

A G E N D A

PLANNING, TRANSPORTATION AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Saanich Municipal Hall, Committee Room No. 1
Thursday, February 15, 2018 from 4:30 to 6:30pm

1. **ADOPTION OF MINUTES** (attachment)
 - January 11, 2018
2. **HOME ENERGY RETROFIT FINANCING PILOT**
 - Presentation from Planning.
 - Memo to be circulated at committee.
3. **WHY IS IT SPECIAL TO DO BUSINESS IN SAANICH?**
 - Committee discussion.

* Adjournment *

* * Next Meeting: March 8, 2018 * *

Please email jeff.keays@saanich.ca or call at 475-1775 ext. 3430 if you are not able to attend.

**GO GREEN! MEMBERS ARE ENCOURAGED TO
BRING THEIR OWN MUG TO THE MEETING**

MINUTES
PLANNING, TRANSPORTATION AND ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
Held at Saanich Municipal Hall, Committee Room No. 2
January 11, 2018 at 4:30 p.m.

Present: Councillor Judy Brownoff (Chair), Suzanne Bartel, Bill Mumford, Andrea Mercer, Lois-Leah Goodwin, Sophia Baker-French, Peter Pokorny

Staff: Catherine Mohoruk, Manager Strategic Projects – Engineering; Stacy McGhee, Prgm. Manager – Engineering; MaryAnn Greco, Senior Committee Clerk; Jeff Keays, Committee Clerk

Regrets: Peter Rantucci, Travis Lee

Guests: None

MINUTES

MOVED by Bill Mumford and Seconded by Peter Pokorny: “That the Minutes of the Planning, Transportation and Economic Development Advisory Committee meeting held November 9, 2017, be adopted as circulated.”

CARRIED

CHAIR’S COMMENTS

Councillor Brownoff welcomed committee members to the first meeting of 2018. Highlighting the accomplishments of 2017 the Chair noted that the majority of the committee’s recommendations were adopted by Council. The Chair invited a roundtable of introductions by all members and staff in attendance. In concluding the opening comments, the Chair noted that local economic development would be a priority for the committee during the 2018 term.

AN APPROACH TO PARKING ON ROADS WITHOUT CURBS

Catherine Mohoruk, Manager Strategic Projects – Engineering, provided the committee with an overview of their draft plan to manage parking on roads without curbs throughout the District.

The presentation highlighted existing legislation and enforcement protocols, as well as an overview of parking related infractions in the District in 2016 and 2017. Staff also included, as background, a comparative analysis of existing regulations throughout 16 comparable BC municipalities.

Rationale for the development of the management strategy highlighted issues including:

- There are currently 250km of uncurbed roads in the District
- Inconsistent parking practices
- Impacts to pedestrian mobility and safety.
- Degradation to existing boulevards.
- Traffic speeding issues on local roads.
- Low compliance with existing Bylaws.
- Increased on-street parking demands.

Item 1.

- Incongruent streetscapes and aesthetics.

The draft management plan is intended for local, and collector roads. A brief overview of existing provisions and prohibitions for both classifications of roadways was provided. A draft info. graphic of the proposed changes was circulated to the committee members. Highlights of the management plan include:

- Proposed reconfiguration of parking from boulevard to roadway/shoulder, in compliance with existing Engineering road standards.
- Potential for increased pedestrian safety and mobility
- Maintaining traffic flow for vehicle traffic, including emergency service vehicles.
- Higher levels of compliance.
- Existing, non-compliant, practices made lawful via new regulation.
- Continuation of enforcement and maintenance service on a complaint basis.

In their concluding remarks, staff noted that the service delivery of the proposed regulation would continue to utilize reactive enforcement (i.e. complaint based), and ongoing resource monitoring. Staff acknowledged that the proposed regulation change, due in part to a general lack of awareness of both existing legislation and roadway categorization, would need to be accompanied by an education campaign.

