

COUNCIL POLICY

SUBJECT: REPORTS TO COUNCIL BY COUNCIL APPOINTEES TO BOARDS, COMMISSIONS, ETC.	DATE: August 15, 1989 Revised:
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- A) A Council appointee will advise the Clerk of items for Council Meetings where action is required by Council, or where information is of major significance to Council and requires publicity or clarification at a Council Meeting.

If this is done in advance, preferably by the agenda deadline of Friday noon, it will still allow the Clerk to control the agenda in terms of the number of items and length of Council Meetings.

- B) If item A) is not necessary, reports from Council appointees will be distributed to Council in writing for information, as the appointee deems advisable.