

AGENDA

MAYOR'S STANDING COMMITTEE ON FUNDRAISING FOR KINGS ROAD COMMUNITY NATURE GREEN SPACE

Thursday, December 16, 2021 – 9:00

MEETING BY ELECTRONIC PARTICIPATION

Due to COVID-19 measures, Saanich is unable to accommodate the public for any Council, Committee of the Whole, Advisory, Board or Foundation meetings while maintaining the limits on large gatherings due to the Public Health Order.

As per the Order of the Minister of Public Safety and Solicitor General, Emergency Program Act, Ministerial Order No. M192, public attendance at the meeting is not required if it cannot be accommodated in accordance with the applicable requirements or recommendations under the Public Health Act.

To listen to this meeting via telephone please call: 833-214-3122
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MS Teams callers are identified by their phone number, which will be viewed on screen by all attendees of the meeting, and not retained.

- Pg 2 1. **MINUTES FOR ADOPTION**
- September 10, 2021(attachment)
- Pg 5 2. **UPDATE: NOVEMBER 22, 2021 SAANICH COUNCIL MEETING**
- Information (attachment)
- Pg 7 3. **REVIEW TERMS OF REFERENCE**
- Information (attachment)
4. **REGULAR MEETING SCHEDULE**
- Approval – or call of Chair
- Proposed meeting dates
- **Monday, March 21, 2022 – 9:00**
 - **Monday June 13, 2022 – 9:00**
 - **Monday, September 26, 2022 – 9:00**
5. **OTHER**

… ADJOURNMENT …

MINUTES
MAYOR'S STANDING COMMITTEE ON FUNDRAISING FOR KINGS ROAD COMMUNITY
NATURE GREEN SPACE

Held electronically via MS Teams

Friday, September 10, 2021 – 9:00 – 10:00 a.m.

Present: Mayor Fred Haynes, Councillor Karen Harper, Councillor Colin Plant,
Julian Lum, Paul McKivett, Rebecca Sterritt

Staff: Paul Thorkelsson, CAO, Paul Arslan, Senior Manager of Finance (for Valla
Tinney, Director of Finance), Brent Reems, Director of Building, Bylaw, Licensing
and Legal Services, Rachel Mattiuz (secretary)

1. Call to Order – 9:01

The Committee reviewed the following amendments to the agenda:

- Removal of previous 2.d(v): "To request Council to contribute \$1.7m from the sale of the Willis Point Property towards the fundraising commitment of \$2.5m and protection of Kings Nature Green Space."
- Addition of new 2.d(v): "To note for Council's attention the City of Victoria has considered an additional donation of up to \$150,000 as part of their 2022 budget deliberations."
- In items 2.d(ii), 2d(iii), and 2.d(iv), all references to "\$2.5m" should read as "\$2.75m".

2. New Business

a) Current COVID-19 situation with respect to continued challenges with in-person fundraising events (discussion)

- Fundraising event in October has been cancelled.
- Friends of Bowker Creek have cancelled plans for a revival fundraising event in early October. Community has voiced concern over rising COVID numbers / holding a large event in an outdoor space. Low interest in attendance.
- SLF is committed to providing funding and they will hold this in reserve – the amount held is \$1500 from SLF and tentatively \$1500 from the funds raised to date.
- A motion to recommend postponing the fundraising deadline will not be made at this time.

b) Fundraising commitment, fundraising activities, and funds raised to date (review)

- No activity since last meeting.
- J. Lum reviewed a PowerPoint slide showing the community has raised \$38,800 to date.

c) Precondition from the City of Victoria and fundraising challenge concerning land covenant and protection of KCNGS (discussion)

- Staff provided information on types of process needed to address some of the items outlined in the letter from the City of Victoria dated September 2.
- A number of the items requested by the City of Victoria cannot be addressed by Council until the fundraising period has closed.

- Council's direction indicates that the fundraising process has to end prior to making final decisions on disposition of land.
- The property is one legal parcel of land (split-zoned).
- Staff provided information on general fundraising conditions.
- There are currently water / hookups currently available on the property.

d) Proposed motions to discuss:

- i. To request Council to register a covenant on title that will stipulate the land (Kings Nature Green Space) must be maintained in its current form as a conservation area designation.**

Discussion ensued and the proposed motion was amended as follows:

MOVED by COUNCILLOR HARPER and SECONDED by COUNCILLOR PLANT:

"That the Committee recommend to Council that the letter from the City of Victoria be received and that staff be directed to communicate to the City the District's acceptance of the contribution in principle, subject to the District meeting the conditions of the contribution following the close of the fundraising period."

