

AGENDA

MAYOR'S STANDING COMMITTEE ON FUNDRAISING FOR KINGS ROAD COMMUNITY NATURE GREEN SPACE Monday, January 31, 2022 – 9:00-10:00

MEETING BY ELECTRONIC PARTICIPATION

Due to COVID-19 measures, Saanich is unable to accommodate the public for any Council, Committee of the Whole, Advisory, Board or Foundation meetings while maintaining the limits on large gatherings due to the Public Health Order.

As per the Order of the Minister of Public Safety and Solicitor General, Emergency Program Act, Ministerial Order No. M192, public attendance at the meeting is not required if it cannot be accommodated in accordance with the applicable requirements or recommendations under the Public Health Act.

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1. MINUTES FOR ADOPTION

- For approval - (attachments)

December 16, 2021 (approved by the Chair)

September 10, 2021 (approved by the Chair and reviewed by the Committee December 16, 2021)

March 25, 2021 (approved by the Chair)

November 1, 2019 (approved by the Chair)

2. UPDATES

- a. Community fundraising of \$40,000 by Saanich Legacy Foundation and plans for cheque presentation
- b. Receiving funding support of \$75,000 from the District of Oak Bay in response to completed community fundraising appeals
- c. Receiving funding support of \$250,000 from the City of Victoria in response to completed community fundraising appeals

3. NEW BUSINESS

- a. Notice of Motion
- For information (attachment)
- b. Report to Council in support of Notice of Motion
- For information
- c. Next steps by Committee on fundraising for restoration in regards to staff work on land as per the Notice of Motion
- For discussion
- d. Role of Committee in community engagement on land use as per Notice of Motion and Report to Council
- For discussion

4. REGULAR MEETING SCHEDULE

– For approval

Proposed meeting dates (or at the call of the Chair)

- Monday, March 21, 2022 – 9:00
- Monday June 13, 2022 – 9:00
- Monday, September 26, 2022 – 9:00

... ADJOURNMENT ...

MINUTES
MAYOR'S STANDING COMMITTEE ON FUNDRAISING FOR KINGS ROAD COMMUNITY
NATURE GREEN SPACE

Held electronically via MS Teams
Thursday, December 16, 2021 – 9:04 – 9:30 a.m.

Present: Mayor Fred Haynes, Councillor Karen Harper, Councillor Colin Plant, Ian Graeme, Julian Lum, Paul McKivett, Deanna Pfeifer, Rebecca Sterritt

Staff: Paul Arslan, Senior Manager of Finance (for Valla Tinney, Director of Finance), Rachel Mattiuz (secretary)

1. Call to Order – 9:04

The Chair provided the following remarks:

- Welcome Deanna Pfeifer and Ian Graeme.
- Today Rebecca is acting as alternate. Julian will be officially on the Committee.

Paul McKivett noted the following:

- Thank you Mayor and Council for having me serve the Committee, the major objective has been accomplished.
- Arrangements are being made to pick up the \$10,000 pledge from Abstract Development which will go toward the \$40,000 of that of Saanich Legacy Foundation (SLF).
- SLF will stay involved in order to facilitate restoration process, etc.
- SLF will be in touch with Mayor and Acting CAO early next year in order to arrange for a cheque presentation.

The Committee thanked Paul McKivett for the contribution, dedication, and experience he brought to the Committee.

Julian Lum noted the SLF may be able to continue in a similar capacity. SLF would continue to act in the 'applicant' role.

Paul McKivett left the meeting at 9:15

2. Minutes for Adoption (September 10, 2021) – to be brought forward to the next meeting.

Motion was not made.

3. Update: November 22, 2021 Saanich Council Meeting

MOVED by Julian Lum and SECONDED by Councillor Harper:

“That the Committee receive the November 22, 2021 Saanich Council meeting minutes for information.”

CARRIED

Discussion ensued and the Committee noted the future action by staff to reach out to Oak Bay and Victoria in follow up.

4. Review Terms of Reference

The Committee noted the following:

- Consider making an amendment to the official title to include the word 'Advisory': "Mayor's Standing Committee on Fundraising and Advisory for Restoration of Kings Road Community Nature Green Space".
- Consider noting in the bullet points something to the effect of fundraising for restoration to have more clarification on what the Committee intends to restore to build and clarify the vision of the Committee.
- The end date and whether or not we should consider as the official title – the "Fundraising and Advisory" and in the bullet points something to the effect.
- The Committee end date of October 2022 will stay as is due to the upcoming Municipal Election at that time. This Committee is a product of the current Mayor and Council.