Committee discussion followed the presentation, the following highlights are noted:

- Concern regarding the current level of citizen awareness regarding existing legislation, bylaws and roadway classifications.
- Demonstrable differentiation of regional parking policies, regulations and practices across the region.
- Potential impacts to existing landscaped properties, as existing legislation designates boulevard areas as “No Parking”.
- Potential confusion: Is grass considered landscaping?
- Need for a strong education campaign, particularly in context of regional differences.
- Potential increase in service delivery costs.
- Potential for increased operating pressures on enforcement due to increased demands for service.
- Incongruence and equity (landscaped vs. not) of public street parking in neighborhoods.
- Potential correlation in the use of shoulders and an increased expectation of maintenance.
- Potential impacts on parking demand via increased density and infill.
- Potential environmental impacts due to potential conversion of landscaped to non-landscaped shoulders to provide more on-street parking.
- Potential for increased civil conflict between neighbours (public parking space displacement due to landscaped vs. not).
- Significant education campaign will be required if policy goes forward.
- Consensus that the circulated draft info. graphic was confusing.
- Is there a high service area that could be identified for a Pilot Project?

STRATEGIC FACILITIES MASTER PLAN

Stacy McGhee, Manager Strategic Projects – Engineering, provided the committee with an overview of the District's Strategic Facilities Master Plan (SFMP).

The presentation provided the committee with a high level overview of the SFMP, including the rationale and context within which the plan was developed. The presentation also highlighted the important relationship between facilities, service

delivery and Saanich's high quality of life. The following are highlights of the presentation:

- Municipal Services are delivered via municipal facilities.
- Identified facilities that are at the end of their reasonable useful life and could pose a risk to services delivery.
- Noting the identified issues today and the increased demand for service over the past 50 year period, what could the landscape look like in 2037?
 - Increased potential for impact on service delivery and increased costs or unplanned/unfunded liabilities.
- Staff are currently “making due” in existing facilities.
- The framework for reviewing the District's facilities focuses on three factors that directly support the program goals of ensuring service delivery, affordable implementation and reducing risk:
 - facility capacity
 - building condition
 - risk to services
- For effectiveness the 20 year plan prioritizes highest needs first, and approaches each on a project-by-project basis
- Projects are recommended to be LEED (Gold) certified in order to help the District meet 2050 GHG reduction targets
- The plan utilizes a comprehensive Governance and Funding Framework and provides a sound basis for facility management.
- Targeted for adoption by Council in Q1 of 2018.

Following questions from the Committee, the Manager of Strategic Projects – Engineering noted:

- In regard to the reserve fund marked for Community and Recreation Infrastructure staff currently working within existing lifecycle maintenance budgets
- The District is currently operating with low debt. Debt servicing is capped by council policy at 7% of property tax revenue.
- The estimated total value of the assets within the subject portfolio is \$155M
- The District manages its own procurement.
- There are buildings at risk with regard to seismic activity.
- Numerous buildings do not meet the current Building Code requirements with regard to seismic risk. This was a factor in developing the report
- Open House and other engagement efforts included highly successful and highly engaged pop-up events throughout district. Handouts and infographics have proven valuable.

UPDATE ON THE AGRICULTURE & FOOD SECURITY PLANNING PROJECT

A memo from the Planner dated January 5, 2018 was circulated providing an update on the Draft Agriculture & Food Security Plan. Staff have invited feedback from the committee members.

Committee discussion followed the circulation of the plan, the following highlights are noted:

- Land use issues, particularly on farmland, could be a barrier with regard to housing, economic development and tourism.
- Committee noted a lack of references pertaining to agri-tourism and economic development.

SCHEDULE OF REGULAR COMMITTEE MEETINGS

A memo from the Committee Clerk was circulated regarding the proposed 2018 meeting dates.

The adopted meeting schedule will be published on the District's website.

OTHER BUSINESS

Highlighting the opening remarks, the Chair lead a brief discussion on economic development including a request for the committee to give thought, in advance of the next meeting, to the idea of: *Why it is special to do business in Saanich?*

ADJOURNMENT

The meeting adjourned at 6:22p.m., and the next meeting is scheduled for Thursday, February 15, 2018

Councillor Brownoff, Chair

I hereby certify these Minutes are accurate.

Committee Secretary