

AGENDA
HEALTHY SAANICH ADVISORY COMMITTEE
Saanich Municipal Hall, Committee Room #2
Wednesday May 23, 2018 at 5:45PM

PLEASE NOTE THE 5:45PM START TIME

- 1. ADOPTION OF MINUTES** (attachment)
 - March 28, 2018
- 2. WORKING GROUP UPDATE** (attachment)
 - The Municipality of Saanich: Embracing Cultural Diversity & Encouraging Engagement – Project Outline
 - United Nations World Refugee Day Youth Theatre Play – Staff Update
 - Working Group Paragraph for Healthy Saanich Page – Discussion
- 3. REVIEW OF REVISED TERMS OF REFERENCE** (attachment)
- 4. GARDEN SUITES**
 - Committee Discussion
- 5. DIVISION UPDATE – RECREATION** (attachment)
 - Presentation from Senior Manager of Recreation

* Adjournment *
Next Meeting: June 27th

Please advise Jeff Keays the committee secretary at jeff.keays@saanich.ca
or 250-475-1775 local 3430 if you are unable to attend.

Go Green!
Members are encouraged to bring their own mug to the meeting.

MINUTES
HEALTHY SAANICH ADVISORY COMMITTEE
Held at Swan Lake Christmas Hill Nature Sanctuary
March 28 at 6:00PM

Present: Chair: Councillor Colin Plant

Members: Merie Beauchamp, Ryan Clayton, Marlene Davie, Jasmindra Jawanda, Nadia Rajan, Dorthy Rosenberg

Staff: Kelli-Ann Armstrong, Senior Manager, Recreation Services; Cameron Scott, Manager of Community Planning, Megan Squires, Planner and Jeff Keays, Committee Clerk

Absent: Wayne Hunter (SD63), Victoria Martin (SD63) Jean Hodgson (SCAN), Zhongwen He; Peg Orcherton (SD 61 Representative)

Guests: Kathleen Burton, Executive Director of the Swan Lake Nature/Christmas Hill Nature Sanctuary

MINUTES

MOVED by M. Davie and seconded by N. Rajan, "That the minutes of the Healthy Saanich Advisory Committee meeting held January 24, 2018 be adopted as circulated."

CARRIED

CHAIR'S REMARKS

The Chair welcomed committee members to the meeting and extended thanks to Kathleen Burton, Executive Director of the Swan Lake Christmas Hill Nature Sanctuary, for hosting the meeting.

The Chair provided the committee with an overview of the meeting's agenda and advised that deliberations pertaining to Item 7 – Working Group Update would be held, "in-camera" and in accordance with Section 91 (1) (a) of the *Community Charter*.

The Chair noted that the annual LGBTQ Pride Parade would take place on Sunday, July 9, 2018 and that HSAC would again provide funding.

SWAN LAKE / CHRISTMAS HILL NATURE SANCTUARY

Kathleen Burton, Executive Director of the Swan Lake/Christmas Hill Nature Sanctuary provided the committee with an overview of the Sanctuary's history and current programs and initiatives. The following highlights are noted:

- The Vision for the Swan Lake Sanctuary was initiated in 1960 and was a joint effort between Saanich, the CRD and UVIC.
- The Christmas Hill lands were acquired in 1970.

- The Nature Sanctuary Society has operated through a land management agreement with Saanich since June, 1975 when the first staff were hired to undertake habitat restoration and trail development.
- The Sanctuary area is approximately 84 hectares.
- Trail system consists of over 4.4km of trails and connectors that take visitors around Swan Lake and through the meadows to the summit of Christmas Hill.
- The society relies on the considerable contributions of volunteers for the ongoing management of the trails, meadows and natural areas that make up the Sanctuary.
- In 2017 nearly 6884 hours of volunteer service were recorded by over 100 volunteers.
- In an effort to deliver high-quality and diverse programming the sanctuary has developed many strategic partnerships with like-minded agencies including Bug Zoo, Wild Arc and the Raptors (Pacific Northwest Raptors).
- In 2017 the Sanctuary participated in 362 school programs and have recently partnered with the Victoria Optimist Club who will fund 20 classroom/school programs for underserved communities.
- The Sanctuary generates additional revenues through facility rentals, including weddings.
- The Sanctuary has initiated Boardwalk Phase II, with completion anticipated in the fall of 2018.
 - Existing boardwalk built in 1990.
 - New design will include 2 teachings pods, and a natural wildlife passage corridor.
 - District will provide fund in the event of a shortfall – not anticipated.
 - Sanctuary had a “Give a Sheet” campaign to raise fund for the floating decking.
- Healthy Saanich committee members are encouraged to talk about, and share information regarding upcoming initiatives and events occurring at the Sanctuary amongst their respective networks and community.

Committee discussion followed the presentation, the following highlights are noted:

- Trails are to help minimize the impact to the sanctuary.
- There are ongoing issues pertaining to dogs in the sanctuary. Dogs are not permitted in the Sanctuary or on the designated trail network by way of a municipal Bylaw.
- Current outreach efforts are geared towards area schools, as mandated by the funder.
- Outreach to new immigrant communities would be welcomed if funding and resources were available.
- Three existing staff are bilingual.

GARDEN SUITE STUDY

Cameron Scott, Manager of Community Planning, introduced the Planner, Megan Squires, who provided the committee with an overview of the Garden Suite Study. The following highlights are noted:

- A Garden Suite is a small detached house that is in the rear yard of a single family lot. It is accessory to the primary dwelling.
- Council approved the Terms of Reference for the study in September of 2017.

