

MINUTES
ACTIVE TRANSPORTATION ADVISORY COMMITTEE
Held at Saanich Municipal Hall, Committee Room No. 2
Thursday January 17, 2019 at 4:00 p.m.

Present: Councillor Judy Brownoff (Chair), Pat Danforth, Eric Doherty, Norman Gidney, Susan Kerr, Alex Nagelbach, Erin Prescott, Darrell Wick

Staff: Troy McKay, Manager of Transportation & Development Services; David Williams, Engineering Supervisor; Sandra Liddell, Engineering Supervisor; Tania Douglas, Senior Committee Clerk

Regrets: Brian Collier

CHAIR'S REMARKS / MEMBER INTRODUCTIONS

The Chair introduced herself and provided information on the committees/boards to which she is a member. The Chair stated that that this advisory committee was formed in order to provide input on the Active Transportation Plan and related policies. Members and staff liaisons then each introduced themselves.

MINUTES

MOVED by D. Wick and Seconded by A. Nagelback: "That the Minutes of the Active Transportation Advisory Committee meeting held June 21, 2018, be adopted."

CARRIED

MEETING SCHEDULE

The proposed meeting schedule did not work well for some members; the secretary will look at meeting room availability and will provide new dates via email prior to the next meeting.

ENGINEERING/TRANSPORTATION INTRODUCTION & ACTIVE TRANSPORTATION PLAN OVERVIEW

The Manager of Transportation and Development Services presented a high level overview of the Active Transportation Plan (ATP) and the services provided by the Engineering Department, and the following was described:

- transportation statistics
- operational activities and long range planning
- design and construction of new and replacement assets
- transportation network as set out in the Official Community Plan and its 4-level roadway hierarchy
- transportation design guidelines used by Saanich
- data sources used to track and identify issues and trends, adjudicate complaints, prioritize investments and plan for maintenance, as well as look at traffic, pedestrian and cycling volume.

Committee members asked a variety of questions of staff and the following was noted:

- The data from traffic counts for major, collector and local roads was described. The cycling data was collected over a 14 month period.
- Mechanisms for infrastructure improvements include asking developers for frontage improvements, direct impact capacity improvements (upgrades to sewers, traffic signals, roads, etc).
- Development cost charges are divided across the municipality and goes towards the community amenity contributions. Developers will talk to community associations and Saanich for ideas on where to contribute.
- For big developments like Uptown or University Heights a community amenity contribution is required.
- Mobility users using bicycle lanes is contrary to the Motor Vehicle Act. The province is looking at updating the Act.
- The ATP has a section that shows the implementation plan, timeframes, funding, and responsibilities all broken into three 10-year portions.

The Chair noted that Saanich has never before had a 30-year plan and the ATP focuses on infrastructure investments in a proper manner. This will help with the gaps in sidewalks and network connections and will be a much needed overall guide.

In reply to comments about Shelbourne Valley and regional transit it was noted that BC Transit has a 25-year plan. The Shelbourne Valley project took will take three years to complete, it is on schedule, and has had lots of public engagement. There are three phases to the project and is anticipated to be completed in 2022.

The Manager of Transportation and Development Services will provide further information regarding the Development Cost Charges program in the fall.

TERMS OF REFERENCE

The draft Terms of Reference (TOR) for the Saanich Active Transportation Advisory Committee were discussed amongst members. The following was noted:

- A few edits were suggested regarding prioritizing the order of the mandated items and the location of the definition.
- Suggestion made that public transit should be included.
- Suggestion made that greenhouse gas goals are missing.
- Question was raised regarding membership and including a student representative.

Staff and the Chair clarified the advisory committee's overall role and function. Staff noted that the Climate Action Plan addresses greenhouse gas targets and the Chair advised that committee members do not typically develop the TORs, but if there are any comments to send these to the secretary.

ROUNDTABLE

- Cycling festival - is planned for May 5, 2019 and a couple of ideas were suggested, such as having a seniors' scooter rodeo competition or a cargo bicycle derby. It was noted that some of the stations were not very busy in past festivals.
- Pathways in cul-de-sacs - the distance people walk to the bus is usually less than 15

minutes or less than 400 metres. There are lost opportunities in putting paths in cul-de-sacs; more people would take the bus if they didn't have to walk as far.

- Funding - is there coordination in the region in order to receive maximum funding from the province.
- Access - can always be better access. Mobility issues should always be considered (parking spots, curbs, etc) as well as consideration of colours for people with vision impairments).
- Douglas Street – bicycle lanes/bus lanes that are shared are not ideal. Saanich design standards are better than the provinces.

ADJOURNMENT

The meeting adjourned at 6:00 p.m.

Councillor Brownoff, Chair

I hereby certify these Minutes are accurate.

Committee Secretary