however, there are significant implications to consider, including:
  - Limiting the potential for over-commercialization in parks, and maintaining the calm, natural atmosphere our community currently enjoys.
  - Criteria to determine what Parks are appropriate, and which are not.
  - What kind of business is permissible?
  - What is the best manner to explore the notion?
- Staff have recommended that consideration be given to a Pilot Project that is limited to only one Park.

Committee discussion ensued, the following was noted:

- Small commercial operations exist at the music in the park events.
- The food available is a welcome amenity at these events.
- A staff feasibility report would need consider a number of factors, including hours of operations, appropriate infrastructure, capacity etc.
- Sports associations are required to adhere to a number of regulations in order to ensure their snack bars are in compliance. Is it worth it for these specified food-truck vendor?
- Where does it fit amongst Saanich's priorities? There is no reference in any of the current plans and strategies to such an initiative.
- Garbage and refuse could be an issue, is there operational capacity?
- Has the industry come forward with a request? Is there actually a demand?
- Not being a priority isn't necessarily a bad thing. It is a new idea, a new opportunity.
- Prospect of revenue generation in municipal parks raises concern over commercial creep, and changes to the park experience.

In response to questions from members, Councillor Taylor noted:

- A local community association came forward to advise that there has been expressed interest by the industry in their community.
- Council considered a number of staff resource requests as part of the 2019 Financial Plan (FP) deliberations, including a requests from Parks and Recreation for a 0.5FTE Parks Refuse Collector.
- Although the request was not approved, it could be reconsidered as part of the 2020 FP.

## MOTION

**Moved by T. Austin and seconded by D. Dagneault: "That the Parks Trails and Recreation Advisory Committee recommend that Council consider having staff bring forward a report on the feasibility of a food truck pilot program in an appropriate Saanich Park.**

**CARRIED**  
**With member P. Haddon OPPOSED**

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## COMMUNITY SERVICES MULTI-CULTURAL SERVICES UPDATE

The Manager of Community Services introduced, Jason Jones, Programmer II. Mr. Jones presented an overview of the District's numerous multi-cultural services, and initiatives. The following was highlighted:

### FIRST NATIONS:

- On November 27, 2017 Saanich Council passed a motion to commence formal Government – Government relationships with neighbouring First Nations. The enabling motion gave authority to the following:
  - Relationship building.
  - Council to Council meetings.
  - Development of an Interdepartmental Working Group.
  - Staff to implement projects or initiatives that do not involve costs.
- Projects and initiatives that have been undertaken since 2017 include:
  - Development and protocols of the Territorial Acknowledgement.
  - Traditional welcome at the Inaugural 2019 – 2023 Council meeting and searing-in ceremony.
  - Engagement and consultation in the Local Area Plan update process.
  - The opening of the Shelbourne Memorial Lane, Strawberry Festival, and Cadboro Bay Festival all began with a Territorial Welcome
  - Corporate wide support and participation of Orange Shirt Day
  - Information and resources published to Saanich.ca and the corporate intranet.
- Going forward the District plans to establish staff training modules, continue to attend indigenous events, work with First Nations on restoration efforts for natural areas and waterways and watersheds such as the Colquitz, promote and incorporate indigenous arts (i.e. the Earth Drum Installation at the Cedar Hill Recreation Center) and culture throughout the district.

### MULTI-CULTURALISM:

- Saanich has the largest and most diverse population in the region.
  - 22% of our population are immigrants (24,755)
  - 2,905 new Canadians to Saanich during the last census period
  - The country of origin for newcomers has changed over time, with the fastest growing ethnic group being from the Philippines.
- Connections with these communities are enabled through numerous partnerships and initiatives, including:
  - Work with Inter-Cultural Association and Victoria Immigrant and Refugee Centre Society.
  - The Community Partnership Network (Saanich was a founding partner).
  - Building relationships with our cultural communities.
  - Attending community cultural events.
- The District has a number of multi-cultural programs and services, that are advertised and communicated via:
  - A translation tool on Website.
  - Multilingual Recreation Guide.