ACTION ITEMS:

- The Chair will bring back information at the next meeting in January 2022 to provide further information to the Committee with regards to where the lands are in the zoning process. Currently, the property is in the lands division and will have to be rezoned into the parks division.
- The Chair will take the current Terms of Reference with the Committee's suggested amendments to discuss with staff and bring back for the next meeting in January 2022.
- The Chair will discuss the Committee's role regarding the land's uses, etc. with Parks staff and bring back for the next meeting in January 2022.

5. Regular Meeting Schedule

Motion was not made. To be brought forward to the next meeting.

6. Adjournment 9:30

Mayor Haynes, Chair

I hereby certify these Minutes are accurate.

Committee Secretary

MINUTES
MAYOR'S STANDING COMMITTEE ON FUNDRAISING FOR KINGS ROAD COMMUNITY
NATURE GREEN SPACE

Held electronically via MS Teams

Friday, September 10, 2021 – 9:00 – 10:00 a.m.

Present: Mayor Fred Haynes, Councillor Karen Harper, Councillor Colin Plant, Julian Lum, Paul McKivett, Rebecca Sterritt

Staff: Paul Thorkelsson, CAO, Paul Arslan, Senior Manager of Finance (for Valla Tinney, Director of Finance), Brent Reems, Director of Building, Bylaw, Licensing and Legal Services, Rachel Mattiuz (secretary)

1. Call to Order – 9:01

The Committee reviewed the following amendments to the agenda:

- Removal of previous 2.d(v): "To request Council to contribute \$1.7m from the sale of the Willis Point Property towards the fundraising commitment of \$2.5m and protection of Kings Nature Green Space."
- Addition of new 2.d(v): "To note for Council's attention the City of Victoria has considered an additional donation of up to \$150,000 as part of their 2022 budget deliberations."
- In items 2.d(ii), 2d(iii), and 2.d(iv), all references to "\$2.5m" should read as "\$2.75m".

2. New Business

a) Current COVID-19 situation with respect to continued challenges with in-person fundraising events (discussion)

- Fundraising event in October has been cancelled.
- Friends of Bowker Creek have cancelled plans for a revival fundraising event in early October. Community has voiced concern over rising COVID numbers / holding a large event in an outdoor space. Low interest in attendance.
- SLF is committed to providing funding and they will hold this in reserve – the amount held is \$1500 from SLF and tentatively \$1500 from the funds raised to date.
- A motion to recommend postponing the fundraising deadline will not be made at this time.

b) Fundraising commitment, fundraising activities, and funds raised to date (review)

- No activity since last meeting.
- J. Lum reviewed a PowerPoint slide showing the community has raised \$38,800 to date.

c) Precondition from the City of Victoria and fundraising challenge concerning land covenant and protection of KCNGS (discussion)

- Staff provided information on types of process needed to address some of the items outlined in the letter from the City of Victoria dated September 2.
- A number of the items requested by the City of Victoria cannot be addressed by Council until the fundraising period has closed.

- Council's direction indicates that the fundraising process has to end prior to making final decisions on disposition of land.
- The property is one legal parcel of land (split-zoned).
- Staff provided information on general fundraising conditions.
- There are currently water / hookups currently available on the property.

d) Proposed motions to discuss:

- i. To request Council to register a covenant on title that will stipulate the land (Kings Nature Green Space) must be maintained in its current form as a conservation area designation.**

Discussion ensued and the proposed motion was amended as follows:

MOVED by COUNCILLOR HARPER and SECONDED by COUNCILLOR PLANT:

"That the Committee recommend to Council that the letter from the City of Victoria be received and that staff be directed to communicate to the City the District's acceptance of the contribution in principle, subject to the District meeting the conditions of the contribution following the close of the fundraising period."

CARRIED

The amended motions 2(d)ii and 2(d)iii were TOGETHER MOVED by COUNCILLOR HARPER and SECONDED by J. LUM:

To request Council to put the Oak Bay contribution of \$75,000 towards KCNGS fundraising commitment of \$2.75m and protection of Kings Nature Green Space.

To request Council to put the City of Victoria contribution of \$250,000 towards the KCNGS fundraising commitment of \$2.75m and protection of Kings Nature Green Space.

CARRIED

- iv. To request Council to contribute the \$1.7m from the sale of the Willis Point Property towards the fundraising commitment of \$2.75m and protection of Kings Nature Green Space (as noted in the discussions of this plan B of support from CRD).**

Discussion ensued on the proposed motion:

- Using the full amount of funds in one manner.
- Council's previous direction would not provide consideration of this until after the fundraising period has closed.
- The importance of clarity and messaging to potential donors regarding funding raised to date.