- The study area is limited to single family (RS-Zoned) properties in the Sewer Service Area.
- Currently in Phase 2 which includes stakeholder and public engagement efforts to explore interests and concerns and test ideas for potential regulations.
 - Staff hosted 2 open-houses in March
 - Staff administered a Garden Suite Survey.
 - Staff attended pop-up engagements
 - Information displays were set up at two local libraries
- Key issues going forward are:
 - Support for legalization
 - Location
 - Regulations for: size, height, parking, owner occupation.
 - Design review
 - Approval process.
- A second statistically significant survey will be launched in May and staff will host a technical workshop in June to explore the regulations in more detail.
- Staff will develop draft regulations as part of Phase 3 (if there is support for the initiative).

Committee discussion followed the presentation, the following highlights are noted:

- Numerous legal examples exist throughout Victoria, and in particular the Fairfield neighborhood.
- Size and scale will be determined as part of the draft regulatory framework. Accessory buildings are currently limited to 10% of the total lot area.

The Chair thanked the Planner for the presentation and encouraged all members of the committee to complete the survey.

CORDOVA BAY AND CADBORO BAY LOCAL AREA PLANS

The Manager of Community Planning, provided the committee with an overview of the status of the Local Area Plan (LAP) process for both Cadboro Bay and Cordova Bay. The following highlights are noted:

- Terms of Reference adopted by Council in November, 2017.
- Saanich will initiate 2 LAPs per year with a targeted timeline of 18 months per plan. Quadra and North Quadra are next in the queue.
- Planners meeting with Advisory Committees.
- Preparing for public engagement.
- Planning Village Design workshops.
- The LAPs will provide detailed guidance to Council, staff, property owners, developers, and the public, to address growth and change within a neighbourhood area.
- LAPs aid in decision making, provide a reasonable level of certainty about future uses, development and quality of life and set the context for considering development proposals.
- New areas of focus for the LAPs include:
 - Climate change
 - Range of mobility options
 - Housing affordability and choice
 - Centres and Villages

- Numerous opportunities for public engagement before targeted adoption in Spring of 2019, including (but not limited to):
 - Open houses and workshops
 - Pop-up events
 - Walking tours
 - Surveys
 - Focus groups
- Saanich has developed a speaker series; the first event, Building Neighbourhoods for the Future, featuring Gordon Price was held on March 21, 2018.
 - Second event, Our Community in a Changing Climate, to be held on Monday, May 7th.
- Initial comments received by staff include:
 - Affordability and diversity of housing options
 - Active transportation facilities
 - Engaging with young families
 - Multicultural outreach
 - Student engagement

Committee discussion followed the presentation, the following highlights are noted:

- Communities are experiencing significant demographic changes.
 - Young families, generational families will require different designs and styles of housing.
- Staff are encouraged to engage with those persons who are not traditionally engaged. These communities offer important perspectives that staff may not typically receive.
- Many families are busy with sports and recreation, and community groups, staff are encouraged to also engage with these families in places they congregate.

RECREATION UPDATE

The Senior Manager of Recreation provided an overview of the February Recreation Report Memo, dated March 15, 2018.

WORKING GROUP UPDATE

The Chair invited Jasindra Jawanda to provide an overview the Intercultural Sub-Committee Working Group project proposal, The Municipality of Saanich: Embracing Cultural Diversity & Encouraging Engagement, circulated on March 27, 2018. The Chair reminded the committee that all discussion and debate of the matter would occur in-camera. The following highlights are noted:

- The final report (October) will encompass the items A-F of the January 10, 2018, Intercultural Sub-Committee Working Group report.
- The scope of the project will include an analysis of jurisdictions within the CRD and the lower mainland.
- The proposed budget for the project is \$1700.
- The budget, as presented, does not include a line for contingencies.
- The Intercultural Sub-committee Working Group will be comprised of Jean Hodgson, Merie Beauchamp and Zhongwen He.
- The working group will provide ongoing oversight to the study.

- The researcher will provide the working group with regular progress updates.

Jasminra Jawanda declared, pursuant to Section 91 of the Council Procedure Bylaw, that she is not entitled to participate in further discussion on the item as she is listed in the report as the potential researcher. J. Jawanda left the meeting at 8:13 p.m.

MOTION

MOVED by R. Clayton and seconded by M. Beauchamp that “In accordance with Section 90 (1) (a) of the Community Charter, the meeting is to be closed to the public as the subject matter being considered relates to personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the District or another position of the District.

CARRIED

On a motion by R. Clayton the meeting adjourned to In Camera at 8:15 p.m.

Rise and report from the March 28, 2018 In Camera Meeting

“That the Healthy Saanich Advisory Committee approve the Intercultural Sub-Committee Working Group project proposal, The Municipality of Saanich: Embracing Cultural Diversity & Encouraging Engagement, as presented by Jasminra Jawanda on March 28, 2018, to an upset limit of \$2000.”

CARRIED

The Regular Advisory Committee Meeting reconvened at 8:38 p.m.

ADJOURNMENT

The meeting adjourned at 8:39 p.m.

NEXT MEETING

The next meeting is scheduled for April 25th, 2018

Chair

I hereby certify these minutes are accurate.

Committee Secretary

Embrace Saanich!

Cultural Planning Project Outline

For: Healthy Saanich Advisory Committee – District of Saanich

By: Jasmindra Jawanda – HSAC Committee Member & Urban/Cultural Planning Consultant

1.0 Overview

According to the United Nations Educational, Scientific and Cultural Organization (UNESCO), culture should be seen as *“the set of distinctive spiritual, material, intellectual and emotional features of society or a social group, and that it encompasses, in addition to art and literature, lifestyles, ways of living together, value systems, traditions and beliefs”*. Jon Hawkes at the Australia Cultural Development Network states that *“culture is not a pile of artefacts – it is us; the living, breathing sum of us”*.