- Translation of forms and other related information.
- Google Translate tablets at each recreation centre.
- These programs and services include:
  - SpeakWell ESL Program
  - Chinese Seniors Drop-In
  - Victoria Day Punjab
  - Muslim Women and Girls
  - Intro to Recreation for new Canadians in conjunction with the Inter-cultural Association.
- Saanich plays host to a number of cultural events and festivals, including:
  - Moon Festival
  - Iftar Dinner
  - Cultural Stage at Strawberry Festival
  - Lunar New Year
  - Diwali
  - Punjabi Mela
  - World Refugee Day

## **LGBTQ2:**

- The District has a wide compliment of programs and services for the LGBTQ2 community, including:
  - Two-Spirit, Queer and Trans Dinner and Drop In (SCP)
  - QT2IPoC Dinner Program
  - LGBTQ drop-in
  - Queer Prom
  - Queer Youth Open Mic's
  - Annual participation in Pride Parade
  - Pride and Trans Flag raising event.
- Through meaningful engagement and continued relationship building, the District will continue develop and deliver services and programs that are representative of our diversity.

Committee discussion ensued, the following was noted:

- Noting the rise of populist discourse across the country, could Saanich events be made more identifiably inclusive?
- Artists that perform at Music in the Park are recommendations brought forward from our partners at the Inter-Cultural Association.

## **PARKS WASHROOM PLAN – UPDATE**

Becky Goodall, the Park Planning Designer, provided the committee with an overview of updates and revisions to the Public Washroom Plan since the May 2, 2019 PTR presentation. The following was highlighted:

- The name of this plan has been revised to more accurately reflect the scope of work. The plan is now referred to as the *Washroom Operations and Capital Plan*.

- The Active Transportation Plan and Older Adult Strategy both recognize the importance of a good parks and trails systems.
- Public washrooms are an important component, as they influence where people will visit, and how long they can stay there.
- The washroom strategy/plan was initiated in order to determine how best to provide washroom facilities to enable the greatest number of people to use our parks and trails.
- The previous iteration of the plan had four (4) focus areas. Since the last check-in this has been consolidated into three (3) focus areas:
  1. Highest-use Parks.
  2. Popular Easy Walking Trails within Parks.
  3. Main Trail Network.
- Locations within the focus areas were assessed to determine where improvements are needed and feasible.
- The Galloping Goose and Lochside Regional Trails, operated by the CRD, have also been included in the scope of the strategy and will be considered along with the main, Centennial Trail Network.
- The combination of ideal maximum time between facilities and the typical travel speed of population segments (seniors, children, adults and cyclists) were considered when establishing the ideal facility spacing.
- There are several facility types available, which vary in price and appropriateness.
- The plan intends to share facilities, rather than build new ones, wherever possible.
- Locations for new and/or shared facilities have been identified, there are twenty-five (25) in total, including:
  - 12 Shared (4 for future consideration)
  - 1 Portable
  - 6 Pit Toilets (2 being installed by the CRD)
  - 6 New Washroom Buildings
- Facilities will be open from 7 a.m. to 11 p.m., year-round or seasonally. They will be for the benefit and use of all park/trail users.
- Facilities will be intended for one user at a time, with lockable exterior doors.
- Facilities will meet accessibility standards wherever possible.
- The proposed implementation timeline is seven (7) years, 2019 – 2025. However, due to significant financial implications the timeline may be extended to a ten (10) year implementation period.

Committee discussion ensued, the following was noted:

- The District is working with a number of area clubs to develop an agreement to open these facilities to the public when not in use by the club.
- There are currently eight (8) such facilities in Saanich.
- The District will assume operational and maintenance costs for those times that the facility is opened to the public.
- Facilities would be built only in those identified areas located within the Urban Containment Boundary and Sewer Enterprise Area.
- With regard to potential safety concerns, is there a demand or need for washrooms to be open until 11 p.m.?

- Saanich Police had provided staff with some helpful feedback with regard to personal safety and potential vandalism. Staff have made revisions accordingly.
- Facilities brought on-line under this plan will be secured by a contractor, which is the current operating procedure.
- It is significantly cheaper to utilize existing facilities as opposed to building new.

