

MINUTES
CITIZENS' ASSEMBLY STANDING COMMITTEE
Saanich Municipal Hall, Committee Room No. 2
February 20, 2019 at 4:30 p.m.

Present: Mayor Haynes and Councillors Brownoff, Mersereau and Plant

Staff: Paul Thorkelsson, Chief Administrative Officer and Lynn Merry, Senior Committee Clerk

CALL TO ORDER

Mayor Haynes called the meeting to order at 4:34 p.m.

DRAFT TERMS OF REFERENCE – DISCUSSION

The committee reviewed Sections 1.0 to 4.0 of the draft Terms of Reference for the Citizens' Assembly with the following discussion ensuing:

- Discussion took place regarding the need to include reference to the City of Victoria in the draft Terms of Reference. The CAO advised that the Terms of Reference will be put forward to the City of Victoria for consideration and, if approved, could become the Terms of Reference for the Citizens' Assembly.
- It is also important to list the City of Victoria and the District of Saanich in the document so it is clear to the members of the Assembly and the public that other municipalities are not included in discussions.
- It was the consensus of the committee that the ballot question be included in the Terms of Reference and reference to the question be consistently used throughout the document as the perceived outcome.
- The committee advised that it is important to ensure that the members of the Citizens' Assembly and the public are clear that Council has the final authority to accept, modify or reject the recommendations from the Assembly, at their discretion; it will be Council's decision on whether or not a referendum on amalgamation be held.
- The committee expressed the need for an additional section in the Terms of Reference to include Next Steps, how Council will make its' decision, how the Citizens' Assembly meetings will be run and budget considerations.
- The CAO advised that he will provide further information for the committee to review including the invitation that Duncan/North Cowichan used to solicit participants for their Citizens' Assembly.

The meeting adjourned at 5:36 pm.

CHAIR

I hereby certify these Minutes are accurate.

COMMITTEE SECRETARY