

Roles of Saanich's Governance Review Citizens Advisory Committee

Activity	Role #1	Role #2	Role #3	Role #4
Topics for Governance Review	Provide input on the topics to be included in the Governance Review			
Communications (news releases, website, advertisements, related)	Provide input on the best methods	Review and comment on draft materials		Evaluate effectiveness of communications
Community Engagement Activities (e.g., cafe conversations, speaker series, open agenda meetings,	Provide input and advice on best ways to engage residents and stakeholders	Review and comment on proposed engagement activities	Participate in community engagement activities	Evaluate effectiveness of engagement
Educational / Informational Materials	Provide input on materials to be prepared	Review and comment		Evaluate effectiveness of educational materials
Synopsis on Community Input – all methods		Review and comment, depending on the activity		Evaluate completeness of synopsis
Draft Report with Recommendations	Provide input on structure and content of report	Review, comment, improve, endorse		Evaluate the draft report for effectiveness and completeness

Per: Selection Focus Group, September 30, 2015 | LA