## 2019 PARKS CAPITAL PROJECTS UPDATE

Gary Darrah, Manager of Park Planning and Design, provided the committee with a status update on the division's current capital projects. The following was highlighted:

- Gyro Tennis Courts
  - Required a total rebuild from the base up.
  - Project will be completed in 2020
  - Upon completion there will be one (1) tennis court as the second court was constructed on-top of a sewer line.
- Gore Memorial Peace Park
  - Pathway and plaza have been completed, contractors are currently working on the water fountain feature.
  - Project will be completed in time for Remembrance Day ceremony.
  - The re-imagining of this space will help to set the tone for future works along Shelbourne Ave.
- Reynolds Playground Renovation
  - Old Park and structures were demolished.
  - New design and structures have been completed.
- Mt. Douglas Park – Whittaker Trail
  - Ongoing erosion and sediment issues resulted in significant damages to the trail and surrounding natural area.
  - Staff have utilized risers, and native planting to remediate (diverting water and run-off) and stabilized the heavily eroded slopes.
  - Staff have laid new trail mediums resulting in a better walking surface for park users.
- Annual Trail Program
  - Staff have undertaken improvements efforts on more than 3km of trails.
  - New trail connections established, including: Cherry and Roy Roads; Lambrick and Maltwood.
  - Work will continue into the late fall.
- Gorge Waterway Railing
  - Numerous railing segments have been repaired, replaced and painted.
- The Glanford Park field renovation has been completed. Sand based substrate has been removed.
- Future capital projects include:
  - Mount Douglas Summit enhancements and repairs
  - McMinn Park beginner bike park
  - Construction of a new washroom at McMinn Park
  - Various ongoing signage updates and installations for interpretive, way-finding, regulatory throughout the District.

- Ongoing furniture replacements and new installations
- Various irrigation system installations and replacements
- Washroom Plan renovations and retrofits

## **HISTORY OF HOULIHAN PARK**

The Senior Manager, Parks provided the committee with a brief history of Houlihan Park, including previously consider concept plans. The following was highlighted:

- Several concept plans have been brought forward for Council's consideration over the years.
- Council has not funded or approved any of the proposals.
- Significant opposition from the immediate neighbours.
- A request to install a memorial bench was brought forward, staff engaged neighbours who expressed opposition to the installation of a bench.
- The park is not included or identified as a priority in the Division's work plan.
- There are significant number of previously identified priorities competing for resources.

Committee discussion ensued, the following was noted:

- Additional amenities exist within the vicinity of this park.
- Saanich has over 115,000 residents, why do the persons neighbouring the park get to speak on behalf of all residents.
- The area could assist the District in meeting and exceeding their tree planting goals.
- Parking is already limited in the area. Accommodating an increase in parking would prove difficult.
- The committee could bring the item back for further consideration at the next regularly scheduled meeting.
- The committee could make a recommendation for Council's consideration.

## **FUTURE ITEMS**

Member P. Haddon inquired if the committee could receive an update on recent Council activity with regard to trees and the urban canopy.

## **NEXT MEETING**

The next meeting is scheduled for November 28, 2019.

## **ADJOURNMENT**

The meeting adjourned at 9:15 p.m.

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Councillor Taylor, Chair

I hereby certify these Minutes are accurate.

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Committee Secretary

DRAFT



## The Corporation of the District of Saanich

# Report

**To:** Parks, Trails and Recreation Advisory Committee  
Healthy Saanich Advisory Committee

**From:** Kelli-Ann Armstrong, Senior Manager - Recreation

**Date:** 11/19/2019

**Subject:** November 2019 Monthly Report

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### RECOMMENDATION

That the Parks, Trails and Recreation and Healthy Saanich Advisory Committees receive this report as information.

### PURPOSE

The purpose of this report is to provide the Committees with an overview of the previous month's Recreation Division activities.

