

Streamside Development Permit/ Development Permit Application

District of Saanich

Part 2

tel 250-475-5471 fax 250-475-5430
www.saanich.ca

Development Permit Application

Zoning _____

DP Area _____

Variances Requested yes no

PLAN SUBMISSION REQUIREMENTS (as per specification on Page 2)

- Six copies of Site Plan: Existing Conditions
- Six copies of Site Plan: Proposed Changes
- One set of Building Plans
- Current Certificate of Title

Development Details

Property Size _____
(m² or ha)

Existing Use _____

Describe Proposal _____

Proposed Start Date _____

Proposed End Date _____

Justification _____

Indicate compliance with the Streamside DP Area guidelines and include details of environmental benefits.

(attach additional information to clarify)

Contaminated Sites – Site Disclosure Statement

Pursuant to the *Environmental Management Act*, an applicant is required to submit a Site Disclosure Statement for a property that is/was used for commercial or industrial purposes as defined within Schedule 2 of the *Contaminated Sites Regulation*.

Schedule 2 – Contaminated Sites Regulation

https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/375_96_04

Yes <input type="checkbox"/>	Is/was the property used for commercial or industrial purposes as per Schedule 2 (link above)
No <input type="checkbox"/>	

If yes, the following is required:

- Completed Site Disclosure Statement – Signed by an owner of the land or operator of a site on the land for which the Site Disclosure Statement applies
- \$100 Site Disclosure Statement processing fee

Additional information regarding contaminated sites is available at:

<https://www2.gov.bc.ca/gov/content/environment/air-land-water/site-remediation/identifying-sites-that-may-be-contaminated>

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Information Required for Submission

It is the responsibility of the applicant to consult with staff to determine the information required for a complete application. Processing begins only when an application is certified as complete. Additional information may be requested during application review.

Information	Details	
Certificate of Title	Current copy, including relevant covenants, rights-of-way and easements	
Archaeological Information Request Form (may be required)	If required by Environmental Services, current (within 30 days) Archaeological Information Request Form from Ministry of Forests, Lands, Natural Resource Operations & Rural Development Contacts - https://www.archdatarequest.nrs.gov.bc.ca/	
Site Plan*: Existing Conditions within the Development Permit Area metric scale only	Owner	
	Civic & legal address	
	North arrow and scale	
	Property lines, rights-of-way, easements	
	Existing buildings and structures and their setbacks	
	Existing water lines, wells, septic fields, sanitary sewer & storm drain facilities	
	Existing driveways, sidewalks, paths, fences, retaining walls, docks/landings, hard surfaces and any other permanent features	
	Trees (including species and diameter at breast height)	
	Landscaped areas (lawn and gardens)	
	Areas of native plant communities	
	The following information may also be required, depending on the location and scope of the proposed changes: <ul style="list-style-type: none"> • High water mark of the stream; • Top of the ravine bank (if the stream is located in a ravine); • Streamside Protection and Enhancement Area boundary; and • Development Permit Area boundary. 	
Site Plan*: Proposed Changes within the Development Permit Area metric scale only	Owner	
	Civic & legal address	
	North arrow and scale	
	Dimensions of property lines, rights-of-way, easements	
	Proposed changes.	
		The following information may also be required, depending on the location and scope of the proposed changes: <ul style="list-style-type: none"> • High water mark of the stream; • Top of the ravine bank (if the stream is located in a ravine); • Streamside Protection and Enhancement Area boundary; and • Development Permit Area boundary.
Building Plans	Complete set of building plans (if applicable)	

**Based on the scope of the project and the distance of the proposed work from the high water mark of the stream or the top of the ravine bank, a professional surveyed site plan may not be required. All site plans must be accurate and to scale. 1:500 scale site plans are recommended.*

Additional Requirements

- Stormwater management statement (if applicable)
- Photographs of the area to be altered
- Impact Studies: *The applicant may be required to commission an impact study completed by a professional biologist, geo-technical engineer or other qualified professional, depending on the scope and nature of the proposed work. Applicants are responsible for all costs associated with independent studies.*