This project outline is to inform and seek recommendations from the Healthy Saanich Advisory Committee (HSAC) regarding the overview, methodology and assessment tool that will be undertaken by the Consultant in preparation of her work on the cultural planning project. The Consultant will be presenting this project outline to the HSAC at the May 23rd, 2018 committee meeting. After the presentation of this outline, the Consultant would like to start meeting with the HSAC Multicultural Working Group to further discuss the project and to inform the Group on the next steps involved in the project. The main deliverable of the cultural planning project will be a Final Cultural Planning Report presented to the District of Saanich Council in the Fall/Winter of 2018.

A pivotal question pertaining to this project is: *What is Cultural Planning?* Cultural planning has been defined as a process of inclusive community consultation and decision-making that helps local government identify cultural resources and think strategically about how these resources can help a community to achieve its civic goals. This type of planning is a strategic approach that directly and indirectly integrates the community’s cultural resources into a wide range of local government planning activities. The term *cultural planning* is a relatively new planning concept that originated out of Europe in the 1960s and 1970s in response to changing economies and demographics in cities and communities. Cultural planning is viewed as a holistic way of looking at all aspects of a community’s cultural life as community assets and community resources. These assets and resources entail multicultural organizations, cultural festivals, literary arts, performing arts, film and video, broadcasting, museums and libraries. Cultural planning is an important municipal process as it considers the increased and diversified benefits that cultural assets and resources can bring to the community in the future, if planned for strategically in municipal policies and measures. By understanding culture and cultural activity as assets and resources for municipal, economic and community development, rather than merely as cultural “products”, this allows local governments to realize and understand the immense value of cultural planning and development in their communities.

The next important question to address is: *Why is Municipal Cultural Planning important?* Municipal Cultural Planning (MCP) is a municipally led process, approved by Council, in order to identify and leverage a community’s cultural resources, strengthen the management of those resources and to integrate those cultural resources across all facets of local government planning and decision-making. MCP can be of great benefit to local governments, such as the District of Saanich, as it harnesses their cultural resources and

creative potential to achieve economic and social benefits through job creation, and makes them more inclusive and livable places to residents, newcomers and investment. However, in order to implement municipal cultural planning it is important to understand that cultural planning in local governments does not often receive the same level of attention and budgetary resources such as, Parks and Recreation. As a result, this makes it difficult for cultural services and resources to be coordinated and to effectively compete for the investment of municipal resources relative to other community planning and development priorities. It is important for Municipal Planners, Staff and Council to consider and understand that municipal cultural planning has an economic development component in which:

- Cultural investment plays a central role in urban revitalization and community renewal strategies.
- Cultural investment attracts businesses, visitors and new residents, contributing to increased tax revenues.
- Cultural investment enhances the market appeal of an area – as business success can depend on an ability to recruit skilled knowledge workers and in addition, the cultural offerings of a region are considered by companies and workers when deciding where to relocate.
- Cultural investment attracts tourism dollars. Public support of cultural tourism plays a critical role in community revitalization as well as the expansion of tourism – one of the fastest-growing economic markets in the country today.

In many municipalities, MCP is guided by five core assumptions:

- Cultural Resources – Embraces a broad definition of cultural resources that includes creative industries, cultural spaces and facilities, natural and cultural heritage, festivals and events, and community cultural organizations.
- Cultural Mapping – Begins with cultural mapping, a systemic approach to identifying and recording a community's tangible and intangible cultural resources.
- Adopting a “cultural lens” – Involves establishing processes to integrate culture as a consideration across all facets of municipal planning and decision-making.
- Cross-Sectoral Strategies – Requires new partnerships or shared governance mechanisms to support ongoing collaboration between the municipality and its community and business partners.
- Networks and Engagement – Involves strengthening networks, across the cultural sector and comprehensive and ongoing strategies to support community engagement.

The Final Cultural Planning Report will illustrate through its research, assessment and findings that the District of Saanich has the valuable opportunity to engage in Municipal Cultural Planning, alongside other municipalities in British Columbia, in order to:

- Identify its communities cultural resources;
- Leverage its cultural resources through a variety of means;
- Strengthen its management of their cultural resources; and
- Integrate the use of its cultural resources into their planning and decision making processes to achieve specific outcomes.

The Consultant would like to highlight that there are different types of cultural planning projects that the District of Saanich can undertake:

- Comprehensive detailed cultural plan – Community-wide plan based on broadly defined understanding of culture with integrated goals compiled through community consultation.
- Framework cultural plan- Community-wide plan based on a broadly defined understanding of culture, compiled through a process of community involvement to produce a framework of long range goals to guide more specific planning work in the future.
- Cultural plan with predominantly single discipline focus – Community-wide plan with a specific focus, for example on the arts sector alone.
- Community cultural assessment or cultural mapping – A comprehensive identification and analysis of a community's cultural resources and needs gathered through a broadly based consultative/collaborative process. It is a critical early phase of any cultural planning process.
- Specialized arts or cultural assessment – Assessment with a specific focus, e.g., economic impact, feasibility study for fundraising campaign or facility development, cultural tourism potential.
- Specific issue plan – Community-wide plan focused on a single issue, e.g., access and diversity.
- Specific district cultural plan – Plan with integrated goals for only one geographic portion of a community (e.g. inner city or neighborhood).
- Cultural component of municipal or regional general plan (vertical) – Arts and/or heritage and/or culture are integrated vertically as one part of a city or master plan, e.g., a section or chapter of the plan is dedicated to arts, culture, heritage, etc.
- Cultural component of municipal or regional general plan (horizontal) - Arts and/or heritage and/or culture are integrated horizontally across a city or master plan, e.g., each division of local government considers arts, culture, heritage, etc. as a resource to help achieve their goals.