### DISCUSSION

#### Cedar Hill Campus

The Great Horned Owl Rescue – On October 30<sup>th</sup> Golf Course and Urban Forestry staff rescued a Great Horned Owl stuck in the boundary nets on hole #13. The owl which had a leg tangled in the nets, and was hanging upside down and was being harassed by crows. A crew was immediately dispatched with an aerial lift truck to the site. Parks staff were able to rescue the owl from the net, but it was determined that the bird had an injured leg. Golf Course staff arranged for the bird to be taken to Wild Arc to hopefully make a full recovery.



## **Gordon Head Recreation Centre**

In October, one of two new aquatic wheelchairs was stolen from the facility. After much sleuthing on video surveillance and working with Saanich Police, the stolen wheelchair was located in a Victoria pawn shop and the suspect arrested. We are happy to report the wheelchair was returned without damage and is now back in circulation for our patrons. It underlies the importance staff take in ensuring an accessible building and services.

On November 6th, we participated in a drill with Saanich Emergency Program (SEP) to set up an Emergency Reception Centre for a mock apartment fire/evacuation. The SEP volunteer team was well trained and worked cooperatively with GHRC staff to have an efficient set up, access the emergency kiosk, and understand the mechanics of a reception centre, in the event of a community emergency.

In the spring Cedar Hill (CH) and Gordon Head Recreation Centres submitted a grant application to the New Horizons for Seniors Program: Stride – Active Living for Seniors Women. CH started the dryland portion with women participating in a one hour class, once per week, from October to December. We are now arranging the waterfit portion of the program for January 2020 running until the first week of February. The planning process has been making sure there is a suitable class and a space for social time after and engaging with others each recreation centre.

Registration for Child and Youth programs continues to grow as we enter the second set of classes. In particular Gymnastics, Dance programs, and Martial Arts have seen an increase of 8% in registrants from this same time 2018. Cooking programs continue to fill up for Little Chefs, Cooking for Fun and Youth Life Skills. Holiday Chocolate Making and Holiday Baking is so popular that two sessions were added.

Gordon Head received two grants from BCRPA for January after school programming. We received the opportunity to offer a free 8 week session of Jazz and Hip Hop dance for elementary school children, as well as an 8 week session of "Kindness Club" for middle school children.

Gordon Head supported families by offering a School Closure camp for the first day of the SD63 Support Staff strike on Monday, October 28th. Summer staff came back to work for the day and fifteen children registered in total.

## **G.R. Pearkes Recreation Centre**

Our lobby has turned into a pop-up library, where the public can pick up books, place holds and make drop-offs. The Pearkes team worked with the Library staff to bring this service to the community. Renovations are continuing in the library and Saanich Neighbourhood Place areas; all are expected to be complete by end of the year.

We are hoping to celebrate Christmas a little early, as we expect the delivery of a new electric ice resurfacer (Zamboni) due to arrive Mid-December. We worked with the Saanich Sustainability team to ensure our purchase assists with moving towards our emissions targets.

G.R. Pearkes is hosting our 2nd annual Ice Festival! The Green Arena will be transformed into a winter wonderland with a giant snow globe, trees, lights and snow. It is truly a magical way to spend time this holiday season. December 20 - 26, 2019, families can join one of our many public skates in the wonderland, or rent it for a private friends and family skate. We will also have a variety of Skate Camps during the holiday break that will also have a chance to enjoy the experience.

## Saanich Commonwealth Place

October 17<sup>th</sup> was Shake Out Day and our Health and Safety Committee did a great job of presenting and providing information and tips to both public and the staff.

Saanich Recreation's new volunteer ambassador program is gaining some community awareness. This program is an initiative from the Older Adult Strategy to assist residents who are not familiar with the centre or the programs and services that are offered through the Department. SCP has been selected to pilot this project and we are currently working on training and orientation.

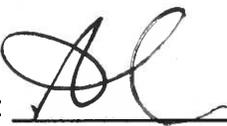
A recent presentation and facility tour was given to 2 separate groups of Camosun College students spiking some career interest.

Several participants from the Garth Homer Society have started up this month with weekly work experience – putting some smiles on the faces of the maintenance staff.