The motion was revised as follows and MOVED by J. Lum and SECONDED by P. McKIVETT:

"To request Council to consider the contribution up to the \$1.75m from the sale of the Willis Point Property towards the fundraising

commitment of \$2.75m and protection of Kings Nature Green Space (as noted in the discussions of this plan B of support from CRD)."
CARRIED

- v. **To note for Council's attention the City of Victoria has considered an additional donation of up to \$150,000 as part of their 2022 budget deliberations.**

Discussion ensued and the Committee confirmed that this motion would not be brought forward to Council. The correspondence from the City of Victoria will be provided to Council for information.

e) Grants

Further discussion on alternative financial arrangements is not required.

3. Roundtable

Park Naming

- Discussion ensued on the District of Saanich's Parks Naming Policy and referred to the agenda attachment (p. 5/5) for information.
- Staff noted the MSC on Fundraising for Kings Road Green Nature Space Terms of Reference focuses on fundraising – suggestion on naming can be brought to Council at appropriate time.

4. Adjournment

MOVED by COUNCILLOR PLANT and SECONDED by J. LUM,

"That the Mayor's Standing Committee on Fundraising for Kings Road Community Nature Green Space be adjourned at 10:00 AM."

CARRIED

Mayor Haynes, Chair

I hereby certify these Minutes are accurate.

Committee Secretary

**MINUTES OF THE
MAYOR'S STANDING COMMITTEE ON FUNDRAISING FOR KINGS ROAD
COMMUNITY NATURE GREEN SPACE
VIA Teleconference
Thursday, March 25, 2021 at 10:00 AM**

Present:

Chair: Mayor Haynes
Members: Councillors Karen Harper and Colin Plant, Julian Lum, Rebecca Sterritt
Staff Members: Paul Thorkeisson, Chief Administrative Officer; Doug Roberts (for Brent Reems, Director of Building, Bylaw, Licensing and Legal Services), Suzanne Samborski, Director of Parks and Recreation, Valla Tinney, Director of Finance, Rachel Mattiuz, Administrative Assistant

Regrets:

Paul McKivett

The meeting was called to order at 10:00 am.

APPROVAL OF THE MARCH 25, 2021 MEETING AGENDA

Moved by Councillor Plant and seconded by Councillor Harper: "That the March 25, 2021 Meeting Agenda be approved."

CARRIED

NEW BUSINESS

Mayor Haynes introduced the items; discussion ensued.

1. Update on the progress to-date with community fundraising

R. Sterritt presented the PowerPoint slide presentation "Mayor's Standing Committee on Fundraising for Kings Road Community Nature Green Space, March 25th, 2021 Meeting".

- Fundraising total to date: \$36,000
Challenges have been presented limiting number of funding applications: i.e. lack of endangered species on the property, size of property, fact that property is already purchased
- COVID-19 deterred the three key fundraising events
- COVID-19 has caused postponement of several of the grants that were being applied to
- In some cases potential donors are redirecting funds to pandemic causes
- Fundraising members have been impacted by COVID-19
- CRD funding deemed inappropriate as the area is considered a sub-regional asset.

Discussion ensued with staff on the proposed motions from the Committee members.

Moved by JULIAN LUM and seconded by REBECCA STERRITT that the Committee recommend to Council to request the fundraising period be extended by one year (March 31, 2022)."

CARRIED

Moved by REBECCA STERRITT and seconded by JULIAN LUM that the Committee recommend to Council to request funds from Oak Bay & Victoria given the sub-regional nature and connectivity of the space, towards the protecting of Kings Road Community Nature Green Space.

CARRIED

Moved by JULIAN LUM and seconded by REBECCA STERRITT that the Committee request Council to contribute \$1.7M from the sale of the Willis Point Property (PID: 009-825-220, Section 127, Lake District Part E ½ of W ½) towards the protection of Kings Road Community Nature Green Space.

CARRIED

The above-noted motions will be brought forward to Council at a date no earlier than April 19, 2021, for Council's decision to provide further direction.

2. Next Meeting

Will take place after the motions have been brought forward to Council. Staff will canvas the committee to set a next meeting date after the upcoming Council meeting.

3. Adjournment

Moved by Councillor Harper and seconded by Julian Lum that this meeting be adjourned.

CARRIED

The meeting was adjourned at 10:35 AM.

Chair

I hereby certify these Minutes are accurate.