For this project, the Consultant has recommended that a cultural mapping assessment/community cultural assessment be conducted for the District of Saanich, as this is often the first step towards municipal cultural planning and development. The cultural mapping assessment will be further discussed in Section 3.0 (Assessment & Analysis Tool) of this project outline.

The consultant reviewed many documents in preparation for the project outline in order to provide the HSAC with accurate information and knowledge on the process of municipal cultural planning and the important role it plays in building bridges between municipalities and its cultural sector and cultural communities. These documents will be sourced in the bibliography of the final cultural planning report.

2.0 Methodology

The objectives of this cultural planning project for the District of Saanich are to: 1) identify and assess municipal governance structures, policies and resources related to cultural planning and development; 2) address the issues, barriers and recommendations of its residents (specifically newcomers, immigrants and refugees), multicultural and community organizations, and other agencies and persons working in the arena of cultural planning, in accessing its municipal services and resources; and 3) present a Cultural Mapping Assessment as the first step towards incorporating municipal cultural planning into its District policies, resources and processes.

The methodology for the cultural planning project involves information gathering and data research, stakeholder interviews, a community survey and a cultural mapping assessment:

Quantitative & Qualitative Data Collection

Information will be gathered and data will be researched primarily from Census Canada, District of Saanich, Ministry of Municipal Affairs, Ministry of Education, BC Branch of Multiculturalism, Ministry of Tourism, Arts and Culture, BC Arts Council, School Districts 61 and 63, and other Municipalities in the Capital Regional District and the Lower Mainland. As the municipalities in the Lower Mainland are farther ahead with cultural planning and development in their municipal governance structures and policies than the CRD, the Consultant will be researching best practices from other municipalities such as the City of Vancouver, City of Surrey, City of Richmond, City of Burnaby, City of New Westminster, City of North Vancouver, City of Coquitlam, City of Port Coquitlam and the Resort Municipality of Whistler.

Interviews

Stakeholder Interviews will be conducted with officials and staff in the provincial government and local governments (see aforementioned section), cultural organizations, school districts, community colleges and universities, social service agencies, and libraries in the Capital Regional District. The stakeholder interview questions will primarily be conducted during one-on-one interviews as well as on-line through email correspondence. Please see Appendix A for a sample list of stakeholder interview questions.

Community Survey

A Community Survey will be conducted with residents and resident associations, multicultural groups, community groups, youth, seniors, business/economic developers, tourism officials, and media agencies in the Capital Regional District. Surveys are the most simplest and most common way to collect qualitative data. This survey will provide a holistic snapshot on the view of culture in the District of Saanich. The community survey will be distributed during interviews and will be administered through the on-line communications platform of Survey Monkey. Please see Appendix B for a sample list of community survey questions.

3.0 Assessment & Analysis Tool

The primary assessment and analysis tool that will be utilized to summarize the findings of the cultural planning project is a Cultural Mapping Assessment. Cultural mapping is a systematic approach to identifying, recording and classifying a community's cultural resources and assets. There are two kind of cultural mapping:

- Mapping Tangible Cultural Resources – identifying and recording physical or tangible cultural resources including cultural community organizations, cultural enterprises, festivals and events, cultural facilities and spaces and, natural and cultural heritage.
- Mapping Intangible Cultural Resources – exploring and recording intangible cultural assets – the stories and traditions that contribute to defining a community's unique identity and sense of place.

Cultural mapping serves three broad purposes:

- Cultural Mapping as a Policy and Planning Tool
- Raising Awareness and Increasing Access to Cultural Resources and Assets
- Connecting to the Cultural Sector

The Consultant understands that there is information on cultural resources in Saanich, however this information is collected in different ways by different agencies. Hence, the first step in undertaking the cultural mapping assessment will be to determine a consistent set of categories of cultural resources known as a Cultural Resource Framework (CRF) within which the Consultant will then consolidate all of the data research, stakeholder interviews and community survey findings into this Framework. The CRF works as a foundational element highlighting a consistent and measurable set of cultural resource categories for a community. Through the Cultural Mapping Assessment the Cultural Resource Framework will provide the District of Saanich and its community with a tangible, up to date and highly effective tool for cultural and community planning and development.

The cultural mapping assessment will measure how the District of Saanich is connecting and partnering with its community (specifically culturally diverse communities) through its municipal cultural planning policies, resources, programs and governance structures. This process will also measure how the Saanich community (specifically culturally diverse communities) is connecting with the District of Saanich in terms of their knowledge, awareness, and active involvement and representation in municipal policies, resources, programs and governance structures.