Staff jumped into action with the recent Saanich school closure by quickly securing staff and space to provide Closure Camps to the community. These programs literally sold out in hours.

The recent market analysis recommendations called to increase programming and access for older adults. At SCP our programmers and marketing have focused on this, and we have seen a noticeable increase in older adults in our dryland and aquatics drop in programs. New registered programs were also introduced and very well attended, such as: Paint Night, Ukulele, and Walking in Europe.

Prepared by:   
Kelli-Ann Armstrong Senior Manager, Recreation

Approved by:   
Suzanne Samborski, Director, Parks & Recreation

# THE CORPORATION OF THE DISTRICT OF SAANICH

**REPORT TO:** Parks, Trails & Recreation Committee

**DATE:** November 28, 2019

**FROM:** Eva Riccius, Senior Manager, Parks

**SUBJECT: Parks Division Update – November, 2019**

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The following update is provided for the Parks, Trails & Recreation Committee:

## **Maintenance**

Soccer season is underway and staff have been busy laying out and lining fields. Staff have been aerating and topdressing fields to allow them to drain and provide the best playing surface we can.

Ongoing maintenance services include washroom cleaning, refuse collection, field lining. The leafing program in parks is well under way.

A water management system has been installed at Telegraph Bay to keep oily water from the parking lot from flowing directly onto the beach and into the ocean.

The Layritz #3 ball diamond is 90% done and will be completed in the spring for the 2020 National Little League Championships.

Roadside mowing and rough mowing programs are completed for the year. We are starting to blow out irrigation systems and are working on installing irrigation at Gore Memorial Peace Park, West Saanich Rd and Reynolds Park

Homeless camp clean ups are increasing and they are dealt with as they are reported according to the Parks Management and Control Bylaw. Dumping in parks is unfortunately ongoing.

The Parks mechanic shop is busy repairing the turf crew equipment as needed.

## **Construction**

The Construction Section has been working on the following major projects:

- **Quadrant 4 Trail Resurfacing Program** – work is being completed on gravel trails within Quadrant 4 (East Saanich). The crew has been most recently working in Lambrick Park.
- **Gore Memorial Peace Park Renovation** – 2019 marks the centenary of the establishment of this park. Most of the construction and landscaping work is now completed. Four new trees will be planted in the near future. All park furniture and fountain are in place.
- **Cadboro – Gyro Park tennis court replacement** – All construction activities are now completed. The new asphalt surface for the court has been paved and temporary lines have been painted. New chain link fence is installed. The crew is finishing landscaping around the court. A new net is in place and the court

should be reopened for play. New acrylic surfacing will be completed in the early spring 2020 to complete the project.

- **Reynold's Park** playground replacement project is well under way. All demolition work, excavation for the new footprint of the playground as well as the granular base have been completed. The crew is working on relocation of utilities for the small building as well as framing in a new concrete curb around the playground. Work will continue through November and December.
- **Shelbourne Avenue** – The crew installed four new interpretive signs in the week prior to the Remembrance Day celebrations. More details about the signage are below in the Parks Planning & Design section.

## **Horticulture – EI-2**

Horticulture staff are finishing up the planting of spring bulbs at our municipal facilities and seasonal display beds and covering up the beds with leaf mulch. Look next spring for Liberation 75 Bulbs which were donated by our local Dutch Association (Holland House) and have been planted near the war memorials at Municipal Hall and in Gore Memorial Peace Park. These tulips are to mark the 75<sup>th</sup> anniversary of the Dutch Liberation after the Second World War.

Work continues on projects at Gorge Park and a number of neighbourhood traffic circles which are being renovated.

## **Urban Forestry – EI-1-3**

Urban Forestry continues to provide support to Public Works and Engineering on plan review and construction supervision around trees. Urban Forestry has also seen an increase in Fortis Gas permit reviews with the change to cooler weather. The Request for Service volume for work on public trees has slowed a little, and the crews are doing their best to complete the work in a timely and safe manner. We are trying to complete all the priority hazard pruning before the storm season arrives. Stump grinding requests are almost complete for the year. The crew will then transition to tree planting and small tree maintenance.