CARRIED

The amended motions 2(d)ii and 2(d)iii were TOGETHER MOVED by COUNCILLOR HARPER and SECONDED by J. LUM:

To request Council to put the Oak Bay contribution of \$75,000 towards KCNGS fundraising commitment of \$2.75m and protection of Kings Nature Green Space.

To request Council to put the City of Victoria contribution of \$250,000 towards the KCNGS fundraising commitment of \$2.75m and protection of Kings Nature Green Space.

CARRIED

- iv. To request Council to contribute the \$1.7m from the sale of the Willis Point Property towards the fundraising commitment of \$2.75m and protection of Kings Nature Green Space (as noted in the discussions of this plan B of support from CRD).**

Discussion ensued on the proposed motion:

- Using the full amount of funds in one manner.
- Council's previous direction would not provide consideration of this until after the fundraising period has closed.
- The importance of clarity and messaging to potential donors regarding funding raised to date.

The motion was revised as follows and MOVED by J. Lum and SECONDED by P. McKIVETT:

"To request Council to consider the contribution up to the \$1.75m from the sale of the Willis Point Property towards the fundraising

commitment of \$2.75m and protection of Kings Nature Green Space (as noted in the discussions of this plan B of support from CRD)."

CARRIED

- v. **To note for Council's attention the City of Victoria has considered an additional donation of up to \$150,000 as part of their 2022 budget deliberations.**

Discussion ensued and the Committee confirmed that this motion would not be brought forward to Council. The correspondence from the City of Victoria will be provided to Council for information.

e) Grants

Further discussion on alternative financial arrangements is not required.

3. Roundtable

Park Naming

- Discussion ensued on the District of Saanich's Parks Naming Policy and referred to the agenda attachment (p. 5/5) for information.
- Staff noted the MSC on Fundraising for Kings Road Green Nature Space Terms of Reference focuses on fundraising – suggestion on naming can be brought to Council at appropriate time.

4. Adjournment

MOVED by COUNCILLOR PLANT and SECONDED by J. LUM,

"That the Mayor's Standing Committee on Fundraising for Kings Road Community Nature Green Space be adjourned at 10:00 AM."

CARRIED

Mayor Haynes, Chair

I hereby certify these Minutes are accurate.

Committee Secretary

1420-30
MSCKR

RECOMMENDATIONS FROM THE MAYOR'S STANDING COMMITTEE ON FUNDRAISING FOR KINGS ROAD COMMUNITY NATURE GREEN SPACE

Memo of the Mayor's Standing Committee on Fundraising for Kings Road Community Nature Green Space (KCNGS) dated November 12, 2021 recommending that Council:

- Receive the letter from the City of Victoria and direct staff to communicate to the City of the District's acceptance of the contribution in principle, subject to the District meeting the conditions of the contribution following the close of the fundraising period;
- Put the District of Oak Bay's contribution of \$75,000 towards the KCNGS fundraising commitment of \$2.75 million and protection of the Kings Nature Green Space;
- Put the City of Victoria's contribution of \$250,000 towards the KCNGS fundraising commitment of \$2.75 million and protection of Kings Nature Green Space;
- Consider the contribution up to \$1.75 million from the sale of the Willis Point property towards the fundraising commitment of \$2.75 million and protection of Kings Nature Green Space (as noted in the discussions of this Plan B of support from the Capital Regional District).

Mayor Haynes presented the Kings Community Nature Green Space (PowerPoint on file).

MOVED by Councillor Plant and Seconded by Councillor Harper: "That Council:

- **Receive the letter from the City of Victoria and direct staff to communicate to the City of the District's acceptance of the contribution in principle, subject to the District meeting the conditions of the contribution following the close of the fundraising period;**
- **Put the District of Oak Bay's contribution of \$75,000 towards the KCNGS fundraising commitment of \$2.75 million and protection of the Kings Nature Green Space;**
- **Put the City of Victoria's contribution of \$250,000 towards the KCNGS fundraising commitment of \$2.75 million and protection of Kings Nature Green Space; and**
- **Contribute \$1.75 million from the sale of the Willis Point property towards the fundraising commitment of \$2.75 million and protection of Kings Nature Green Space (as noted in discussions of this Plan B of support from the Capital Regional District)."**

Council discussion ensued with the following comments:

- This is a special and unique place that needs protection and preservation.
- The work of the committee is appreciated.
- There is very little funding available for park acquisition in the budget.
- The Parks Department will bring a report to Council which will list parks deficits and funding opportunities.
- This is a legacy that Saanich can be proud of.
- The condition of any donor would be that the park be protected in perpetuity.