4.0 Updated Project Timeline

April/May

- Write project outline report (including methodology and assessment) and present to HSAC
- Obtain HSAC input and feedback on project outline report

May/June

- Conduct information gathering, research analysis and data collection

June/July/August

- Conduct key stakeholder interviews, community survey and cultural mapping assessment

September

- Compile and synthesize research, interview and survey findings
- Create a cultural resource framework from the cultural mapping assessment

October/November

- Write the Final Report
- Present the Final Report to HSAC for feedback

December

- Present Final Report to Saanich Council

*“Tell me, and I will forget,
Show me, and I may remember,
Involve me, and I will understand”*

Confucius

APPENDIX A

Sample List of Stakeholder Interview Questions

1. *How is your institution/agency/department incorporating cultural planning in its policies, resources and governance structures?*
2. *How is your institution/agency/department building and sustaining community partnerships in the cultural sector?*
3. *How is your institution/agency/department improving and increasing community awareness of cultural resources, assets, programs and activities?*
4. *In which ways is your institution/agency/department strengthening collaboration and partnership in the cultural sector, specifically among culturally diverse residents and communities?*
5. *How is your institution/agency/department providing access to cultural opportunities and resources for all residents?*
6. *Which cultural festivals and events is your institution/agency/department actively promoting and involved in?*
7. *Which spaces and places where cultural activities occur in the community, is your institution/agency/department involved in regarding cultural programming?*
8. *Is your institution/agency/department aware of any municipal-owned buildings and spaces which could be optimized and utilized for the cultural sector?*
9. *How is your institution/agency/department promoting youth and cultural diversity in your programming?*
10. *Are you aware of any established Service Agreements with your City/Municipality/District's major service-delivery partners that improve cultural programming coordination and that align these organizations' programs and services with your City/Municipality/District's plans and priorities?*
11. *What does your City/Municipality/District need to do to support and enhance its cultural resources?*
12. *How does your institution/agency/department support and encourage accessibility to culture?*
13. *What is your institution/agency/department doing to encourage more people to access cultural opportunities, resources and assets?*

14. *What specific steps is your institution/agency/department undertaking to ensure cultural diversity and inclusion?*
15. *From your perspective, is your City/Municipality/District's financial resources meeting the community's cultural needs?*

APPENDIX B

Sample List of Community Survey Questions

1. *When you think of the culture in Saanich, what comes first to mind?*
2. *When you have a visitor who has never been to Saanich, what are the most important aspects of the community's culture do you most want them to see?*
3. *What are the top three tangible or physical cultural resources and/or assets in Saanich that first come to mind?*
4. *What are the top three intangible cultural assets in Saanich that first come to mind?*
5. *Where would you say the majority of your participation in cultural activity in Saanich takes place?*
6. *Which of the following statements best describes your participation in cultural activities in Saanich?*
 - *I participate a great deal in cultural activity*
 - *I sometimes participate in cultural activity*
 - *I rarely participate in cultural activity*
7. *Are there cultural programs not currently available in Saanich that you would like to see in the community?*
8. *What do you see as the biggest opportunity for culture contributing to economic success in Saanich?*
9. *What are the three most important actions needed to advance a cultural platform for Saanich?*
10. *Identify three or four most important words or phrases that you believe must be part of a vision statement for municipal cultural planning for Saanich?*
11. *What are the strengths and weaknesses of Saanich's cultural scene?*
12. *How does Saanich benefit from the presence of culture?*
13. *What is your vision of Saanich as a center for cultural innovation, creativity and achievement?*
14. *Who/What agency should be the "voice" of culture in Saanich? Who would be the best champion?*
15. *What aspects of culture are important to Saanich today? Do all members of the community have access to them? If not, who is being excluded and why?*
16. *What can be done to encourage more people to access cultural opportunities in Saanich?*
17. *How can the District of Saanich support and encourage accessibility to culture?*

- 18. Are there segments of the community in Saanich who are not participating or represented in cultural activities and programming?*
- 19. Do you feel well informed about the extent of arts, culture and creativity in Saanich and how it benefits your community? If not, what are the best ways to inform and engage the community?*
- 20. What types of arts and culture focused spaces, festivals and events would you like to see that Saanich does not have now?*

UNITED NATIONS WORLD REFUGEE DAY YOUTH THEATRE PLAY – “FOOTSTEPS OF OUR IMMIGRANTS”

Project Proposal

For: District of Saanich Community Recreation Services Department & Healthy Saanich Advisory Committee
By: Jasminra Jawanda – Urban/Cultural Planning Consultant

May 22, 2018

Introduction

The District of Saanich and its Healthy Saanich Advisory Committee have the unique opportunity to collaboratively support and partner with the BC Arts Council, Victoria Immigrant and Refugee Centre Society, University of Victoria, Taiwo Afolabi (Artistic Director, Theatre Practitioner, PhD Candidate), Jasminra Jawanda (Urban/Planning Consultant) and our youth actors in presenting an applied theatre play by newcomer, immigrant and refugee youth on World Refugee Day (WRD), June 20th, 2018.

Last year, for the very first time, the youth theatre play was performed at Victoria City Hall on World Refugee Day. Mayor Lisa Helps was one of our main guest speakers and in her welcoming remarks she commented that a theatre play had never been performed before in the Council Chambers and that she saw great significance of this play as it highlights the challenges and concerns of our immigrant, refugee and newcomer youth. Mayor Helps also commented that she would like to see this youth theatre play as an annual event at the City of Victoria. The Consultant has provided the link below which is a video of last year's World Refugee Day Youth Theatre Play entitled *“Walking in the Footsteps of Our Immigrants – Walking the Journeys of Arriving, Belonging and Becoming”* at Victoria City Hall:

https://drive.google.com/open?id=1QDYXNSV5H19SUMntZLTse_I9izFbIMob

This year, we are extremely excited to be presenting version two of this unique and important play for the first time at the District of Saanich to celebrate UN World Refugee Day. We will have returning and new youth actors who will be exploring their newcomers, immigrants, refugees and settlers' narratives of relocation, resilience, and integration. This play is powerful as it will be written, directed and performed by newcomer, immigrant, refugee and settler youth and will address the complex issues of discrimination, racism, settlement, and belonging that these youth have encountered through their lived experiences and family experiences, and migration journeys from their homelands to the Capital Regional District. This play powerfully highlights the *“voices of the voiceless”* – our youth. Furthermore, these youth are the future caretakers of our communities and stewards of our societies.

