

MINUTES

GOVERNANCE REVIEW CITIZEN ADVISORY COMMITTEE

Held at the Police / Fire Building, Kirby Room, 760 Vernon Avenue

Wednesday, August 30, 2017, at 7:00 pm

Chair: John Schmuck

Present: Julian Anderson; Art Beck; Joe Calenda; Matt Gauk; Zig Hancyk; Caleb Horn; Phil Lancaster; Mano Sandhu; Jim Schneider (7:13 pm); Brian Wilkes

Absent: Andrew Medd

Guest: Larry Layne

Staff: Tania Douglas, Senior Committee Clerk, District of Saanich

The Chair called the meeting to order at 7:00 p.m. and welcomed the Committee and guest.

1. APPROVAL OF AGENDA

MOVED by J. Calenda and Seconded by Z. Hancyk: "That the agenda be adopted, as circulated."

CARRIED

2. ADOPTION OF MINUTES

MOVED by J. Calenda and Seconded by P. Lancaster: "That the minutes of the Governance Review Citizen Advisory Committee meeting held on July 26, 2017 be adopted as circulated."

CARRIED

3. REVIEW OF THE THREE REPORTING STREAMS

The Chair asked each team for comments on the first compilation that was provided to members for review. The following comments were noted:

- Discussion about the structure and tone of the report was discussed. Comments to be sent to Sirius via the Chair.
- Consensus was that committee members did not have adequate time to review the document. Members to send comments to the Chair by Friday, September 1st.
- Discussion about quoting sources and committee's findings/observations. Do we need to report 'how we came to this conclusion'?
- Discussion about the formatting of the report and defining recommendations from discussion. Page numbering also needed on the report.
- Suggestion to have engagement summaries split into 'what we heard', 'learned', and 'recommend'.
- Presentation to Council is expected to be about 30 minutes. Key points to be given in the presentation.
- Suggestion that the report be placed on the Saanich website.
- More newspaper ads are needed to bring attention to this being presented to Council.

- Concern expressed about staff not being supportive of recommendations. Pointed out that Council is the audience and staff will not be commenting on the report.
- Vigorous discussion occurred about policies, bylaws, best practices, plans, budgets, processes, and recommendations.
- Regional service sharing discussed. Police is organized differently and is easier to separate.

4. REVIEW OF TIMELINE THROUGH TO OCTOBER 23RD REPORTING TO COUNCIL

September 13th: committee will meet to firm up recommendations. Have received first draft of consultant's report, entire draft to be received by September 1st. Maybe have a special meeting on October 11th.

5. COMMITTEE MEMBER HOURS TRACKING

Committee members to determine how many hours they put into this project, including workshops, thinking, emails, meetings, calls, researching, etc. Would like to make people aware of the amount of time spent doing all the work.

6. ROUND ROBIN

- Provincial report: how will the committee report dovetail into this?
- Should note how committee liaised with Dale Wall at the beginning of the project.
- Julian will write to/contact, Graham Barbour, Manager of Inspection Services for further information.
- Committee membership page: what to include? Group photo, background information, names, etc.
- Engagement summary: needs to be bulked up. Add analysis of what heard, how used, why/why not to include some recommendations.
- Matt Gauk is leaving. Committee thanked him for his service.

ADJOURNMENT

The meeting adjourned at 8:45 pm.

The next scheduled meeting date is Wednesday, September 27, 2017, at 7:00 pm and will be held in the Kirby Room, Fire and Police Building, 760 Vernon Avenue.

John Schmuck, CHAIR
Governance Review Citizen Advisory Committee (GRCAC)

Tania Douglas, Senior Committee Clerk