

Streamside Development Permit/ Development Permit Application

District of Saanich

Part 2

tel 250-475-5471 fax 250-475-5430
www.saanich.ca

Development Permit Application

Zoning _____

DP Area _____

Variances Requested yes no

PLAN SUBMISSION REQUIREMENTS (as per specification on Page 2)

Six copies of Site Plan: Existing Conditions

Six copies of Site Plan: Proposed Changes

One set of Building Plans

Current Certificate of Title

Development Details

Property Size _____ Existing Use _____
(m² or ha)

Describe Proposal _____

Proposed Start Date _____ Proposed End Date _____

Justification _____

(attach additional information to clarify)

Contaminated Sites Pursuant to the *Environmental Management Act*, an applicant is required to submit a completed Schedule 1 - Site Profile on properties that are/were used for purposes indicated on Schedule 2 (see application package) of the *Contaminated Sites Regulations*.

To determine if a Schedule 1 - Site Profile is required, please indicate if:

Yes <input type="checkbox"/>	The property has been used for commercial or industrial purposes	Yes <input type="checkbox"/>	Future construction on the property as a result of this application will require soil removal
No <input type="checkbox"/>		No <input type="checkbox"/>	

If **both** are Yes, refer to Schedule 2 to determine if a Schedule 1 - Site Profile is necessary and indicate below.

YES - A completed Schedule 1 - Site Profile and Schedule 2 are required to be submitted (including a \$100 processing fee) to the Municipality.

If **either** or **both** are No:

NO - A Schedule 1 - Site Profile is not required (there is no Schedule 2 activity associated with the site) – Copy of Schedule 2 provided.

For more information on regulations concerning Contaminated Sites please visit:
<https://www2.gov.bc.ca/gov/content/environment/air-land-water/site-remediation/contaminated-sites>

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Information Required for Submission

It is the responsibility of the applicant to consult with staff to determine the information required for a complete application. Processing begins only when an application is certified as complete. Additional information may be requested during application review.

Information	Details
Certificate of Title	Current copy, including relevant covenants, rights-of-way and easements
Archaeological Information Request Form (may be required)	If required by Environmental Services, current (within 30 days) Archaeological Information Request Form from Ministry of Forests, Lands, Natural Resource Operations & Rural Development Contacts - https://www.archdatarequest.nrs.gov.bc.ca/
Site Plan*: Existing Conditions within the Development Permit Area metric scale only	Owner
	Civic & legal address
	North arrow and scale
	Property lines, rights-of-way, easements
	Existing buildings and structures and their setbacks
	Existing water lines, wells, septic fields, sanitary sewer & storm drain facilities
	Existing driveways, sidewalks, paths, fences, retaining walls, docks/landings, hard surfaces and any other permanent features
	Trees (including species and diameter at breast height)
	Landscaped areas (lawn and gardens)
	Areas of native plant communities
	The following information may also be required, depending on the location and scope of the proposed changes: <ul style="list-style-type: none"> • High water mark of the stream; • Top of the ravine bank (if the stream is located in a ravine); • Streamside Protection and Enhancement Area boundary; and • Development Permit Area boundary.
Site Plan*: Proposed Changes within the Development Permit Area metric scale only	Owner
	Civic & legal address
	North arrow and scale
	Dimensions of property lines, rights-of-way, easements
	Proposed changes.
	The following information may also be required, depending on the location and scope of the proposed changes: <ul style="list-style-type: none"> • High water mark of the stream; • Top of the ravine bank (if the stream is located in a ravine); • Streamside Protection and Enhancement Area boundary; and • Development Permit Area boundary.
Building Plans	Complete set of building plans (if applicable)

**Based on the scope of the project and the distance of the proposed work from the high water mark of the stream or the top of the ravine bank, a professional surveyed site plan may not be required. All site plans must be accurate and to scale. 1:500 scale site plans are recommended.*

Additional Requirements

- Stormwater management statement (if applicable)
- Photographs of the area to be altered
- Impact Studies: *The applicant may be required to commission an impact study completed by a professional biologist, geo-technical engineer or other qualified professional, depending on the scope and nature of the proposed work. Applicants are responsible for all costs associated with independent studies.*