The Consultant is very appreciative of the guidance from Kelli-Ann Armstrong and the partnership with Jason Jones, both staff with the District of Saanich, on organizing this play for Saanich. In the past few months, Jason has been tremendous support in organizing and securing the locations and logistics for the play, as well as promoting the play. The Consultant would like to deeply thank them both for all of their assistance and support. The initial chosen location for the play was the Council Chambers at the District of Saanich, however this is not possible, as some of the furniture cannot be removed. Jason researched and suggested a few Municipal owned sites such as community centres for the play performance. The presentation of this play at a Municipal owned venue allows the public, particularly our newcomers, immigrants and refugees, to feel warmly welcomed within civic and community spaces and to also engage

with Municipal staff and Saanich residents. This year the Consultant and Taiwo, Artistic Director, were eager to have the play be performed not only at a civic and community space but also at a middle school or high school. It is well known that for many newcomer, immigrant and refugee youth witnessing a play that mirrors their own lived experiences can be extremely empowering as it allows them to see their own stories, struggles and challenges being revealed through the creative platform of applied theatre; and for other youth to deeply understand and empathize with their challenges. With assistance from Jason and Councillor Colin Plant, the first performance in Saanich will be held at Claremont Secondary School on June 19th during lunch hour. The second performance will be held at the Cedar Hill Recreation Centre at 10:00am on June 20th, World Refugee Day. The Consultant was able to secure Mayor Atwell to say a few welcoming remarks at Cedar Hill Recreation Centre before the commencement of the play. The play will also be performed later in the afternoon on WRD at Victoria City Hall.

Methodology

The Consultant will primarily be responsible for the logistics of the event involving: working with Jason Jones to secure theatre spaces; contacting the Mayor's Office to request Mayor Atwell to say a few opening remarks; writing media releases and communications documents; working with a graphic artist on promotional materials; printing and marketing of promotional materials; conducting outreach to advertise and promote the play with support from Jason; arranging and securing guest speakers; ordering of food and refreshments; and conducting a multitude of project management tasks throughout the project and on the days of the theatre play. The Consultant will also be utilizing her professional contacts at the Victoria Immigrant and Refugee Centre Society, Intercultural Association of Victoria, BC Arts Council, University of Victoria and its Departments (President's Office, Applied Theatre Department, Equity and Human Rights Office, Intercultural Education Department, and International Students Programs) and other organizations/departments for the outreach, marketing and promotion of this youth theatre play.

Project Budget

Below is the presentation of the budget for the World Refugee Day Play.

<i>World Refugee Day Play</i>	\$
Rental/Space	200
Printing/Photocopying/Materials	300
Food/Refreshments	350
Graphic Artist	250
Honorariums (Artists, Guest Speakers...)	1,600
Gifts	200
Consultant Honorarium (40 hours)	400
<i>Total</i>	\$3300

The typical rate of the Planning Consultant for working on a Municipal project is between \$60-90 per hour. The Consultant will be offering her planning services on a volunteer basis and is appreciative of any project honorarium.

Project Outcomes

The District of Saanich and the Healthy Saanich Advisory Committee have the valuable opportunity of embracing and engaging in arts and cultural development for Saanich by partnering, supporting and assisting with this youth theatre play. This type of theatre play can also be life changing for audience members who will walk away with a deeper knowledge, better understanding and hopefully more awareness on the challenges and barriers faced by our culturally and ethnically diverse youth and their lives in Saanich and the Capital Regional District. Moreover, the youth theatre play enables the District of Saanich to engage in municipal cultural and community planning which will only strengthen the economic, social, artistic and cultural fabric of the District of Saanich making it a more inclusive, welcoming, interesting and vibrant place to live!

Terms of Reference Healthy Saanich Advisory Committee

The purpose of the Healthy Saanich Advisory Committee is to promote effective communication, engagement and collaboration between the Municipality and its citizens and advise Council and recommend policies to support a healthier and more livable community.

Mandate

The Healthy Saanich Advisory Committee will, consistent with the purpose described above, undertake the following:

- Develop and recommend policies to Council and respond to Council requests for advice and information.
- Review and provide feedback on the Strategic Plan.
- Provide a community perspective on promoting personal safety and security, a high quality physical and social environment, an atmosphere of inclusion and engagement, a unique character and quality of life in Saanich neighbourhoods, and sound growth management and community sustainability.
- Foster public awareness, recognition and support for multi-culturalism and special events.
- Facilitate the growth and development of community associations and promote effective communication between the Municipality, neighbourhoods, residents and businesses.

Meetings

The Committee will meet a minimum of four times per year in accordance with its regular schedule of meetings established annually at the first meeting of the year. No meetings are held during the summer and winter breaks (July, August and December). Special meetings may be held at the call of the Chair. The meeting rules and procedures will be in accordance with the Council Procedure Bylaw.

Membership

The Committee will consist of nine (9) members including:

- One member of Council to serve as Chair, appointed by the Mayor;
- One member from the Saanich Community Association Network; and
- Seven community representatives appointed by the Council.

School District Nos. 61 and 63 may each assign a trustee to the Committee as a non-voting liaison.

The Saanich Youth Council may assign a member to the Committee as a non-voting liaison.

Staff Support

The Parks and Recreation Department is the primary contact and together with the Planning Department will provide the required professional support. The Legislative Division will provide secretarial and administrative support.



The Corporation of the District of Saanich

Report

To: Parks, Trails and Recreation Advisory Committee
Healthy Saanich Advisory Committee

From: Graham Thomson, Acting Senior Manager - Recreation

Date: 5/16/2018

Subject: May 2018 Monthly Report

RECOMMENDATION

That the Parks, Trails and Recreation and Healthy Saanich Advisory Committees receive this report as information.