Committee Secretary

**MINUTES OF THE
MAYOR'S STANDING COMMITTEE ON FUNDRAISING FOR KINGS
ROAD COMMUNITY NATURE GREEN SPACE
COMMITTEE ROOM 2
SAANICH MUNICIPAL HALL, 760 VERNON AVENUE
FRIDAY, NOVEMBER 1, 2019 AT 9:00 AM**

Present: Chair: Mayor Haynes
Members: Councillors Chambers and Plant, Rebecca Sterritt
Staff Members: Paul Thorkelsson, Chief Administrative Officer; Valla Tinney, Director of Finance; Brent Reems, Director of Building, Bylaw, Licensing and Legal Services; Jennifer Downie, Administrative Assistant.
Regrets: Julian Lum, Paul McKivett
Community: Deanna Pfeifer and Rob Vanzella

APPROVAL OF THE OCTOBER 31, 2019 MEETING MINUTES

Moved by Councillor Plant and seconded by R. Sterritt: "That the October 31, 2019 Meeting Minutes be approved."

CARRIED

R. Sterritt introduced two community members: Deanna Pfeifer and Rob Vanzella who are on the community fundraising committee.

Moved by Councillor Chambers and seconded by Councillor Plant: "That the Procedure Bylaw be suspended to allow community members (and staff) to speak and join the committee members at the table."

CARRIED

NEW BUSINESS

Mayor Haynes introduced the items; discussion ensued.

1. Approved Fundraising Plan

Mayor Haynes advised the Committee that the plan dated October 11, 2019 (attached) has been approved by Council noting that "Tree Sponsor" has been removed from the plan.

R. Sterritt thanked staff and everyone who worked on and approving the plan. With an approved plan, members can now officially approach donors.

2. Disposition of Monies Received from use of Kings Road Property

In response to R. Sterritt:

Motion was made by Councillor Chambers seeking a six month extension if by the deadline of August 31, 2020, 75% of the funds were not raised. Motion was not

seconded.

Motion was amended by Councillor Chambers that if all the funds were not raised by the deadline of August 31, 2020, that a discussion for an extension request would be based on the amount of funds raised. Motion was not seconded.

Mayor Haynes noted that no motions are required at this time; however, it should be noted that the Committee started working on the plan in September 2019 and that the plan was approved two months later.

Mayor Haynes informed committee members that at the November 2, 2019 Council Meeting – Councillors Taylor and Harper are requesting that Council endorse the Notice of Motion submitted to the October 23, 2019 CRD Parks and Environment Committee meeting by Councillor Taylor, which reads: "That staff be directed to report back with options for contributing up to \$2 million towards the acquisition of the Kings Road Community Nature Green Space."

In response to questions, Mayor Haynes stated the following:

The MoU was considered, discussed and agreed upon between Saanich and the Saanich Legacy Foundation Fundraising Committee (SLF-FC) – included were how the funds would be handled, how they would be collected, and responsibilities of both parties. The MoU is currently with SLF-FC for review and will be coming back to Saanich at the end of November 2019. The MoU clearly states that all funds would be returned to donors if the fundraising target is not reached.

The Director of Building, Bylaw, Licensing and Legal Services noted that because there is no explicit direction provided, the default position from an administrative perspective would be that if the funds were not raised, the monies would go back to the donors as there is no other direction provided by Council. Currently, this is the way that staff are looking at the structure of the fundraising.

In response to Councillor Plant, the CAO made the following comments:

Council has given clear direction that the fundraising would be for this one year period. If the fundraising goal is met then it would go towards purchasing / securing the land as park. Nearing the end of the process, the Committee can approach Council and ask for consideration for a different direction if the fundraising goal is not met.

The Director of Finance noted that the SLF-FC would have advised all donors the intention of collecting the monies. They cannot then use the funds for a different purpose. They have to be clear to their donors that there may be an alternative but this is their responsibility to convey. To ease any concerns that donors may have, the MoU will be a public document and they will have access to this information.

It should be noted that should Saanich receive \$2 million from the CRD that these funds would be directed to the District and not SLF-FC.

STANDING ITEMS

Review Grant Database Progress Update:

R. Sterritt reported that there are no new additions to this item.

NEXT MEETING

The terms of reference outline that regular monthly meetings are to be scheduled. It was noted that the Clerk will conduct a call for agenda items at least three weeks prior to the meeting with a cut off for receipt of items being two weeks prior to the scheduled meeting. The Chair will review all agenda items being put forward and will determine if a meeting is necessary to convene the group.

Moved by Councillor Plant and seconded by Councillor Chambers: "That regular meetings will be scheduled for the first Friday of each month at 9:00 am. Agenda items must be provided to the clerk two weeks prior to each meeting date identified."

CARRIED

ADJOURNMENT

On the motion from Councillor Plant the meeting was adjourned at 9:45 a.m.

Chair

I hereby certify these Minutes are accurate.

Committee Secretary

NOTICE OF MOTION:

"That Council direct staff to report to Council outlining a process to initiate a community engagement process on future zoning, use, restoration and management of the property beside Bowker Creek described as the Kings Community Nature Green Space within a framework of preserving it as park space with a focus on natural values for current and future generations."