## **Natural Areas – EI-1-5**

Tree Appreciation Day was a huge success with well over 60 community volunteers showing up for the event. King Alfred Park has 32 new trees and a new bee, bird, and butterfly friendly restoration site was planted with more than 300 native shrubs and trees. A couple dozen Western red Cedar and Douglas fir seedlings were given away to participants to plant on their properties.



Pulling Together volunteer groups are getting very active with crews supporting several groups on a weekly basis. The “Hemi in a Stump” project was a success with over 50 Western hemlock & Western red Cedar seedlings being planted in Mt Douglas Park. Most of the seedlings were planted in rotten, hollow fir stumps. Staff are currently organizing our restoration plant lists with requests from our Pulling Together Lead Stewards. We have about 30 new natural area restoration sites to plant this fall/winter.



The Small Tree Maintenance (STM) crew has been busy mulching and pruning all of our boulevard and parks trees over the past couple of months.

The 2019/2020 winter tree planting program is off to a good start. Tree Appreciation Day at King Alfred Park kicked off our tree planting season with about 30 trees planted. We moved onto our other big park projects including, Montague, Brydon, and Columbine Parks with a total of over 100 trees in the ground so far. We will be moving on to boulevard tree planting.

## Park Planning and Design

**Washroom Plan** – The final Washroom Operations and Capital Plan is planned to go to Council for information on December 9.

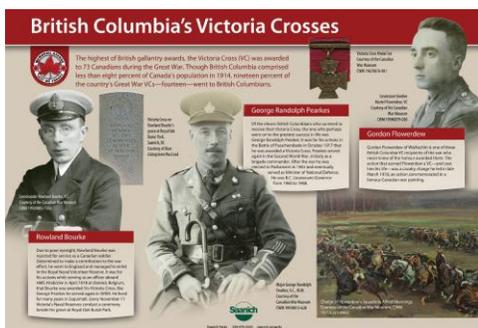
**Cedar Hill Park Management Plan** – Staff continue to develop the Draft Management Plan (Phase Two) in preparation for presenting to Council. The report is currently being reviewed by the Stakeholder Working Group as well as internal staff.

**Gore Memorial Peace Park Enhancement** – This small park located at Shelbourne and Cedar Hill X Road is celebrating its 100<sup>th</sup> anniversary this year. Site work is essentially complete and the park was open with the new fountain up and running in time for Remembrance Day.

**Horner Park Renewal Project** – The public have been invited to drop-in to view park Concept Plan Options and meet with staff at an Open House which is being held on December 2, 2019 from 3:30 p.m. to 7:00 p.m. at St. Aidan’s Church. All are welcome to attend.

**Shelbourne “Street of Unfinished Dreams”** – Four additional interpretive signs (four were completed in 2018) have locations along Shelbourne Street.

See the map of the locations of the eight signs



installed to-date.





**Tripp Substation Youth Park** – Staff led a 2-hr workshop with 43 Reynolds Secondary School students and were also at Spectrum Community School for a pop-up display to hear ideas about the youth park. A survey to complete is available online at: <https://www.saanich.ca/EN/main/parks-recreation-culture/parks/projects-in-saanich-parks/active-projects/tripp-station-youth-park.html>. Letters regarding upcoming community engagements were sent to nearby residents informing them that once the youth engagement was complete, staff will host a public event early in the New Year.

**Hampton Park** – Parks staff are working with Engineering staff to develop a plan to improve the parking lot and pathways in the park in conjunction with sidewalk and sewer improvements along Hampton Road.

### Community Development and Business Systems Section

Staff are working on amending the Tree Protection Bylaw and establishing an Urban Forest Reserve Fund as result of Council endorsing the staff report “Interim Options to Strengthen Tree Protection in the District of Saanich” on September 9, 2019. This report and the webcasting can be found on Saanich’s website: [https://saanich.ca.granicus.com/MediaPlayer.php?view\\_id=1&clip\\_id=300&meta\\_id=18748](https://saanich.ca.granicus.com/MediaPlayer.php?view_id=1&clip_id=300&meta_id=18748)