PURPOSE

The purpose of this report is to provide the Committees with an overview of the previous month's Recreation Divisions activities.

DISCUSSION

Cedar Hill Campus

May and June are busy months at Cedar Hill Golf Course with 2 of the biggest annual tournaments occurring. Cedar Hill Open is in its 55th year with 225 pros and amateurs competing. Surplus funds from the tournament are provided to Saanich for course improvements and a daily 50/50 draw raises funds for Junior Golf. This is a 2 day tournament taking place on May 19 and 20.

On June 8, the Ladies Field Day celebrates its 50th year. This is a very social tournament with a full field of 132 ladies from all over Vancouver Island and Salt Spring Island. Since its inception, this tournament has raised over \$150,000 for Hospice through donations, silent auction, used clothing sales and other fund activities. Both tournaments are run by the Cedar Hill Golf Club Men's and Ladies Divisions.

Limelight Youth Artists Exhibition 2018 was another huge success. 10 schools contributed, including Artemis Place Secondary, Esquimalt High School, Glenlyon Norfolk School, Oak Bay High School, Reynolds Secondary, Royal Bay Secondary, Spectrum Community School, St. Margaret's School, St. Michael's University School and Victoria High School. Over 130 artists participated including youth outside of a school setting including Saanich's Art Hive Youth Drop-in. Limelight is made possible through the collaborative efforts of youth artists, teachers, volunteers, Saanich Parks and Recreation and the Victoria Arts Council. Limelight strives to encourage and showcase Greater Victoria youth artists and their work and to showcase the important role of the arts in youth development. It also offers an opportunity for the community to connect with the creative talents and ideas of emerging youth artists in our community. Special thanks to the Oak Bay Band Program, Reynolds Band Program and Slam Poetry teams from Victoria High, Esquimalt and Reynolds for their Opening Reception performances.

Highlights included many words of thanks and positive feedback from participating teachers including:

"Thanks again for inviting us to participate; Royal Bay is looking forward to many years of collaboration:) It was a fantastic event that displayed such talent!"

Next up is the "ONE WORLD: Social Justice Art Show" with Arbutus Global, Cedar Hill, Central and Lansdowne Middle Schools. The show features grade 6-8 students' perspectives on the world they live in and the issues they care about. Reception is Thursday, May 24 6-8pm.

Community Services

Recently, the Coordinator of Volunteers engaged the Spectrum Leadership class to assist at our Cycle Fest special event. Students in Grades 10, 11 & 12 are required to complete 80 hours of community service each year (including summer) in order to graduate, making secondary students very motivated to volunteer with us. Finding and supervising individual opportunities is challenging, but having a group of student volunteers is efficient and effective.



This out-reach pilot involved attending the class, receiving approval to by-pass of the PIC/CRC process as they would be supervised by Saanich supervisory staff, organizing and informing students, receiving waivers, reviewing policies and Child Protection Training and completing the quiz en masse. 10 reliable and enthusiastic students were ready-to-go in time to allow for the addition of The Saanich Experience Game increasing the scope of children's activities and enhancing the event while providing a meaningful role and initiation to our Recreation Volunteer Program. These students will now be invited to register within our Better Impact database, complete and submit their PIC/CRC and sign up for more activities just in time for summer!

Earth Day on the Gorge was held on April 22 at Saanich and Esquimalt Gorge Parks. In partnership with Esquimalt Parks and Recreation, Artemis Place Society, the Child and Youth Health Network and Gorge Tillicum Community Association. This family event had a native plant scavenger hunt, World Fisheries Nature House was open with watershed model demonstrations. We had baby cedar trees and a limited supply of bee houses for those who completed the Scavenger Hunt.

On April 28th we hosted the second Muslim women and girls swim at Gordon Head Recreation Centre. We were expecting similar numbers to our first swim with around 80 on that night. We were extremely happy to see 125 come for this swim. The women have said that this location is great for them and they feel very welcome. The swim was 1.5 hrs and the moms participated in a waterfit class which the youth were playing on the rock climbing wall, monkey bars and the various activities hosted by our fun leader. This is funded through our two year grant to increase access to activities for the Muslim women and girls.

May 13th we offered a mother and daughter skate as part of our programming with Muslim women and girls. This is one of the activities the group had asked to try. We had skate instructors out on the ice to get them comfortable on skates. There were 25 in attendance, all with wide grins and many a laugh.

June 20th is World Refugee Day. We are working with a group of refugee youth who have created a performance theatre with the help of Uvic Applied Theatre department. Each youth will perform their life story in one of various performance methods including spoken word, dance and music. The

performance will be at Cedar Hill Recreation Centre at 10am on June 20th in the lounge. This event is open to the public.

Saanich Cycling Festival

Saanich hosted the 8th annual Cycling Festival which took place on Sunday, April 22. An estimated 1400 people took advantage of a beautiful sunny spring day to cycle to the Saanich Hall where a wide range of free family activities took place from 11:00 am – 3:00 pm. Two live bands played on stage throughout the afternoon including Hung Jury (a collection of local lawyers who recently won a BC battle of bands contest) and the local Celtic group known as Cookeilidh. Families were encourage to stop at any of the seven celebration stations that were scattered through the District to start an event map and collect stamps on their way to the Saanich Hall. The weather for the 2018 was the best it has been in several years which resulted in a much higher level of participation that previous years.



