

**MINUTES**  
**ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE**  
Held at Saanich Municipal Hall, Committee Room No. 2  
**Thursday, May 28, 2015 at 9:30 a.m.**

Present: Councillor Sanders (Chair), Kay Beckett, Kathleen Brennan, John Crawford, Valerie Green, Ken Johnson, Anne Lansdell, Roger Love

Staff: Kelli-Ann Armstrong, Senior Manager, Recreation Services; Cameron Scott, Manager of Community Planning; Caroline Duncan, Archivist; Brenda Weatherston, Community Arts Specialist; Jane Evans, Community Planner; Tania Douglas, Senior Committee Clerk

Regrets: Lyris Agarat

Guest: Bob Williams, liaison, Community Arts Council of Greater Victoria

---

**Minutes**

**MOVED by A. Lansdell and Seconded by R. Love: "That the Minutes of the Arts, Culture and Heritage Advisory Committee meeting held April 23, 2015 be adopted as circulated."**

**CARRIED**

**ARCHIVES**

**Heritage bus tour**

The Archivist provided a brief update of the upcoming Heritage Bus Tour and circulated a draft of the advertisement poster. Registration will open on the first Wednesday in August; there is a small cost increase (to \$34.50 plus tax) due to the loss of volunteers for the tea.

**HERITAGE**

**Heritage Procedures Bylaw**

The Manager of Community Planning provided background information on this item and stated that a Heritage Procedures Bylaw will be created as directed by Council.

The Community Planner presented information about the proposed Heritage Procedure Bylaw which permits local government to exercise certain powers surrounding heritage buildings under Part 27 of the *Local Government Act*.

- An overview of the current protection was given. Saanich has 84 designated properties; has issued four revitalization permits and about 15 alteration permits over 15 years.
- Having a Heritage Procedures Bylaw will clarify the municipality's expectations regarding applications involving potential heritage sites, will provide the tools to protect heritage buildings, and will clarify the process.
- Research was done on several similar sized local governments that have a bylaw in place. They are fairly identical to each other.

Committee discussed homeowners receiving compensation via Heritage Compensation Bylaw No. 5114, if the market value of their property decreases with having heritage designation, and having them sign a waiver from such compensation if they voluntarily add their property to the heritage designation list. It was noted that home owners are eligible to receive grant money to maintain their heritage buildings and that it could become a problem financially if waivers are not signed.

Staff noted that only imposed designation has received compensation but it is best practice to have a waiver signed for voluntary designation.

Committee members were asked to send any feedback to the Community Planner via email. A final copy of the Bylaw is to be sent to the Heritage Foundation and this Committee again via email prior to being sent to Council.

### **50<sup>th</sup> Anniversary of the Municipal Hall - update**

Staff members provided an update; a grant application was submitted to the Heritage Legacy Fund which, if granted, could potentially pay up to 50% of the signage project. The sign will be constructed in concrete providing a recess for attaching an interpretive sign and will be located at the base of the stairs in the current mailbox location. It is being designed by Brad Shuya to reflect features of the Hall. This is a multi-departmental effort involving Public Works, Planning, Parks and Recreation and the Archives departments. A further update will be given at the June meeting with regards to the success of the grant application.

The Chair noted that a small sign unveiling event will be held in September. At the Special Council meeting on December 1<sup>st</sup>, the final reading of the Heritage Designation Bylaw will be done, and then guided tours and refreshments will follow. The Bylaw will include the interior of the building and the exterior landscape features. Security still needs to be considered, and discussions are to be held about having self-guided tours or guided tours during the week. The role of ACH members for this event was discussed.

The Senior Manager of Recreation Services will ask for a quote on banners with a tail. She reported that the in-house graphic designer will provide three concepts to choose from for a final banner product. Banner orders need to be in by September.

