



# Antenna Application Form

District of Saanich  
Planning Department

770 Vernon Avenue, Victoria BC V8X 2W7  
T: 250-475-5471 E: [planning@saanich.ca](mailto:planning@saanich.ca)  
[saanich.ca](http://saanich.ca)

Per *Administrative Policy 1/ANT*, an application is **not** required for T.V. antenna, satellite dishes, or small antenna requiring no construction to be affixed to buildings, utility poles, or trees; or for new antenna systems under 15 m in height.

## Email application to the Planning Department with:

- ☐ Fully digital site plan and detailed design drawings  
☐ [Current Certificate of Title](#) (within 30 days)  
☐ \$1,000 Antenna Application Fee  
☐ Local Consultation Summary Document\*

\*Prior to your application being forwarded to Council, applicants must provide the Planning Department with a summary of your efforts to consult with the local neighbourhood. The document should include details of any meetings, questionnaires, the number of households contacted, and a description of the neighbourhood area consulted. **A Building Permit is also required.**

*Notice of Disclosure to Applicant(s): The following contact information will be available to the public and posted on Saanich's website to allow interested parties to contact you about this application.*

APPLICANT			
Name			
Address		Postal Code	
Phone		E-mail	
OWNER			
Name			
Address		Postal Code	
Phone		E-mail	
LEGAL PROPERTY DESCRIPTION AND ADDRESS		PROJECT DESCRIPTION	
Address:		Zoning:	

*In making this application, the Owner agrees to permit access to the property at all reasonable times by Saanich staff, members of Council, or consultants authorized by Saanich, for purposes of conducting inspections on the property. The name, address, and phone number of the Applicant will be made available to the public on request.*

CERTIFICATION	AUTHORIZATION
I hereby certify that the information is true to the best of my knowledge	Required if applicant is not the registered owner; strata titled developments require a written endorsement from strata council(s). I hereby consent to the application herein
SIGNATURE OF APPLICANT	SIGNATURE OF OWNER

DATE

DATE

*This collection of personal information is authorized under the Local Government Act, Community Charter and section 26(c) of the Freedom of Information and Protection of Privacy Act. The information will be used for processing this application. Questions can be directed to the District's Privacy Officer at: 770 Vernon Avenue, Victoria BC, V8X 2W7. T. 250-475-1775 E. [foi@saanich.ca](mailto:foi@saanich.ca)*

## STAFF USE ONLY

**Project Name:**  
**Project No:**  
**Case No:**