A total 16 different organization participated in the 2018 event including;

Bike to Work Week	Bikemaps.org
BC Transit	CRD Trail Ambassadors
Cycles West	Mt. View Community Association
Games 2U Victoria	Greater Victoria Cycling Coalition
North Park Bicycle Shop	Oak Bay Bicycles
U-Bike	Atlantic Programs: Peddleheads
Velofix	Saanich Environmental Services
Saanich Engineering	Saanich Arts & Heritage Cdn 150 Time Capsule
Saanich Fire Department	PISE - Pacific Institute for Sport Excellence

Gordon Head Recreation Centre

Facility Operations is preparing for our annual pool shutdown in June which requires early capital approval and then budget approval in May, with considerable work with our Purchasing and Facility Operations departments, to source, tender, obtain quotes, order and get equipment on site before June 18. Additionally, on May 9-12, tiles starting lifting in our leisure pool near the River pool, thus causing pool dumps and tile replace/grout and refill. We anticipate the Leisure Pool being closed for a minimum of 4 days.

Two of our long term Reception staff are leaving GHRC – Gail Spiske who many will know is retiring, and Sonia Solberg has been recently hired as the Pro Shop clerk at Saanich Commonwealth Place. Our high quality customer service is dependent on dedicated, knowledgable and friendly staff members like these two, who know our customers by name and welcome them every day into our centre. We wish them all the best in their journeys ahead.

Aquatics supervisors are currently working on their summer schedules for lessons, fun leaders, lifeguards and advanced instructors for their aquatic leadership classes. We are planning meaningful

training for our summer aquatics team with upcoming instructor in-service May 27 and Lifeguarding in-service June 16.

For the past year and a half we have run a Friday night Junior Lifeguard Program with children ages 8 to 13 years. This program promotes safety and leadership skills on, in and around the water. The instructors break down skills using games with aims and build a foundation for the children to work on throughout the program. Testimonial from 9 year old girl participant: "I love doing my timed swim, it makes me feel strong." Testimonial from 12 year old boy participant: "It's weird, I don't feel like I am learning cuz' its fun!" Testimonials from a mother of two participants: "Fridays are working out great for us as a family. Our two younger boys are at JLC and enjoying their class while our older son is across the field playing baseball. It's a win, win for my husband and I. We get to have time for the two of us and watch a little of all the boys activities without running all over town.

Our female Aquatic staff (4 Lifeguards, 1 Team Leader, 1 Aquafit instructor) did a great job supporting our second and very well-attended Muslim Women and Girls swim (April 28). We are pleased to support this female community, some of whom may be isolated, to be together.

We have recently hired new Aquatic Instructor IIs that have began to meld well with our existing staff. In addition, we have brought on a number of Aquatic Instructor II Volunteers, which we have not had in at least a year. This allows us to foster important relationships with the community and allow our volunteers to experience aquatics here at Gordon Head.

In the weight room we have seen an increase in numbers with the regional May pass (\$25) and the recent closure of VI Fitness. People are popping in to "check out" our facility in droves. Most of our regulars are welcoming to the newcomers and helping introduce them to a positive community recreational experience.

A current Request For Quotes has just closed for a few strength equipment pieces and is in the process of being reviewed. We have confirmed one new chest/back fly machine and have posted information for our current users to view.

We have currently hired four new fitness auxiliary staff who can work between all four centres. Fitness has improved the way in which we offer to new staff, we are now offering a position for the one individual at all centres therefore making our hiring much more effective and efficient.

We recently hired a new ECE for our Exploring Our World Preschool Program – Dianne has over 30 years of experience working with preschoolers and she brings many fresh ideas and her passion for children to our program. Our full-year preschool programs are getting ready to wrap up for the year. This summer, we are offering ECO Camps for preschool aged- children at Beaver Lake and Swan Lake – registration is looking steady for these camps and we are continuing to promote them. Our registration for full-year 2018-2019 preschool is looking good right now for the majority of our programs. We just finished up our second round of Open Houses for these programs to continue promoting them. Parent information nights and watermelon socials are booked for June and August for incoming preschool families.

G.R. Pearkes Recreation Centre

Facility Operations has been hard at work with our annual ice out process. Each year at Pearkes we take out one sheet of ice to create space for lacrosse groups, and complete minor repairs on the rink, and boards. This month we took the ice out on the Gold arena. In June we will rebuild the ice, for the following season.

As usual our Fieldhouse has been busy in April and May several large scale community events (Pet Expo, Saanich Minor Hockey Year-end Banquet, Toy Show, Quilters show).

As part of North American Occupational Safety and Health Week (NAOSH) an Ammonia leak Emergency table top exercise was conducted in concert with Saanich Fire and Police.

Saanich Commonwealth Place


SCP hosted the Western swim Championships in May and had over 500 participants. This was the biggest biggest ever! Provincial Dive Meet was hosted with 125 divers. WaveMaker Swim Meet had over 350 participants. May will continue with more meets throughout the month.

Staff continue to work with the provincial government to find a solution to the expiring Joint use agreement and trust fund. Currently, the request for dollars is being prepared at the ministry staff level. Swim BC has taken a leadership role with local swim clubs to mobilize them towards solutions.

The gym continues to be oversubscribed. On Mon April 16th every piece of equipment in was use in the weight room at 9 am. Customer complaints are exclusively focused on how busy the weightroom is and the overcrowding. Development of a small group training space is a top priority for staff.

Staff participated in the annual Country Grocer BDay Celebration table – busy, busy, busy! A success! Spring Break Camps and fun swims were a huge success with waitlists in camps again. Due to staffing we were unable to meet all demands. All fall preschool classes are full with waitlists at this time.

A Table top exercise on chlorine leak was held on May 9th 11 am as part of NAOSH week.

Prepared by: 
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