

COUNCIL POLICY

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| SUBJECT: RISK MANAGEMENT PROGRAM | DATE: June 2, 1986 Revised: |
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Council approve implementation of a Risk Management Program based on the following policies and guidelines:

1. **OBJECTIVES**

The Municipality's policy with respect to the management of all risks of accidental loss shall have as its objectives:

- a) The protection of the Municipality against the financial consequences of accidental losses which are catastrophic in nature.
- b) The preservation of municipal assets and service capabilities from loss, destruction and depletion.
- c) The minimization of the total long-term cost to the Municipality of all activities related to the identification, prevention, and control of accidental losses and their consequences.
- d) The creation of a system of internal procedures providing a constant assessment of exposure to loss, loss bearing capacity and funding, including insurance.
- e) The establishment, to the extent possible, of an exposure-free work and service environment whereby staff as well as members of the public can enjoy safety and security in the course of their daily routines.

2. **FUNCTIONS**

The Risk Manager shall have authority and responsibility for:

- a) Identification and measurement of all risks of accidental loss.
- b) Recommending and selecting the appropriate techniques for resolving exposure problems such as risk assumption, risk reduction, risk retention, risk transfer and/or the purchase of insurance.
- c) Developing and maintaining an information system in coordination with existing systems for timely and accurate recording of losses, claims, insurance premiums and other risk-related costs and information.

3. RISK RETENTION

With regard to risks of accidental loss, it shall be the Municipality=s policy to self-insure all losses except:

- a) Whenever certain necessary coverages can be obtained only by purchase of insurance.
- b) When the Municipality is obligated by contract or law to purchase insurance and no alternate method is acceptable.
- c) When, in the opinion of Council, it proves both prudent and fiscally sound to purchase excess or umbrella liability insurance.