\*\*\* K. Johnson left the meeting at 10:32 a.m. \*\*\*

## **ARTS**

### **Arts Awards**

The Community Arts Specialist provided an update and noted that a youth award category was added to the draft “Saanich Arts, Culture & Heritage Awards Program” document. A lifetime award can be presented when members feel it is appropriate. It was felt that awards could be given once every Council term. The first awards could be given in 2016, and it may be fitting to make this announcement during the 50<sup>th</sup> Anniversary of the Hall celebration.

The Senior Manager of Recreation Services advised that this item will have to go to Council for approval. Committee members provided comments and edits to the draft.

**MOTION: MOVED by R. Love and Seconded by A. Lansdell: “That the Arts, Culture and Heritage Advisory Committee supports the proposed ‘Saanich Arts, Culture & Heritage Awards Program’, which will recognize positive contributions to Saanich arts, culture and heritage by individuals, organizations and businesses.”**

**CARRIED**

Staff provided an update on upcoming celebrations including the July 1<sup>st</sup> Gorge waterway celebrations, the Carnival of the Arts, and the Moon Festival in September.

### **Culture within the Arts Culture and Heritage Advisory Committee Context**

The Senior Manager of Recreation Services circulated a handout with information on this committee’s Terms of Reference and Mandate, and the Arts and Culture Strategy definition of culture. Committee members brainstormed about what comes to mind when they think of culture in different contexts. **\*\*(See attached Addendum A).\*\***

### **SAANICH HERITAGE FOUNDATION REPORT**

The Hallmark Society is currently putting together a schedule of classes, to be held in in the Craigflower Schoolhouse. The first class will be a Heritage 101 event in September.

### **COMMUNITY ARTS COUNCIL OF GREATER VICTORIA REPORT**

A meeting regarding cultural policy was held on May 26<sup>th</sup>, where approximately 20 people participated in discussion. The intent of the meeting was to provide the provincial government with background information for developing a provincial cultural policy framework for British Columbia. Staff of the Community Arts Council are also fully occupied with working on the budget plan for next year.

### **ADJOURNMENT**

The meeting adjourned at 11:31 a.m. The next meeting is scheduled for Thursday, June 25, 2015

---

Councillor Sanders, Chair

I hereby certify these Minutes are accurate.

---

Committee Secretary

**Addendum A**  
**Notes from the facilitated discussion about “Culture” at the**  
**May 28, 2015 Arts, Culture and Heritage Advisory Committee meeting**

**Terms of Reference**

The purpose of the Arts, Culture and Heritage Advisory Committee is to advise Council and recommend policies on community arts, culture, and heritage promotion, including services, facilities, and specific community interests.

**Mandate**

The Arts, Culture and Heritage Advisory Committee will, consistent with the purpose described above, undertake the following:

- Develop and recommend policies to Council and respond to council requests for advice and information.
- Review and provide feedback on the Strategic Plan.
- Provide a community perspective on services, programs, events, and facilities related to arts, culture, and heritage promotion, education and awareness.
- Foster public awareness, recognition, and support for local artistic talent, heritage, and archival preservation.

**Arts and Culture Strategy**

CULTURE – Culture encompasses those arts, multicultural and heritage resources and activities as practiced and preserved in a community. These practices reflect the beliefs, experiences and creative aspirations of a people in a given place and at a given time.

**Questions for discussion:**

- 1) When you think of the word “culture”, what comes to mind?

No consensus, multiculturalism, connecting past and present, roots, passing on to next generation, background, and “DNA” (what and who we are)

- 2) From your own experiences what have been some excellent examples of “culture”/ “cultural pursuits” / “cultural endeavours”?

History, show culture and experience other cultures, Folkfest, appreciation of others’ culture, arts centre (free events and opportunities) and First Nations celebrations, spiritual and social.

- 3) When you think of Saanich from a cultural perspective, what comes to mind?

Farming, women’s institute, active pursuits, history, options for activities, linking nature, outdoors, layers of history, and grass roots.

- 4) What are 2 or 3 cultural initiatives that are currently happening in Saanich that are valued by the community?

Strawberry Fest, a variety of sports activities, Gorge Canada Day, Arts Centre, Moonfest, and Archives.