

AGENDA

MAYOR'S STANDING COMMITTEE ON HOUSING AFFORDABILITY

Monday, August 12, 2019 at 11:00 a.m.
Saanich Municipal Hall, Committee Room No. 2

1. **Introductory Remarks**
2. **New Business**
 1. Draft Terms of Reference
3. **Other Business**
4. **Next Meeting**
5. **Adjournment**

Mayor's Standing Committee on Housing Affordability Terms of Reference

The Mayor's Standing Committee on Housing Affordability is established in accordance with Section 141 of the *Community Charter*. The standing committee will make recommendations to Council on means by which to improve access to affordable housing within the District of Saanich.

Mandate

The Committee will make recommendations to Council on how best to address housing affordability within the District of Saanich, both now and over the long-term. Housing affordability will be considered holistically in light of other significant costs of living for residents such as transportation and required care for family members (ex. child, partner, parent.)

This work will be done in the context of key policy documents, such as but not limited to: Saanich's Official Community Plan; the Regional Housing Affordability Strategy; the Regional Growth Strategy; Saanich's Climate Action Plan; Saanich's Active Transportation Plan; and Saanich's pending Childcare Strategy. The work of the committee will also take into consideration policies and actions relating to affordable housing, previously implemented by the District of Saanich.

The committee will engage the public, stakeholders and subject matter experts as necessary to develop its recommendations.

The standing committee may establish sub-committees or working groups to address specific issues of housing.

Meetings

The Committee will meet as required to conduct business in accordance with its mandate. Special meetings may be held at the call of the Chair. The procedure of the meetings will be held in accordance with Saanich's Council Procedure Bylaw.

Membership

The Mayor will appoint three elected members of Council in accordance with Section 141 of the *Community Charter* and appoint four members of the community at large.

The Mayor will sit on the committee self-appointed as Chair.

Staff Support

The Administration and Planning departments will provide the required professional support, noting that additional support may be required from relevant departments.

The Administration department will provide secretarial and administrative support.

Timeline

Given the importance of the issue, the committee will provide its recommendations to Council no later than May 1, 2020.