The Motion was then Put and CARRIED

**MOVED by Councillor de Vries and Seconded by Councillor Chambers:
“That Council direct staff to remove the fundraising requirement for the
Kings Community Nature Green Space.”**

Council discussion ensued with the following comments:

- Removing the requirement of fundraising may alleviate the anxiety in the community.
- Agreeing to pay all of the costs for this property will mean that those funds will not be available for other parks.
- It is incumbent on Council to see how much can be fundraised.
- The Pulling Together program could restore the property.

In response to questions from Council, the CAO stated:

- The District purchased the property three years ago.
- There are no additional fund required to attain the land.

**The Motion was then Put and CARRIED
with Councillor Brownoff OPPOSED**

Mayor's Standing Committee on Fundraising for Restoration of Kings Road Community Nature Green Space

The Mayor's Standing Committee on Fundraising for the Kings Road Community Nature Green Space is established in accordance with Section 141 of the *Community Charter*. The standing committee will oversee and administer the fundraising strategy and activities for the restoration of the natural areas of 2661 Richmond Road and 1843/1845 Kings Road on behalf of the District of Saanich.

Mandate

The Committee will:

- Develop a fundraising action plan that identifies sources of funds and opportunities, establishes a timeline and clarifies stakeholder involvement.
- Oversee the implementation of the fundraising action plan.
- Develop a communications strategy to promote fundraising activities.
- Oversee the coordination and alignment of the District's fundraising efforts with external stakeholders and fundraising groups.
- Periodically report to Saanich Council on fundraising progress.
- Make recommendations to Saanich Council as necessary regarding contribution requests of institutional partners or other levels of government.

The Committee's fundraising action plan and communications strategy should not require Council approval because the above activities are administrative in nature and do not involve the exercise of Council's powers, duties and functions in a manner that would require a delegation bylaw.

Meetings

The Committee will meet as required to conduct business in accordance with its mandate. Special meetings may be held at the call of the Chair. The procedure of the meetings will be held in accordance with Saanich's Council Procedure Bylaw.

A quorum is a majority of the committee membership and is required to conduct committee business.

Membership

The Mayor will appoint two elected members of Council and four members of the community, one as an alternate member, who are not members of Council in accordance with Section 141 of the *Community Charter*.

The Mayor will sit on the committee self-appointed as Chair.

Staff Support

The Administration department will provide secretarial and administrative support.

Timeline

The term of the standing committee will expire in October 2022.

Mayor's Standing Committee on Fundraising for Restoration of Kings Road Community Nature Green Space

The Mayor's Standing Committee on Fundraising for the Kings Road Community Nature Green Space is established in accordance with Section 141 of the *Community Charter*. The standing committee will oversee and administer the fundraising strategy and activities for the purchase-restoration of the natural areas of 2661 Richmond Road and 1843/1845 Kings Road on behalf of the District of Saanich.

Mandate

The Committee will:

- Develop a fundraising action plan that identifies sources of funds and opportunities, establishes a timeline and clarifies stakeholder involvement.
- Oversee the implementation of the fundraising action plan.
- Develop a communications strategy to promote fundraising activities.
- Oversee the coordination and alignment of the District's fundraising efforts with external stakeholders and fundraising groups.
- Periodically report to Saanich Council on fundraising progress.
- Make recommendations to Saanich Council as necessary regarding contribution requests of institutional partners or other levels of government.

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Membership

The Mayor will appoint two elected members of Council and four members of the community, one as an alternate member, who are not members of Council in accordance with Section 141 of the *Community Charter*.

The Mayor will sit on the committee self-appointed as Chair.

Staff Support

~~The Building, Bylaw, Licensing & Legal Services, Finance and Administration departments will provide the required professional support.~~

The Administration department will provide secretarial and administrative support.

Timeline

The term of the standing committee will expire ~~once the fundraising deadline is complete as resolved by Saanich Council in October 2022.~~