

**MINUTES OF THE
SPECIAL MEETING OF THE
FINANCE AND GOVERNANCE STANDING COMMITTEE
KIRBY ROOM
SAANICH PUBLIC SAFETY BUILDING, 760 VERNON AVENUE
WEDNESDAY, DECEMBER 4, 2019 AT 3:45 PM**

Present: Chair: Councillor Susan Brice
Members: Mayor Haynes, Councillors Harper and Mersereau
Staff Members: Paul Thorkelsson, Chief Administrative Officer; Valla Tinney, Director of Finance; Jennifer Downie, Administrative Assistant.
Guests: Public: two members of the community (2:45 – 3:00)

SAANICH COMMUNITY GRANTS PROGRAM POLICY AMENDMENT

The Director of Finance presented the Saanich Community Grants Program Policy Amendment report dated October 10, 2019.

The Committee reviewed and made additional amendments to the draft Saanich Community Grants Program Council Policy.

After discussion it was determined that grant recipients would not be required to appear before Council during the budget process however would be required to submit a one page report on their achievement of their program / project goals within one year of receipt of the grant.

MOVED by Councillor Mersereau and seconded by Councillor Harper: “That the Finance and Governance Standing Committee recommend to Council that presentations by grant applicants will not be included in the budget process.”

CARRIED

MOVED by Councillor Harper and seconded by Mayor Haynes: “That the Finance and Governance Standing Committee recommend to Council that the amended Saanich Community Grants Program Policy be approved.”

CARRIED

The Director of Finance inquired as to whether or not Council required presentations during the budget process from organizations moving to Contribution Agreements, noting that these agreements would not be in place for 2020. In the past, one night was set aside for these organizations to present to Council but under the new policy, these organizations would not be required to do so.

MOVED by Councillor Mersereau and seconded by Councillor Harper: “That the Finance and Governance Standing Committee recommend that Council provide up to the amount granted last year and that further changes will be contingent on the development of the Contribution Agreements.”

CARRIED

ADJOURNMENT

On the motion from Councillor Brice the meeting adjourned at 4:15 pm.

Chair

I hereby certify these Minutes are accurate.

Committee Secretary